

**College of Arts and Sciences  
Graduate Faculty Committee  
Agenda**

September 1, 2023

Kinard 018

- I. Approval of Minutes, March 3, 2023
- II. Elections — GFC Secretary, Parliamentarian
- III. 500-level course actions for consideration: ANTH 501 and ANTH 540 — Greg Oakes
- IV. Old Business
- V. New Business
- VI. Graduate Director's Remarks — Greg Oakes

Note: GFC Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members

**COLLEGE OF ARTS AND SCIENCES  
GRADUATE FACULTY COMMITTEE**

**Minutes**

**March 03, 2023**

Immediately before Faculty Assembly – Kinard 018

- I. Minutes from from March 04, 2022 .....Dr. David Pretty
  - a. [Appendix 1](#)
  
- II. Report from CAS Committees
  - i. The following course changes were approved.  
**BIOL554 Ichthyology**  
**CHEM570 Chemical Synthesis**  
**CHEM530 Inorganic Chemistry**  
**CHEM529 Curr Topics Chem & Biochem**  
**CHEM526 Adv Techniques in Biochemistry**  
**CHEM525 Biochemistry Lab Techniques**  
**CHEM524 Biochemistry II**  
**CHEM523 Biochemistry I**  
**CHEM520 Essentials of Biochemistry**  
**CHEM505 Forensic Analytical Chemistry**  
**CHEM502 Instrumental Analysis**
  
- III. There was no old business.
  
- IV. There was no new business.
  
- V. Graduate Director's Remarks ..... Dr. M. Gregory Oakes
  - a. Dr. Greg Oakes follow-up on previous discussion concerning the process by which faculty attain the status of Graduate Faculty in the College of Arts and Sciences. There is an existing process whereby faculty no longer apply. Instead faculty are admitted to Graduate Faculty Committee by nomination/appointment by Dean in consultation with the Dept. Chair. Colleges are responsible for recording and informing the Graduate School. In order to do this, chairs will enter the information on the faculty member into an online system. This will go to Maura Conway who will then send it to the Graduate School.
  - b. Dr. Oakes introduced Mr. Anthony Dorman who is a new member of the Dean's office in the position of Financial Analyst.
  
- VI. The meeting was adjourned.

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**Appendix 1**

**COLLEGE OF ARTS AND SCIENCES  
GRADUATE FACULTY COMMITTEE  
MINUTES**

**March 4, 2022**

Immediately followed Faculty Assembly (at 2:00 P.M.). Quorum met. Blackboard Collaborate

- I. **Approval of minutes** from January 14, 2022 .....Dr. Gregory Bell
  - a. January 14, 2022.....Dr. Gregory Bell
  - b. Minutes approved by Graduate Faculty Council

**II. Report from CAS Committees**

- a. **Curriculum Committee**..... Dr. Gregory Bell

*Course changes for approval by department submitted via PowerPoint.*

*Motion carries. Approved.*

- i. *Department of Biology-2 courses*
- ii. *Department of Chemistry-2 courses*
- iii. *Department of English-1 course*
  
- iv. *Department of Interdisciplinary Studies modifications-2courses*
  
- v. *Department of English-Program changes*
- vi. *Department of Human Nutrition-Program changes*

- III. **Old Business** (None).....Dr. Gregory Bell

- IV. **New Business** (None).....Dr. Gregory Bell

- V. **Graduate Director/Acting Dean’s Remarks**.....Dr. M. Gregory Oakes

Provided to all faculty via email prior to meeting and read during meeting by Dr. Bell in Dean Oakes absence.

- VI. **Closing Remarks**.....Dr. Gregory Bell

**VII. Announcements**

The *Movement in a Dynamic World* Conference is coming back next year. No other announcements reported.

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Respectfully submitted by Dr. Joshua Kirven

## Appendix 2

**CAS Curriculum Committee**  
*February 21, 2023*  
**Minutes**

1. No meeting was held on January 3, 2023. Minutes from November 29, 2022, meeting were approved. (Appendix A)
2. The following course changes were approved:

BIOL360 Peer Mentoring in Biology

**BIOL554 Ichthyology**

CHEM101 Applying Chemistry to Society

CHEM105 General Chemistry

CHEM108 General Chemistry Laboratory

CHEM108H Honors: General Chemistry Lab

CHEM301 Organic Chemistry I

CHEM302 Organic Chemistry II

CHEM305 Chemical Hygiene and Safety

CHEM310 Essentials of Organic Chemistry

CHEM311 Essentials of Organic Chem Lab

CHEM313 Quantitative Analysis

CHEM314 Quantitative Analysis Lab

CHEM315 Environmental Chemistry

CHEM323 Introduction to Biochemistry

CHEM330 Intro Inorganic Chemistry

CHEM351 Independent Study

CHEM407 Physical Chemistry I

CHEM408 Physical Chemistry II

CHEM491 Department Seminar

CHEM492 Department Seminar

CHEM493 Department Seminar

CHEM494 Department Seminar

**CHEM570 Chemical Synthesis**

**CHEM530 Inorganic Chemistry**

**CHEM529 Curr Topics Chem & Biochem**

**CHEM526 Adv Techniques in Biochemistry**

**CHEM525 Biochemistry Lab Techniques**

**CHEM524 Biochemistry II**

**CHEM523 Biochemistry I**

**CHEM520 Essentials of Biochemistry**

**CHEM505 Forensic Analytical Chemistry**

**CHEM502 Instrumental Analysis**

MCOM349 Dig. News Soc Media & Mktg II

MCOM441 Diversity, Cultur & Soc. Just.

MCOM499 Career Portfolio

NUTR222 Intro to Nutr Lab

NUTR229 Nutritional Assessment  
NUTR321 Nutrition Metabolism  
NUTR371 Food & Nutr Mgmt I  
PHYS201 General Physics I  
PHYS202 General Physics II  
PHYS211 Physics with Calculus  
PHYS212 Physics with Calculus II  
PHYS301 Modern Physics  
PHYS315 Circuit Analysis  
PHYS321 Materials Science  
SCIE103 Eagle STEM Seminar

**3. The following new courses were approved:**

ANTH473 Undergraduate Research in Anth  
CHEM115 Light and Color  
CHEM201 General Chemistry I  
CHEM202 General Chemistry II  
CHEM204 General Chemistry Laboratory  
CHEM204H Honors General Chemistry Lab  
CHEM211 Accelerated General Chemistry  
ENVS340 Climate Change Through Time  
IMCO205 Media & Society  
IMCO206 Leadership in Digital Media  
IMCO226 Multimedia Storytelling & Prod  
IMCO241 Writ. for Jour. & Dig. Content  
IMCO301 Media Research & Analysis  
IMCO346 Dig. News, Soc. Media & Mktg I  
IMCO415 Mass Media Law & Ethics  
IMCO499 Career Portfolio  
MCOM206 Leadership in Digital Media  
MCOM341 Strategic Communication  
MCOM415 Mass Media Law & Ethics  
MCOM475 Winthrop Creative

**4. The following program changes were approved:**

BA in Integrated Mktg Comm  
BA in Mass Communication  
BS in Chemistry - ACS Prog  
BS in Chemistry - BioChem-ACS  
BS in Chemistry-Forensic Chem  
BS in Chemistry-Pre-Engineer  
BS in Health & Chemical Scienc  
Minor-Chemistry

**5. The following blanket petition was approved:**

- a. Department of Mathematics
  - i. DSCI Elective

6. **There were no student petitions.**

7. **The committee discussed the role of the student representative on the committee. The issue of student access to Coursedog precipitated this as students are not able to view curriculum. In the interest of transparency, the committee decided to continue the practice of having a student representative to this committee instead of recommending a bylaws change.**

8. **Next Meeting:** April 18, 2023, at 11am on Zoom.

Respectfully submitted by  
Margaret Gillikin, PhD

## Appendix A

### AS Curriculum Committee November 29, 2022 Minutes

9. Minutes from September 27, 2022 Meeting ([Appendix A](#)) were approved.

10. **The following Course Change Proposals were approved:**

- a. *Modify* NUTR 229

11. **There were no Program Change Proposals.**

12. **The following Blanket Petitions were approved:**

A. Department of Political Science

- i. When PLSC 390 Selected Topics in Political Science is taught cross-listed with PHIL 370 Concepts & Problems in Law it should count towards the Legal Studies Minor.
- ii. PLSC 390 Political Theory & Film should count toward the Political Theory subfield within the Political Science major and the Political Science minor.
- iii. Queer Theory when taught as PLSC 510, PLSC 555, WMST 450, or WMST 555, should count toward the Political Theory subfield within the Political Science major and the Political Science minor.
- iv. PHIL 371 LSAT Logic Puzzles & Arguments should count toward the Legal Studies minor.

B. Department of History

i. In place of SCST 390 in the undergraduate BA in Social Studies Ed (SCST), SCST 590 should count. This curriculum change was made for catalogs going forward but some are still under the old catalog.

13. **There were no Student Petitions.**

Addendum: following the meeting it came to the committee's attention that three course changes were approved at the CAS Curriculum Committee meeting on April 27, 2021, but were never forwarded to CAS Assembly for approval. They are listed below:

Modify the following courses:

MCOM 330

MCOM 499

NUTR 600

These should be added to the CAS Faculty Assembly meeting on Jan. 13, 2022.

Submitted by,  
Margaret Gillikin