

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE
AGENDA**

September 3, 2021

Immediately following Faculty Assembly – Zoom

- I. **Introduction of Officers** for 2021 – 2022 Academic YearDr. Gregory Bell
- II. **Approval of Minutes** from January 15, 2021.....Dr. Gregory Bell
 - a. [Appendix 1](#)
- III. **Report from CAS Committees**
 - a. **Curriculum Committee**Dr. Gwen Daley
 - i. [Appendix 2](#): Course Actions August 24, 2021 Curriculum Committee Meeting
 - ii. [Appendix 3](#): Course Change Proposals April 24-27, 2021 Curriculum Committee Meeting
- IV. **Old Business**Dr. Gregory Bell
- V. **New Business**Dr. Gregory Bell
- VI. **Graduate Director’s Remarks** Dr. M. Gregory Oakes
- VII. **Adjournment**

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members

Appendix 1

COLLEGE OF ARTS AND SCIENCES GRADUATE FACULTY COMMITTEE MEETING MINUTES

Jan 15, 2021

Immediately followed Faculty Assembly (at 2:00 P.M.). Quorum met. Blackboard Collaborate

- I. **Approval of Minutes** from Sep 4, 2020Dr. Catherine Chang
 - a. September 4, 2020...Dr. Catherine Chang
 - b. Minutes approved by Graduate Faculty Council
- II. **Report from CAS Committees**
 - a. **Curriculum Committee**Dr. David Pretty
Approved:
 - i. *Add: BIOL 532- Cancer Biology*
 - ii. *Add: DRWR- Certification in Digital Rhetoric and Writing*
 - iii. *Add: CRWR- Certification in Creative Writing*
 - iv. *Modify: NUTR 600- Seminar in Food and Nutrition*
- III. **Old Business**Dr. Catherine Chang
- IV. **New Business**Dr. Catherine Chang
- V. **Graduate Director's Remarks**Dr. M. Gregory Oakes

The title of the 3-Minute Thesis has been changed to the 3-Minute Graduate Showcase. Also the date has been moved from February to the evening of April 12th. Details are to follow.

Also, a request was made for a replacement faculty for Dr. Anthony Hill for the CAS Scholarship Committee. Dr. Oakes put a call out to faculty for someone to fill the vacant seat on committee. Interested faculty should contact Dr. Oakes.

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Respectfully submitted by Dr. Joshua Kirven

Appendix 2: Course Actions were approved at the August 24, 2021 Curriculum Committee Meeting

- a. Department of Human Nutrition
 - i. Modify course: NUTR521, Nutritional Biochemistry and Metabolism
 - ii. Modify course: NUTR527, Medical Nutrition Therapy

- b. Department of Human Nutrition
 - i. *NUTR Micro Certificate program action was approved*

Appendix 3: Course Change Proposals were approved from the April 25-27, 2021 Curriculum Committee Meeting

- a. Department of Chemistry, Physics, and Geology
 - Cleaning up a missed curricular action following from the discontinuation of CHEM 106.
 - i. Modify course: CHEM 523, Biochemistry I
APPROVED with the following suggestion on clarifying additional requirements or assignments for grad students:
Graduate students are required to research two proteins of their choice, reading and analyzing the scholarly literature and synthesizing the knowledge gained into an original review article of about 20 pages.

- b. Department of English
 - i. Modify course: ENGE590, Methods of Teaching English for the Middle and Secondary School Classroom I
APPROVED.
ENGE 590X was created in response to a request from the College of Education that we have a graduate-level version of an existing course, ENGE 390. We are now changing this from a one-time to a permanent course offering in response to their request that we continue to offer this course.