

Winthrop University Faculty Conference Agenda

April 14, 2017

2:00 pm

Dina's Place, Digiorgio Student Center

- I. Approval of minutes for February 24, 2017 Faculty Conference (attached)
- II. Report from the Chair on April 7, 2017 Board of Trustees Meeting John Bird
- III. Report from the President Dan Mahony
- IV. Report from Provost/Vice President for Academic Affairs Debra Boyd
- V. Academic Council (materials attached) Dave Pretty
- VI. Committee Reports
 - a. Rules Committee Andrew Besmer
 - b. Library Phillip Gibson
 - c. Faculty Personnel Lou Pantuosco
 - d. Academic Freedom and Tenure (attached) Carol Marchel
 - e. Financial Exigency Dave Pretty
 - f. Academic Conduct Laura Ullrich
 - g. Undergraduate Petitions Jane Thomas
 - h. Undergraduate Curriculum Will Thacker
 - i. Faculty Committee on University Priorities (attached) Ron Parks
 - j. Faculty Committee on University Life Keith Benson
- VII. Proposed Amendments to the Bylaws (attached) Andrew Besmer
- VIII. GLI Impact Report Meg Webber
- IX. Unfinished Business
- X. New Business
- XI. Announcements
 - a. Registrar Announcements Gina Jones
 - b. Other Announcements
- XII. Adjournment

(celebratory refreshments to follow meeting in the Evans Room, 3rd floor, provided by President Mahony)

Faculty Conference Minutes February 24, 2017

Kinard Auditorium

2:00 p.m.

- I. Motion to Conduct Business without a Quorum.
 - a. A motion was approved to conduct business in the absence of a quorum.
- II. Approval of Minutes for December 2, 2016 Faculty Conference
 - a. After accepting some minor changes to the minutes, the minutes were approved.
- III. Report from the Chair, Dr. John Bird
 - a. Dr. Bird thanked everyone for being present at Faculty Conference.
 - b. Dr. Bird gave a brief report concerning the February 3-4 Board of Trustees Retreat.
- IV. Report from the President, Dr. Dan Mahony
 - a. President Mahony gave a budget overview and summarized the changes in the budget over time from the 2008-2009 academic year to the 2015-2016 academic year. This report will be made available to the faculty.
 - b. President Mahony reported that presently the state had appropriated no new revenues to Winthrop as well as to other state universities.
 - c. President Mahony said that the state would raise the costs for pensions (2%), which would have the impact of a \$1 million dollar budget cut.
 - d. President Mahony said that after meeting with the Academic Freedom and Tenure Committee that we would begin to amend our tenure and promotion guidelines to make the process more transparent.
(At this time John Bird announced that we now had a quorum).
- V. Report from Provost/VP for Academic Affairs, Dr. Debra Boyd
 - a. Dr. Boyd announced that 24 faculty searches were underway as well as two dean searches.
 - b. Three candidates for the Dean of the College of Business would be on campus next week, and CPVA dean candidates would come the week after spring break.
 - c. Dr. Boyd thanked everyone who worked on the current search committees.
 - d. Dr. Boyd thanked us for submitting midterm grades and emphasized the importance of midterm grades.
 - e. Dean Gloria Jones, University College, emphasized talking to students about options.
 - f. Dr. Boyd thanked everyone who participated in the SACS 5th year report.
- VI. Academic Council Report, Dr. Dave Pretty
 - a. Dr. Pretty stated that we needed to vote on nine new programs and that there were three program changes that required no vote.
 - b. Seventy-seven course proposals were approved unanimously with no questions.
 - c. Dr. Pretty presented the General Education courses that were proposed for certification. All were approved without questions.
 - d. Dr. Pretty presented the General Education Courses that had been approved for recertification.
 - e. Dr. Pretty announced that the next Academic Council meeting would take place on Friday, April 7.

VII. Committee Reports

- a. Faculty Personnel, Dr. Lou Pantuosco
 - 1. The election was held for the next Chair of Faculty Conference. Dr. Dave Pretty (History) and Dr. Mike Lipscomb (Political Science) made excellent statements about why they would be good Faculty Conference chairs.
 - 2. The faculty voted for Faculty Conference chair as well as other standing committee positions.
- b. Rules Committee, Dr. Andrew Besmer
 - 1. Dr. Bessmer presented an amendment to Article VII, Section 6 of the Faculty Manual, which gives the Parliamentarian the duty of notifying faculty of election results instead of the Secretary. The amendment passed unanimously.
 - 2. Dr. Bessmer presented changes to Article VIII Section I and II, which deal with tenure and promotion committees. The faculty voted to vote on these during the April 14 Faculty Conference meeting.
 - 3. Dr. Bessmer presented a recommendation pertaining to Article XI of the Faculty Manual, which changes the bylaws to match current practice.

VIII.

- a. Report on Marketing Plans and Strategy, Ms. Katie Price
- a. Ms. Katie Price, Director of Marketing, summarized the marketing strategic plan for Winthrop, including goals, and strategies.

IX. Unfinished Business

- a. There was no unfinished business.

X. New Business

- a. There was no new business.

XI. Announcements

- a. Registrar Reminders, Ms. Gina Jones
- b. Other announcements
 - 1. Dr. John Bird reminded the faculty about the Fourth Annual Winthrop Conference on Teaching and Learning to be held at Winthrop on March 24.
 - 2. Dr. Ronnie Faulkner, Dacus Library, announced that Dr. Walter Edgar would speak at Winthrop on March 22 at 6 p.m. in Kinard Auditorium.

3. Dean Gloria Jones reported that Winthrop would begin awarding Winthrop Writing Residencies next year, which consist of week-long workshops for scholars. An anonymous donor contributed to this program.

XII. Adjournment

- a. There was a motion to adjourn, which was approved, and the meeting adjourned at 3:40 p.m.

Respectfully submitted,

Virginia Williams

Secretary, Faculty Conference

Academic Council Report to Faculty Conference on 7 April 2017 meeting

(note: all actions at this meeting were gratifyingly unanimous)

1) Committee Reports

A) Committee on Undergraduate Curriculum

The following program change for a degree program was unanimously passed by Academic Council and forwarded to Faculty Conference for action:

Program	Department	Action
BS-DIFD-INMD	Computer Science and Quantitative Methods	Modify program: Remove DIFD 351; Add VCOM 578 to concentration

The following program changes for degree programs were unanimously passed by Academic Council and require no further action:

Program	Department	Action
BS-BADM-MGMA	Management and Marketing	Establish 4+1 alternate pathway
BA-PLSC	Political Science	Modify program: Change “C or better requirement” for PLSC 201 to “C- or better”
BA-PSYC	Psychology	Modify program: Add departmental assessment courses (PSYC 104/404); Offer PSYC 408 as a core class instead of PSYC 508
BA-THTR-PERF	Theatre and Dance	Modify program: 3 credits Hum & Arts met with DANA, other three hours cannot be theatre or dance; Add THRA 121; Remove THRA 220; Add THRA 255 and 265; Require 3 courses dance technique
BA-THTR-MUST	Theatre and Dance	Modify program: Remove THRA 160; Remove THRA 220; Add THRA 255 and 265; Remove THRA 371;

		Remove dance electives and add dance requirement for students not minoring or double-majoring in dance (those students can take an additional 9 credits theatre or dance); Remove THRA 421 and 4211; Replace MUSA 111a with MUSA 180
BFA-INDS	Design	Modify program: Change Technology requirement, Global and Historical Perspectives, and Humanities & Arts; Add professional experience requirement; Add ARTH 176, DESF 113, 120, 150, 154, 222, 261, INDS 172, and 225 to major; Remove INDS 111, 271, 313, 323, 325 and VCOM 120 from major; Rename/change credits for INDS 326, 353, 357, 453, 455, 488
BS-EXSC	Physical Education, Sport and Human Performance.	Modify program: Change name of EXSC 480; Change SPMA 501 to EXSC 501; Add BIOL 213/214 as anatomy and physiology options
BS-CHEM-BIOC	Chemistry	Modify program: Add BIOL 316 to Biochemistry degree track
BS-CSCI	Computer Science and Quantitative Methods	Modify program: Remove CSCI 211; CSCI 2271 & 311 change to 4 credit hours; Instead of CSCI 411, choose one of CSCI 411 or 446; Also choose one of CSCI 411, 466, 355, 370; 6 hours CSCI electives above 299; Remove CSCI 291, 292 as options from "Two of..."
BS-NUTR-DIET	Human Nutrition	Modify program: Replace BIOL 308 with BIOL 213/214; Add ACCT 280 and HLTH 300 as DPD electives; Change DPD electives from 3 to 6
BS-DIFD-DCOM	Computer Science and Quantitative Methods	Modify program: Remove DIFD 351
BS-DIFD-DMMD	Computer Science and	Modify program: Remove DIFD 351; Add MCOM 325,

	Quantitative Methods	341, 379, 425, 464 as electives to concentration; Remove MCOM 345 as elective from concentration
BS-IMCO	Mass Communication	Modify program: Remove CSCI 101D&F; Remove ACCT 280; Add MCOM 226; CSCI 101D is a prerequisite for MGMT 341
BS-DIFD-WEBD	Computer Science and Quantitative Methods	Modify program: Remove DIFD 351

The following course changes were approved by CUC and require no further action.

Course	Title	Department	Action
BIOL315	315. Cell Biology (4:3:3).	Biology	Modify course: Update Prerequisite from "BIOL 204, 205, 206, 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206, 300 (with a C or better in BIOL 300); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING: "A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL316	Principles of Human Genetics	Biology	New course
BIOL403	403. Ecology (4:3:3).	Biology	Modify course: Update Prerequisite from "BIOL 204, 205, 206, 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206, 300 (with a C or better in BIOL 300); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING: "A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL404	Animal-Plant Interactions	Biology	Modify course: Change Prerequisite from "BIOL203, 204, 205, 206, 300; CHEM 106, 108 or permission of the instructor for non-Biology

			majors” to “BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 106, 108 or permission of the instructor for non-Biology majors. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”
BIOL440	440. Readings in Biology (1).	Biology	Modify course: Change Prerequisite from “BIOL 300 and permission of the instructor.” to “BIOL 203, 204, 205, 206, 300 (all with a C or better) and permission of the instructor. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”
BIOL450H	Honors: Select Topics in Biology	Biology	Modify course: Add Prerequisite “BIOL 203, 204, 205, 206, 300 (all with a C or better); and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”
BIOL471	471. Undergraduate Research in Biology (3).	Biology	Modify course: Change Prerequisite from “BIOL 204, 205, 206, 300; and CHEM 106, 108.” to “BIOL 203, 204, 205, 206, 300 (all with a C or better); and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”
BIOL472	Undergraduate Research in Biology	Biology	Modify course: Change Prerequisite from “BIOL 204, 205, 206, 300, 450H or 471; and CHEM 106, 108” to “BIOL 203, 204, 205, 206, 300 (all with a C or better), 450H or 471; and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”

BIOL480	480. Integration of Biological Principles (3).	Biology	Modify course: Change Prerequisite from "BIOL 204, 205, 206, 300; one course from each of the four biology areas; and CHEM 106, 108; senior standing." to "BIOL 203, 204, 205, 206, 300 (all with a C or better),; one course from each of the two biology areas; CHEM 106, 108; and senior standing. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL480H	Integration of Biological Principles (3)	Biology	Modify course: Add Prerequisite "BIOL 203, 204, 205, 206, 300 (all with a C or better), one course from each of the two biology areas; CHEM 106, 108; and senior standing. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL491	491, 492. Departmental Seminar (0) (0).	Biology	Modify course: Change Prerequisite from "BIOL 204, 205, 206, 300; and CHEM 106, 108." to "BIOL 203, 204, 205, 206, 300 (all with a C or better); and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL492	Departmental Seminar (0)	Biology	Modify course: Add Catalog Title and Catalog Description; Add Prerequisite "BIOL 203, 204, 205, 206, 300 (all with a C or better); and CHEM 106, 108. PLEASE REMOVE FROM

			CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL505	505. Primate Biology (3).	Biology	Modify course: Add cross-listing; Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108; or ANTH 202 and permission of instructor." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108; or ANTH 202 and permission of instructor. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL508	508. Invertebrate Biology (4:3:3).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL510	510. Vertebrate Natural History (4:2:4).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL511	511. Ornithology (4:2:4).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300 or permission of instructor." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING

			WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL513	513. Organic Evolution (3).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206, 300 and 317; CHEM 106 and 108." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better), and 317; CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL515	515. Environmental Biology (4:3:3).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL518	518. Animal Behavior (3).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL519	519. Mechanisms of Disease (3:3:0).	Biology	Modify course: Change prerequisite from "BIOL 300 and BIOL 315 or by permission of department chair." to "BIOL 203, 204, 205, 206, 300 (all with a C or better), and BIOL315; CHEM 106 and 108; or by permission of department chair. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in

			all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL522	522. Immunology (4:2:4).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206, 300, and 315 or CHEM 523; CHEM 106 and 108." to "BIOL 203, 204, 205, 206, 300 (all with a C or better), and BIOL 315 or CHEM 523; CHEM 106 and 108."
BIOL524	524. Advanced Botany (3).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108." to "BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL529	Stem Cell Biology (4:3:3)	Biology	Modify course: Change prerequisite from "BIOL 203, 204, 205, 206, 300 (with a C or better); BIOL315, CHEM106, CHEM108, or by permission of instructor." to "BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 106 and 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL530	Current Methods in Microscopy	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108; a grade of C or better in BIOL 300 is required." to "BIOL 203, 204, 205, 206 and 300 (all with a C or better); CHEM 106 and 108."
BIOL540	540. Special Topics in Biology (3).	Biology	Modify course: Change prerequisite from "BIOL 204, 205, 206 and 300; CHEM 106 and 108; or graduate status; or permission of

			instructor." to "BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 106 and 108; or graduate status; or permission of instructor. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."
BIOL551	Conservation Biology	Biology	Modify course: Change prerequisite from "BIOL 203/204, 205, 206, 300, CHEM 106/108 or permission of the instructor, or graduate student status." to "BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 106 and 108, or permission of the instructor, or graduate student status."
BIOL552A	Conservation Biology Practicum A. Field Conservation Biology in the Tropics	Biology	Modify course: Change prerequisite from "BIOL 203/204, 205, 206, 300, 551, CHEM 106/108" to "BIOL 203, 204, 205, 206, 300 (all with a C or better), BIOL 551; CHEM 106 and 108"
BIOL552B	Conservation Biology Practicum B. Field Conservation Biology in the Local Community	Biology	Modify course: Change prerequisite from "BIOL 203/204, 205, 206, 300, 551, CHEM 106/108" to "BIOL 203, 204, 205, 206, 300 (all with a C or better), BIOL 551; CHEM 106 and 108"
BIOL555	555. Molecular Biology (3).	Biology	Modify course: Change prerequisite from "BIOL 300, CHEM 301." to "BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 301. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463)."

BIOL560	560. Bioinformatics (3:3:0).	Biology	Modify course: Change prerequisite from “BIOL 300 and one of the following: BIOL 315, BIOL 317, BIOL 555, CHEM 523; or graduate status; or by permission of instructor.” to “BIOL 203, 204, 205, 206, 300 (all with a C or better); CHEM 106, 108 and BIOL 315 or BIOL 317 or BIOL 555 or CHEM 523; or graduate status; or by permission of instructor. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).””
CSCI211	211. Introduction to Assembly Language and Compute	Computer Science and Quantitative Methods	Drop course.
CSCI271	271. Algorithm Analysis and Data Structures (3).	Computer Science and Quantitative Methods	Modify course: Change credit hours from 3 to 4.
CSCI311	311. Computer Architecture and Organization (3).	Computer Science and Quantitative Methods	Modify course: Change credit hours from 3 to 4; Change Prerequisite from “A grade of C or better in CSCI 211.” to “A grade of C- or better in CSCI 208.”
CSCI411	411. Operating Systems (3).	Computer Science and Quantitative Methods	Modify course: Change Prerequisite from “A grade of C or better in CSCI 211.” to “A grade of C- or better in CSCI 311.”
CSCI431	431. Organization of Programming Languages (3).	Computer Science and Quantitative Methods	Modify course: Change Prerequisite from “CSCI 211, 271 and 371.” to “C- or better in CSCI 271 and 371.”
DCED345	Exploring K-12 Dance Education (3).	Theatre and Dance	Modify course: Change Prerequisite from “DCED 212 or permission of instructor” to “Sophomore status or above or permission of instructor.”

DESF113	Spatial Analysis and 3D Thinking	Design	New course
DESF120	Design Drawing	Design	New course
DESF150	Design Studio Skills	Design	New course
DESF154	Design and Color	Design	New course
DESF222	Visual Thinking and Symbolic Communication	Design	New course
DESF261	Introduction to Computer Imaging	Design	New course
DIFD451	Senior Synthesis	Computer Science and Quantitative Methods	Modify course: Change Prerequisite from “DIFD 322 and DIFD 415” to “[DIFD 322 and DIFD 415], or Senior Standing & Permission of the Department.”
EDCI210	Home-School-Community Partnerships with Diverse Families	Curriculum and Pedagogy	Modify course: Remove Prerequisite “ELEM or ECED major”
EDUC594	Special Topics in Content and Pedagogy	Curriculum and Pedagogy	New course
EDUC595	Special Topics in Curriculum	Curriculum and Pedagogy	New course
ENGL432	Academic Internship in English	English	Modify course: Change how many times student can receive credit for this course from 1 to 4
ENGL433	Academic Internship in English	English	Modify course: Change how many times student can receive credit for this course from 1 to 3
ENGL470	Undergraduate Research in English	English	New course
ENGL501	501. Modern British Poetry (3).	English	Modify course: Change prerequisite to “C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the

			instructor.”
ENGL502	502. Studies in Non-Western Literature (3).	English	Modify course: Add prerequisite “C- or better in both HMXP 102 and ENGL 208, or graduate status, or permission of the instructor.”
ENGL503	503. Major Victorian Writers (3).	English	Modify course: Change prerequisite from “One of the following: ENGL 202, 203, or graduate status.” to “C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor.”
ENGL503H	Major Victorian Writers	English	Modify course: Add prerequisite “C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor.”
ENGL504	504. Modern American Poetry (3).	English	Modify course: Change prerequisite from “HMXP 102 with a grade of C- or better and ENGL 211, or graduate status.” to “C- or better in both HMXP 102 and ENGL 211, or graduate status, or permission of the instructor.”
ENGL505	505. American Romanticism (3).	English	Modify course: Change prerequisite from “CRTW 201 and ENGL 211 with grades of C- or better, or graduate status” to “C- or better in both HMXP 102 and ENGL 211, or graduate status, or permission of the instructor.
ENGL510	510. Topics in Literature and Language	English	Modify course: Change prerequisite from “CRTW 201 with a grade of C or better and a previous ENGL course (same as for all 500-level ENGL courses)” to “Graduate status or a previous ENGL course and a C- or better in HMXP 102.”
ENGL511	511. Chaucer (3).	English	Modify course: Change prerequisite from “One of the following: ENGL 201, 203, or graduate status.” to “C- or better in HMXP 102

			and C- or better in ENGL 203 or MDST 300, or graduate status, or permission of the instructor."
ENGL512	512. Middle English Literature (excluding Chaucer)	English	Modify course: Change prerequisite from "One of the following: ENGL 201, 203, or graduate status." to "C- or better in HMXP 102 and C- or better in either ENGL 203 or MDST 300, or graduate status, or permission of the instructor."
ENGL513	513. Milton (3).	English	Modify course: Change prerequisite from "ENGL 203 or graduate status." to "C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor."
ENGL514	514. Elizabethan Literature (3).	English	Modify course: Change prerequisite from "One of the following: ENGL 201, 203, or graduate status." to "C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor."
ENGL515	515. Southern Literature (3).	English	Modify course: Change prerequisite from "HMXP 102 with a grade of C- or better and ENGL 211, or graduate status." to "C- or better in both HMXP 102 and ENGL 211, or graduate status, or permission of the instructor."
ENGL520	520. 17th-Century English Literature (exclusive of	English	Modify course: Change prerequisite from "HMXP 102 with a grade of C- or better and one of the following: ENGL 203; or graduate status." to "C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor."
ENGL521	521. Restoration and 18th-Century English Literature	English	Modify course: Change prerequisite from "HMXP 102 with a grade of C- or better and one of the following: ENGL 203; or graduate status." to "C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor."
ENGL525	525. Studies in Irish	English	Modify course: Change prerequisite from "HMXP 102 with a grade of C- or better and

	Literature (3).		one of the following: ENGL 203; or graduate status." to "C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor."
ENGL527	527. English Romantic Poetry and Prose (3).	English	Modify course: Change prerequisite from "HMXP 102 with a grade of C- or better and one of the following: ENGL 203; or graduate status." to "C- or better in both HMXP 102 and ENGL 203, or graduate status, or permission of the instructor."
ENGL528	528. The African-American Novel (3).	English	Modify course: Change prerequisite from "Graduate status or ENGL 312, 323, 324, or AAMS 300." to "ENGL 211 with a grade of C- or better or AAMS 300 with a grade of C- or better, or graduate status, or permission of the instructor."
ENGL529	529. Contemporary American Fiction	English	Modify course: Change course title from 20 th Century American Fiction and course description
ENGL530	Grammar in Theory and Practice	English	Modify course: Change prerequisite from "WRIT 101 with a grade of C- or higher; or graduate status." to "Graduate status or a previous ENGL course and C- or better in HMXP 102."
ENGL550	Topics in Critical Reading	English	Modify course: Change prerequisite from "Prerequisites: CRTW 201 with a grade of C- or better and a previous ENGL course or graduate status. WRIT 101 is a prerequisite for all ENGL courses. HMXP 102 and a previous ENGL course are prerequisites to any 500-level ENGL course." to "Graduate status or a previous ENGL course and C- or better in CRTW 201 or permission of the instructor."
EXSC382	Biomechanics	Physical Education, Sport and Human	Modify course: Change Prerequisite from "BIOL 307" to "BIOL 213 or BIOL 307, PESH 102"; Remove corequisite BIOL 307

		Performance.	
EXSC384	Exercise Physiology	Physical Education, Sport and Human Performance.	Modify course: Change Prerequisite from “BIOL 308” to “BIOL 214 or BIOL 308”; Change corequisite from “BIOL 308, PHED 385” to “EXSC 385”
EXSC481	Application of Exercise Testing and Prescription	Physical Education, Sport and Human Performance.	Modify course: Change Prerequisite from “PHED 382, PHED 384” to “EXSC 384, EXSC 385, EXSC 480, EXSC 511”; Remove corequisite PHED 480
EXSC511	Physical Activity for Special and Aging Populations	Physical Education, Sport and Human Performance.	Modify course: Change Prerequisite from “PHED 384/385 and PHED 480/481” to “EXSC 384/385”; Remove corequisites PHED 480/481
FACS211	Product Construction and Design (3:1:2).	Counseling, Leadership & Educational Studies	Modify course: Change Prerequisite from “Restricted to Human Development and Family Studies majors or minors with GPA of 2.5 or better.” to “Restricted to Human Development and Family Studies majors or minors with GPA of 2.25 or better.”
FACS401	Consumer Economics (3)	Counseling, Leadership & Educational Studies	Modify course: Change Prerequisite from “Restricted to Human Development and Family Studies majors or minors with GPA of 2.5 or better.” to “Restricted to Human Development and Family Studies majors or minors with GPA of 2.25 or better.”
FACS501	Residential Technology (3:2:1).	Counseling, Leadership & Educational Studies	Modify course: Change prerequisite from GPA of 2.5 to 2.25
GEOL270	Dinosaurs	Chemistry	New course

HDFS350	Parenting Throughout the Lifespan	Counseling, Leadership & Educational Studies	Modify course: Change Prerequisite from “Restricted to Human Development and Family Studies majors or minors with GPA of 2.5 or better.” to “Restricted to Human Development and Family Studies majors or minors with GPA of 2.25 or better.”
HDFS500	Family Life Education	Counseling, Leadership & Educational Studies	Modify course: Change prerequisite from GPA of 2.5 to 2.25
HDFS595	Internship in Human Development and Family Studies	Counseling, Leadership & Educational Studies	Modify course: Change prerequisite from “Restricted to Human Development and Family Studies majors with GPA of 2.5 or better.” to “Restricted to Human Development and Family Studies majors with GPA of 2.25 or better; HDFS 101, HDFS 573, and HDFS 500.”
IMCO105	105. Introduction to Integrated Marketing Communic	Mass Communication	Modify course: Change Teaching Method, Terms Offered, and Notes for Catalog
IMCO475	475. Senior Seminar in Integrated Marketing Commun	Mass Communication	Modify course: Change Prerequisite from “Senior standing, C or better in MCOM 341, MCOM 370, MKTG 481, and 2.0 or higher GPA and IMCO major status or written permission of program chair.” to “Senior standing, C- or better in MCOM 349 OR MCOM 471 2.0 or higher GPA AND MKTG 381 OR MKTG 385, IMCO major status or written permission of program chair.”
INDS101	Interior Design Fundamentals	Design	Modify course: Change Credit Hours from 3 to 1;
INDS172	Interior Design and Architectural History I (3)	Design	Modify course: Remove Prerequisite “ARTH 175, INDS 101, INDS 111”; Remove Notes for Catalog
INDS213	Spatial Analysis and Theory (3:1:4)	Design	Modify course: Change Prerequisite from “INDS 101, INDS 111, VCOM 120” to “DESF 113, 150”; Remove corequisite “INDS 223,

			INDS 300"
INDS223	Presentation Techniques (3:1:4)	Design	Modify course: Change Prerequisite from "INDS 101, INDS 111, VCOM 120" to "DESF 150, 222"; Remove corequisite "INDS 213, INDS 300"
INDS225	CAD for Interior Design (3:1:4)	Design	Modify course: Change Prerequisite from "Passage of INDS 300 Portfolio Review, INDS 238, INDS 313, INDS 323" to "INDS 213, 261"; Remove corequisite "INDS 331, INDS 353"
INDS238	Textiles and Materials (3)	Design	Modify course: Change Prerequisite from "INDS 101, INDS 111, VCOM 120" to "DESF 154 or permission of chair"
INDS272	Interior Design and Architectural History II (3)	Design	Modify course: Remove Prerequisite "INDS 271"
INDS300	Interior Design Portfolio Review	Design	Modify course: Change Prerequisite from "INDS 213, INDS 223. Minimum final grade of C+ in each of: INDS 111, INDS 213, INDS 223, VCOM 120" to "Minimum final grade of C+ in each of: DESF 113, 120, 150, 154, 222, 261; INDS 213, 223"; Remove corequisite "INDS 213, INDS 223 (213/223 as pre- or co-requisite)."
INDS326	Building Systems for INDS (3:2:2)	Design	Modify course: Change Prerequisite from "INDS 325" to "Passage of INDS 300. INDS 225"; Remove corequisite "INDS 329, INDS 336, INDS 357"
INDS329	Interior Design Contract Documents (3:1:4)	Design	Modify course: Change Prerequisite from "INDS 325" to "Passage of INDS 300."; Remove corequisite "INDS 326, INDS 336, INDS 357"

INDS331	Lighting Design (3:2:2)	Design	Modify course: Change Prerequisite from “Passage of INDS 300 Portfolio Review, INDS 238, INDS 313, INDS 323” to “Passage of INDS 300.”; Remove corequisite “INDS 325, INDS 353”
INDS336	Codes and Standards (3)	Design	Modify course: Change Prerequisite from “INDS 325, INDS 331, INDS 353” to “INDS 300”; Remove corequisite “INDS 326, INDS 329, INDS 357”
INDS353	Interior Design Studio I: Residential (3:1:4)	Design	Modify course: Change Prerequisite from “Passage of INDS 300 Portfolio Review, INDS 238, INDS 313, INDS 323” to “Passage of INDS 300.”; Remove corequisite “INDS 325, INDS 331”
INDS357	Interior Design Studio II: Commercial (3:1:4)	Design	Modify course: Change Credit Hours from 4 to 3; Change Prerequisite from “INDS 325, INDS 331, INDS 353” to “Passage of INDS 300.”; Remove corequisite “INDS 326, INDS 329, INDS 336”
INDS425	Advanced Computer Applications for Interior Design (3:1:4)	Design	Modify course: Change Prerequisite from “INDS 325, INDS 353, INDS 357” to “Passage of INDS 300.”; Remove corequisite “INDS 453”
INDS429	Professional Practices (3)	Design	Modify course: Change Prerequisite from “INDS 329, INDS 336” to “Passage of INDS 300.”
INDS444		Design	Drop course
INDS453	Interior Design Studio III: Residential (3:1:4)	Design	Modify course: Change Credit Hours from 4 to 3; Change Prerequisite from “INDS 326, INDS 329, INDS 336, INDS 357” to “INDS 353”; Remove corequisite “INDS 425”
INDS457	Interior Design Studio IV: Commercial (3:1:4)	Design	Modify course: Change Credit Hours from 4 to 3; Change Prerequisite from “INDS 425, INDS

			453" to "INDS 357"
INDS485	Portfolio Preparation (1:0:2)	Design	Modify course: Remove Prerequisite from "INDS 455, INDS 487"
INDS487	Senior Thesis Preparation (3)	Design	Modify course: Change Prerequisite from "INDS 429, INDS 453, WRIT 465 (pre- or co-requisite)" to "WRIT 465 or permission of department chair"; Remove corequisite "WRIT 465"
INDS488	Senior Thesis (3:6)	Design	Modify course: Change Prerequisite from "INDS 455, INDS 487, INDS 485 (pre- or co-requisite)" to "INDS 487, WRIT 465"; Remove corequisite "INDS 485"
MATH111	Everyday Mathematics	Mathematics	Modify course: Renumber course X course becoming permanent course
MATH511	Functional Analysis	Mathematics	New course
MATH570	Industrial Mathematics	Mathematics	New course
MCOM425	425. Advanced Broadcast Journalism (3:2:2).	Mass Communication	Modify course: Change Prerequisite from "Grade of C- or better in MCOM 241 and 325, 2.0 GPA and MCOM major status or permission of department chair." to "Grade of C- or better in MCOM 241 and 325, 2.0 GPA and MCOM or DIFD major status or permission of department chair."
MCOM441	441. Multimedia Reporting of Public Issues (3).	Mass Communication	Modify course: Change Prerequisite from "Senior status, C- or better in MCOM 241, 2.0 GPA and MCOM or IMCO or DIFD major status." to "Senior status and C- or better in MCOM 241 and C- or better in either MCOM 325 or MCOM 330 and 2.0 GPA and either MCOM, IMCO or DIFD major status."

MCOM461	Mass Communication Internship (1)	Mass Communication	Modify course: Change Prerequisite from “Prerequisite: C- or better in MCOM 241 and C- or better in 12 additional hours in major courses numbered above 299; 2.00 GPA; MCOM or IMCO major. Application to the department and approval by the department chair and Dean of the College of Arts and Sciences are required before registering for the course. Individually arranged.” to “Prerequisite: C- or better in MCOM 241 and C- or better in 12 additional hours in major courses numbered above 299; 2.00 GPA; MCOM, IMCO or DIFD major. Application to the department and approval by the department chair and Dean of the College of Arts and Sciences are required before registering for the course. Individually arranged.”
MCOM462	Mass Communication Internship (2)	Mass Communication	Modify course: Add Prerequisite “Prerequisite: C- or better in MCOM 241 and C- or better in 12 additional hours in major courses numbered above 299; 2.00 GPA; MCOM, IMCO or DIFD major. Application to the department and approval by the department chair and Dean of the College of Arts and Sciences are required before registering for the course. Individually arranged.”
MCOM463	Mass Communication Internship (3)	Mass Communication	Modify course: Add Prerequisite “C- or better in MCOM 241 and C- or better in 12 additional hours in major courses numbered above 299; 2.00 GPA; MCOM, IMCO or DIFD major. Application to the department and approval by the department chair and Dean of the College of Arts and Sciences are required before registering for the course. Individually arranged.”
MCOM471	471. Public Relations Writing and Production (3:2:	Mass Communication	Modify course: Change Prerequisite from “C or better in MCOM 241 or 370, 2.00 GPA and MCOM or IMCO major status or written

			permission of department chair.” to “C- or better in MCOM 226, MCOM 241 and 370, 2.00 GPA and MCOM or IMCO major status or written permission of department chair.”; Add corequisite “MCOM 226 may be also be taken co-requisite.”
MGMT322	Introduction to Talent Management	Management and Marketing	Modify course: Change Prerequisite from “BADM 180” to “Grade of C- or better in BADM 180. All MGMT courses above 299 have a Prerequisite of junior status, an overall GPA of at least 2.0 and C- or better in HMXP 102.”
MGMT323	323. Acquiring Talent (3).	Management and Marketing	Modify course: Change Prerequisite from “MGMT 322” to “Grade of C- or better in BADM 180. All MGMT courses above 299 have a Prerequisite of junior status, an overall GPA of at least 2.0 and C- or better in HMXP 102.”; Remove Corequisite “MGMT 322”
MGMT325	Organizational Theory and Behavior	Management and Marketing	Modify course: Change Prerequisite from “MGMT 321” to “Grade of C- or better in MGMT 321. All MGMT courses above 299 have a Prerequisite of junior status, an overall GPA of at least 2.0 and C- or better in HMXP 102.”
MGMT522	522. Growing and Developing Talent(3).	Management and Marketing	Modify course: Change prerequisite to include C- or better in MGMT 322
MGMT524	524. Employment Law (3).	Management and Marketing	Modify course: Change prerequisite from “MGMT 321 or graduate standing.” to “Grade of C- or better in MGMT 322 or graduate standing.”
MLAN593	Seminar in Modern Language Education	World Languages and Cultures	New course
PLSC101	Careers in Political Science	Political Science	New course
PLSC261	261. Model UN Symposium (1:0:0).	Political Science	Modify course: Change Prerequisite from “PLSC 260 with a grade of C or better or permission of instructor.” to “PLSC 260 with a

			grade of C- or better or permission of instructor.”
PLSC305	305. The National Executive (3).	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or permission of instructor.” to “PLSC 201 with a grade of C- or better, or permission of instructor.”
PLSC306	306. Congress (3).	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or permission of instructor.” to “PLSC 201 with a grade of C- or better, or permission of instructor.”
PLSC307	307. American Parties and Practical Politics (3).	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or permission of instructor.” to “PLSC 201 with a grade of C- or better, or permission of instructor.”
PLSC308	Campaign and Elections	Political Science	New course
PLSC309	Controversies of the American Founding	Political Science	New course
PLSC310	310. The Judiciary (3).	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or permission of instructor.” to “PLSC 201 with a grade of C- or better, or permission of instructor.”
PLSC311	311. Constitutional Law: Federalism and Institutio	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better or permission of instructor.” to “PLSC 201 with a grade of C- or better or permission of instructor.”
PLSC312	312. Constitutional Law: Civil Rights and Civil Li	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better or permission of instructor.” to “PLSC 201 with a grade of C- or better or permission of instructor.”

PLSC317	317. African American Politics and Policy (3).	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or AAMS 300, or permission of instructor.” to “PLSC 201 or AAMS 300 with a grade of C- or better, or permission of instructor.”
PLSC319	Race and Ethnic Politics in the United States	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or permission of instructor.” to “PLSC 201 or AAMS 300 with grade of C- or better or permission of the instructor.”
PLSC321	321. Public Policy and Policy Analysis (3).	Political Science	Modify course: Change Prerequisite from “PLSC 201 with a grade of C or better, or permission of instructor.” to “PLSC 201 with a grade of C- or better, or permission of instructor.”
PLSC500	Academic Research in Political Science	Political Science	New course
PSYC104	Psychology Department Assessment 1	Psychology	New course
PSYC404	Psychology Department Assessment 2	Psychology	New course
PSYC408	Cognitive Psychology (3).	Psychology	Modify course: Change Prerequisite from “PSYC 301 or permission of chair, Department of Psychology.” to “PSYC 101.”
SCIE590	Introduction to Teaching Science	Biology	New course
SCIE593	Seminar in Secondary Science Education	Biology	New course
SOCL298	Career Development for Sociology Majors	Sociology and Anthropology	New course
SOCL519	Social Research Methods II: Qualitative	Sociology and Anthropology	New course

	Methods		
SPED585	Methods of Teaching Students with EBD, LD, ID, and ASD	Counseling, Leadership & Educational Studies	Modify course: Change prerequisite from "SPED 561, SPED 582, and SPED 510 with a grade of C or better in each. Admission to Teacher Education; or Graduate Status." to "SPED 281 with a grade of C or better. Admission to Teacher Education; or Graduate Status."
SPMA240	Sport Facility Management	Physical Education, Sport and Human Performance	Modify course: Change Prerequisite from "SPMA 101" to "SPMA 101 and SPMA Major."
SPMA245	Sport Event Management	Physical Education, Sport and Human Performance	Modify course: Change Prerequisite from "SPMA 101" to "SPMA 101 and SPMA Major."
SPMA355	Public Relations in Sport Industry	Physical Education, Sport and Human Performance	Modify course: Change Prerequisite from "SPMA 101" to "SPMA 101 and SPMA Major."
SPMA390	Research and Data Analysis in Sport Management	Physical Education, Sport and Human Performance	Modify course: Change Prerequisite from "Junior Status, SPMA 101, grade of C or better in WRIT 101 or HXMP 102." to "SPMA Major, SPMA 101 and grade of C or better in WRIT 101 or HXMP 102."
SPMA410	Sport Finance	Physical Education, Sport and Human Performance	Modify course: Change Prerequisite from "SPMA 101, and ECON 103 or 215." to "SPMA Major, SPMA 101, and ECON 103 or 215."
SPMA480	Sport Marketing	Physical Education, Sport and Human	Modify course: Change Prerequisite from "SPMA 101, SPMA 240, SPMA 245, SPMA Major" to "SPMA Major, Junior Status, and SPMA 101."

		Performance	
SPMA490	Sales and Promotion in Sport	Physical Education, Sport and Human Performance	Modify course: Change Prerequisite from "SPMA 480" to "SPMA Major, Junior Status, and SPMA 480."
SPMA520	Sport Law	Physical Education, Sport and Human Performance.	Modify course: Change prerequisite to restrict to SMPA majors
SPMA530	Sports Analytics	Physical Education, Sport and Human Performance.	Modify course: Change prerequisite from "SPMA 510" to "SPMA Major, Junior Status, SPMA 101, and SPMA 410."
THED342	Theatre for Youth	Theatre and Dance	Modify course: Change Prerequisite from "THED 212, THRA 331 or permission of instructor" to "Restricted to sophomores or above."
THED345	345. Exploring K-12 Theatre Education (3:3:0).	Theatre and Dance	Modify course: Change Prerequisite from "THED 212, THRED 342, THRA 331" to "Restricted to sophomores or above."
THRA121	121. Improvisation (3).	Theatre and Dance	Modify course: Change Prerequisite from "THRT110, THRT210, THRA120 with a grade of C or better in each course." to "Theatre major or departmental permission"
THRA255	Movement for the Actor	Theatre and Dance	New course
THRA265	Voice for the Actor	Theatre and Dance	New course
THRA411	411. Audition	Theatre and	Modify course: Change Credit Hours from 1 to 3; Change how many times a student may

	Techniques (2:1:2).	Dance	receive credit for the course; Change Prerequisite from “Theatre major, performance emphasis, junior status. Permission of Instructor.” to “THRA 120, 180, THRT 110, 115, 210”
THRA413	Auditioning for Musical Theatre	Theatre and Dance	Modify course: Change Credit Hours from 1 to 3; Change how many times a student may receive credit for the course; Change Prerequisite from “THRA220, musical theatre major or permission of department.” to “THRA 120, 180, THRT 110, 115, 210, musical theatre major or permission of department.”
VCOM150	Design Studio Skills	Design	Modify course: Add corequisite VCOM 189
VCOM189	Design Studio Experience	Design	New course
VCOM358	Intermediate Typography (3:1:4).	Design	Modify course: Change Prerequisite from “Pre- or Co-requisite: VCOM 355.” to “VCOM355 or permission of department chair.”
WMST503	Psychology of Gender and Sexuality	Interdisciplinary Studies	New course
WRIT431	Academic Internship in Writing (1)	English	Modify course: Change how many times student can receive credit for this course from 3 to 4
WRIT432	Academic Internship in Writing (2)	English	Modify course: Change how many times student can receive credit for this course from 3 to 4
WRIT433	Academic Internship in Writing (3)	English	Modify course: Change how many times student can receive credit for this course from 1 to 3
WRIT503	Creative Writing Theory	English	New course

2) General Education Committee

Items forwarded to Academic Council by the GenEd Committee:

The following initial certifications were approved by Academic Council and require Faculty Conference approval.

Constitution:
PLSC 390

Global:
FREN 201
GERM 201
MLAN 301X
SPAN 201

Historical:
INDS 272

Humanities & Arts:
DESF 222
ENGL 500
FREN 395
SPAN 395

Natural Science:
GEOL 207

Oral:
GERM 313

Quantitative:
MATH 101
MATH 114X
MATH 141
MATH 202

(The committee notes that MATH 111, approved as 111X, will also be offered this fall as a Quantitative course)

Technology:
DESF 261

The following recertifications require no further action.

Humanities and Arts:
PHIL 575
VPAS 320

Oral Communication:
BIOL 480

The following courses were up for recertification this year, but did not put forth an application to be recertified:

ORAL:

HDFS/FACS 573

GLOBAL:

MGMT 529, 530A/B/C

SPAN 421, 422

HISTORICAL:

ARTH 480, 481, 482 (department communicated they were choosing to not recertify)

HIST 525, 527

PEAC 550

HUMANITIES & ARTS:

ARTE 547

ARTH 450, 480, 481 (department communicated they were choosing to not recertify)

FREN 401, 402

HIST 547

MGMT 575

PHIL 410, 450, 565

PLSC 510

SPAN 401, 402

The following proposed policy change for the Committee on University Petitions was approved by Academic Council without dissent and requires Faculty Conference approval.

General Appeal Procedure (proposed)

The General Appeal Procedure applies to students who are seeking variations from General Education requirements and other university-wide academic regulations. The policy, which is found in the Winthrop University Undergraduate Catalog, 2009-10, page 10, reads as follows:

Any undergraduate student may appeal for variations in the general education requirements and other university-wide academic regulations by submitting a typed petition to the Committee on Undergraduate Petitions.

Petitions must be accompanied by supporting statements or other documentary evidence which the student judges pertinent to the petition. Petitions should be addressed to the Committee on Undergraduate Petitions, in care of the Registrar, and should include the student's name, student number, address, major, class, telephone number, and name of adviser. A petition form is available in the Office of Records and Registration.

To be considered at a regular monthly meeting, petitions must be received by the Registrar at least one week prior to the published meeting date of the Petitions Committee.

For petitions concerning a lapse in course inclusion within the General Education Program, the Registrar reserves the right to review and act on the petition and relay the decision to the student and the Undergraduate Petitions Committee. For all other petitions, the Registrar forwards the petitions, along with any supporting documents, to the Undergraduate Petitions Committee and relays to the student the decisions reached by the Committee.

The following proposed revision of the requirements for a general education natural science course was approved by Academic Council without dissent and requires Faculty Conference approval.

Changing the language in the 2016-17 *Undergraduate Catalog* under “Degree Requirements,” p. 15:

Goal Five: To understand scientific knowledge in terms of its methods or acquisition, its specific quantitative nature, and its dynamic and contingent character.

To achieve this goal, students should:

1. Study **important concepts and** areas of science that may affect everyday life;
2. Identify and develop hypotheses, design studies, and collect data in light of these hypotheses;
3. Take accurate measurements and make detailed observations to reach valid empirical conclusions;
4. Understand how scientific theories change over time; **and**
- 5. Recognize reputable sources of scientific information.**

Learning Objectives (from the online application on the University College website)

No one course can meet all of these objectives simultaneously. However, to be considered for this category, at least three items from items 2-7 in the following list of objectives must be met in the course and clearly specified on the syllabus.

1. Students will be conversant with ~~a few~~ fundamental concepts from among the three main areas of natural science, including earth, life, and physical science. **(Committee comment: The wording “a few” seemed extremely vague and imprecise to us so we removed it.)**
2. Students will be able to apply the scientific methods of inquiry. **(Committee comment: Specifically addresses ULC 1 in terms of collecting and using evidence to solve problems.)**
3. Students will be able to **identify and discuss** the strengths and limitations of science, **including sources of reputable scientific information.** **(Committee comment: Also addresses ULC 1 on critical thinking and seeking out and assessing relevant information.)**
4. Students will be able to demonstrate an understanding of the history of scientific discovery.
5. Students will be able to discuss the social and ethical contexts within which science operates. **(Committee comment: Addresses ULC 2 in reference to social responsibility and integrity.)**
6. Students will be able to communicate about scientific subjects including (lab courses only) the defense of conclusions based upon one’s own observations. **(Committee comment: Addresses both ULC 4 on effective communication and ULC 1 on the use of reliable evidence.)**

7. Students will be able to discuss the application of scientific knowledge to the social sciences and to nonscientific disciplines. **(Committee comment: Addresses ULC 3 on interconnectedness.)**

Criteria for Inclusion (again from the application form):

“Natural Science Component courses are required to meet each of the following criteria. Briefly but clearly explain how the proposed course meets each criterion.

1. **All included course must clearly demonstrate throughout the course that historical perspective is its primary focus.**
2. **All** included courses must explicitly support the first learning objective identified above: ‘Students will be conversant with fundamental concepts from among the three main areas of natural science, including earth, life, and physical science.’ Clearly confirm that the proposed course supports this objective **and identify the fundamental concepts in question.**
3. Included courses must explicitly support **at least three** additional learning objectives listed above (among objectives 2 through 7). Clearly identify the objectives supported by the proposed course **and the means by which meeting these objectives will be assessed.**
4. Natural Sciences component courses must include a writing component: a single paper or combination of assignments totaling eight pages of evaluated writing or at least four evaluated assignments **as defined by Faculty Conference on Dec. 2, 2016.** How will the proposed course meet this requirement?”

The following proposed revision of the requirements for a general education historical perspectives course was approved by Academic Council without dissent and requires Faculty Conference approval.

1. Must clearly demonstrate throughout the course that historical perspective is its primary focus
2. Enable students to demonstrate an understanding of history that emphasizes
 1. the dynamics of **cause and effect** in historical events and concepts
 2. the ways that **change and continuity** influence human experience
 3. the **historical significance** of people, places, events, and concepts, including **diverse** cultures, intellectual **viewpoints, and aesthetic milieus**
3. Enable students to recognize that different conceptions of historical events and concepts exist. This must include:
 1. an understanding of how **interpretations** of history have changed over time
 2. an understanding of how **sources** are employed and interpreted in different contexts to develop an understanding of history
 3. an ability to recognize sound and unsound **historical reasoning**
4. Include a writing component that requires either a single paper or combination of assignments consisting of eight (8) pages of evaluated writing (normally two thousand [2000] words) or at least four (4) evaluated assignments. The writing component should be weighted enough that a student would not be able to receive a passing grade in the course without making a legitimate effort to complete the required written work.

C) Honor Code and Honor Pledge Subcommittee

Academic Council forwards this report to Faculty Conference with a request to the Chair of Faculty Conference to establish by the end of this academic year a working group to refine and implement this proposal.

The Honor Code and Honor Pledge Subcommittee of Academic Council met on April 4th, 2017, to discuss possible recommendations for implementing the Honor Code and Honor Pledge approved by Academic Council last year (in September 2015). The subcommittee members included faculty members Alice Burmeister, Marguerite Doman, and Kristen Abernathy, as well as Beth West (CSL President), and Bethany Marlowe (ex-officio). Dr. Abernathy was unable to attend the meeting, but was sent a copy of this report and gave her approval of its content. While brainstorming possible strategies for implementing the Honor Code and Honor Pledge, the subcommittee members came to the conclusion that implementing either an Honor Code and/or an Honor Pledge on its own, without the development of accompanying initiatives designed to support their implementation, would not be sufficient to create an expectation of academic integrity across the campus community. We therefore recommend the creation of a Standing Committee on Academic Integrity under the authority of Faculty Conference to consider the implementation of an Honor Code and/or Honor Pledge, in addition to related supporting activities of the kind described in the proposal below.

Proposal to create a Standing Committee on Academic Integrity, under the authority of Faculty Conference:

We propose the creation of a Standing Committee on Academic Integrity, to be made up of the following individuals: One faculty member from each of the four

colleges (Arts & Sciences, Business Administration, Education, and Visual and Performing Arts) and a faculty member from Dacus Library; the Dean of Students (ex-officio); and the President of the Council of Student Leaders.

The charge of this standing committee would be to propose and develop initiatives designed to help create and maintain an expectation of academic integrity in the Winthrop University community. This would include: 1). Evaluating the effectiveness of university policies and current practices related to academic integrity, and proposing changes and improvements to these practices/policies where needed; 2). Developing training sessions and other support resources for full-time and adjunct faculty members to assist them in dealing with the challenges of maintaining standards of academic integrity for our current generation of millennial digital native students, as well as for themselves as scholars and educators; and 3). Developing training sessions and support resources for students to help them understand what academic integrity is and why it is important. In particular, students will be encouraged to understand how honoring Winthrop's standards of academic integrity will help them to be more successful, both as Winthrop students, and in their future lives after graduation.

2) New Business

Academic Council approved these changes without dissent and forwards them for Faculty Conference approval.

Proposed new language for policies related to

- 1) Accelerated Graduate Programs
 - 2) Undergraduates taking graduate-level coursework
 - 3) Transfer Credit
-

I. ACCELERATED PROGRAMS DEFINITION

Accelerated Programs

Winthrop offers a select number of accelerated programs that allow students to earn both a bachelor's and a master's degree in a shortened period of time. For example, a student in an accelerated program may be able to complete both degrees within five years and take a slightly reduced number of credit hours. Students should consult current undergraduate and graduate catalogs for more information regarding which accelerated programs are currently offered. When offered, these programs fall into one of the following categories:

4 + 1 Programs of Study

4 + 1 programs are institutionally-approved and highly-structured programs of study for Winthrop University students to earn both a bachelor's and master's degree in five years (4 years as an undergraduate student; 1 as a graduate student). In these programs, the undergraduate curriculum is intentionally designed to include specific pre-requisite courses required to pursue a 1-year master's degree program at Winthrop. A student will take specific upper-level undergraduate courses that 1) satisfy the undergraduate degree requirements and 2) prepare the student to enroll in the required graduate courses immediately upon undergraduate degree completion and complete the graduate degree in the prescribed efficient manner.

Combined Bachelor's/Master's Programs of Study

Combined bachelor's/master's programs are institutionally-approved and highly-structured programs of study designed for Winthrop University students to earn both a bachelor's and master's degree in five years. In these programs, a student will take specific graduate-level courses for graduate credit while still enrolled as an undergraduate student, thus reducing the number of graduate courses required for the graduate degree upon undergraduate degree completion.

Full Admission to Graduate School

Students must meet all graduate program admission requirements, as described in the Graduate Catalog, to be fully admitted to the Graduate School. Students pursuing a Combined Bachelor's/Master's or 4 + 1 program will not be fully admitted to the Graduate School until all undergraduate degree requirements are met. Completion of the *Intent to Pursue Combined Degrees Program* form and undergraduate review processes is not a guarantee of admission to the Graduate School. (See policy on "Undergraduate Students Taking Graduate-Level Coursework.")

Awarding of Degrees in Combined Bachelor's/Master's and 4 + 1 Programs

Students pursuing Combined or 4+1 programs will be awarded their bachelor's degree within one semester of completing all undergraduate requirements and at least one semester before the master's degree is awarded. The time allowable between undergraduate and graduate degrees may vary by program. Students should consult the Graduate Catalog or contact the Graduate School for specific admission requirements.

II. UNDERGRADUATE STUDENTS TAKING GRADUATE-LEVEL COURSEWORK

Winthrop Seniors

Winthrop seniors with an overall Winthrop GPA of 3.0 or higher may be permitted to take courses numbered 500-599 for graduate credit during their final semester of undergraduate work, provided the total course load (undergraduate and graduate) for that semester does not exceed 16 hours. Students may receive graduate credit for these courses only if the requirements for the undergraduate degree are satisfactorily completed by the end of that semester. Winthrop seniors with a GPA of 3.0 seeking to pursue graduate-level coursework during their final semester must:

- Complete the *Request to Take Course for Graduate Credit* form through the Office of Records and Registration (126 Tillman) no later than the add/drop deadline.

Undergraduate students who wish to take courses for graduate credit must receive specific approval from the academic dean of the college in which they are majoring.

Senior business students in their final term may take one 600-level business class if the student meets the following conditions:

1. Admitted to any Winthrop MBA program;
2. Limited to one 600-level business course;
3. A 3.0 undergraduate grade-point average; and
4. Limited to maximum load of 16 semester hours.

Undergraduate Students Pursuing Combined Bachelor's/Master's Programs

Undergraduate students who are pursuing Combined Bachelor's/Master's Programs of Study may qualify to take up to 9 hours of graduate 500-level coursework at Winthrop and apply those hours to the undergraduate degree. To qualify for graduate-level coursework in a combined bachelor's/master's program, an undergraduate must:

- Complete the *Request to Take Course for Graduate Credit* form through the Office of Records and Registration (126 Tillman) no later than the add/drop deadline;
- Submit an *Intent to Pursue Combined Degrees Program* form with the appropriate graduate program office (by that program's posted deadline) and have it approved by the specific graduate program director;
- Maintain at least a 3.0 GPA as an undergraduate; and
- Successfully complete 75 credit hours before taking each graduate course.

III. TRANSFER CREDIT POLICY

Winthrop may credit 9 semester hours of graduate work from another regionally accredited graduate institution or graduate work completed as an undergraduate at Winthrop toward a graduate degree, upon recommendation of the appropriate advisor and academic dean. An

additional 3 semester hours may be transferred from another regionally accredited graduate institution, at the discretion of the advisor and academic dean.

Students in a Winthrop combined bachelor's/master's program may apply a maximum of 9 graduate credit hours taken while an undergraduate to the graduate degree, providing a grade of B or better was earned in each course. All classes taken for graduate credit while an undergraduate at Winthrop will apply towards the graduate GPA, but may not apply toward the graduate program of study.

Transfer of credit must be approved in writing by the student's advisor and academic dean for inclusion in the student's official program of study, and the course level must be verified by the Office of Records and Registration. After a student has entered a graduate program at Winthrop, permission from the student's advisor and academic dean is required prior to enrolling in the transfer course(s). Approval to Transfer Graduate Credit forms are available online at www.winthrop.edu/graduateschool/forms. Official copies of transcripts must be submitted and evaluated before any transfer credit may be officially accepted. Certain courses submitted for transfer may not be considered equivalent to specified requirements, although course titles may be the same.

A graduate student may not transfer credit taken at another institution while he or she is on academic probation at Winthrop or is ineligible to return to Winthrop. Credit earned at another institution by a graduate student in good standing may be transferred if:

1. A grade of B or better has been earned in the course; or
2. A grade of S is earned; the granting institution is regionally accredited and would allow the course to be used in one of its graduate degrees.

Transfer credits are not used in computing the student's cumulative GPA.

Extension courses offered by accredited graduate institutions are subject to approval of the student's advisor and academic dean. Correspondence courses are not accepted for graduate credit. Transfer credit is subject to all Catalog regulations pertaining to graduate degree courses, including the 6 year time limit.

It is the student's responsibility to have an official transcript of the transfer credits forwarded to the Office of Records and Registration, 126 Tillman Hall, Winthrop University, Rock Hill, SC 29733, no later than four days prior to the expected graduation date. Transfer credits taken during the final semester of a program may delay graduation and certification approval until official transcripts have been received by the Office of Records and Registration.

Reviewed by: _____

Review date: _____

Standing Committee Reports

To: John Bird

From: Academic Freedom & Tenure, Chair Carol Marchel

Re: Committee Report, 2016-17 year

Academic Freedom & Tenure has been working with Faculty Personnel and Rules Committees for the last two years to revise some policies and procedures related to their charge. Specific changes include:

Policy changes—to be voted on April 14th by faculty body:

- Add promotion grievances to charge of Academic Freedom & Tenure, and remove those grievances from the charge of Personnel Committee
- Change name of Academic Freedom, & Tenure to **Academic Freedom, Tenure, and Promotion Committee**
- Remove Provost or other person from review of grievances if that person has been part of original tenure or promotion review process
- Include timeline for administrative review of committee report following a review of grievance or appeal.

Procedural changes—not requiring a vote, but to be shared with faculty April 14th, 2017

- Adopt procedural guidelines for hearing grievances from the existing language in Personnel Committee charge:
 - Specific information about where and how to file grievances for faculty
 - Procedures for conducting a grievance investigation
 - Time requirements for committee action and administrative decision/review

Note: Committee will continue to work with administrative and faculty groups to develop more clarity of guidelines about the work of the committee.

The Faculty Committee on University Priorities met with President Mahony on November 22, 2016. We submitted the following items as priorities for the university.

1. Improving the efficiency and effectiveness of processes, procedures, and decision-making at all levels of administration.
2. Ongoing consideration of concerns regarding the adoption of Wiley for online programs, and improving clarity as to the mechanics, cost, and implementation.
3. Addressing the lack of full-time faculty to adequately cover core courses in our General Education Program.
4. Improve understanding and implementation of accessibility policies and procedures regarding students.
5. Continue efforts to develop a university-wide strategic plan for recruiting that enhances effectiveness by improving communication between faculty, administration, and the admissions staff.

Proposed Bylaws Changes

Rules Committee

Andrew Besmer, Chair

The following proposals were presented to Faculty Conference at the February 24, 2017 meeting and moved to be placed on the agenda. Amendments to the bylaws must pass with a 2/3 majority.

Prohibition on Serving at Multiple Levels

Article VIII – Standing Committees of the Faculty Conference

Section 1 Academic Freedom and Tenure.

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Section 2 Faculty Personnel. This committee shall be responsible for recommendations to the Faculty Conference concerning membership beyond those members indicated in Article III in these Bylaws; for recommendations regarding procedures and conditions of elections and the staggering of terms of office on appropriate committees and councils; for nominations of at least two qualified persons for each office subject to election by the Faculty Conference, except as elsewhere provided; for advice to the President and the Vice President for Academic Affairs concerning promotions in academic rank and the granting of tenure; and for performing the duties of a faculty grievance committee except in the granting of tenure.

The committee shall consist of three members elected at large by the Faculty Conference and one member elected by the faculty assembly of each major academic division. All members of the committee must be tenured. While serving on the committee, a faculty member shall not be eligible for consideration for promotion. **Service on the Committee, a constituent faculty assembly's personnel committee, or a department's personnel committee is mutually exclusive. However, if a faculty assembly which includes departmental level review committees is unable to form a departmental personnel committee that includes a sufficient number of tenured members from that department, simultaneous service of not more than one member shall be permissible within the department personnel committee and the parent faculty assembly personnel committee only.** Administrative Officers and department chairs shall be ineligible to serve on the committee.

Matching Curriculum Action Process to Bylaws

Article XI – Curricular Review

Section 1 Process for Approving Matters Relating Only to Undergraduate Curriculum.

Curriculum recommendations shall be reported to the Committee on University Curriculum. If all members of the committee agree that the recommendation is consistent with University-wide policy and does not infringe upon the legitimate interests of any other academic division, the committee shall vote to approve the recommendation, with the following exceptions:

- a. If the recommendation is for
 - i. Renaming a course
 - ii. Changing a course description
 - iii. Adding a course designator
 - iv. Changing a course designator
 - v. Dropping a course designator

In those cases, a vote is not required unless the recommendation is questioned. If the recommendation is not questioned then the recommendation shall become the action of the Committee on University Curriculum.

Such approval shall be communicated promptly in the report of the committee to the members of the Faculty Conference and shall be placed on the agenda of the Academic Council. If the committee is not unanimous in its approval, the recommendation shall be placed on the agenda of the Academic Council with a record of the committee's vote on the recommendation.

Academic Council shall review and vote on the recommendation, with the following exceptions:

- b. If the recommendation is for
 - i. Adding a course
 - ii. Dropping a course
 - iii. Renumbering a course
 - iv. Adding or changing prerequisites or corequisites to a course
 - v. Changing requirements for a minor
 - vi. A recommendation in which a vote was not required of the Committee on University Curriculum and that committee's action was to approve the recommendation

then a vote is not required unless the recommendation is questioned. If the recommendation is not questioned then the recommendation shall become the action of the Academic Council.

Such approval shall be communicated promptly in the report of the committee to the members of the Faculty Conference and shall be placed on the agenda of the Faculty Conference. If all members of the committee are not in agreement, the recommendation shall be placed on the agenda of the Faculty

Conference with a record of the committee's vote on the recommendation.

Faculty Conference shall review and vote on the recommendation with the following exceptions:

- c. If the recommendation is for
 - i. Adding or dropping a minor
 - ii. A change in graduation requirements for a major with no change in overall number of hours
 - iii. A recommendation in which a vote was not required of the Committee on University Curriculum or Academic Council and both committees action was to approve the recommendation

A vote is not required unless the recommendation is questioned. If the recommendation is not questioned then the recommendation shall become the action of Faculty Conference.

Section 2 Courses enrolling undergraduate and graduate students. Any recommendation that:

- a. Renames a course
- b. Changes a course description
- c. Adds or drops a course
- d. Renumbers a course
- e. Adds or changes prerequisites or corequisites to a course
- f. Adds, changes, or drops a course designator
- g. Changes graduation requirements in a degree program with no change in the overall number of semester hours required by the program

and involves a course that enrolls both undergraduate and graduate students shall be reported by the college's curriculum committee both to the college faculty assembly and to the Graduate Council. If both of these bodies approve the recommendation, it shall be forwarded to the Committee on University Curriculum and shall be approved or denied in the manner described in the appropriate section of this article. If both of these bodies deny the recommendation, it is denied. If one of these bodies approves the recommendation and the other denies the recommendation, it is denied, but the Committee on University Curriculum may (but is not obliged to) suggest means for producing a recommendation that could be approved by both bodies.

Section 3 Teacher education courses. A recommendation that affects teacher education programs or courses used in these programs shall be reported to the Teacher Education Committee after it is approved by a college faculty assembly.

Of those recommendations, any recommendation that

- a. Renames a course
- b. Changes a course description
- c. Adds or drops a course

d. Renumbers a course

e. Adds, changes, or drops a course designator

shall be reported to the Teacher Education Committee for information purposes only.

All remaining recommendations shall be reported to the Teacher Education Committee for a review and vote. If the committee approves the recommendation, it shall be reported to the Committee on University Curriculum and shall be approved or denied in the manner described in the appropriate section of this article.

Section 4 General education courses. A recommendation that adds a course to the lists of courses meeting the core skill areas of the General Education program or modifies a course on these lists shall be reported to the General Education Curriculum Committee. If the committee approves the recommendation, it shall be placed on the agenda of the Academic Council. If the Academic Council approves the recommendation, it shall be placed on the agenda of the Faculty Conference. New courses must be added following Section 1 in this article before being reported to the General Education Curriculum Committee.

Table I: Process for Approving Matters Relating ONLY to Undergraduate Curriculum

Curriculum Action	College Assembly Votes	TEC Votes	CUC Votes	AC Votes	FC Votes
Rename course or change course description; add, change or drop a designator	Yes	No; sent forward for information only	Only if questioned	Only if questioned	Only if questioned
Add, drop or renumber a course; add or change requirements for a minor	Yes	No; sent forward for information only	Yes	Only if questioned	Only if questioned

Add or change a pre-requisite or corequisite	Yes	If applicable	Yes	Only if questioned	Only if questioned
Add or drop a minor	Yes	If applicable	Yes	Yes	Only if questioned
Change graduation requirements in a major (no change in overall # of hours)	Yes	If applicable	Yes	Yes	Only if questioned
Change # of hours needed to complete a degree program	Yes	If applicable	Yes	Yes	Yes
Add or drop a degree program	Yes	If applicable	Yes	Yes	Yes

Table II: Process for Approving Courses Open to BOTH UNDERGRADUATE and GRADUATE STUDENTS

	Simultaneously,	If either group disagrees, the proposal is denied. If both groups agree, then it goes forward to CUC (through TEC if applicable), and		
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Curriculum Action	College Assembly Votes	Graduate Council Votes	TEC Votes	CUC Votes	AC Votes	FC and GFA Vote
Rename course or change course description	Yes	Yes	No; sent forward for information only	Only if questioned	Only if questioned	Only if questioned
Add, drop or renumber a course	Yes	Yes	No; sent forward for information only	Yes	Only if questioned	Only if questioned
Add or change a prerequisite or corequisite	Yes	Yes	If applicable	Yes	Only if questioned	Only if questioned

Academic Freedom & Tenure Committee

Section 1 Academic Freedom, Tenure, & Promotion. This committee shall be responsible for recommendations to the Faculty Conference with respect to policies on **academic freedom, tenure, and promotion**, shall serve as a hearing committee for cases arising under the procedures and policies on **academic freedom, tenure, and promotion**, and shall serve as a grievance committee in cases involving the granting of tenure **or promotion**. The committee also hears appeals in cases of post-tenure review. In its role as a grievance committee, it shall report its findings to the President and to the faculty member making the grievance. The President shall then evaluate the case in light of the committee's

findings and shall render a decision. If the President decides adversely to the faculty member, the faculty member may appeal the decision to the Board of Trustees. **Should the President appoint a designee to act in his place during a review of tenure or promotion cases, the appointee must not have already been part of the tenure or promotion decision process.** While the Board of Trustees may choose to receive such an appeal on the basis of improper procedure only, the Board affirms that substantive judgments reside and end with the President (Board of Trustees Resolution 11-15-96, Reaffirmed 11-6-07)

The committee shall consist of nine elected members. One member shall be elected by the faculty assembly of each major academic division (5), and four members shall be elected at-large by Faculty Conference. All members of the committee must be tenured. While serving on the committee, a faculty member who brings a hearing or grievance matter before the committee **or who has been involved in the matter** must recuse him/herself from deliberation on that case. Administrative Officers and department chairs shall be ineligible to serve. Eligibility shall be limited to faculty members with tenure.

Section 2 Faculty Personnel. This committee shall be responsible for recommendations to the Faculty Conference concerning membership beyond those members indicated in Article III in these Bylaws; for recommendations regarding procedures and conditions of elections and the staggering of terms of office on appropriate committees and councils; for nominations of at least two qualified persons for each office subject to election by the Faculty Conference, except as elsewhere provided; for advice to the President and the Vice President for Academic Affairs concerning promotions in academic rank and the granting of tenure; and for performing the duties of a faculty grievance committee except in the granting of tenure **or promotion.**

The committee shall consist of three members elected at large by the Faculty Conference and one member elected by the faculty assembly of each major academic division. All members of the committee must be tenured. While serving on the committee, a faculty member shall not be eligible for consideration for promotion. Administrative Officers and department chairs shall be ineligible to serve on the committee.