

Winthrop University Faculty Conference Agenda

October 4, 2013

Whitton Auditorium, Carroll Hall

- I. Approval of minutes for August 16, 2013 Faculty Conference
- II. Report from the Chair John Bird
- III. Report from the President Jayne Comstock
- IV. Report from the Vice President for Academic Affairs/Provost Debra Boyd
- V. Committee Reports
 - a. Academic Council (attached) Will Thacker
 - b. Rules Committee—Proposed Amendment to Bylaws (attached) Paula Mitchell
 - c. Other Committees
- VI. Unfinished Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Faculty Conference Membership (329) 35% = 115 20% = 66

Minutes--Winthrop University Faculty Conference

16 August 2013

2:00 pm Plowden Auditorium, Withers Building

Quorum Reached

The meeting was commenced by Dr. Bird at 2:00.

I. Approval of minutes for April 19, 2012 Faculty Conference

The minutes were approved.

II. Report from the Chair, John Bird

a. Remarks and Introduction of Secretary (Casey Cothran, English) and Parliamentarian (Tara Collins, Psychology)

b. Recognition of Faculty Members Promoted and/or Tenured

1. The 18 faculty members granted tenure are: in the College of Arts and Sciences, Matthew Hayes, psychology; Robert Prickett, English; Joseph Rusinko, mathematics; and Scott Werts, geology; in the College of Business Administration, Melissa Carsten and Malayka Klimchak, management; Barbara Pierce, accounting; and Laura Ullrich, economics; in the Richard W. Riley College of Education, Judy Britt, elementary education; Kelly Costner, middle level education; Jennifer Jordan, counseling; Debra Leach, special education; Kavin Ming, reading; Tenisha Powell, early childhood education; and Susan Reichelt, family and consumer science; and in the College of Visual and Performing Arts, David Wohl, theatre; Stephanie Milling, dance; and Jason Tselentis, design.

2. There were 18 faculty members promoted to professor or associate professor. Promoted to the rank of professor are: in the College of Arts and Sciences, Leigh Armistead, psychology; in the Richard W. Riley College of Education, Shelley Hamill, PE/health; and in the College of Visual and Performing Arts, Tom Stanley, Marge Moody and Shaun Cassidy, fine arts; and Katherine Kinsey, music.

3. Promoted to the rank of associate professor from assistant professor are: in the College of Arts and Sciences, Matthew Hayes, psychology; Robert Prickett, English; Joseph Rusinko, mathematics; and Scott Werts, geology; in the College of Business Administration, Melissa Carsten and Malayka Klimchak, management; and in the Richard W. Riley College of Education, Judy Britt, elementary education; Kelly Costner, middle level education; Debra Leach, special education; Kavin Ming, reading; Tenisha Powell, early childhood education; and Janet Wojcik, exercise science.

III. Report from June 7, 2013 Board of Trustees Meeting, Cliff Calloway

Dr. Calloway attended the summer Board of Trustees Meeting. A full report is available on the faculty website. Highlights: As there is a new district in SC, there is a new board member to represent that district; Dalton Floyd stepped down as Chair, and the board held an election for

new officers; accolades were given to President Emeritus DiGiorgio; the board welcomed and celebrated the arrival of President Comstock; ten faculty members were awarded emeritus status.

III. Report from the President, Jayne Comstock

President Comstock noted that she has recently spoken to different groups in Columbia and on campus. She provided a brief introduction to her philosophy: she has a deep interest in working with students and their families, and she sees herself as "a faculty member with a lot of release time for service." The president noted that she hopes to be back in the classroom in some way after this opening year. President Comstock also emphasized the importance of service: it is a part of who she is and she hopes her example inspires others. Faculty must be aware of the sacred honor of their position; the citizens of SC trust faculty to be positive examples to the people who come into our classrooms to learn from us. The president urged faculty to set good examples of how to treat others and of how to approach professional opportunities. This week in particular, President Comstock's goal is to shake the hands of parents, to assure them Winthrop will take good care of their children. She also cares about faculty governance, and due to her past experience in faculty leadership positions, she believes in the ideals of shared governance. Staff should have a voice as well, an opportunity to share their expertise and make contributions. The president proposed the idea of a Staff Assembly as a way to show our support of the ideals of shared governance. President Comstock also noted that she is troubled by the way that messages stop at the President's office; she would like for faculty to have opportunities to take issues to the Board of Trustees. She hopes that a clause can be added to the Faculty Handbook by the first Board of Trustees meeting in October that would provide a way for faculty to speak to the Board. She hopes this option would be rarely used, but she thinks it is appropriate for faculty to have a voice on those occasions when they and the president disagree on an issue. The president then opened the floor to questions. None were posed. The president asked if faculty would like for her to stay for future meetings.

Beth Costner: We would like you to stay, but we have the right to ask you to leave.

President Comstock noted that the faculty have the right to ask all of the administrators to leave.

Beth Costner: It would be nice if you could attend meetings; we share a lot and you could get to know us.

President Comstock thanked the faculty for the honor of serving as president and noted that she is looking forward to the next few months. There will be opportunities for all to be a part of important conversations that will help us to build the future of our institution.

IV. Report from the Vice President for Academic Affairs/Provost, Debra Boyd

a. Provost Boyd welcomed new members to faculty conference and noted that President Comstock is a new faculty member.

b. Provost Boyd introduced Dean Weikle, who introduced four new members of the College of Business Administration: Dr. Stephanie Lawson, assistant professor of Marketing; Dr.

Glyn Winterbothen, assistant professor of Accounting; Dr. Andrew Besmer, assistant professor of Computer Science; Dr. Adriana Cordis, assistant professor of Accounting.

c. Provost Boyd introduced Dean Rakestraw, who introduced eight new members of the College of Education: Dr. Daniel Drane, Chair of Physical Education, Sport, and Human Performance; Dr. Sherell Fuller, assistant professor of Curriculum and Pedagogy and the new director of the Teaching Fellows Program; Dr. Linda Hutchinson (the former director of Macfeat [1995-2001]), assistant professor of Curriculum and Pedagogy; Dr. Seth Jenny, assistant professor of Physical Education, Sport, and Human Performance; Ms. Jonie Marr, lecturer and wellness coach for ZestQuest; Ms. Liz McNelly, lead preschool teacher at Macfeat; Dr. Scot Rademaker, assistant professor of curriculum and pedagogy; Ms. Carrie Sanders, instructor of Counseling, Leadership, and Educational Studies.

d. Provost Boyd introduced Dean Wohl, who introduced five new members of the College of Visual and Performing Arts: Dr. Jeffrey McEvoy, assistant professor of Music; Dr. Tracy Patterson, assist professor of Music; Dr. Bill Furman, assistant professor of Interior Design; Ms. Valerie Ifill, assistant professor of Dance; Mr. Daniel Gordon, Chair of the Department of Theater and Dance.

e. Provost Boyd introduced Dean Herring, who introduced one new member of the Library: Michaela Volkmar, Reference and Access Services librarian.

f. Provost Boyd introduced Dean Jones, who introduced three new members of University College: Dr. Donald Rakestraw, professor of American Studies; Dr. Leigh Anne Poole, the new director of the International Center and an assistant professor in University College; Ms. Leah Kendall, the new director of ACAD and an instructor in University College.

g. Provost Boyd introduced newly elected Dean Karen Kedrowski, who introduced ten new members of the College of Arts and Sciences: Dr. Zachary Abernathy, assistant professor of Mathematics; Dr. Meir Max Barak, assistant professor of Biology; Ms. Simone Camel, an instructor of Human Nutrition; Dr. Monique Constance-Huggins, assistant professor of Social Work; Dr. Adam Glover, assistant professor of Spanish; Ms. Aimee Meder, instructor of Mass Communications; Dr. Duane Neff, assistant professor of Social Work; Ms. Stephanie Nielsen, instructor of Human Nutrition and director of the Dietician Program; Dr. Scott Shinabarger, Chair of the Department of World Languages and Cultures; Dr. Matthew Herd, assistant professor of Biology.

h. Provost Boyd noted faculty who have taken on new roles this semester: Dr. Beth Costner, Associate Dean for Teacher Education Programs; Dr. Sarah Stallings is stepping down from the position of Assistant Dean to become Chair of the Department of Human Nutrition; Dr. Jennifer Disney is the new Chair of the Department of Political Science; Dr. Tom Polaski is the new Chair of Mathematics; Dr. Peter Judge is on sabbatical but will take up the position of Chair of the Department of Religious Studies and Philosophy when he returns; Amanda Hackney, Assistant to the Dean, College of Arts and Sciences.

i. Provost Boyd gave a brief overview of this year's freshman class. There is a large international population. The top states represented by the student population are SC, FL, MD, OH, plus 19 other states. 90% of freshmen have merit or state scholarships; 81% have the Palmetto Fellow Scholarship. The most popular majors: biology, business administration, psychology, and education. Winthrop has a notable transfer student population, whose average age is 23.

j. Provost Boyd spoke: Please be concerned about the student experience. All of us together make the experience effective and memorable. Please be engaged, and please create relationships with students! Thank you for all that you do. Please be willing to let me come and experience your classroom for myself.

k. Jennifer Solomon asked: What is a Provost? Provost Boyd responded: A provost is an individual who is in charge of academic programs, but who also has the opportunity to work closely with the president. She is like the president's deputy, making sure things work the way they should. Specifically, Provost Boyd hopes to make sure academic programs are the primary mission of Winthrop University.

V. Committee Reports

a. Introduction of Standing Committee Chairs (2013-2014), John Bird

b. Committee Reports

Dr. Mike Lipscomb of University Priorities invited all faculty and staff to contact him in order to share any special ideas or concerns with the President and the Board of Trustees. The committee is making an effort to democratize the process and to get feedback from the faculty. Look for an email mid-September to prompt you to take advantage of this opportunity to communicate. The faculty committee on University Priorities focuses on larger strategic concerns and plans for Winthrop's future. They also work with the committee on University Life, who focus on day-to-day issues.

VI. Unfinished Business

There was none.

VII. New Business

There was none.

VIII. Announcements

a. Registrar Reminders, Gina Jones

Look for emails from Gina Jones on a regular basis, and please read them. Deadlines and important announcements are within. Please contact jonesgg@winthrop.edu with questions about academic policies or grading.

b. Campus Sustainability Committee, Marsha Bollinger

Please turn off lights, close doors and windows, conserve energy, turn off the computer. These new initiatives tie in with the themes of the common book and are important.

c. Other Announcements

Dr. Jo Koster noted: One of academic council's foci is education. Look for upcoming emails about 200 level courses that are due for recertification. Please pay attention to these emails and respond in a timely fashion so that the 2014 curriculum can be planned.

Dr. Leslie Bickford said: ONCA thanks those professors who have written letters or who have sent students to the office. Be on the lookout for new, special, printed cards to hand out to students (to remind them to make an appointment with the ONCA office). Please use these cards when you receive them.

Dr. Frank Pullano announced that mid-semester grading will be called for during the week of Monday, September 30 through Sunday, October 6. Please submit midterm grades! They are crucially important. Please organize your calendar so that there will be some type of student assessment before these dates.

Dr. Daniel Gordon reminded members: There are a number of exciting productions this year. Please encourage students to come to these productions. Also, let the Department of Theater and Dance know if you would like to tie your lessons to their productions; the department is producing study guides that can accompany productions and performances.

Dean Wohl noted: Please enjoy Winthrop's cultural events. There are films on campus, music recitals, gallery openings... Please take advantage of all that is offered; you can go to the webpage to see the schedule.

IX. Adjournment

The meeting was adjourned at 4:00.

Respectfully submitted,

Casey A. Cothran

Next meeting Oct 4, 2013 -- 2:00 Whitton Auditorium, Carroll Hall

Faculty Conference Membership (329) 35% = 115 20% = 66

Program Change Items (Degree) approved by Academic Council that require a vote by Faculty conference: (detailed changes available in the Curriculum Application System - <https://www2.winthrop.edu/courseaction>)

BFA	VCOM	ILUS	Design	<p>MODIFY PROGRAM: Change Technology Requirement from CSCI 101 and labs to VCOM 261; Remove BIOL 307 and CSCI 101 from list of courses required courses in the major; Adjust credit hours for VCOM 486 from 1 to 2 and VCOM 487 from 3 to 2; Change "Directed VCOM 'history' elective" to "Any appropriate course related to design history"</p> <p>Amended Changes Submitted on 09/16: Remove ECON 103 or PLSC from list of courses required in the major; Decrease total hours required for program from 129 to 125</p>
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Program Change Items (Degree) approved by Academic Council that do not require a vote by Faculty conference: (detailed changes available in the Curriculum Application System - <https://www2.winthrop.edu/courseaction>)

Degree	Major	Conc.	Department	Action
BFA	VCOM	GDES	Design	<p>MODIFY PROGRAM: Change Technology Requirement from CSCI 101, 101A, F & I to VCOM 261; Remove ARTH elective numbered above 300, CSCI 101 (A, F, I); Increase number of VCOM, ARTS, DIFD approved electives from 6 to 9; Change "Directed VCOM 'history' elective" to Any appropriate course related to design history"; Adjust credit hours for VCOM 486 from 1 to 2 and VCOM 487 from 3 to 2. *Requested changes to Quantitative Skills, Logic/Language/Semiotics and Humanities and Arts are reflected in the 2013-2014 Catalog*</p>
BFA	VCOM	ILUS	Design	<p>MODIFY PROGRAM: Change Technology Requirement from CSCI 101 and labs to VCOM 261; Remove BIOL 307 and CSCI 101 from list of courses required courses in the major; Adjust credit hours for VCOM 486 from 1 to 2 and VCOM 487 from 3 to 2; Change "Directed VCOM 'history' elective" to "Any appropriate course related to design history"</p> <p>Amended Changes Submitted on 09/16: Remove ECON 103 or PLSC from list of courses required in the major; Decrease total hours required for program from 129 to 125</p>
BM	MPER		Music	<p>MODIFY PROGRAM: Add MUSR 282, 212, 312, 412, and 498 to list of required courses; Remove Keyboard Skills Examination (sophomore year), Half Recital (junior year); Full Recital (senior year); Eight semesters of approved recital attendance from Additional Requirements</p>

Course Action Items approved at CUC Level but require no further action:

Subject	Course	Title	Department	Action
CHEM	525	Biochemistry Laboratory Techniques	Chemistry	Modify Course: Change credit hours from 1 to 2; Add goals for the course and Methods of Evaluation
MUSR	212	Sophomore Performance Review	Music	NEW COURSE
MUSR	282	Keyboard Proficiency	Music	NEW COURSE
MUSR	290	Sophomore Music Education Review	Music	NEW COURSE
MUSR	411	Senior Recital: Music Education	Music	NEW COURSE
MUSR	498	Recital Attendance Requirement	Music	NEW COURSE
NUTR	518	Medical Nutrition Therapy Laboratory	Human Nutrition	MODIFY COURSE: Add Corequisite of NUTR 527
NUTR	526	Medical Nutrition Therapy Laboratory	Human Nutrition	DROP COURSE
NUTR	527	Medical Nutrition Therapy	Human Nutrition	MODIFY COURSE: Change Prerequisite from "CHEM 301/303 or 310/311 and NUTR 427 (grade of C or higher)" to "NUTR 427 (grade of C or higher)"; Add Corequisite of NUTR 518; Add Methods of Evaluation
NUTR	528	Dietetic Internship I: Nutrition Therapy Inpatient/Acute Care	Human Nutrition	MODIFY COURSE: Change Prerequisite from "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from the Commission on Accreditation for Dietetics Education of the American Dietetic Association." to "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from an ACEND accredited undergraduate program in dietetics."; Change the Catalog Description and Goals for the Course
NUTR	529	Dietetic Internship II: Nutrition Therapy, Education, Wellness and Consultation	Human Nutrition	MODIFY COURSE: Change Prerequisite from "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from the Commission on Accreditation for Dietetics Education of the American Dietetic Association." to "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from an ACEND accredited institution of higher education."; Change the Catalog Description and Goals for the Course

NUTR	530	Dietetic Internship III: Food Nutrition Management	Human Nutrition	MODIFY COURSE: Change Prerequisite from "Acceptance into the dietetic internship; completion of didactic program requirements in dietetics; verification statement from Commission on Accreditation for Dietetics Education (CADE)." to "Acceptance into the dietetic internship; completion of didactic program requirements in dietetics; verification statement from an ACEND accredited institution of higher education."; Change the Catalog Description for the Course
NUTR	531	Dietetic Internship IV: Professional Development in Dietetics	Human Nutrition	MODIFY COURSE: Change Prerequisite from "Completion of DPD requirements from a CADE accredited institution, acceptance into the graduate program in human nutrition and the Graduate Dietetic Internship Certificate Program." to "Completion of DPD requirements from a ACEND accredited institution, acceptance into the graduate program in human nutrition and the Graduate Dietetic Internship Certificate Program."; Change Goals for the Course

The following items were approved at the College Assembly Level and require no further action:

VPAS	115	Arts Lab	Visual and Performing Arts	MODIFY COURSE: Change Catalog Title from "Special Topics in Interdisciplinary Arts Production and Performance" to "Arts Lab"
VPAS	116	Arts Lab	Visual and Performing Arts	MODIFY COURSE: Change Catalog Title from "Special Topics in Interdisciplinary Arts Production & Performance" to "Arts Lab"

General Education Curriculum Committee

Courses recertified for the Touchstone Program: (no action required)

- GEOG 201--Global
- PHIL 220—Logic/Language/Semiotics
- PHIL 230—Humanities and Arts
- RELG 317—Humanities and Arts
- ELEM 362--Oral

University Rules Committee

The University Rules Committee proposes a revision to the Faculty Conference Bylaws, Article II Section 3. Any proposed amendment to the bylaws must first be brought to the Faculty Conference for a vote to place it on the agenda of the next meeting; we are therefore asking for a vote to place the amendment on the agenda for the November 22 meeting. The existing wording of Article II, Section 3 is given below, followed by the proposed revised wording.

Existing wording (as of February 2010):

Section 3. The Faculty Conference shall be the principal legislative body of the faculty. All actions of the Faculty Conference shall be subject to review by the President of the University. Any disapproval shall be communicated to the faculty, with reasons therefore, within thirty days.

Proposed revised wording:

Section 3. The Faculty Conference shall be the principal legislative body of the faculty. All actions of the Faculty Conference shall be subject to review by the President of the University. If the President cannot support the actions taken by the Faculty Conference, the President shall communicate the reasons for this lack of support to the faculty within thirty days. By a two-thirds vote of a quorum, the Faculty Conference may appeal the President's disapproval to the Board of Trustees.

Justification and explanation:

For many years, the Winthrop faculty had the right to appeal Presidential disapprovals to the Board of Trustees. However, since 2009, Article VI Section B of the Bylaws of the Board of Trustees has prohibited virtually all appeals from the faculty:

The Board delegates to the President the managerial and administrative authority for the ongoing operations of the University commensurate with the policies of the Board. Decisions made by the

President may not be appealed to the Board of Trustees, except for an appeal to the Board in matters of faculty promotion and tenure predicated solely on the grounds of improper procedure.

President Comstock has expressed interest in reinstating the right of appeal. To this end, the Rules Committee proposes amending the bylaws of Faculty Conference to permit appeals. It must be noted that such an amendment creates a direct conflict between the Faculty Conference bylaws and the bylaws of the Board of Trustees. We therefore also recommend that Faculty Conference take appropriate steps to contact the Board of Trustees and request that the Board amend Article VI Section B accordingly.