

College of Arts and Sciences Faculty Assembly  
Agenda  
Virtual Meeting via Zoom  
January 14, 2022, 2pm (link [here](#))

- I. Welcome—Adam Glover
- II. Approval of Minutes from October 8, 2021, meeting (Appendix A)
- III. CAS Committees
  - a. CAS Curriculum Committee—Gwen Daley (Appendix B)
  - b. CAS Nominating and Rules Committee
    - i. Proposal to Modify Bylaws
    - ii. Special election to fill a position on the CAS Nominating and Rules Committee  
*(Voting will be done electronically via a Qualtrics survey. The survey link will be sent to your Winthrop email account by 5pm on Friday, January 14. The survey will close at 5pm Tuesday, January 18.)*
- IV. Report from FCUP—Ginger Williams
- V. Old Business
- VI. New Business
- VII. Remarks from the Dean—Takita Sumter
- VIII. Announcements
- IX. Adjournment

Note: Quorum (35% of full-time faculty) is 53 faculty members for Faculty Assembly. The minimum attendance to do business (20% of full-time faculty) is 30 faculty members. The meeting will be streamed via Zoom and will be recorded for those faculty members who are unable to attend.

## Appendix A

### College of Arts and Sciences Faculty Assembly Minutes

Virtual Meeting via Zoom  
October 8, 2021, 2 PM

75 individuals in attendance

- I. Welcome—Adam Glover
  - a. Welcome to the third (& final) faculty assembly meeting of this semester
- II. Approval of Minutes from September 3, 2021, meeting (Appendix A)
  - a. Motion to approve minutes
  - b. Seconded
  - c. Majority in favor, minutes are approved
- III. CAS Committees
  - a. CAS Curriculum Committee—Gwen Daley (Appendix B)
    - i. Biology removing HMXP as prerequisite from upper level courses
      1. Majority in favor, course changes approved
    - ii. Relg 380 – new course
      1. Majority in favor, new course proposed & approved
    - iii. Program modification for BS-NUTR-DIET
      1. Majority in favor, modification approved
    - iv. 3 blanket petitions were approved for catalog alignment
    - v. One student petition was approved
- IV. Old Business
  - a. No old business
- V. New Business
  - a. No new business
- VI. Remarks from the Dean—Takita Sumter
  - a. Campus safety - pandemic
    - i. Current pandemic maintains seriousness – overall since September 20, 6 + student cases & 1 + employee case of COVID 19
    - ii. 67% of on campus students are vaccinated
    - iii. 81% of student athletes are vaccinated
    - iv. There will be reentry testing for spring
  - b. Travel Funding
    - i. \$700 per faculty member
    - ii. If student traveling, see office of undergraduate research
    - iii. If group of students traveling, have additional considerations to keep traveling students safe
      1. Will be guidance forthcoming
  - c. Academic Master Plan/Campus Master Plan

- i. Academic master planning
  - 1. Which programs are viable and which requirement modifications/elimination
  - 2. Enrollment over 3-5 years
  - 3. Completion over 3-5 years
  - 4. Student/faculty ratio
  - 5. If a decision is made, they will model the impact of the removal on the campus community/reputation/etc.
  - 6. Also at the mercy of the SC commission of education
    - a. 5 year average of 12.5 students & 8 graduating students per year
    - b. If does not meet this, have to send a justification
    - c. These have been used as benchmarks at Winthrop so though it sounds scary, it is not that different than how we have assessed
  - 7. Doctorates are being pursued as new programs
- ii. Campus master planning
  - 1. What buildings are improved, used, needed in the future, etc.
  - 2. Opportunities for expansion
  - 3. Buildings too old to keep
  - 4. Maintain competitive nature of campus offerings
  - 5. Questions
    - a. Mike Lipscomb – if we are involved in programs that may need resources in the future who do we speak to in order to get things considered for campus master plan?
      - i. Survey will go out to chairs, so provide your feedback to chairs
    - b. Brandon Ranallo-Benavidez – are there things that we can do to have the backs of individuals who are in less permanent positions
      - i. Next part of conversation is budget (see below notes)
- iii. Budget
  - 1. Lowest hanging fruit
    - a. Teaching efficiency and vacancies
  - 2. Adjuncts can never be guaranteed
    - a. “full load” adjuncts have been tried to be protected vs. individuals who have a full time job
    - b. Discarding individuals is not the unspoken suggestion and we are working really hard to try to do ethical/morally appropriate individuals
  - 3. Staff
    - a. Have been able to protect all full time staff positions in CAS at this moment
- iv. New programs have been helpful
  - 1. Online MSW
  - 2. Online MS in Human Nutrition
  - 3. Bachelor of professional studies
- d. Great things!
  - i. WWC Women in Medicine Panel
  - ii. MLA Hornsby Lecture

- iii. Moving to online course catalog that is not a PDF
- iv. Congrats to Jessie Hamm, Monique Constance-Huggins, Jessica Yang, Sara English, Amanda Cavin, Cliff Harris, Nathaniel Frederick, Guy Reel, Bill Schulte, Joe Kasko, Padmini Patwardhan, Bonnye Stuart, Jessie Hoffman, Lesley Reel, Brent Woodfill, Gregory Crider, Jennifer Dixon-McKnight, Andy Doyle, Daniel Stovall, Lee, C. Chang, and J Yang!
- v. 99.16% of interim grades were submitted on time.

VII. Announcements

- a. Jo Koster – please take the Ad Hoc survey that was sent out on Tuesday, also found here: [https://winthrop.qualtrics.com/jfe/form/SV\\_9WTYmWPsUcRVG9U](https://winthrop.qualtrics.com/jfe/form/SV_9WTYmWPsUcRVG9U)
- b. Nick Grossoehme
  - i. Undergraduate research: Takita mentioned travel – we do not have the policy completely figured out but please still send in requests because they will be processed. Submission window for SOURCE & abstracts will be Nov 1 – March 1. Database was developed for undergraduate research mentors – hope to have as many mentors as possible to complete their information here: <https://forms.office.com/r/bl1yubKTrWu>
- c. Adam Glover
  - i. Next meeting Jan 14 @ 2 PM
  - ii. On agenda, send out Thursday Jan 6
  - iii. Presentation inclusions sent by Jan 13
- d. Graduate faculty meeting immediately after this

VIII. Adjournment

- a. Motion to adjourn & second
- b. Meeting adjourned at 2:52 PM

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Appendix B: CAS Curriculum Committee

**Items requiring a vote:**

**1. The following program changes were approved.**

- a. Department of Biology
  - i. Modify program: BS-BIOL-BMRS
  - ii. Modify program: BS-BIOL
  - iii. Modify program: BS-BIOL-MTEC
  - iv. Modify program: BS-BIOL-CSST
  - v. Modify program: BS-BIOL-CNSV

**Items not requiring a vote:**

One student petition was approved