

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE
MEETING AGENDA**

Sep 4, 2020

Immediately following Faculty Assembly (at 2:00 am)

Blackboard Collaborate

I. Approval of minutes from March 06 and August 18, 2020Catherine Chang

i. See [Appendices 1 & 2](#)

II. Report from CAS Committees

a. Curriculum CommitteeCatherine Chang

i. See [Appendices 3 & 4](#)

III. Old Business Catherine Chang

IV. New Business Catherine Chang

V. Graduate Director's RemarksM. Gregory Oakes

VI. Adjournment

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Appendix 1

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING**

MARCH 6, 2020

Immediately following Faculty Assembly

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I. Approval of Minutes of Graduate Faculty

Committee meeting of February 25, 2020 Dave Pretty

II. Report from CAS Committees

a. Curriculum Committee Dave Pretty

Modify Courses ENGL 503, ENGL 509, ENGL 512, ENGL 514, HIST 517, HIST 539, HIST 540, HIST 542, HIST 543, HIST 545, HIST 560, HIST 590, SCST 590, SCST 591, SCST 593; PLSC 510/WMST 450.

New Courses AAMS 517, WMST 517, SCWK 612E, SCWK 612 F, SCWK 612G, SCWK 622E, SCWK 622 F, SCWK 632 E, SCWK 632F, PLSC 510/WMST 450.

Modify Programs MSW-SCWK; LOWERED NUTR 523 and NUTR 524 to NUTR 423 and NUTR 424.

III. Graduate Director's Remarks

M. Gregory Oakes

Applications for Graduate Assistantships are due March 15.

Online courses for online only programs, like MSW, are showing up on Wingspan now. Only those in the online programs can register.

A question was raised about how students taking graduate classes while still enrolled in undergraduate programs was raised. Dr. Oakes would investigate this further.

IV. Appreciations

Dr. Dave Pretty thanked Dr. Hye-Sung Kim for serving as this year's parliamentarian and Dr. Margaret Gillikin for serving this year as the secretary to the CAS Graduate Faculty Conference.

V. Adjournment

Note: Quorum (35% of graduate faculty) is 23 faculty members. The minimum attendance to do business (20% of graduate faculty) is 13 faculty members.

Appendix 2

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE
MEETING AGENDA**

Aug 18, 2020

Included in the Faculty Assembly Meeting at 9:00 am

Blackboard Collaborate

- I. On August 18, 2020 after CAS Faculty Assembly, the Graduate Faculty Committee was called to order by Dr. Catherine Chang.
- II. Welcome and Introduction of 2020-2021 GFC officers Catherine Chang
Secretary: Dr. Joshua Kirven (Social Work)
Parliamentarian: Dr. Hye-Sung Kim (Political Science)
- III. *The Grad Committee voted to postpone consideration of minutes and curriculum to the next meeting (September 4). Minutes from the March 6, 2020 GFC meeting will be on the agenda for approval at the full GFC meeting on Sep 4, 2020. Two course modifications in Anthropology and Nutrition approved by the CAS Curriculum Committee on April 26 will be voted on at next meeting.*
- IV. Graduate Director's RemarksDr. M. Gregory Oakes
Dr. Greg Oakes had no items to present.
- V. Adjournment

Appendix 3

CAS Curriculum Committee Report

April 26, 2020

1. The following graduate course actions were approved

- i. Modify course: NUTR 611, Public Health and Global Nutrition

Changing NUTR 611's name in compliance to the recommendation of the MS self-study and site visit (2019-20).

- ii. Modify course: ANTH 540, Cultural Ecology

Changing name, description and goals for ANTH 540 in response to students' requests.

Appendix 4

CAS Curriculum Committee Report

August 25, 2020

1. The following graduate course actions were approved

- i. Modify course: BIOL 542, Global Change Biology

In the section on additional work for graduate students, replace the existing text with: Graduate students will write paper that reviews the primary literature on a specific topic related to global change and includes a small meta-analysis assessing the effect of a component of global change on a specific response variable. In addition to primary and secondary sources used to summarize the significance of the topic, graduate students will be required to find primary literature articles with data related to a specific response variable. Rather than just describing the results of studies, graduate students will make tables and/or graphs that summarize patterns across studies. Depending on the specific topic and the data available, analyses could focus on effect sizes or general patterns. Synthesis of published data to detect general patterns is a foundational skill that a graduate student should possess.

- ii. Modify program: MS-NUTR

The graduate advisor decides among options (thesis, nonthesis, DI with thesis and DI with nonthesis) if students should do a thesis or not to avoid students' confusion. The thesis will be used as graduate electives.

- iii. Modify course: NUTR 600, Seminar in Food and Nutrition

Adding the course name where they have been left out to be more consistent.

- iv. Modify course: NUTR 607, Research Methods

Adding the course name where they have been left out to be more consistent.