

**College of Education Committee Annual Report  
Cover Sheet**

Per the College By-Laws Article VI Section 3, a report is required by all committees with the exception of Tenure and Promotion Committee.

Article VI – Section 3: Each standing committee and specialized standing committee should provide an annual report with meeting minutes attached. The report should highlight the committee’s activities and must be submitted no later than the close of each academic year. Reports and minutes will be available in a repository for review by Faculty Assembly membership. The Promotion and Tenure Committee, which deals with confidential information, is excused from this requirement. Committees are also encouraged to share actions with appropriate constituencies by oral or written means throughout the academic term.

A word version of this form is available in the BlackBoard College of Education Content Organization – Faculty Assembly Section

<b>Committee Name</b>	
<b>Compiled By</b>	
<b>Academic Year</b>	
<b>Meeting Dates</b>	

**Provide a summary (brief, bulleted list welcomed) of significant actions of the committee.**

Please attach minutes/agendas and any additional documentation referenced in summary.