

## Teacher Education Faculty Policy for the College of Arts and Sciences

Teacher Education Program Directors housed in the following areas will receive release time each spring semester in the amount of 1 to 3 credits based on the number of Interns during the academic year as outlined below. Each faculty member will also receive course credits as described for supervision and methods courses. The sections that follow outline formulas for release and course credit along with expectations for the program director. Faculty will be expected to report on accomplishments as part of the annual report process.

Course Credit for Supervision: *this is awarded on a term-by-term basis based on actual enrollment*

EDUC400: Internship I (fall only, formerly 392/592): 1 credit (1 or 2 students), 2 credits (3 or 4 students), 3 credits (5 or 6 students)

EDUC403: Internship II (fall and spring, formerly 475/690): 1 credit per intern

(Note: MAT course numbers are under review, but students from UG, MAT, and MAT5 experiences should be combined to determine credit given.)

General Program Coordination Release: *this is awarded in addition to supervision credit noted above*

In order to help with planning, a standard release will be set for each program based on the typical number of candidates in EDUC403 (and equivalent MAT course) each academic year. We will determine a baseline from a three year average to start and then if the number of candidates changes over time, the established baseline release should be revisited by the chair and Director for Teacher Education, then approved by the Dean.

1 to 3 interns per year – 2 credits

4 or more interns per year – 3 credits

SPA Assessment Report Release: *this would replace the General Program Release during years when program reports are required.*

During the spring before the report is due (Spring 2015 is the next round), all program coordinators will receive the maximum 3 credits of release time for program coordination. For large programs, summer stipends may also be necessary to complete this work.

### Expectations:

1. Meet with Internship II students to facilitate IWS or edTPA
2. Coordinate all data collection for SPA assessments and creation of the SPA report
3. Coordinate at least one meeting with Content Area Assembly Members for Professional Development and Program Evaluation per academic term (this includes inviting and hosting teachers at department events)
4. Identify appropriate outside evaluators for edTPA and coordinate those efforts
5. Attend meetings of the Teacher Education faculty and provide needed information to college
6. Coordinate needed curriculum changes in the department (including both formal changes and minor changes in courses)
7. Serve as a secondary advisor for teacher education students and the primary contact for students considering the MAT programs