

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING
AGENDA
January 22, 2016**

Immediately following Faculty Assembly

Kinard 018

I. Approval of minutes of Graduate Faculty

Committee meeting of October 23, 2015 Amy Gerald

i. See [appendix 1](#)

II. Introductory Remarks..... Amy Gerald

III. Report from CAS Committees

a. **Curriculum Committee** Wendy Sellers

i. The following changes were approved on December 08 and January 12:

1. Modify course: NUTR 518, Medical Nutrition Therapy Laboratory.
2. Modify course: NUTR 520, Sports Nutrition.
3. Drop course: NUTR 520H, Sports Nutrition.
4. Modify course: NUTR 521, Nutrition and Metabolism.
5. Modify course: NUTR 528, Dietetic Internship I
6. Modify course: NUTR 529, Dietetic Internship II.
7. Modify course: NUTR 530, Dietetic Internship III.
8. Modify course: NUTR 531, Dietetic Internship IV.
9. Modify course: NUTR 600, Seminar in Food and Nutrition.
10. Modify course: NUTR 604, Readings in Human Nutrition.
11. Modify course: NUTR 610, Global Service Learning in Nutrition.
12. Modify course: NUTR 611, Global Nutrition.
13. Modify course: NUTR 620, Maternal and Child Nutrition.
14. Modify course: NUTR 621, Nutrition and Aging.
15. Modify course: NUTR 624, Vitamin Metabolism.
16. Drop course: NUTR 625, Abnormal Metabolism.
17. Modify course: NUTR 626, Mineral Metabolism.
18. Modify course: NUTR 627A, Recent Developments in Nutrition and Dietetics.
19. Modify course: NUTR 627B, Recent Developments in Nutrition and Dietetics.
20. Modify course: NUTR 627C, Recent Developments in Nutrition and Dietetics.
21. Modify program: MS in School Psychology.
22. Modify course: PSYC 690, Special Topics in Psychology.
23. Add course: PSYC 503, Psychology of Gender and Sexuality.
24. Add course: SCWK 671, Graduate Research in Social Work.
25. Add course: SCWK 672, Graduate Research in Social Work.
26. Add course: SCWK 673, Graduate Research in Social Work.

IV. Unfinished Business

V. New Business

VI. Announcements

VII. Graduate Director's Remarks M. Gregory Oakes

VIII. Adjournment

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Appendix 1

COLLEGE OF ARTS AND SCIENCES
Graduate Faculty Committee
MINUTES
October 23, 2015

Kinard Auditorium

3:15 p.m.

Immediately following the Arts and Sciences Faculty Assembly the meeting was called to order by Dr. Amy Gerald, Chair. There were fewer than 25 faculty members in attendance, so there was a motion to do business with 14 or more faculty members (seconded and approved).

I. Approval of minutes

The minutes of the September 4th meeting were approved with no corrections.

II. Introductory Remarks

Dr. Gerald opened by introducing Dr. Wendy Sellers for a report from the CAS Curriculum Committee.

III. Report from CAS Committees

Dr. Sellers described the added courses from the Curriculum Committee:

- a) The following course and program changes were approved on October 13:
 - i. *Add course:* SCST 590, Principles of Teaching Social Studies I.
 - ii. *Add course:* SCWK 622A, Field Instruction II.
 - iii. *Add course:* SCWK 622B, Field Instruction II.
 - iv. *Add course:* SCWK 632A, Field Instruction III.
 - v. *Add course:* SCWK 632B, Field Instruction III.

Discussion: Dr. Deana Morrow pointed out that the changes to the Social Work courses were to accommodate their part-time, weekend students (field hours at a reduced rate). Dean Kedrowski clarified that the part-time students would not have to take an incomplete. Dr. Morrow said that these changes resolved the issue.

IV. Unfinished Business

There was no unfinished business.

V. New Business

There was no new business.

VI. Announcements

Dr. Michael Lipscomb had a reminder about faculty renewing their status at graduate faculty level during tenure review process. This only has to be done moving forward (it is not retroactive), so it is only necessary the next time a faculty member comes up for post tenure review.

VII. Graduate Directors Remarks

Dr. Gregory Oakes started with a reminder that the Fall Graduate Commencement will be on Saturday, Dec. 19, at 11 AM. It will be conjoint with the undergraduate ceremony, and the Master's hooding will occur first.

Next, Dr. Oakes briefly gave an update on the Graduate Office *Recruiter* software:

- No changes to Faculty interface or to BDMS

- Developing communication, follow-up tools
- Residency form now part of general application – this simplifies the process and is part of a larger effort to streamline
- Missing items can be checked. Dr. Oakes has access to the system, so if you need this done contact Dr. him or Katie D.
- Dr. Oakes can also provide reports on prospects, by program, with contact information

VIII. Dean's Remarks

Dean Karen Kedrowski had no additional comments.

VIII. Adjournment.