



FUNDRAISING, SOLICITATION, DONATION BOX & CANVASSING FORM

Select one of the following. If you are unsure, please contact the Office of Student Activities at 323-2248

- Fundraising** The act of soliciting donations or sales from students other than their own members for the organization's benefit
- Solicitation** The act of soliciting donations or sales for the benefit of a non-campus organization.
- Donation Box** The act of soliciting items from students and the community through University approved or provided collection device.
- Information Distribution or Canvassing** The distribution of any educational materials; or any effort to influence student opinion, gain support, or promote a particular cause or interest; specifically excluding any solicitation or fundraising as defined by current Winthrop University policy.

[Please type].

SUBMISSION DATE:

ORGANIZATION NAME:

CONTACT PERSON:

PHONE NUMBER:

EMAIL:

PURPOSE OF ACTIVITY (Who will benefit from the activity?):

DESCRIPTION OF ACTIVITY (Who and what activities are involved?):

DATE(S) OF SOLICITATION:

LOCATION:

*If location is a residence hall you must have the signature of the Residence Life Building Manager.

*Organization is responsible for retrieving items from Donation Box daily.

*Donation Boxes will be placed in approved locations within the DiGiorgio Campus Center by staff. Please provide a 8 1/2" X 11" detailed flyer about the donation to be displayed on the collection device.

*Banner hanging guidelines for the DiGiorgio Campus Center online at www.winthrop.edu/studentorgs.

HAS THIS SPACE BEEN REQUESTED AND APPROVED?

YES

NO

Sponsoring Organization: _____

Date: _____

Student Activities: _____

Date: _____

Residence Life: _____

Date: _____

Comments: _____

*Donation Box for the DiGiorgio Campus Center go to Billy Dahlgren when completed.

Department of Student Activities
Division of Student Life
Winthrop University