Winthrop University Faculty Conference
2 December 2016
2:00 pm Barnes Recital Hall

Agenda

I. Approval of minutes for September 30, 2016 Faculty Conference

II. Report from the Chair   John Bird
    a. Remarks
    b. Report from November 4, 2016 Board of Trustees Meeting

III. Report from the President   Dan Mahony

IV. Report from Provost/Vice President for Academic Affairs   Debra Boyd

V. Academic Council   Dave Pretty

VI. Committee Reports
    a. Rules Committee   Andrew Besmer
    b. Faculty Committee on University Priorities   Ron Parks
    c. Other Committee Reports

VII. Intra-Campus Communications Work Group   Jeff Perez

VIII. Campus Heritage Group   Debra Boyd

IX. Admissions Update   Eduardo Prieto

X. Unfinished Business

XI. New Business

XII. Announcements
    a. Registrar Reminders   Gina Jones
    b. Other Announcements

XIII. Adjournment

Faculty Conference Membership (336) 35% = 118 20% = 67

Winthrop University Faculty Conference Minutes

September 30, 2016

I. Motion to proceed without a quorum.
    a. The motion was made to proceed without a quorum and passed unanimously.

II. Approval of minutes for August 19 Faculty Conference
    a. The minutes were approved with one minor correction.

III. Report from the Chair, Dr. John Bird
    a. Dr. Bird recognized board member Dr. Sue Rex.
    b. Dr. Bird reported that at the last Board of Trustees meeting two important actions took place. 1) According to state statutes, Dr. Mahony was assessed, and 2) The Board of Trustees accepted the strategic plan.

IV. Report from the President, Dr. Dan Mahony
    a. Dr. Mahony thanked the faculty for all they do for students.
    b. Dr. Mahony encouraged faculty to get involved with the Strategic Plan.
    c. Dr. Mahony encouraged faculty to collaborate across academic units and between academic units and Student Life.
    d. The president reminded us that everyone has a role to play in fundraising for the university. He encouraged us to identify alumni from our academic areas and our academic needs.
    e. Dr. Mahony asked us to consider diversity goals when participating in a search committee.

V. Report from Provost/Vice President for Academic Affairs: Dr. Boyd was not present at the meeting. John Bird gave her short report.
    a. Dr. Boyd reported that the general education core review committee is being formed. That review will take place this year.

VI. Report from the chair of Academic Council, Dr. Dave Pretty
    a. Dr. Pretty presented the new program in English to the Faculty Conference. The program was passed unanimously.
    b. Dr. Pretty reminded us that 400 and 500 level classes were up for recertification.
    c. The faculty approved the new Intensive Writing Application with a minor rewording. Dr. Karen Kedrowski suggested that "Must be above 299" will replace "299 or higher."

VII. Committee Reports:
    a. Cultural Events Committee, Dr. Michael Lipscomb: Dr. Lipscomb put forth a motion to allow staff (or people with demonstrable skills) the opportunity to moderate cultural events. Students should submit petitions related to travel experience.
    b. Faculty Personnel

1. There were two elections, one for Academic Freedom and Tenure, the other for the Rules Committee. Elections will close at 12:00 p.m. Monday.
   c. Campus Heritage, Dr. Eddie Lee and Dr. Kristin Wunderlich: We will write a new alma mater because of the Tillman reference. We will engage different groups of stakeholders in the writing of the new alma mater.

VIII. Unfinished Business: There was no unfinished business.
IX. New Business: There was no new business.
X. Announcements:
   a. Ms. Gina Jones, Registrar, gave the registrar reminders.
   b. Dr. Cheryl Fortner-Wood reminded faculty that McNair applications were due in October.
   c. Dr. Leigh Poole, Director of the International Center, presented the upcoming faculty-led study abroad programs.
   d. Dr. Mark Herring, Dean of the Library reminded us of the upcoming Friends of the Library dinner. We were also reminded that databases and links on Blackboard will not work from a home computer.
   e. Mr. Patrice Bruneau announced that October is National Cyber Security Month and that we should all look for the online training required by the State of South Carolina. The mandatory videos must be completed by the end of October.

Respectfully submitted,

Virginia Williams, Secretary (with notetaking assistance from Casey Cothran)

Academic Council Report to Faculty Conference on 18 November 2016 meeting

1) Committee Reports

A) Committee on Undergraduate Curriculum

The following program changes for degree programs were unanimously passed by Academic Council and forwarded to Faculty Conference for action:

Degree	Major	Conc.	Department	Action
BA	MUSC	TECH	MUSC	**NEW PROGRAM**
BA	SCST	CSST	INDS	**Modify** program by removing HIST 555 from Europe category and adding to Asia, Africa, and Latin America category; removing A & B from HIST 355 and adding 590; correcting PSCY 313 to 213 (due to number change several years ago); adding capstone SCST 393; and updating core education courses. Also added requirement that SCST core and methods courses must have C-
BA	ENGL	CSST	ENGL	**Modify** program by adding capstone and re-working ENGL courses to align with best practices of 21st century and updating core education courses.

The following program changes for degree programs were unanimously passed by Academic Council and require no further action:

Degree	Program	Conc.	Dept.	Action
BA	MATH		MATH	**Modify** program by *removing* MATH 351, 509, 541, 305, & 355; *adding* MATH 370, 311, 351, courses above 300 and courses above 500
BA	MATH	CSST	MATH	**Modify** program by *removing* MATH 351, 509, 541; *adding* MATH 351, MAED 393, and courses above 300; and updating core education courses.

BME	INST		MUSC	**Modify** program by *removing* MUSR 312.
BME	CHOR		MUSC	**Modify** program by *removing* MUSR 312.
BS	MATH		MATH	**Modify** program by *removing* MATH 305, 509, 541, 355, & 355; *adding* MATH 370, 311, and courses above 500.
BS	MATH	CSST	MATH	**Modify** program by *removing* MATH 305, 509, 541, 355, & 355; *adding* MATH 370, 311, courses above 500, and MAED 393; and updating core education courses.
Minor	CAPE		INTS	New minor in Civic and Public Engagement
Certificate	CAPE		INTS	New certificate in Civic and Public Engagement

The following course changes were approved by CUC and require no further action.

Subject	Course	Title	Department	Action
BIOL	106	Environment and Man	BIOL	Drop course
BIOL	213	Anatomy/Physiology I	BIOL	New Course
BIOL	214	Anatomy/Physiology II	BIOL	New Course
BIOL	521	Cytogenetics	BIOL	Drop course
BIOL	557	Genetic Engineering	BIOL	Drop course
CAPE	101	Introduction to Civic and Public Engagement	INTS	New Course
CAPE	301	Academic Internship in Civic and Public Engagement	INTS	New Course
CAPE	302	Academic Internship in Civic and Public Engagement	INTS	New Course
CAPE	303	Academic Internship in Civic and Public Engagement	INTS	New Course
CAPE	350	Special Topics in Civic and Public Engagement	INTS	New Course
CAPE	400	Civic and Public Engagement Capstone	INTS	New Course

EDUC	191	Praxis Core Preparation	CUPD	New Course
ENGE	393	Seminar in English Education	ENGL	New Course
ENGE	593	Seminar in Secondary English Education	ENGL	New course
ENGL	494	Capstone Seminar in English	ENGL	New Course
LGST	550	Special Topics in Legal Studies	INDS	New course
MAED	391	Principles of Teaching Mathematics	MATH	Change pre-req from MATH 301 to MATH 201
MAED	393	Seminar in Mathematics Education	MATH	New Course
MAED	591	Principles of Teaching Mathematics	MATH	Modify course by updating catalog description and changing pre-req from MATH 301 to MATH 548
MATH	311	Real Analysis	MATH	Renumber from 509 to 311
MATH	370	Introduction to Mathematical Modeling	MATH	New Course
MATH	375	Optimization Techniques I	MATH	Drop course
MATH	395	History of Mathematics	MATH	Renumber from 595 to 395; change pre-req from MATH 300 to MATH 31
MATH	503	Vector Calculus	MATH	Drop course
MATH	505	Partial differential equations	MATH	New course
MATH	513	Complex Analysis	MATH	New course
MATH	522	Elements of Set Theory and Introduction	MATH	Drop course
MATH	541	Probability and Statistics	MATH	Modify course by dropping "I" from title, and updating catalog description, goals and pre-reqs.
MATH	542	Probability and Statistics II	MATH	Drop course
MATH	545	Statistical Theory and Methods	MATH	Drop course

MATH	575	Optimization Techniques II	MATH	Drop course
MCOM	241	Media Writing	MCOM	Change pre-reqs from MATH 105, 150, 151 or 201; B- or better in WRIT 101 and HMXP 102; 2.0 cumulative GPA to C+ or better in both WRIT 101 and HMXP 102; at least a 2.0 cumulative GPA.
MCOM	412	Ethics and Issues in Mass Communication	MCOM	Change pre-req from Senior standing and 2.0 GPA to 72 earned hours and 2.0 GPA.
MGMT	326	Sustainable Operations	MGMK	Modify pre-req to add "C- or better" for QMTH 210.
MKTG	381	Consumer Behavior	MGMK	Modify pre-req to add "C- or better" for MKTG 380.
MKTG	385	Marketing Research	MGMK	Modify pre-req to add "C- or better" for all courses listed and not just HMXP 102.
MKTG	387	Promotion Management and Digital Marketing	MGMK	Modify pre-req to add "C- or better" for MKTG 380.
MKTG	483	Sales and Relationship Marketing	MGMK	Modify pre-req to add "C- or better" for MKTG 380.
MKTG	485	Services Marketing	MGMK	Modify pre-req to add "C- or better" for MKTG 380.
MKTG	489	Marketing Strategy	MGMK	Modify pre-req to add "C- or better" for all courses listed and not just HMXP 102.
MTEC	201	Foundations of Music Technology	MUSC	New Course
MTEC	202	Recording and Audio Production	MUSC	New Course
MTEC	301	Sound Synthesis and Signal Processing	MUSC	New Course
MTEC	302	Sound Design and Digital Media	MUSC	New Course
MTEC	401	Music Technology Practicum-Capstone Project	MUSC	New Course
PEAC	370	Religion, Conflict, and Coexistence	PHRL	New course
PESH	110	Power Yoga	PESH	New Course (formerly offered as 110X)
PHIL	470	Undergraduate Research in Philosophy	PHRL	New Course

		(0 credit)		
PHIL	471	Undergraduate Research in Philosophy (1 credit)	PHRL	New Course
PHIL	472	Undergraduate Research in Philosophy (2 credits)	PHRL	New Course
PHIL	473	Undergraduate Research in Philosophy (3 credits)	PHRL	New Course
READ	346	Content Area Reading and Writing	CUPD	Remove pre-req of READ 331
READ	370	Instructional Methods and Assessment I: Teaching Emergent, Beginning, and Struggling Readers and Writers.	CUPD	Change pre-req from READ 150 & Admission to Teacher Education to READ 330, Admission to Teacher Education
READ	380	Instructional Methods and Assessment II: Teaching Transitional, Intermediate, and Advanced Readers and Writers	CUPD	Change pre-req from READ 150 and full admission to Teacher Education to READ 330 and full admission to Teacher Education.
RELG	370	Religion, Conflict, and Coexistence	PHRL	New course
RELG	470	Undergraduate Research in Religion (0 credit)	PHRL	New Course
RELG	471	Undergraduate Research in Religion (1 credit)	PHRL	New Course
RELG	472	Undergraduate Research in Religion (2 credits)	PHRL	New Course
RELG	473	Undergraduate Research in Religion (3 credits)	PHRL	New Course

SOCL	470	Undergraduate Research in Sociology (0 credit)	SOCL	New Course
SPED	292	Intervention with Exceptional Children	CLES	Add pre-req of SPED 281
SCST	390	Princ of Teach Soc Studies I	INDS	Change title, update description, change pre-reqs.
SCST	393	Seminar in Social Studies Education	INDS	New course.

B) General Education Committee

Items forwarded to Academic Council by the GenEd Committee:

The following initial certifications were approved by Academic Council and require Faculty Conference approval.

Global:
VPAS 397

Humanities & Arts:
VPAS 397

Natural Science:
GEOL 270X (Earth Science category)

Quantitative Skills:
MATH 112X
MATH 113X

The following recertifications were approved by Academic Council and require no further action.

Global:

INGS 425

Historical Perspectives:

ENGL 507

Oral Communication:

EDUC 400

EDUC 401

(Proposed New) REQUIREMENTS FOR A GENERAL EDUCATION COURSE WITH A WRITING COMPONENT

A General Education course with a writing component will require <u>either</u> a single paper or combination of assignments consisting of eight (8) pages of evaluated writing (normally two thousand [2000] words) <u>or</u> at least four (4) of the following types of **"Evaluated Assignments"**. The length of these assignments is left to the discretion of the instructor, as is the number from any single category; <u>but the goal is to require significant writing opportunities</u>. Consequences for not completing the writing component must be such that a student would not be able to receive a passing grade in the course without making a legitimate effort to complete the required written work. For example, an instructor could specify on the syllabus that "a genuine effort to complete the written work must be put forth in order to pass the course", or the professor could require that the written work count for a significant percentage of the final course grade, in order to discourage the submission of inadequately-completed written work.

"Evaluated Assignments" include, but are not limited to, the following types of written work:

- Discipline specific papers/projects with sources
- Case studies
- Media writing
- Essays
- Abstracts
- Summaries
- Précis, Lab, and Business reports
- Annotated bibliographies
- Formal outlines
- Integrated essay exams

- Response papers/reflective writing (including journal entries)
- Book/article reviews
- Reviews of art exhibitions, performing arts events, and other public presentations
- Formal correspondence
- Surveys and questionnaires
- Electronic communication in online class discussion groups or online journals

In addition to the examples of formative assessment listed above, instructors are encouraged to include examples of "Non-evaluated Assignments" that serve to support the idea that writing is a process, and to supplement a student's more formal evaluated work. One example of this would be requiring that students submit an outline and/or rough draft of a writing assignment prior to submission of the final draft.

"Non-evaluated Assignments" include, but are not limited to, the following types of written work:

- Note taking (from texts, class lectures, and observations)
- Interviews
- One-minute response papers
- Short answer questions
- Explanations of how a problem was solved
- Student-developed exam questions
- Rough drafts and outlines
- Electronic correspondence regarding assignments, course content, class meetings, etc.

Rules Committee
Andrew Besmer, Chair

Proposed bylaws change: (old language in red; proposed new language in black, bold)

(bylaws changes are presented to be placed on the agenda for discussion and voting at the next meeting of Faculty Conference)

Article VII—Rules for Committees of Faculty Conference

Section 6—Electoral Procedures

E. Notification: As soon as votes are tabulated, both winning and losing candidates shall be notified of the outcome by the Secretary **Parliamentarian** of the Faculty Conference. Complete election results shall then be distributed promptly to the faculty by the Secretary **Parliamentarian** of the Faculty Conference.