

COLLEGE OF ARTS AND SCIENCES
FACULTY ASSEMBLY & Graduate Faculty Assembly
Agenda

March 3, 2023 2 p.m.

Kinard 018

- I. Welcome—Adam Glover & Dave Pretty
- II. Approval of Minutes from January 13, 2023, meeting (Appendix A)
Approval of GFC Minutes from March 4, 2022 - Appendix A in GFC agenda
- III. CAS Committees
 - a. CAS Curriculum Committee (Appendix B)—Valerie Jepson and Jason Hurlbert
 - b. CAS Nominating and Rules Committee—Brent Woodfill (*Voting for committee vacancies will be conducted via a Qualtrics survey. The survey will be sent out this afternoon and will close on Monday, March 6 at 5 p.m.*)
 - c. *Graduate-level Curriculum (Appendix B in GFC agenda)*
- IV. *GFC announcement: Greg Oakes*
- V. Update on Competency-Based Education—Greg Oakes, Tracy Griggs, and Bettie Parsons Barger
- VI. Update from D&I Committee—Hope Lima
- VII. FA Old Business --- Adam Glover
GFC Old Business --- Dave Pretty
- VIII. FA New Business --- Adam Glover
GFC New Business --- Dave Pretty
- IX. Remarks from the Dean—Takita Sumter
- X. Announcements
- XI. Adjournment --- Drs. Glover & Pretty

Note: FA Quorum (35% of full-time faculty) is 53 faculty members for Faculty Assembly. The minimum attendance to do business (20% of full-time faculty) is 30 faculty members.

Note: GFC Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members

Appendix A
College of Arts and Sciences Faculty Assembly
Minutes
Kinard 018 (and on Zoom)
January 13, 2023, 2 PM

- I. Welcome—Adam Glover
 - a. Call to order at 2:03 PM

- II. Approval of Minutes from October 7, 2022, meeting (Appendix A)
 - a. Minutes were approved.

- III. Update from the Office of the Dean of Students—Amber Slack
 - a. Information about services from the Dean of Students' Office
 - i. Support for Students in Distress (Medical, Mental, Life)—CARE referral
 - ii. See diagram Winthrop Alert Protocol for instructions
 - iii. Report an Incident website offers various forms to report issues
 - iv. Discussion of Student Advocates and Faculty Engagement: note that faculty will get information about issues, but faculty retain autonomy in the classroom.
 - v. Student Emergency Funds—not publicized to students, but be aware that it exists. There is an application on the website, or submit a CARE referral.
 - vi. Food Shelf: donations welcome (toiletries not needed at the moment; detergent and simple foods are needed)
 - vii. Absence Notification
 - viii. Academic Integrity Case Management
 - 1. Submit Incident Report first for an academic offense. Then meet with the student. Sanctioning process will follow with coordination between faculty and Dean of Students, including a formal sanction letter. (Some

discussion ensued about this process. The point is to deal with repeat offenders properly. Suggestion: create a consistent syllabus statement.)

- ix. Student Conduct and Title IX Support: see the Report an Incident site if a conduct violation is involved.

- IV. CAS Committees
 - a. CAS Curriculum Committee—Margaret Gillikin
 - i. Motion passed (see Appendix B)

- V. Introduction of New Faculty and Faculty in New Roles—Takita Sumter
 - a. New Faculty
 - i. Biology—Dr. Jena Chojnowski
 - ii. Social Work—Alicia Tetteh (currently ABD)
 - b. New Roles
 - i. Dr. Jason Hurlbert—Assistant Director of Eagle-STEM
 - ii. Dr. Adam Glover—Director of HMXP
 - iii. Dr. Greg Oakes—Associate Dean of CAS

- VI. Report from the Diversity & Inclusion Committee—Hope Lima
 - a. Reminder about D&I Award
 - b. Syllabus Diversity Statement proposal: feedback will be requested and put to a vote in March. The goal is to have standard language for the College to speak with one voice.

- VII. Update on Provost Search Committee—Brent Woodfill (Nominating and Rules)
 - a. Frank Pullano won the vote for CAS representative.

- VIII. Report from FCUP—Eric Birgbauer
 - a. Submitted Issues—see the accompanying report.
 - i. Possible need to correct the delay of post-tenure review timeline for major award winners to six years (not five).
 - ii. Discussion of end of life issues, in addition to birth/adoption/foster care, as grounds to postpone tenure clock.

- IX. Old Business
 - a. None

- X. New Business
 - a. None

- XI. Remarks from the Dean—Takita Sumter
 - a. Discussion of duties assigned to Greg Oakes and remaining areas to be filled
 - b. Travel Authorization: next deadline Jan. 31 (paper process still used in Tillman)
 - i. \$900 per fulltime faculty member
 - c. 709 students matriculated in the fall class; optimism for larger class next year.
 - d. Discussion of facilities:
 - i. Improvements to many classrooms planned for the summer.
 - ii. Upgrades to science facilities coming
 - e. Research Council grant applications due by Jan. 27 to Takita's office

- f. Comment on Gray and Associates process; report due in February.
 - g. Suggestion to create/update syllabus statement template and to ensure exam schedule is available earlier.
 - h. Dean's comments on faculty annual reports—deadline extended for some of them until Feb. 28 (instead of Jan. 10).
- XII. Announcements
- a. Movement Conference
 - b. Undergraduate research (abstracts and SOURCE)
 - c. African-American Studies exhibit at Louise Pettus Archives
 - d. Next meeting March 3
- XIII. Adjournment at 3:17 PM

Appendix B

CAS Curriculum Committee

February 21, 2023

1. The following course changes were approved:

BIOL360 Peer Mentoring in Biology
BIOL554 Ichthyology
CHEM101 Applying Chemistry to Society
CHEM105 General Chemistry
CHEM108 General Chemistry Laboratory
CHEM108H Honors: General Chemistry Lab
CHEM301 Organic Chemistry I
CHEM302 Organic Chemistry II
CHEM305 Chemical Hygiene and Safety
CHEM310 Essentials of Organic Chemistry
CHEM311 Essentials of Organic Chem Lab
CHEM313 Quantitative Analysis
CHEM314 Quantitative Analysis Lab
CHEM315 Environmental Chemistry
CHEM323 Introduction to Biochemistry
CHEM330 Introd Inorganic Chemistry
CHEM351 Independent Study
CHEM407 Physical Chemistry I
CHEM408 Physical Chemistry II
CHEM491 Department Seminar

CHEM492 Department Seminar
CHEM493 Department Seminar
CHEM494 Department Seminar
CHEM570 Chemical Synthesis
CHEM530 Inorganic Chemistry
CHEM529 Curr Topics Chem & Biochem
CHEM526 Adv Techniques in Biochemistry
CHEM525 Biochemistry Lab Techniques
CHEM524 Biochemistry II
CHEM523 Biochemistry I
CHEM520 Essentials of Biochemistry
CHEM505 Forensic Analytical Chemistry
CHEM502 Instrumental Analysis
MCOM349 Dig. News Soc Media & Mktg II
MCOM441 Diversity, Cultur & Soc. Just.
MCOM499 Career Portfolio
NUTR222 Intro to Nutr Lab
NUTR229 Nutritional Assessment
NUTR321 Nutrition Metabolism
NUTR371 Food & Nutr Mgmt I
PHYS201 General Physics I
PHYS202 General Physics II
PHYS211 Physics with Calculus
PHYS212 Physics with Calculus II
PHYS301 Modern Physics
PHYS315 Circuit Analysis
PHYS321 Materials Science
SCIE103 Eagle STEM Seminar

2. The following new courses were approved:

ANTH473 Undergraduate Research in Anth
CHEM115 Light and Color
CHEM201 General Chemistry I
CHEM202 General Chemistry II
CHEM204 General Chemistry Laboratory
CHEM204H Honors General Chemistry Lab
CHEM211 Accelerated General Chemistry
ENVS340 Climate Change Through Time
IMCO205 Media & Society
IMCO206 Leadership in Digital Media
IMCO226 Multimedia Storytelling & Prod
IMCO241 Writ. for Jour. & Dig. Content

IMCO301 Media Research & Analysis
IMCO346 Dig. News, Soc. Media & Mktg I
IMCO415 Mass Media Law & Ethics
IMCO499 Career Portfolio
MCOM206 Leadership in Digital Media
MCOM341 Strategic Communication
MCOM415 Mass Media Law & Ethics
MCOM475 Winthrop Creative

3. The following program changes were approved:

BA in Integrated Mktg Comm
BA in Mass Communication
BS in Chemistry - ACS Prog
BS in Chemistry - BioChem-ACS
BS in Chemistry-Forensic Chem
BS in Chemistry-Pre-Engineer
BS in Health & Chemical Scienc
Minor-Chemistry

4. The following blanket petition was approved:

- a. Department of Mathematics
 - i. DSCI Elective

5. There were no student petitions.

The committee discussed the role of the student representative on the committee. The issue of student access to Coursedog precipitated this as students are not able to view curriculum. In the interest of transparency, the committee decided to continue the practice of having a student representative to this committee instead of recommending a bylaws change.