

**COLLEGE OF ARTS & SCIENCES  
FACULTY ASSEMBLY  
AGENDA  
March 25, 2016**

**2:00 p.m.**

**Kinard Auditorium**

- I. Approval of minutes** from February 11, 2016 ..... Michael Lipscomb
    - i. See [appendix 1](#)
  
  - II. Report from CAS Committees**
    - a. Curriculum committee** ..... Wendy Sellers
      - i. See [appendix 2](#)
    - b. Nominating and Rules Committee** ..... Catherine Chang
      - i. Proposal to amend Faculty Assembly bylaws
        - 1. See [appendix 3](#)
      - ii. 2016-17 committee elections (*Voting will be done electronically via a Qualtrics survey. The survey link will be sent to your Winthrop email account by 5pm on March 25<sup>th</sup>, and the survey will close at 5pm on March 28<sup>th</sup>.*)
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- III. Old Business**
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- IV. New Business**
  - a. Adult and Continuing Education Programs** ..... M. Gregory Oakes  
& Pat Guilbaud
- 
- V. Announcements**
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- VI. Dean's Remarks** ..... Karen M. Kedrowski
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- VII. Adjournment**

**Note:** Quorum (35% of full-time faculty) is 49 faculty members. The minimum attendance to do business (20% of full-time faculty) is 28 faculty members.

## Appendix 1

### COLLEGE OF ARTS AND SCIENCES FACULTY ASSEMBLY MINUTES February 11th, 2016

**11:00 a.m. Kinard Auditorium**

**Dr. Michael Lipscomb called the meeting to order and noted that Dr. Aimee Meader was filling in for Dr. Guy Reel as secretary.**

#### **I. Approval of minutes**

The minutes of October 23, 2015 were approved with no corrections.

#### **II. Report from CAS Curriculum Committee**

Dr. David Pretty filled in for Dr. Wendy Sellers to present the report. A motion passed to approve the curriculum actions.

- a. *Drop course:* NUTR 201, Investigative Science: Human Nutrition.
- b. *Modify course:* NUTR 231, Food Composition.
- c. *Modify course:* NUTR 232, Food Composition Laboratory.
- d. *Modify course:* NUTR 370, Food and Nutrition in Cultural Perspective.
- e. *Drop course:* NUTR 370H, Food and Nutrition in Cultural Perspective.
- f. *Modify course:* NUTR 480, Nutrition Education Theory & Practice.
- g. *Modify course:* NUTR 490A, Practicum Experience.
- h. *Drop course:* NUTR 490B, Practicum Experience.
- i. *Drop course:* NUTR 490C, Practicum Experience.
- j. *Modify course:* NUTR 494, Seminar in Human Nutrition.
- k. *Modify course:* NUTR 518, Medical Nutrition Therapy Laboratory.
- l. *Modify course:* NUTR 520, Sports Nutrition.
- m. *Drop course:* NUTR 520H, Sports Nutrition.
- n. *Modify course:* NUTR 521, Nutrition and Metabolism.
- o. *Modify course:* NUTR 528, Dietetic Internship I
- p. *Modify course:* NUTR 529, Dietetic Internship II.
- q. *Modify course:* NUTR 530, Dietetic Internship III.
- r. *Modify course:* NUTR 531, Dietetic Internship IV.
- s. *Modify course:* NUTR 600, Seminar in Food and Nutrition.
- t. *Modify course:* NUTR 604, Readings in Human Nutrition.
- u. *Modify course:* NUTR 610, Global Service Learning in Nutrition.
- v. *Modify course:* NUTR 611, Global Nutrition.
- w. *Modify course:* NUTR 620, Maternal and Child Nutrition.
- x. *Modify course:* NUTR 621, Nutrition and Aging.
- y. *Modify course:* NUTR 624, Vitamin Metabolism.
- z. *Drop course:* NUTR 625, Abnormal Metabolism.
- aa. *Modify course:* NUTR 626, Mineral Metabolism.
- bb. *Modify course:* NUTR 627A, Recent Developments in Nutrition and Dietetics.
- cc. *Modify course:* NUTR 627B, Recent Developments in Nutrition and Dietetics.
- dd. *Modify course:* NUTR 627C, Recent Developments in Nutrition and Dietetics.

- ee. *Modify course:* IDVS 390, Individualized Studies Project: Research and Design.
- ff. *Modify course:* IDVS 461, Internship in Individualized Studies.
- gg. *Modify course:* IDVS 462, Internship in Individualized Studies.
- hh. *Modify course:* IDVS 463, Internship in Individualized Studies.
- ii. *Modify program:* BA in Mathematics with Teacher Certification.
- jj. *Modify program:* BS in Mathematics with Teacher Certification.
- kk. *Modify program:* BS in Mathematics.
- ll. *Modify program:* MS in School Psychology.
- mm. *Modify course:* PSYC 690, Special Topics in Psychology.
- nn. *Add course:* PSYC 503, Psychology of Gender and Sexuality.
- oo. *Add course:* SCWK 471, Undergraduate Research in Social Work.
- pp. *Add course:* SCWK 472, Undergraduate Research in Social Work.
- qq. *Add course:* SCWK 473, Undergraduate Research in Social Work.
- rr. *Add course:* SCWK 671, Graduate Research in Social Work.
- ss. *Add course:* SCWK 672, Graduate Research in Social Work.
- tt. *Add course:* SCWK 673, Graduate Research in Social Work.
- uu. *Modify program:* BA in MLAN, French option.
- vv. *Modify program:* BA in MLAN, French teacher option.
- ww. *Modify program:* BA in MLAN, Spanish option.
- xx. *Modify program:* BA in MLAN, Spanish teacher option.

**The committee approved 24 blanket petitions and denied one. This was met with unanimous approval.**

- a. For the Medieval Studies minor, in the current catalog and all previous catalogs, allow ENGL 325 or THRT 397 to count as an elective in the MDST minor when cross-listed with MDST 350 (European Drama before Shakespeare).
- b. For the BA in Mass Communication in the journalism interest track, in the current catalog, drop the requirement that students take both MCOM 342 and MCOM 325, and instead require only one of the two courses. They are being taught together in an extended lab format this year, so students taking both courses would be repeating the same content.
- c. For the BS in Integrated Marketing Communication, in all previous catalogs, Substitute QMTH 210 for QMTH 206 as a required course. QMTH 206 is no longer being taught.
- d. For the BA in Psychology, in the 2011-12 catalog and thereafter, allow students to repeat PSYC 471 and/or PSYC 472 for credit, with no more than three credit hours counting toward the psychology major requirements and no more than an additional three credit hours counting toward the overall degree.
- e. For the Social Welfare minor, in all previous catalogs, allow students to complete the minor with 15 credit hours rather than 18 credit hours, in line with the reduced number of hours approved for the 2015-16 catalog.
- f. For the Spanish major (with or without CSST), in the current catalog and all previous catalogs, allow SPAN 360-002 (Latin American Short Story, taught Spring 2016) to satisfy the major requirement ordinarily satisfied by SPAN 401.

**III. Adjournment**

Note: The next meeting is scheduled for March 25th at 2 p.m.

## Appendix 2

**Curriculum Committee**  
Report for Faculty Assembly  
From March 8, 2016 meeting

### **1. The following course changes were approved:**

- i. New course: BIOL 271, SEA-PHAGE Bioinformatics.
- ii. Modify course: BIOL 528, Biology of Bone.
- iii. Modify course: BIOL 529, Stem Cell Biology.
- iv. New course: ENGE 510, Topics in English Education.
- v. Modify course: ENGL 203, Major British Authors.
- vi. Modify course: ENGL 208, Foundations of World Literature.
- vii. Modify course: ENGL 211, Major American Authors.
- viii. Modify course: ENGL 211H, Major American Authors.
- ix. Modify course: ENGL 300, Approaches to Literature.
- x. Modify course: ENGL 305, Shakespeare.
- xi. Modify course: ENGL 305H, Shakespeare.
- xii. Modify course: ENGL 311, Special Types of Literature.
- xiii. Modify course: ENGL 317, The Short Story.
- xiv. Modify course: ENGL 321, Recurrent Themes in Literature.
- xv. Modify course: ENGL 323, The Nineteenth-Century American Novel.
- xvi. Modify course: ENGL 324, The Twentieth-Century American Novel.
- xvii. Modify course: ENGL 333, Global Narratives.
- xviii. Drop course: ENGL 380H, Literature of Science.
- xix. Modify course: ENGL 431, Academic Internship in English.
- xx. Modify course: ENGL 432, Academic Internship in English.
- xxi. Modify course: ENGL 433, Academic Internship in English.
- xxii. New course: ENGL 473, Undergraduate Research in English.
- xxiii. Modify course: ENGL 491, Departmental Seminar.
- xxiv. Modify course: ENGL 501, Modern British Poetry.
- xxv. Modify course: ENGL 504, Modern American Poetry.
- xxvi. Modify course: ENGL 505, American Romanticism.
- xxvii. Modify course: ENGL 507, History and Development of Modern English.
- xxviii. Modify course: ENGL 513, Milton.
- xxix. Modify course: ENGL 515, Southern Literature.
- xxx. Modify course: ENGL 520, 17<sup>th</sup>-Century English Literature.
- xxxi. Modify course: ENGL 521, Restoration and 18<sup>th</sup>-Century English Literature.
- xxxii. Modify course: ENGL 525, Studies in Irish Literature.
- xxxiii. Modify course: ENGL 527, English Romantic Poetry and Prose.
- xxxiv. Modify course: ENGL 528, The African-American Novel.
- xxxv. Modify course: ENGL 529, 20<sup>th</sup>-Century American Fiction and Drama.
- xxxvi. Modify course: ENGL 600, Introduction to English Studies.
- xxxvii. Modify course: ENGL 602, Critical Theory.
- xxxviii. Modify course: ENGL 611, Late 19<sup>th</sup>-Century American Literature.
- xxxix. Modify course: ENGL 612, 20<sup>th</sup>-Century British Fiction and Drama.
- xl. New course: ENGL 619, Seminar in Contemporary Literature.

- xli. New course: ENGL 621, New Directions in English Studies.
- xlii. Modify course: WRIT 300, Rhetorical Theory.
- xliii. Modify course: WRIT 307, Fiction Writing.
- xliv. Modify course: WRIT 350, Introduction to Composition Theory and Pedagogy.
- xlv. Modify course: WRIT 431, Academic Internship in Writing.
- xlvi. Modify course: WRIT 432, Academic Internship in Writing.
- xlvii. Modify course: WRIT 433, Academic Internship in Writing.
- xlviii. Modify course: WRIT 501, Writing for New Media.
- xlix. Modify course: WRIT 502, Digital English Studies: Literature, Rhetoric, and Technology.
  - I. Modify course: WRIT 507, Short Story Writing.
  - II. Modify course: WRIT 530, Script Writing.
  - III. Modify course: GEOG 471, Research in Geography.
  - IV. Modify course: MAED 299, General Mathematics Education Elective.
  - V. Modify course: MAED 391, Principles of Teaching Mathematics.
  - VI. Modify course: MAED 400, Assessment Capstone.
  - VII. Modify course: MAED 599, General Mathematics Education Elective.
  - VIII. Modify course: MAED 699, General Mathematics Education Elective.
  - IX. Modify course: MATH 101, Algebra and Trigonometry for Calculus.
  - X. Modify course: MATH 105H, Applied Calculus.
  - XI. Modify course: MATH 141, Finite Probability and Statistics.
  - XII. Modify course: MATH 150, Introductory Discrete Mathematics.
  - XIII. Modify course: MATH 201, Calculus I.
  - XIV. Modify course: MATH 202H, Calculus II.
  - XV. Modify course: MATH 291, Basic Number Concepts for Teachers.
  - XVI. Modify course: MATH 292, Number, Measurement, and Geometry Concepts for Teachers.
  - XVII. Modify course: MATH 301, Calculus III.
  - XVIII. Modify course: MATH 301H, Calculus III.
  - XIX. Modify course: MATH 303, Advanced Mathematical Problem Solving.
  - XX. Modify course: MATH 355, Combinatorics.
  - XXI. Modify course: MATH 393, Algebra, Data Analysis, and Geometry Concepts for Teachers.
  - XXII. Modify course: MATH 400, Senior Seminar.
  - XXIII. New course: MATH 470, Directed Student Research in Mathematics.
  - XXIV. New course: MATH 470H, Honors Directed Student Research in Mathematics.
  - XXV. Modify course: MATH 551, Algebraic Structures.
  - XXVI. Modify course: MATH 599, General Mathematics Elective.
  - XXVII. Modify course: MATH 699, General Mathematics Elective.
  - XXVIII. New course: MCOM 330, Convergent Journalism
  - XXIX. Modify course: MCOM 441, Multimedia Reporting of Public Issues.
  - XXX. New course: NUTR 400, Undergraduate Research in Dietetics.
  - XXXI. New course: NUTR 500, Research in Dietetics.
  - XXXII. New course: NUTR 601, Graduate Research in Dietetics.
  - XXXIII. Modify course: PHIL 312, Theories of Knowledge and Reality.
  - XXXIV. Modify course: PHIL 315, Developments in Moral Philosophy.

- lxxxiv. Modify course: PHIL 340, Environmental Ethics.
- lxxxv. Modify course: PHIL 350, Special Topics in Philosophy.
- lxxxvi. Modify course: PHIL 370, Concepts and Problems in Law.
- lxxxvii. Modify course: PHIL 390, Philosophy of Religion.
- lxxxviii. Modify course: PHIL 495, Senior Seminar on Methods and Research in Philosophy.
- lxxxix. Modify course: PHIL 575, Business Ethics.
  - xc. Modify course: RELG 316, Christian Thought from Origins to the Reformation
  - xc. Modify course: RELG 317, Modern Christian Thought
  - xcii. Modify course: RELG 335, Buddhism.
  - xciii. Modify course: RELG 340, Hinduism.
  - xciv. Modify course: RELG 350, Special Topics in Religious Studies.
  - xcv. Modify course: RELG 360, Psychology of Religion.
  - xcvi. Modify course: RELG 390, Philosophy of Religion.
  - xcvii. Modify course: RELG 495, Senior Seminar on Methods and Research in Religious Studies.
- xcviii. Modify course: PSYC 101, General Psychology.
- xcix. Modify course: PSYC 206, Developmental Psychology.
  - c. Modify course: PSYC 302, Research II: Experimental Psychology.
  - ci. Modify course: PSYC 409, Principles of Learning.
  - cii. New course: PSYC 471A, Undergraduate Research in Psychology.

**2. The following program changes were approved:**

- a. Modify program: BS-BIOL-CSST. Adjust course list to align with COE changes, and correct mathematical error.
- b. Modify program: ENGL minor. Remove ENGL 300, and add ENGL 200 and a course above 499.
- c. Modify program: BA-ENGL-CSST. Adjust courses to align with COE changes.
- d. Modify program: BA-SCST-CSST. Adjust course list to align with COE changes.
- e. New program: Minor in Community-based Learning.
- f. Modify program: BA-MCOM. Include the newly created converged media course (MCOM 330), and drop MCOM 342.
- g. Modify program: BA-MATH-CSST and BS-MATH-CSST. Changes to the Math Education certificate program to bring the curricula in line with new changes through the College of Education.

**3. The following blanket petitions were approved:**

- a. For the Biology major, in all previous catalogs, allow BIOL 333x “Marine Ecology” to count toward Area A of the major’s requirements.
- b. For the BA in English, in the current catalog and all previous catalogs, students may count ENGL 311 when offered as “Writing Biography” either in the “Elements of Writing, Language, and Audience” string, the “Creative Writing” string, or the “Writing for Business and Technology” string.
- c. For the Writing minor, in the current catalog and all previous catalogs, students may count ENGL 311 when offered as “Writing Biography” either in the “Elements of Writing, Language, and Audience” area, the “Creative Emphasis” area, or the “Professional Emphasis” area.

- d. For the LLAN track, in the current catalog and all previous catalogs back to the 2012-13 year, replace the wording about WRIT elective hours with the following: “3 hours of WRIT elective numbered above 299”.
- e. For the BA in French and French Teacher Education, in the current catalog and all previous catalogs, allow FREN 360 “Exploring Paris” to satisfy the major requirement ordinarily satisfied by FREN 302.

**1. Sixteen student petitions were approved.**

## Appendix 3

### **Electronic Voting: Proposed Addition to CAS Faculty Assembly Bylaws**

#### **Purpose of the Proposal**

The purpose of this proposal is to allow CAS Faculty Assembly members to vote electronically on curriculum action **that has been approved by the Curriculum and Nominating and Rules committees and is being presented to the CAS Faculty Assembly.**

While CAS Faculty Assembly meetings will remain the preferred place to hold discussion and vote on curriculum action, this addition to the bylaws would allow CAS Faculty Assembly members to review and vote on curriculum action during “down-time” where CAS Faculty Assembly is not scheduled to meet but action is required in extraordinary circumstances, such as unexpected deadlines and cancellations of scheduled meetings.

The overall goal is to allow curriculum action to pass through the system more expeditiously. Having the option for electronic voting allows us to accomplish this goal.

#### **Proposed Addition to CAS Faculty Assembly Bylaws (to be voted on by CAS Faculty Assembly—August 2016)**

This addition could be added as Section 6 of Article V of the CAS Faculty Assembly Bylaws which meetings of Faculty Assembly.

“Curriculum action requiring a vote from the CAS Faculty Assembly may be placed in extraordinary circumstances on an electronic voting forum. This action may be taken only with the full agreement of the chair of CAS Faculty Assembly, the majority of the CAS Curriculum Committee, and the majority of the CAS Nominating and Rules Committee; these last-named committees may themselves vote this permission electronically. Curriculum placed on the electronic forum may be voted on electronically if no recommendation for further discussion is registered within 7 days of initial posting to the online forum. Any recommendation for further discussion would cause the curriculum item to be placed on the agenda of the next CAS Faculty Assembly meeting where the matter would be discussed and voted on by members. Actions involving graduate courses or programs may undergo the same process with the Graduate Faculty Committee, but the permission of the Chair of the Graduate Faculty Committee will also be required.

**Guidelines for Electronic Voting** An item may be placed on the electronic forum for a vote after it has received approval from **the necessary parties**. An email notification will be sent to all CAS Faculty Assembly members with a link to the online forum and summary of information regarding the curriculum item requiring a vote.

1. Voting members will have 7 days to review the curriculum item and supporting documentation.



2. During the 7-day period, any member may post a clarification question. Clarification questions posted to the forum will be answered by a designated person associated with the curriculum item.
3. Any CAS Faculty Assembly member may vote to open the item for further discussion if they have more extensive questions or concerns. This action would remove the curriculum item from the electronic forum and place it on the agenda of the next scheduled CAS Faculty Assembly.
4. After 7 days, the CAS Faculty Assembly chair will open a motion to approve. At this time, members may vote freely on the curriculum item.
5. Electronic voting options are yes/no/abstention. Members will have 7 days to vote on the motion. At least 15 percent of the Faculty Assembly (or, in appropriate circumstances, Graduate Faculty Committee) membership must actively participate for the vote to be considered valid; otherwise the item will be placed on the agenda for the next scheduled CAS Faculty Assembly.
6. The CAS Faculty Assembly secretary shall announce the results and declare the thread of "motions" closed. The secretary shall compile and maintain the complete thread of the motion.
7. The chair of CAS Faculty Assembly will have final discretion in deciding whether a vote will be held electronically or whether the issue should be scheduled for the next CAS Faculty Assembly meeting.