

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING
AGENDA
October 23, 2015**

Immediately following Faculty Assembly

Kinard 018

- I. Approval of minutes** of Graduate Faculty Committee meeting of September 04, 2015..... Amy Gerald
 - i. [See appendix 1](#)

- II. Introductory Remarks**..... Amy Gerald

- III. Report from CAS Committees**
 - a. **Curriculum Committee** Wendy Sellers
 - i. The following course and program changes were approved on October 13:
 - 1. *Add course:* SCST 590, Principles of Teaching Social Studies I.
 - 2. *Add course:* SCWK 622A, Field Instruction II.
 - 3. *Add course:* SCWK 622B, Field Instruction II.
 - 4. *Add course:* SCWK 632A, Field Instruction III.
 - 5. *Add course:* SCWK 632B, Field Instruction III.

- IV. Unfinished Business**

- V. New Business**

- VI. Announcements**

- VII. Graduate Director's Remarks** M. Gregory Oakes

- VIII. Dean's Remarks** Karen M. Kedrowski

- IX. Adjournment**

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Appendix 1

WINTHROP UNIVERSITY COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE
MINUTES
September 4, 2015

Kinard Auditorium

3:15 p.m.

Having noted a quorum, immediately following the College of Arts and Sciences Faculty Assembly the meeting of the CAS Graduate Faculty Assembly was called to order by Dr. Amy Gerald, Chair.

I. Approval of minutes

The minutes of the March 27th meeting were approved with no corrections.

II. Introductory Remarks

Dr. Gerald introduced Dr. Gregory Bell as the new Secretary and Dr. Mary Pat Sjostrom as Parliamentarian.

III. Curriculum

Dr. Gerald noted that there was one change to a graduate course, and asked Curriculum Committee Chair Dr. Wendy Sellers if she wanted to clarify. Dr. Sellers noted that Philosophy 565 was being dropped. Dr. Peter Judge, chair of Philosophy and Religious Studies noted that the course was not being eliminated, but was being taught on the undergraduate level as PHIL 340. The motion passed.

III. Unfinished Business

There was no unfinished business.

IV. New Business

There was no new business.

V. Announcements

There were no announcements

VI. Graduate Directors Remarks

Dr. Gregory Oakes.

Dr. Oakes started with a discussion of how Graduate School personnel were being moved around: April Hershey is now Assistant to the Dean (budes, std. services); Katie Dykhuis is now heading up Graduate Enrollment (Director of Graduate Enrollment); Arenette McNeil is now the primary contact for the College of Arts and Sciences (except for the Masters of Social Work program); Katelyn Berringer is the contact for Masters of Social Work Program.

Dr. Oakes then moved on to Graduate Certificates, perhaps allowing students to apply for certificate programs in certain situations. For example, if a student can't complete their Master's program, but completed their coursework, can they receive a Graduate Certificate? We don't have a policy on this. Do we need a policy? Of course, it would go through the regular approval channels (starting with approval of the program director, et cetera). Dr. Oakes then asked if there were any ideas? Dr. Matt Fike asked if the student's course work had to be completed at Winthrop? Dr. Oakes said yes, their prior academic work at Winthrop would count.

Dr. Oakes then moved on to discuss the Catalog copy process, which he noted has been streamlined. He is proposing that people submit copy to April Hershey as soon as it's been approved. She can compile as she goes and could distribute updated pages for review in April, then publish (target day) on May 15. Dr. Joe Prus commented that the Graduate School makes unlimited copies of the Graduate Catalogue for his department, and he wanted to say thank you for this. He wishes the undergraduate college would do the same.

Dr. Oakes then discussed graduate commencement, which this fall will be combined with undergrad commencement. In the past, the concern was that graduate students would not get appropriate attention at the ceremony, as the undergraduates would overshadow them. However, the impetus is that the ceremony is small, and it costs money to heat facility. Paying parking personnel is also an added cost. The graduate students will be the first to enter during the ceremony, followed by the undergraduates. The graduates hooding ceremony would also come first. Commencement will take place on Saturday, December 19th at 11 AM.

Dr. Oakes brought up continuing enrollment: GSTC600; 601, 602, 603. Any questions? None.

Dr. Oakes mentioned that the graduate school open house would take place on Sept. 10, 5:30 – 7 PM in the Tuttle Dining Room. Dr. Oakes asked if there were any other comments or changes? None.

Dr. Oakes introduced Patrick Guilbaud, Director of Adult Programs:

Dr. Guilbaud provided some of his background information and experience. He has three graduate degrees in, respectively, business, engineering, and education, and experience in the industry, too. So he can bring to bear both his education and his experience to the task at hand. Dr. Guilbaud noted that he is examining a number of areas to determine how best to direct adult programs at Winthrop:

First, he is looking at what is already done well here at Winthrop. Can programs in other areas at Winthrop also be developed for adult field? Dr. Guilbaud wants to work on online course, but thinks they should not be 100% online. People want face time too, and this might complement the Winthrop brand.

Second, Dr. Guilbaud is looking at what market has demanded (supply and demand in the larger adult education field). Some adult education initiatives might be implemented as early as this spring if there is a market for them and they are already used at Winthrop (only minor changes needed).

Third, Dr. Guilbaud wants guidelines put in place (registration, facilities) to make sure the students come in and get the Winthrop experience.

Finally, Dr. Guilbaud wants input from faculty—please feel free to contact him. Dr. Guilbaud is at 109 Dinkins Hall, x. 4785. guilbaudp@winthrop.edu.

Dr. Guilbaud noted that Winthrop University has shown a great commitment by hiring someone to handle adult education. There will be a lot of work to improve enrollment, but he has lots of support at Winthrop. Questions:

Dr. Deanna Morrow, Chair of Social Work: Social work program has wonderful but small tech support. It would be nice to have some infrastructure for training of faculty toward online courses. Is this something Dr. Guilbaud is looking at? Dr. Guilbaud said yes it is possible to get faculty up to speed with online learning and making it easy, but it will be some work. He might have to think outside the box and incorporate adult education in new ways (perhaps an online enabler). Also, he needs to make internal changes. Dr. Guilbaud has background in this, so he can work to move this conversation forward. Dr. Morrow then asked if there was any potential for investing in programs that can draw enrollment? Dr. Guilbaud said that yes, he is interested. But he wants to pause and make sure the data are clear so that we implement appropriate adult education programs. Dr. Guilbaud plans to

have create a strategic plan. Social work would be one of the programs on the list, as well as others such as integrated health. Dr. Oakes asked if there were any other questions, and there were none. Thank you to Dr. Guilbaud.

VII. Dean's Remarks

No remarks

VIII. Adjournment.