

Winthrop University Faculty Conference

19 April, 2013

Barnes Recital Hall, Byrnes Auditorium

Agenda

- I. Approval of minutes for March 8, 2013 Faculty Conference *(minutes attached)*
- II. Report from the Chair Cliff Calloway
 - April 12, 2013 Board of Trustees Meeting
- III. Report from the President Anthony DiGiorgio
- IV. Report from the Vice President for Academic Affairs Debra Boyd
- V. Reports
 - Academic Council John Bird
 - Faculty Personnel John Bird
 - Undergraduate Petitions (attached) Shawwna Helf
 - Rules (attached) Paula Mitchell
 - Other Reports
- VI. Unfinished Business
- VII. New Business
- VIII. Announcements Gina Jones
 - From the Registrar
 - Other Announcements
- IX. Adjournment

Faculty Conference Membership (329) 35% = 115 20% = 66

Winthrop University Faculty Conference

March 8, 2013

2:00 pm in Kinard Auditorium

Minutes

At 2:05 pm and 80 members present, a motion to do business was approved by voice vote.

I. Approval of minutes for November 30, 2012 Faculty Conference

- The minutes were approved by motion, second, and unanimous consent.

II. Report from the Chair of Faculty Conference

The Chair of Faculty Conference, Cliff Calloway, reported on the February 15 meeting of the Board of Trustees. The board took up three actions at this meeting:

- Selected a new President for Winthrop University, Dr. Jayne Marie Comstock. She will be on campus March 21 to be presented by the Board of Trustees.
- Approved the Bachelor of Arts in Social Studies Teacher Education.
- Approved up to \$3.5 Million in Capital Maintenance Bonds.

III. Report from the President

In advance of this Faculty Conference meeting, the President of Winthrop University, Anthony DiGiorgio, updated the campus community on legislative matters that are likely to take place over the next few weeks that could impact the new fiscal budget beginning July 1 (see email dated March 7, "REVISED Campus Update 3.7.13"). The update reports that state economists believe revenue will increase slightly but that increased costs of credit monitoring, Medicaid, and infrastructure may offset any economic gains, and that funding these costs will likely become the main focus of legislative dialogues in the S.C. House of Representatives, noting that "There appears to be no interest...in increasing appropriations for higher education's operating costs..." Consequently,

...Winthrop foresees no increase from the House in our annual recurring base operating appropriation when the full membership takes up appropriations legislation next week. That means Winthrop's state support for next year's operations under the House plan is likely to remain at its Recession-era low, with the only funds added being last year's increase in state employee salaries. (...State funds pay only 30% of the funds required for that increase, with Winthrop funds providing the rest every year going forward.)

In the update, President DiGiorgio points out that Winthrop may need to fund new programs and inflation through increased enrollment or tuition, if the House and the Senate are ultimately of the same mind. The President also noted that an assessment by the State Higher Education Executive Officers Organization in the *Chronicle of Higher Education* states "Per-student spending on education from State and Local sources fell to less than \$5,900 in the 2012 fiscal year, a 9.1-percent decrease from 2011 and a quarter-century low for the third consecutive year."

IV. Report from the Vice President for Academic Affairs

The Vice President for Academic Affairs, Debra Boyd, expressed appreciation to all who attended recent coffee discussion sessions and noted that enhancing student success and maintenance issues were among various topics discussed. She announced that the next discussion session is scheduled for **Wednesday, March 27 at 9:30 am at 320B, Withers Building.**

Vice President Boyd announced the Spring 2013 Academic Leadership Retreat scheduled for Friday, March 29, 2013. The focus of the retreat will be “Committees Matter: Supporting the Quality and Value of our Faculty Governance Committees.” Vice President Boyd noted that faculty who are incoming or outgoing chairs of faculty governance committees and those who are on select committees (who should’ve received an email dated February 28, 2013 from the Vice President’s Office) need to contact Michele Smith via email regarding attendance so that the work of the retreat may be structured appropriately.

Vice President Boyd concluded the report by complimenting the faculty, expressing “appreciation for the great work that you do.”

V. Reports

A. Academic Council

John Bird, Chair of Academic Council, introduced one curricular program change, involving a change in credit hours —B.S. PHED Certification—in the Department of Physical Education Sport and Human Performance, which required faculty conference approval. Faculty Conference approved the program change unanimously by voice vote.

Program Action	Degree	Major	Conc.	Department	FC Action
<p>MODIFY PROGRAM: Change Technology Requirement from EDUC 275 to EDCO 305; Change Historical Requirement wording from "May be met" to "Met" by HIST 211; Change Social Science Requirement from PSYC 101 to EDUC 200; Change Natural Science Requirement from "Biology" to BIOL 150/151; Change Constitution Requirement from HIST 211 or ECON 103 to HIST 211; Remove PHED 224 from list of optional courses in PESH Core; Remove EDUC 110, 210, 250, 275, 310, 390, 475, and 490 from Professional Education Core; Add EDUC 101, 200, 401, 402, 410, EDCO 201, 202, 203, 305, 306, 350; Remove PHED 118, 394, HLTH 234, and Activities Credits (4) from the Physical Education Certification Sub Core; Add PHED 210, 233, 247, 271, 310, 490, 594, and HLTH 434 to courses required for the Physical Education Certification Sub Core; Revise number of credits required for degree completion from 124-130 to 127.</p>	BS	PHED	CERT	Physical Education, Sport and Human Performance	Approved

The Chair of Academic Council reported on several curricular changes from Academic Council, the Committee on University Curriculum and College Assemblies that did not require Faculty Conference approval, as noted in the Council’s report.

The Chair of Academic Council also reported that all of the 100-level Touchstone Program courses have been either recertified or withdrawn from the Touchstone Program (goal for 2012-2013 met).

Next, the Chair of Academic Council introduced thirteen new courses for the Touchstone Program that required Faculty Conference approval. Faculty Conference approved the new courses unanimously by voice vote. The following courses were approved as new courses for the Touchstone Program:

Humanities & Arts	VPAS 320
	ENGL 307
	PHIL 301
	PHIL 333X
	PHIL 420
	PHIL 412
Technology	EDCO 305
	WRIT 367X
Historical	ENGL 211
	ENGL 203
Global	ENGL 307
	ENGL 222X
	ARTH 176

Finally, the Chair introduced a proposal from Academic Council to allow summer academic study to act as a “grace” term for all students on probation or good standing, which required Faculty Conference approval.

Proposal for Summer Academic Standing: To allow summer to act as a “grace” term for all students on probation or good standing, in that the GPA earned at the end of the summer will not place a student on probation or suspension, but would allow students on probation to get back in good standing.

Justification: Out of seven schools in North and South Carolina researched (USC, Clemson, Coastal, UNCC, College of Charleston, Western Carolina, and Lander), only one school, Lander, runs academic standing at the end of summer and will suspend students as necessary. All the others have varying policies, including allowing spring suspended students to take summer, but none of them suspend students at the end of summer. Winthrop has increased its minimum GPA to 2.0 for all students. With shorter class meetings, summer classes are often pedagogically more challenging than in fall or spring semesters. Providing this option for students would encourage summer enrollment and not adversely affect their standing. Often students take summer classes to get ahead or get back on track. According to our current policy, a student who earns a C- could be penalized.

Faculty Conference approved the proposal unanimously by voice vote.

B. Faculty Personnel Committee (Elections)

The Chair of Faculty Personnel Committee, Anna Sartin, presided over the election of candidates to Faculty Conference committees. During the election process, paper ballots were distributed to Faculty Conference members present. The Chair requested and accepted additional nominations from the floor. Prior to voting (and in keeping with tradition), the candidates for Faculty Conference Chair, John Bird and David Meeler, expressed their willingness to serve Faculty Conference in the coming year 2013-14. Faculty Conference voted using the Kerley Method. After voting, the ballots were collected by members of the Faculty Personnel Committee. Faculty not present may vote until noon, Monday March 18th in the Library.

C. Global Learning Initiative (GLI) report to Faculty Conference

The Director of the *Global Learning Initiative* (GLI), Karen Kedrowski, presented Faculty Conference with assessment information for the GLI program through 2011-2012. This report focused on two implementation goals: Inclusion in Touchstone Program courses/Cultural Events and student learning outcomes. The Director expressed thanks to Records and Registration staff for data. Data was presented for:

- GLI syllabi statement analysis for Touchstone Program courses, particularly focused on introductory, such as 101-102 level courses and non-major courses.
 - GLI statements by initial classification
 - Approximately 1/4 had statement, lower during summer.
- Active and potential GLI content for Touchstone Program courses per discipline, per college, per Touchstone Program category
- Global Learning Cultural Events (GLCE)
 - Approximately 1/3 approved cultural events with global content
 - Student attendance & participation by classification and demographic categories
- Student Learning Outcomes
 - Global Understanding, Attitudes and Engagement
 - The GLI Evaluation survey results to date:
 - Administered through various Touchstone Program courses and by classification
 - Improvements in global knowledge & attitudes earlier

The Director of GLI, Karen Kedrowski, concluded the presentation by describing 2011-2012 as a “great first year,” adding that the challenge for the future will be to build upon this success with greater growth in certain areas in order to go beyond the “early adopters” to include more students and faculty.

No other committee reports were presented.

VI. Unfinished Business (none)

VII. New Business (none)

VIII. Announcements

The Chair of Faculty Conference announced:

- Advising & summer registration begins on Wednesday, March 20 and early registration begins on Wednesday, April 3.
- Graduate Faculty Assembly meets immediately following adjournment of this Faculty Conference meeting.
- The next meeting of Faculty Conference is scheduled for Friday, April 19 at 2 pm in Barnes Recital Hall.

Frank Pullano thanked faculty for submitting mid-term grades in time to provide meaningful feedback for our students.

IX. The meeting was adjourned at 2:53 pm.

Respectfully Submitted,
Ian D. Pearson, Ph.D. (for Laura R. Dougherty, Ph.D.)
Department of Music

Date: April 12, 2013
 To: Faculty Conference
 From: Academic Council/Committee on Undergraduate Curriculum
 Subject: Actions for Faculty Conference Agenda, 4/19/13

Academic Council brings forward the following actions for a vote by Faculty Conference. *Information on the following **Proposals for Program Change (Degree)** can be found on the Curriculum Action System:*

Degree	Major	Conc.	Department	Action
BS	CHEM	MULP	Chemistry	MODIFY PROGRAM: Reduce total number of credits required in the Major from 73 to 63; Reduce the total number of CHEM electives above 299 from 7 to 3; Reduce total number of approved math or science electives from 15 to 9; Change general elective credit range from 0-22 to 10-24; Reduce total credit hour range from 124-134 to 124.

The following actions were approved by Academic Council and require no further action. Information on these proposals can be found on the Curriculum Action System.

Degree	Major	Conc.	Department	Action
BS	BIOL	BMRS	Biology	MODIFY PROGRAM: Change total number of credits required in the major from 68-72 to 68-71; Remove BIOL 527 from Ecology, Evolution and Field Biology Area and reduce credit range in the same area from 7-8 to 6-8; Reduce total elective credit range from 11-22 to 10-22; *Addition of BIOL 309 to Ecology, Evolution and Field Biology (*Course listed in 2012-2013 catalog)
BS	BIOL		Biology	MODIFY PROGRAM: Remove BIOL 527 from Ecology, Evolution and Field Biology Area and reduce credit range in the same area from 14-16 to 13-16; Remove BIOL 307 and 308 from Cells, Genes and Developmental Biology Area; Add BIOL 307 and 308 to Additional BIOL Courses to total 42 and reduce the credit range from 7-9 to 7-10 in the same area
BS	BIOL	MTEC	Biology	MODIFY PROGRAM: Remove BIOL 527 from Ecology, Evolution and Field Biology Area and reduce credit range in the same area from 7-8 to 6-8; Increase Credit range required for Additional BIOL Courses to total 42 from 3-4 to 3-5; Remove 6-7 credits required in MATH 105 or MATH 150 or 201 or any MATH course with 201 as a prerequisite; Add 3-4 credits in MATH 105, 150, 151, or 201; Add 3 credits in MATH (any except 291 & 292); Change Mathematics and Science electives to include MATH (except 291 & 292 and any course used to satisfy Quantitative Skills Area and remove MATH 150 from list of electives
BS	BADM	ENTR	Management and Marketing	MODIFY PROGRAM: Add indication of "ENTR 473 is a co-requisite for ENTR 579"

Degree	Major	Conc.	Department	Action
BS	BADM	FINC	Accounting, Finance, & Economics	MODIFY PROGRAM: Change requirements in the Corporate Finance Track from "FINC 312, 498 514, Two of FINC 491, 512, 513, and One of ACCT 305, ECON 335" to "FINC 312, 498, 512, 513, 514 and One of ACCT 305, ECON 335, FINC 491"
BS	CHEM	ASCP	Chemistry	MODIFY PROGRAM: Add CSCI 151 to list of required courses for the major
BS	NUTR	DIET	Human Nutrition	MODIFY PROGRAM: Remove NUTR 520 from list of requirements in the Major; Reduce total credit hour range required in major from 42-44 to 39-41; Add 3 required credits in the major to be selected from ATRN 510, GRNT 300, NUTR 520, and PSYC 213
BS	BIOL	CNSV	Biology	MODIFY PROGRAM: Remove BIOL 527 from list of requirements in Major; Add BIOL 307 and 308 to list of electives to total 42 hours in BIOL

Minor	Title	Department	Action
CHEM	Chemistry	Chemistry	MODIFY PROGRAM: Increase number of hours of CHEM courses numbered above 299 required from 6 to 10; Exclude CHEM 104 as a course that will meet requirement
CRIM	Criminal Justice	Sociology and Anthropology	NEW MINOR
ENTR	Entrepreneurship	Management and Marketing	MODIFY PROGRAM: Remove ENTR 374; Add ENTR 579 to list of required courses
GRNT	Gerontology	Interdisciplinary Studies	MODIFY PROGRAM: Change program requirements to require SCWK/GRNT 300, PSYC 517 and GRNT 440; 9-12 additional electives from GRNT/SOCL 504, SCWK 306, HCMT 200, NUTR 221, GRNT/SOCL 304, SCWK 531, SCWK 521, HLTH 500, PSYC 510, SOCL 339, or SCIE/GRNT 301

The following course actions were approved by CUC and require no further action by Academic Council.

Subject	Course	Title	Department	Action
ATRN	201	Clinical Observation in Athletic Training	Physical Education, Sport and Human Performance	MODIFY COURSE: Change Prerequisite from "ATRN 101 or permission of instructor" to "ATRN 151 or permission of instructor"; Add Methods of Evaluation
CHEM	281	Chemistry Professional Development Seminar I	Chemistry	NEW COURSE
CHEM	481	Chemistry Professional Development Seminar II	Chemistry	NEW COURSE
MGMT	522	Growing and Developing Talent	Marketing and Management	MODIFY COURSE: Change Prerequisite from "MGMT 322" to "MGMT 322 or graduate standing"; Add Corequisite of "MGMT 322 or graduate standing"; Add Methods of Evaluation
MUSR	312	Junior Recital: Performance	Music	NEW COURSE: Record completion of junior recital performance on students' electronic records. Note: Music has been notified that programs of study may need to be modified.
MUSR	412	Senior Recital: Performance	MUSIC	NEW COURSE: Record completion of senior recital performance on students' electronic records. Note: Music has been notified that programs of study may need to be modified.
NUTR	208	Weight Control Through Diet and Exercise	Human Nutrition	DROP COURSE. Note: PE Department has been notified because of effect on Exercise Science.
NUTR	371	Foodservice Systems	Human Nutrition	MODIFY COURSE: Change Prerequisites from "NUTR 221, 231, 232 with a grade of C or higher; completion of general education mathematics and technology requirements." to "NUTR 221, 231, 232 with a grade of C- or higher"; Add Methods of Evaluation
NUTR	471	Institutional Foodservice Procurement and Pro	Human Nutrition	MODIFY COURSE: Change Prerequisites from "NUTR 221, 231, 232 with a minimum grade of C; completion of general education mathematics and technology requirements." to "NUTR 371 with a grade of C- or higher"; Add Methods of Evaluation
SCIE	103	Eagle STEM Seminar	Chemistry	NEW COURSE

Subject	Course	Title	Department	Action
VPAS	115	Special Topics in Interdisciplinary Arts Production & Performance	Visual and Performing Arts	NEW COURSE
VPAS	116	Special Topics in Interdisciplinary Arts Production & Performance	Visual and Performing Arts	NEW COURSE

The following items were approved at the College Assembly Level and require no further action:

Subject	Course	Title	Department	Action
CHEM	529	Current Topics in Chemical and Biochemical Sciences	Chemistry	MODIFY COURSE: Change Catalog title and Catalog Description; Add Methods of Evaluation
NUTR	480	Nutrition Education Theory & Practice	Human Nutrition	MODIFY COURSE: Add Methods of Evaluation, Add Spring to Terms Offered; Change Notes for Catalog from "Offered in fall" to "Offered in fall and spring"
PHED	122	Geocaching	Physical Education, Sport and Human Performance	MODIFY COURSE: Change Catalog Description
PHIL	101	Introduction to Philosophy	Philosophy and Religion	MODIFY COURSE: Change Catalog Title from "Introduction to Basic Issues in Philosophy" to "Introduction to Philosophy"; Add Methods of Evaluation

General Education Committee Report

March 26, 2013

Approved:

ENGL 328--Humanities and Arts

GEOG 350--Technology

ECED 352 was submitted for Oral, but because it is the same as ECED 391, we took no action since it was just a course renumbering (therefore, ECED 352 retains Oral status).

Report from Committee on Undergraduate Curriculum 2012-13

Members: Jo Koster (Chair, appointed from AC); Tom Polaski (Graduate Council); Jeannie Haubert (CAS); Jennifer Jordan (COE); Anna Sartin (CVPA); Vaibhav Sharma (COB)

The Committee on Undergraduate Curriculum met four times in the 2012-13 academic year to address curricular matters. We approved 58 Program Changes involving undergraduate majors and minors, reviewed 88 Course Actions, and reviewed 15 courses that required no vote by CUC. Some members of the committee also conducted training workshops for using the Curriculum Action System through the Teaching and Learning Center and participated in the Academic Leadership Retreat for committee members in March 2013.

CUC would especially like to express its appreciation to Gina Jones and Jackie Brockington in the Office of Records and Registration and Tim Druke in the Office of Academic Affairs for their continuing support of our work, and to thank the Deans, Assembly Chairs, and college and departmental committee officers for making the curricular process run smoothly this year. Their help is much appreciated.

For 2013-14, Jason Tselentis has been elected to replace Anna Sartin and Kelly Costner has been elected to replace Jennifer Jordan. We have not yet learned who Vaibhav Sharma's replacement will be (COB). The Chair of CUC for 2013-14 will be appointed by the Chair of Academic Council.

Respectfully submitted,

Jo Koster, Chair

University Rules Committee

2012-2013

The Rules Committee completed all remaining items of old business from Spring 2012 and dealt with one item of new business this year. All meetings were conducted by e-mail. In old business, the "Roles and Rewards" document of the College of Education was unanimously approved following revision. This completes the Rules Committee review of all four Faculty Assembly "Roles and Rewards" documents; those of the College of Arts & Sciences, College of Business Administration, and College of Visual and Performing Arts were approved in Spring 2012. These documents are not by-laws and therefore no formal approval by Faculty Conference is needed. One additional item of business from Spring 2012 was resolved: the Guidelines and Policies for the Writing Intensive Committee (formerly the Intensive Writing/Oral Communications Committee) had been approved by the Rules Committee last spring but the approval had been lost in transmission from last year's Rules Committee Chair. Approval was confirmed and re-transmitted by the current Chair. Because these Guidelines will be placed in the Faculty Manual/Policy Repository but not in the Faculty Conference by-laws, no formal action by Faculty Conference is needed.

In new business, Rules reviewed three sets of amendments to the College of Arts and Sciences Faculty Assembly by-laws that had been previously approved by the CAS Faculty Assembly. For the first set of changes, involving a review and redefinition of committee membership and roles, the Rules Committee unanimously recommends approval of these amendments to the by-laws. For the second set of changes, involving improved communication, transparency, guidelines for ballot handling, and a schedule and website for dissemination of Faculty Assembly information and documents, the Rules Committee unanimously recommends approval of these amendments to the by-laws. For the third set of changes, involving an extension of Faculty Assembly voting rights to adjunct faculty in the College of Arts and Sciences, the Rules Committee recommends rejection of these amendments to the by-laws. The majority of the Rules Committee considers the addition of adjunct faculty as voting members to be inconsistent with the Faculty Conference by-laws, which state (page 14): "Each member of the Faculty Conference who holds appointment to a major academic division of the University shall be a member of the faculty assembly in that division" and furthermore specify (page 12): "Membership in the Faculty Conference is extended to every person who holds rank as instructor, assistant professor, associate professor, or professor at Winthrop University, with the following exceptions: lecturers, adjunct faculty, and visiting faculty are not members of the Faculty Conference". Rules Committee, by a 5-1 vote, interprets these statements as defining membership in a given Faculty Assembly and thereby explicitly restricting membership in such constituent assemblies to instructors, assistant professors, associate professors, and full professors. Therefore, granting membership in a Faculty Assembly to adjunct faculty is inconsistent with the Faculty Conference by-laws. All three by-laws actions, each involving a number of amendments to the by-laws wording, will need to be brought before Faculty Conference for discussion and a formal vote on April 19.

Respectfully submitted,

Paula L. Mitchell, Chair

University Rules Committee members: Gary Brooks, Christine Ferguson, Marshall Jones, Mark Mitchell, Paula Mitchell, Sue Spencer

2012-2013 Academic Year

The Petitions Committee makes decisions about undergraduate petitions related to general education requirements, academic suspension and dismissal, and other university-wide academic regulations.

During the current academic year, the committee has met at least once a month and has decided 61 petitions. Of these, 46 were approved, 15 were denied, and 3 were approved on appeal.

	Approved	Denied	Approved On Appeal*
Academic Suspension or Dismissal	4	2	1
General Education	20	5	1
Change of Catalog	6	0	0
Course Overload	11	4	0
Residency Requirement	3	0	0
S/U Policy	1	1	1
Transfer Policy			
Repeat Policy	0	2	0
BA Limit on Hours in Major	0	0	0
Course Withdrawal Policy	1	1	0
Cultural Events Policy	0	0	0
Course Audit Policy	0	0	0
TOTAL	46	15	3

*Petitions that were denied by the committee, and approved on appeal to the Office of the Vice-President of Academic Affairs.

Petitions Committee: Shawna Helf (Chair - COE), Bobbie Fuller (CBA), Kristen Kiblinger (CAS), Karen Stock (CVPA), Gale Teaster-Woods (Library).