

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE
MEETING MINUTES**

October 8, 2021

Immediately followed Faculty Assembly (at 2:00 P.M.). Quorum met. Blackboard Collaborate

- I. **Approval of minutes** from September 3, 2021Dr. Gregory Bell
 - a. September 3, 2021.....Dr. Gregory Bell
 - b. Minutes approved by Graduate Faculty Council

II. Report from CAS Committees

- a. **Curriculum Committee**..... Dr. Gregory Bell

Approved:

- i. *Upper 500-level BIOL courses*
- ii. *Modify: CHEM 523-Biochemistry I*
- iii. *Modify: ENGE 590-Methods in Teaching English*
- iv. *New Course NUTR 608*
- v. *NUTR Micro Certificate program approved*

- III. **Old Business** (None).....Dr. Gregory Bell

- IV. **New Business** (None).....Dr. Gregory Bell

- V. **Graduate Director/Acting Dean's Remarks**.....Dr. M. Gregory Oakes

Continue to reach with college graduate issues. College is in process of talking to Wiley about enrollment in the spring. Open house will be scheduled for graduate programs. There is a recommendation motion to change the process for joining graduate faculty from an application process to an administrative decision.

Graduate education week is planned to move to April with an emphasis on the 3-minute graduate showcase. It is noted that double-dipping of courses is allowed up to nine (9) hours. Please remember that 500-level courses that have both undergraduate and graduate students must have two syllabi.

Giving thanks to all faculty and graduate faculty directors for hard work with graduate studies. Announcement mentioned of new person filling Greg's old position.

- VI. **Closing Remarks**.....Dr. Gregory Bell

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Respectfully submitted by Dr. Joshua Kirven