

**College of Arts and Sciences | Faculty Assembly**

Agenda

Kinard 018

September 1, 2023

2 pm

- I. Welcome—Dave Pretty
- II. Approval of Minutes from August 15, 2023, meeting (Appendix A)
- III. CAS Committees
  - a. CAS Curriculum Committee—Valerie Jepsen (Appendix B)
  - b. CAS Nominating and Rules Committee
    - i. Special election to fill a position on the CAS Nominating and Rules Committee
    - ii. Special election to fill a position on the Educator Preparation Committee
    - iii. Special election to fill a position on the Undergraduate Petitions Committee
    - iv. Special election to fill a position on the Curriculum Committee  
*(Voting will be done electronically via a Qualtrics survey. The survey link will be sent to your Winthrop email account by 5 pm on Friday, September 1. The survey will close at 5 pm Tuesday, September 5.)*
- IV. Presentation by the Office of Accessibility – Shardae Nelson-Johnson
- V. Old Business
- VI. New Business
- VII. Remarks from the Dean – Takita Sumter
- VIII. Announcements
- IX. Adjournment

Note: Quorum (35% of full-time faculty) is 49 faculty members for Faculty Assembly.  
The minimum attendance to do business (20% of full-time faculty) is 28 faculty members.

**College of Arts and Sciences Faculty Assembly**

Agenda

August 15, 2023 10:00 AM

Kinard 018

I. Welcome & Introduction of Officers – Dave Pretty

Chair – Dr. David Pretty

Secretary for today – Dr. Margaret Gillikin

Parliamentarian 2023-24– Dr. Sara English

II. Minutes from the March 3, 2023 Meeting ([Appendix A](#)) were approved.

III. Celebration of College Award Recipients – Dean Takita Sumter

2023 College of Arts & Sciences Scholarship Excellence Award – Dr. Amanda Hiner, *English*

2023 Lynn Harand Outstanding Advisor – Dr. Nathaniel Frederick II, *Mass Communication*

2023 Outstanding Undergraduate Research Mentor Award – Dr. Mike Sickels, *Sociology*

IV. CAS Curriculum Committee

There was no curriculum action. Members for the 2023-24 academic year are Dr. Jason Hurlbert, Dr. Valerie Jepson, Dr. Jennifer Schafer, Dr. Sara English, Dr. Tom Polaski, and Dr. David Pretty. The next meeting will be August 22, 2023 at 11am in Kinard 105.

V. Nominating & Rules Committee

There is no business from the Nominating & Rules Committee. Current membership is Dr. Brent Woodfill and Dr. Bill Schulte. Additional members will be added to this committee.

VI. New Faculty, Newly Promoted/Tenured Colleagues, Faculty in New Roles – Dept. Chairs

New Faculty

Dr. Heather Listhartke holds a Ph.D. from Miami University in Oxford, Ohio and is our new Assistant Professor of Professional and Technical Writing. Dr. Listhartke just defended her dissertation last month and walked to receive her degree on Saturday! Her Ph.D. is in Rhetoric and Composition with a focus on professional and technical writing. Her dissertation was “Communities and Cultures of Making: The Material and Social Effects of Space on Composition.” Her areas of expertise are Technical and Professional Communication, Digital Rhetoric, Cultural Rhetorics, and Public/Social Rhetorics. Her research includes research on pedagogical applications for digital literacy, technology and disability, information literacy, public access to makerspaces.

She has worked as a technical writer, editor, and content writer in corporate settings in addition to her work as a writing consultant at the Miami University Howe Writing Center.

Dr. Katharine Hubbard earned her Ph.D. in 2016 in Advertising from The University of Texas at Austin. Her research focuses on framing knowledge gaps between consumers, advertising practitioners, and academics. She also has a research interest in health communication. Katharine comes to us from Sam Houston University where she taught courses in public relations, advertising, and writing and brings a wonderful balance of teaching and professional experience. She has worked on agency campaigns for the Nebraska Tourism Commission, Nebraska Game and Parks, AT&T, and Black People Meet. In the Mass Communication department, Dr. Hubbard will teach the IMC Capstone (now called Winthrop Creative) as well as other courses in the IMC and MCOM curriculum. We are very happy to have her and look forward to contributions to our new curriculum, which will take effect in Fall 2024.

Dr. Tony Hobert was born in New Orleans, and grew up in Louisiana and Kentucky, has spent extensive time in Oregon, and has family here in SC. He graduated with a Philosophy Degree from Berea College and a Master's Degree in the Art of Teaching (Social Sciences) from the University of Southern California. He just earned his PhD in Political Science at the University of South Carolina. His primary field of interest is public law, specifically U.S. Supreme Court indigenous rights jurisprudence, but he also has interests in just war theory, fringe political movements, constitutional theory, political legacies, judicial decision making, and forms of political reasoning. Tony has a diverse and interdisciplinary background, including working in hospice care, teaching ecology, astronomy, history and American government and has a lot of experience with the Boys & Girls Club. If he were not studying Political Science, he would likely be studying mythology, religion, English literature, physics, and/or cinema. He is perfect for our new department: Political Science, Philosophy, Religion, and Legal Studies. He and his wife Sarah have two children, Louis (7) and Judith (5).

Aubrey L. Sejuitt, PhD, LISW-CP, LCAS. MEd, GCDF is a graduate of Penn State University, where she earned her Associate of Arts degree in Letters, Arts, and Sciences, Bachelor of Arts degree in History, Bachelor of Arts in Sociology degree, and Master of Education degree in Teaching & Curriculum. She is also a graduate of Syracuse University, where she earned her Master of Social Work degree, and the University of South Carolina where she earned her Doctorate in Counselor Education & Supervision. As an Operation Iraqi Freedom veteran, she served as an Intelligence Analyst with the 203D MI BN and the Intelligence Security Command. She is also a graduate of Cochise College where she earned her Associate of Applied Science degree in Intelligence Operations Studies with honors. Dr. Sejuitt is president of the National Association of Social Workers (NASW) South Carolina Chapter.

Julie Orme, PhD, LCSW-C is a licensed clinical social worker and has been practicing for more than 15 years. She received her Ph.D. from Howard University and went on to complete a post-doctoral research fellowship at the University of Fort Hare in South Africa. She received her bachelor's degree and master's degree in social work from Brigham Young University. Her research interests include gender-based violence, human trafficking, displaced populations and international social work. She has worked as a licensed clinical social worker for several years in the areas of foster-care, mobile services, outpatient mental health and employee assistance programming. She currently works in a private practice providing telebehavioral health services. She values helping students identify their passion in the field of social work and helping them discover how they can make a difference in the lives of those they serve.

Dr. Veronica Ahadzie is joining the Sociology, Criminology, and Anthropology Department this year. She has successfully defended her dissertation "Exploring how Geographical Location, Trust among Neighbors, and Trust in Police Impact the Fear of Crime in Ghana: A Test of Social Disorganization Theory" and earned her PhD at the University of Akron. While at University of Akron she also earned her Masters in GIS. She is a Sociologist with a specialization in Crime and Deviance. Her other areas of research are Medical Sociology, Race, Gender, and Equality. In addition to these areas, she will be contributing significantly to our Quantitative Research Series, teaching Social Statistics and Quantitative Methods.

Narada Diaz de Lang joins the Department of World Languages and Cultures in a one-year Instructor of Spanish position. Narada is originally from the Dominican Republic, and received her M.A. degree in Teaching/Learning the Spanish Language and Culture from the University of Granada, in Spain.

We are particularly excited to have her joining our faculty, as she has extensive training and experience at the K-12 level (including Classroom Management and Content Area Reading and Writing for Adolescents), and will thus be ideal for responsibilities included in this position as Director of our Language Learning Center—where 6 sections of French and Spanish dual credit high school students will be on days when they are not in class with our faculty this fall.

Dr. Jena Chojnowski is our new Assistant Professor of Biology. She holds a PhD in Zoology from the University of Florida and joins us most recently from USC Beaufort. Dr. Chojnowski is a developmental and stem cell biologist with specific interests in PAX6 and how it regulates development and stem cell regulation in the eye, specifically in the disease aniridia. We are excited to welcome her to WU where her primary teaching responsibilities will be Anatomy, as well as the introductory cell and molecular courses and our senior discussion capstone.

#### Faculty Moves & Promotions

Dr. Sylvia Wozniak is moving from adjunct to full time as an Asst. Prof of Biology. She holds a PhD in Genetics from University of Campinas. She will serve as the Internship Director.

Dr. Anthony Hill – Promoted to Professor of Social Work

Dr. Salvatore Blair – Promoted to Assoc. Prof of Biology

Dr. Dustin Hoffman – Promoted to Professor of English

Dr. Brent Woodfill – Promoted to Professor of Anthropology

Dr. Joseph Kasko – Tenured, Mass Communication

Dr. Anna Igou – Tenured and Promoted to Assoc. Prof of World Languages

Dr. Valerie Jepson – Tenured and Promoted to Assoc. Prof of World Languages

Dr. Jennifer Schafer – Tenured and Promoted to Assoc. Prof of Biology

#### Faculty Appointments

Dr. Margaret Gillikin – Associate to the Dean, Director of Secondary Education

Dr. Will Kiblinger – Director of Masters of Liberal Arts

Dr. Kristi Westover – Chair of Biology

Dr. Nathaniel Frederick, III – Chair of Mass Communication

Dr. Greg Oakes – Interim Chair Human Nutrition

Dr. Adolphus Belk– Director of John C. West Forum

#### New Staff

Amy Gonzalez – Assistant to the Dean, CAS Dean’s Office

Krista Scherpf, Administrative Specialist (World Languages and Sociology, Criminology, and Anthropology)

Lauren Barnett – Administrative Specialist (Social Work)

Vacancies for administrative specialists exist in Psychology, Mass Comm, and Human Nutrition (pending approval)

VII. There was no old business.

VIII. New Business

I. The following questions were raised:

- I. Will we have a Covid statement for syllabi? Because of the rise in cases, senior leadership decided to reinstitute Covid statement. The Dean hopes to get the updated statement soon.
- II. Do we as a college have a policy in place regarding AI? New discussions and trainings are taking place. Amber Slack will present at Faculty Conference about the Code of Conduct on Friday.

II. Tenured & Promotion Guidelines Update – Dean Takita Sumter

- I. There is a need to clarify policies on T&P. The goal is policies in place before Sept. 1 when portfolios are due for this academic year. Dr. Greg Oakes has worked through Personal committee to work out specific details about how we deal with faculty given credit toward tenure when they come in. Because promotion does not include time in rank, it seems essentially impossible to give someone credit toward promotion. While no vote is required since we already have a policy, the Dean desired to present this to the faculty and have a vote of support since this is a faculty governance issue.

II. The current policy states:

#### **AS Procedures and Policies for Tenure Consideration**

<https://www.winthrop.edu/uploadedFiles/artscience/CASTenurePolicyProcedures2021F.pdf>

“Consideration of a faculty member for tenure shall always be an action separate from consideration for promotion, even if the two occur in the same year. A separate letter of application by the candidate and separate letters of evaluation by the departmental and college committees, department chair, and dean are required.”

## CAS Procedures and Policies for Promotion Consideration

<https://www.winthrop.edu/uploadedFiles/artscience/CASPromotionPolicyProcedures2021F.pdf>

“Candidates applying for promotion to the rank of Associate Professor should include annual reports and comments beginning with their year of appointment. Candidates whose time in rank exceeds six years must include annual reports, chair’s comments, and dean’s comments covering the last six years; they may include additional years at their discretion.”

- III. Dr. Jo Koster reported that this issue came to the Academic Freedom, Tenure, and Promotion committee in Spring 2023. The different colleges have different policies. It is necessary that each college, based on its accreditation requirements, make clear what their policy is. AFTP proposed to the Provost that credit for promotion could be given if documented at the time of hire.
  - IV. The point was made that having such a provision could be a tool for faculty recruitment.
  - V. A comment was made that some other universities allow more flexibility regarding the 6 years tenure clock. The Dean pointed out that those hired with previous experience can advocate for a reduced timeline.
  - VI. Another issue of clarifying that going up for tenure involves accumulating five years of artifacts. The phrasing around six years for tenure confuses some.
  - VII. The second sentence of the promotion guideline refers to those who are in their current rank for more than five years before going up for promotion. The wording allows for some to interpret this as setting a timeline for promotion which we do not have.
  - VIII. Other issues raised that revealed confusion:
    - I. Credit towards tenure is awarded based on the previous two years of work. There cannot be a gap in service.
    - II. Tenure is defined as one’s ability to contribute to Winthrop while promotion concerns what contributions one has made to Winthrop. This is a consistent understanding across campus.
  - IX. The Dean emphasized the need to have our policies in writing. Consensus is necessary before moving forward. Exceptions to the policy should be explicitly stated in the appointment letter.
  - X. Dr. Robin Lammi suggested adding a clause at the end of the policy that states “unless arrangements are made at the time of appointment” In addition the suggestion was made that language be added to include a grace period for those currently impacted by this policy.
  - XI. After further discussion the body voted to reject the policy clarification and called for more study.
- IX. Remarks from the Dean – Takita Sumter

Welcome back

Technology is being upgraded in many of our classrooms. Faculty are encouraged to check there rooms out ahead of classes starting and have a backup plan if technology does not work.

Political Science, Philosophy, Religion, and Legal Studies has a new name.

We are adding a new Criminal Justice program. Gray data predicts this will recruit 40 students per year.

Office of Accessibility has moved to Macfeat to allow for easier access for students.

ROTC is moving to the 3<sup>rd</sup> floor of Kinard. They will have a class in Owens and meet with students on 3<sup>rd</sup> floor.

AI – Dean Amber Slack will speak about new student conduct code on Friday. We still need policies within academics and in the college on our position on AI, when students have permission to use AI and when not and what happens if they violate policies.

Faculty travel - \$900 travel grants are the norm. We will raise this if possible but this is the new policy. .

Enrollment is looking positive. Graduate trends need to be ironed out, but on the UG level we are good. We will have a significant amount of revenue from dual enrollment. Rock Hill High School will be sending bus with several cohorts for classes. We will have 12 sections this academic year - \$7000 per section. We have a projection of about \$300,000 in revenue from French and Spanish, not counting other courses. English has been contacted from other districts. We are trying to get to the point where that revenue can be shared. These students are a captive audience on our campus. We should consider the unintended messages we might be sending.

Continue to work with OA on at risk students and accommodations. Encourage students to go ahead and get accommodations if they had them in high school. Students don't have to take advantage of the accommodations but it is helpful if they already have them. We are having challenges with AIM. We have asked the OA to come in and help us understand the problems. We want to ensure communication and dialogue about this.

Provost search is still underway. The President will reconstitute the committee. Winthrop has a contract with search firm until the candidate is hired. The extended search is not costing additional money. We have had good interim leadership and are poised for new leadership

#### Questions

- I. Ceiling issue in Tillman – The Dean stated she thought issue would be resolved by start of classes, but it is taking longer than expected. There has been no message that it will be unavailable for fall classes.
- II. Byrnes will be ready for next fall. We will have challenges to parking around Brynes, at the Library and Digs due to construction.

#### X. Announcements

- I. Ginger Williams – Join AAUP
- II. Jennifer Disney– the coming Pres. Election 2024 – We will be inviting candidates to campus, will conduct 3 WU polls before Rep primary. The Winthrop Poll is looking to hire students to run the poll. WU has contract with Turbo Vote to make it easy for students to be able to vote. A syllabus statement statement will be created to encourage students to register.
- III. Wanda Koszewski – the food box will be reopening T, W, Th from 10-3. We need small containers of milk and fruit.
- IV. Nick Grosseohme – Oct. 6 is annual showcase of summer undergraduate research and Apr. 12 will be SOURCE.
- V. Adam Glover – Faculty Conference will be in Johnson Theater Friday at 2.
- VI. Syliva Wozniak – CPR certification announcements will be coming.

#### XI. Adjournment – motion to adjourn

Minutes submitted by

Margaret Gillikin, PhD

**College of Arts and Sciences**

Curriculum Committee Minutes

August 22, 2023 @ 11:00 am

Kinard 105

**I - Call to order**

**II - Introductions**

- a. People present: Sara English, Margaret Gillikin, Jason Hurlbert, Valerie Jepson, Greg Oakes (ex officio), Tom Polaski, Dave Pretty, Jenny Schafer

**III - Election of Officers**

- a. Valerie Jepson was elected chair
- b. Jenny Schafer was elected secretary
- c. Need to find a student willing to serve on the committee

**IV - Discussion of Procedures**

- a. Folders in SharePoint for each meeting date
- b. Petitions are not on Coursedog – will only be in SharePoint
- c. Sending curriculum actions back to the department can stall them such that they miss deadlines; when possible, it would be better for the committee to make changes in Coursedog after checking with department chairs

**IV - Course Edits**

- a. DSCI 201- changing the course to a higher number (300) so that math majors can take it as an elective

**V - New Courses**

Both new courses were approved

- a. DSCI 300 – Old DSCI course
- b. MAT 462 – Created for internship experiences, ran as X course, 2 credit course to accompany the 1 and 3 credit versions

**VI - Program Edits**

**MATH**

- a. All program changes allow any DSCI course at the 300 level or above and any DSCI course at the 500 level or above to count toward the courses above 300 and the courses above 500 program requirements, respectively.
- b. The wording in all program changes needs to be edited from “DSCI courses above 300” to “DSCI courses above 299” to ensure that DSCI 300 is included – Valerie will communicate with Kristen Abernathy (chair of the Department of Mathematics) then make this change in Coursedog.
- c. All program changes were approved
  - o BA in MAT – Allows DSCI 300 to count towards program requirements
  - o BA in Math Teacher Certification - Allows DSCI 300 to count towards program requirements
  - o BS in Math – Allows DSCI 300 to count towards program requirements
  - o Minor in Math – Allows DSCI 300 to count towards program requirements

- d. Valerie will include a comment in the decision to help clarify the program changes for next steps in the approval process

#### DSCI

- a. Program change approved
  - o BA in Data Science – Reflects the change from DSCI 201 to 300

#### VII - Blanket Petitions

All blanket petitions were approved

- a. CHEM 105 was renumbered to CHEM 211
  - o Students meet the CHEM 105 requirement (catalogs prior to 2023-2024) by taking CHEM 201 and 202 or CHEM 211 (accelerated)
- b. CHEM 108 was renumbered to CHEM 204
  - o Students meet the CHEM 108 requirement by taking CHEM 204
- c. Biology - Updating the changing in CHEM class numbering to pertain to all BIOL program requirements

#### VIII - Meeting Adjourned