

## ***Getting Your Scout Project Underway***

If a Scout Project listed at <https://www.winthrop.edu/civiclearning/ccl/scout-projects.aspx> interests you, or you would you like to propose another project, follow these steps.

All forms mentioned below can be found at <https://www.winthrop.edu/civiclearning/ccl/scout-projects.aspx>.

### ***Getting Started***

- Make initial contact by emailing Mr. Chris Johnson (JohnsonC@Winthrop.edu) and Dr. Cheryl Fortner-Wood (FortnerC@Winthrop.edu) to start the conversation and set up a meeting with Winthrop representatives.
- Complete the Scout Project Information Form below and update it after your initial meeting. Email a copy to Mr. Johnson and Dr. Fortner-Wood.
- Work with your troop leader and designated Winthrop representatives to design your project.
  - Depending upon your project's needs, Winthrop University may have resources available to help you complete your project. In addition, your contact person or Scout leader may know of funding opportunities that can help support your project.
- Secure all necessary approvals from your Scouting organization.

### ***Before Starting Work on Campus***

- Read, sign, and submit a copy of the Scout Responsibilities Form to Dr. Fortner-Wood.
- Coordinate the project work schedule with Winthrop personnel to avoid conflicts with University activities or major events.
- Determine what services you require from Winthrop University when you are working on campus. Place your requests with Dr. Fortner-Wood and Mr. Johnson. Possible services include:
  - Reserved parking and parking passes
  - Catering Services
  - Access to remote areas to deliver supplies
  - Access to a nearby building for meals and restrooms
  - Tables
  - Helping hands: Winthrop employees or students who are interested in helping with Scout projects

### ***When You Come to Campus***

Winthrop University requires that Scouts be in the company of a parent, guardian, or troop leader when working on projects on campus.

All individuals (Scouts and parent volunteers) participating in a Scout project must submit a photo release waiver, liability waiver, and a health information form to Dr. Fortner-Wood prior to beginning work on the project. Should the project require the efforts of multiple Scouts, all participants must complete and submit these forms prior to working on campus.

# Winthrop University

## BSA Eagle Scout and GSA Gold Award Project Information

### Scout Information

Name _____	Date of birth _____	Age _____
Phone number _____	Email address _____	

### Parent/Guardian Information

Name(s) _____	
Phone number _____	Email address _____

### Troop Information

Troop number _____	Location _____
Troop leader's name _____	

### Project Information

Please describe the project you are interested in doing: _____ _____ _____ _____	
Primary Winthrop contact/collaborator name(s) _____	
Initial meeting date _____	Attended by _____
Project timeframe _____	

### Other Notes

_____ _____ _____
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