

Winthrop University Faculty Conference
30 September 2016
2:00 pm Whitton Auditorium, Carroll Hall

Agenda

- I. Approval of minutes for August 19, 2016 Faculty Conference
- II. Report from the Chair John Bird
 - a. Remarks
 - b. Report from August 22, 2016 Board of Trustees Meeting
- III. Report from the President Dan Mahony
- IV. Report from Provost/Vice President for Academic Affairs Debra Boyd
- V. Academic Council Dave Pretty
- VI. Committee Reports Louis Pantuosco
 - a. Personnel Committee--Elections
 - b. Other Committee Reports
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements Gina Jones
 - a. Registrar Reminders
 - b. Other Announcements
- X. Adjournment

Faculty Conference Membership (336) 35% = 118 20% = 67

Winthrop University Faculty Conference Minutes

August 19, 2016

I. **Approval of minutes for April 22, 2016 Faculty Conference**

- a. The minutes were unanimously approved without corrections.

II. **Report from the Chair, Dr. John Bird**

- a. John Bird reported that Ginger Williams would continue as Secretary for Faculty Conference this year and that Tara Collins would continue as the Parliamentarian.
- b. John Bird announced the Winthrop faculty members who received Tenure and Promotion. The seven faculty members granted tenure are: in the **College of Arts and Sciences**, Catherine Chang, history; Nicholas Grossoehme, chemistry; and Clara Paulino, interdisciplinary studies; in the **College of Business Administration**, Marguerite Doman, computer science; in the **Richard W. Riley College of Education**, Abigail Armstrong, middle level education; and Daniel Drane, sport management; and in the **College of Visual and Performing Arts**, Daniel Gordon, theatre.

There were 10 faculty members promoted to professor or associate professor.

Promoted to the rank of professor are: in the **College of Arts and Sciences**, Edward Lee, history; Guy Reel, mass communication; James Hanna, chemistry; Kristen Kiblinger, philosophy and religious studies; and Cheryl Fortner-Wood, psychology; in the **Richard W. Riley College of Education**, Jennifer Jordan, counseling; and in the **College of Visual and Performing Arts**, Laura Gardner and Karen Stock, both fine arts.

Promoted to the rank of associate professor from assistant professor are: in the **College of Arts and Sciences**, Kristen Abernathy, mathematics; and in the **College of Business Administration**, Marguerite Doman, computer science.

- c. John Bird gave his report from the June 10, 2016 Board of Trustees Meeting.
 - President Mahony presented updated goals, including strategic planning and the university mission statement.
 - President Mahony gave an update on the compensation study.
 - The board voted unanimously not to start a football team at this time.
 - The board passed a resolution to confer emeriti faculty status.
 - The board passed a resolution to establish a BS in Human Development and Family Studies.
 - The board passed a 2.5% increase in undergraduate tuition and a 3.5% in graduate tuition.
 - The board elected Karl Folkens as chair and Glenn McCall as vice chair.

III. **Report from the President, Dr. Dan Mahony**

- a. President Mahony updated us on the Strategic Plan and thanked all of the working groups for their efforts in bringing it together. He said that the Winthrop community would see the plan in the early fall semester.

- b. The president updated us on the current enrollment data and budgets. He gave us both the good and challenging news: the good news is that we have money in reserves for facilities; the challenging news is that enrollment is the same as last year.
- c. The president then asked for questions.
- d. Dr. Jennifer Solomon asked where we could find our contracts.
- e. Provost/VP Boyd responded that individual faculty members could contact their deans for their contracts.

IV. **Report from Provost/VPAA, Dr. Debra Boyd**

- a. Dr. Debra Boyd introduced the new positions in the Provost/Vice President's office, and then called on the five deans to introduce their new faculty members.
- b. Dr. Boyd announced that the position for SPAR director will be reposted this year. In the meantime, Ms. Michelle Smith will step in while the search continues.
- c. Dr. Boyd stated that SACS fifth year reporting will take place this year, which will result in a full report without a site visit.
- d. Dr. Boyd reported that Winthrop University students can now intern in North Carolina.
- e. Dr. Boyd thanked the faculty for their hard work during the 2015-2016 academic year.

V. **Report from Academic Council, Dr. Dave Pretty**

- a. Dr. Pretty stated that there was nothing for the faculty to vote on, and that the next Academic Council meeting would take place on September 23.
- b. Dr. Pretty reported that Dr. Will Thacker would chair CUC again, that Dr. Kristin Abernathy would chair the General Education Committee, that Dr. Jo Koster would chair the Natural Science Committee of General Education, and that Dr. Dave Pretty would chair the Historical Perspectives Committee.

VI. **Committee Reports**

- a. Dr. John Bird showed the faculty a slide with all the standing committee members for 2016-2017 and introduced their chairs.

VII. **Faculty Athletics Representative**

Dr. Bird introduced Dr. Trent Kull as the new Faculty Representative (FAR) to the NCAA. This is an appointment made by the president. Dr. Kull replaces Ms. Evelyne Weeks, who has served 22 years in that position. The faculty thanked Ms. Evelyn Weeks for her service.

VIII. **Office of Online Learning, Dr. Kimarie Whetstone,**

- a. Dr. Whetstone told the faculty about her office and how they can help faculty with Blackboard, instructional design, etc. Her office is in 118 Tillman.

IX. **Parent Portal, Ms. Gina Jones, Registrar**

- a. Ms. Gina Jones explained the Parent Portal system. She stressed that control lies with the students.
- b. Ms. Jones stated that grade changes could now be made online through wingspan.

X. **Unfinished Business**

There was no unfinished business.

XI. **New Business**

There was no new business.

XII. **Announcements**

- a. Registrar Reminders. Ms. Gina Jones reported registrar updates to the faculty.
- b. Dr. Frank Ardaiolo reported on the Decision 2016 Voter Initiative on campus. Winthrop is a voter-friendly campus and will promote voting initiatives in the days and weeks leading up to the 2016 presidential election.
- c. Dean Gloria Jones, University College, announced that "Rock the Hill" would take place at 3 p.m. the next day in the Winthrop University Coliseum. She invited all to attend.
- d. Dr. Cheryl Fortner-Wood announced that the McNair Scholars program would be seeking new candidates up to October 14. She explained how faculty recommend students.
- e. Dr. Melissa Carsten, Graduate Faculty Conference Chair, reported that this year Graduate Faculty Conference would take place after Faculty Conference meetings. The first GFC would take place on September 30.
- f. Dr. Frank Pullano announced that the LEAP program has 130 students this year. He briefly explained the program.
- g. Dr. Leslie Bickford, Office for Nationally Competitive Awards, briefly explained ONCA and how faculty can recommend students to her office who might be eligible for nationally competitive awards.
- h. Dr. Daniel Gordon, Chair, Theater and Dance, invited the faculty to the 2016-2017 productions that his department will showcase.
- i. Ms. Chanell Little, VISTA volunteer, encouraged faculty who are interested in Service-Learning to contact her.

XII. **Adjournment**

Faculty Conference was adjourned at 3:22 p.m.

Respectfully submitted,

Ginger Williams, History
Secretary, Faculty Conference

Academic Council Report to Faculty Conference on 23 September 2016 meeting

1) Committee Reports

A) Committee on Undergraduate Curriculum

The following program changes for degree programs were unanimously passed by Academic Council and forwarded to Faculty Conference for action:

Degree	Major	Conc.	Department	Action
BA	ENGL	WRIT	English	DROP PROGRAM
BA	ENGL	LLAN	English	DROP PROGRAM
BA	ENGL		English	NEW PROGRAM

The following course changes were approved by CUC and require no further action.

Subject	Course	Title	Department	Action
ARTH	450	Honors: Selected Topics in Art History	Fine Arts	MODIFY COURSE: Change Prerequisite from "Permission of the Chair, Department of Art & Design." to "Permission of the Chair, Department of Fine Arts."; Change Catalog Description; Add Goals for the Course and Methods of Evaluation
ARTS	281	Computer Imaging	Fine Arts	MODIFY COURSE: Change Prerequisite from "Foundation Portfolio Review or permission of Area Coordinator." to "ARTS 101"; Change Catalog Description; Add Goals for the Course and Methods of Evaluation

EDCO	305	Technology in the Inclusive Classroom	Counseling, Leadership and Educational Studies	MODIFY COURSE: Change Prerequisite from "Grade of C or better in EDUC 220 or PHED 590. Admission to Teacher Education Program." to "Grade of C or better in EDUC 220. Admission to Teacher Education Program."; Change Catalog Title and Teaching Method
ENGL	203	Major British Authors	English	MODIFY COURSE: Add Prerequisite of "WRIT 101 with a grade of C- or better."; Change Catalog Description; Add Method of Evaluation
ENGL	333	Global Narratives	English	MODIFY COURSE: Allow for concurrent enrollment for the course and the prerequisite of WRIT 101; Add Corequisite of WRIT 101
READ	290	Children's Literature	Curriculum and Pedagogy	MODIFY COURSE: Change Prerequisite from "WRIT 101, READ 150 (Foundations of Language and Literacy)" to "WRIT 101"
VCOM	259	Introduction to Graphic Design	Design	MODIFY COURSE: Change Prerequisite from VCOM 154 and VCOM 258 to VCOM 154; Change Catalog Description; Add Methods of Evaluation
VCOM	262	Introduction to Web Design	Design	MODIFY COURSE: Change Prerequisite from "VCOM 261; or CSCI101F and DIFD 141; or permission of program coordinator." to "VCOM 261; or permission of program coordinator."; Add Methods of Evaluation

B) General Education Committee

Items forwarded to Academic Council by the GenEd Committee:

Winthrop University New and Renewal Writing Intensive Course Application

Nominated courses must be numbered higher than 299. They may have prerequisites or other enrollment restrictions. Each approved writing intensive course will be reviewed every four

years by the Writing Intensive Committee. Departments must initiate the review by submitting updated documents by the end of the seventh semester following course approval. If a course is taught in multiple sections, each section must meet the guidelines. However, only one course application must be submitted for such a course. This application must document the writing intensive components and other requested information common to all sections of the course.

Recommendations by the Writing Intensive Committee

Passed by Academic Council Unanimously

1. We recommend that students be encouraged to take writing intensive courses within their majors or minors if at all possible, and in cognate areas if not. Since many departments are concerned with the number of hours of General Education courses their majors take, we encourage all departments to review their courses numbered above 299 to see which ones are now or can become writing intensive.
2. We recommend that faculty development resources be made available to help instructors who wish to make their courses writing intensive (perhaps in conjunction with the faculty development supporting the writing component for General Education courses).
3. We encourage instructors of writing intensive courses to examine the three categories of writing assignments described in the Writing Component for General Education courses and to select assignments for their own courses that complement and build on these types of writing, as appropriate to the discipline.
4. We recommend that enrollment in writing intensive courses continue to be capped at 20 students to allow faculty members sufficient opportunity to respond to students' writing. In some situations, however, it may be acceptable to have a larger enrollment if additional faculty resources (e.g., graduate teaching assistant) are provided for the course. Such arrangements must be clearly spelled out on the course application.
5. We recommend that a clear and consistent procedure be developed with the Office of Records and Registration to remind departments when courses need to be submitted for re-approval.

Directions:

Submit one copy of the following required documentation with appropriate signatures to the Chair of the Writing Intensive Committee:

1. A completed Writing Intensive Course Application with all requested information listed – the course application must include signatures from the department or division chair and the school’s dean.

2. A course syllabus (*submit only one representative syllabus if a course has multiple sections*).

Course Designator and Number (must be 299 or higher):

Course Title:

Credit Hours:

Effective Semester:

Please explain how this writing course meets the following requirements. The goal of the course should be to provide students with thorough instruction on writing appropriate to the discipline, including discussion of writing styles, formats, and forms of evidence.

1. Title of **REQUIRED** supplementary writing text such as a style manual, research writing guide, or other sources appropriate to the discipline (*this may be a text or online resources, but must be listed in the course syllabus as required*):
2. The course should review documentation and other aspects of research writing appropriate to the discipline. In conjunction with utilizing the above text/resource listed in number one above, how does the course meet these goals?
3. The course should require a total of 4,000 or more words (16 pages typed, assuming 250 words to a typed page) to be written by students. How many typed pages are written in this course?
4. The number and length of individual assignments is left to the discretion of the instructor, but the use of multiple in-class and out-of-class writing assignments is

encouraged. Explain both the writing assignments in the course and also the instructional techniques used to teach writing skills in these assignments.

5. Responses to papers should include detailed written comments by the instructor with specific suggestions for improvement. Additionally, a peer review process is encouraged in writing intensive courses. Please discuss methods of feedback and grading in this proposed course. (Also, please explain if less than 100% of grading is not completed by the course's instructor.)
6. There should be a required revision of at least one substantive assignment for assessment by the instructor. Please discuss the role of revision in the course.
7. The course should promote discussion, possibly in coordination with library workshops, of library research techniques and/or electronic database research techniques appropriate to the discipline. How does this course teach research techniques?
8. Enrollment must be capped at 20 students, unless specific assistance to handle the writing instruction for larger class sizes is provided. **What is the cap for this course?** (*if enrollment will exceed the mandated cap of 20 students, explain what specific assistance will be provided to handle writing instruction for larger class sizes*)

Submit one copy of the application (with appropriate signatures) to the Chair of the Writing Intensive Committee along with a course syllabus (*submit only one representative syllabus if a course has multiple sections*).

Recommended for approval by:

Note: In signing, the chair affirms that he/she has ascertained that the course – if taught in multiple sections – meets the guidelines and that all instructors agree that the attached description and syllabus are typical.

Department or Division Chair Signature

Date

Dean Signature

Date

Approved by:

Chair, Writing Intensive Committee Signature

C) Cultural Events Committee

The following proposals from the Cultural Events Committee were unanimously approved by Academic Council with revisions incorporated below.

FROM MICHAEL LIPSCOMB, CHAIR OF THE CULTURAL EVENTS COMMITTEE

1) To the best of my knowledge, this recorded charge stands as the governing bylaws for our work on the CE Committee.

As the language below indicates, and as established by the practiced norms of the Cultural Events Committee over the last decade, we currently require a *faculty* moderator to ensure “a discussion of a broad spectrum of viewpoints” as a requirement for granting cultural event status to proposed events that address potentially controversial issues. The Cultural Events Committee reached a consensus that there are often cases where qualified staff persons or administrators should be allowed to serve as moderators for these kinds of discussions.

Here is the current language (<http://www.winthrop.edu/culturalevents/default.aspx?id=34441>):

3. A topic that relates to culture, the arts, world culture(s), or societal concerns. Topics of scientific, business, sports, or mathematical nature must show their relation to broader cultural or societal concerns. Topics in potentially controversial subject areas (such as politics and/or religion) must allow for a discussion of a broad spectrum of viewpoints. These discussions should be under faculty direction or have guidance of a faculty member with expertise in the area. In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as cultural events. All events selected as approved cultural events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, university department, etc.).

The Cultural Events Committee suggests recasting the language to read

3. A topic that relates to culture, the arts, world culture(s), or societal concerns. Topics of scientific, business, sports, or mathematical nature must show their relation to broader cultural or societal concerns. Topics in potentially controversial subject areas (such as politics and/or religion) must allow for a discussion of a broad spectrum of viewpoints. These discussions should have guidance of a faculty member or a staff person with demonstrable expertise in the area. In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as cultural events. All events selected as approved cultural events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, university department, etc.).

2) To the best of my knowledge, this recorded charge stands as the governing bylaws for our work on the CE Committee.

This change reflects a concern about the fairness of the current language we use to award credits for out-of-country cultural experience, and the change being suggested reflects a consensus of the Cultural Events Committee.

Here is the existing language (from <https://www.winthrop.edu/culturalevents/default.aspx?id=34440>):

Submitting Petitions Related to Travel Experiences

Cultural events credit may be obtained for travel within the United States or to a foreign country.

- **Travel within the United States** receiving credit should include a major cultural component (such as visiting museums or historical sites with museums). A trip to Yellowstone Park or a cruise to the Bahamas, while it would be an interesting experience, might not qualify as a cultural event.
- **Foreign travel** could include "semester abroad" experiences. One or more credits may be granted for such travel experiences or in cases where the student has visited multiple countries. **Please Note:** each country visited will receive one cultural event credit.

Our committee proposes changing the language of the second bullet point to say

- **Foreign travel** could include "semester abroad" experiences. One or more credits may be granted for such travel experiences or in cases where the student has visited multiple countries. **If credit is being sought simply for traveling in foreign countries, students may receive no more than one cultural event credit per country. Students, however, may seek more than one credit per country for specific cultural experiences; in such cases, the same criteria used to determine cultural event credit for experiences within the United States will be applied.**