April 24, 2009   Barnes Recital Hall

I. Call to Order
Dr. Cheryl Fortner-Wood, Chair of Faculty Conference, called the meeting to order at 2:05 PM.

II. Procedures
It was moved and seconded that we proceed without a quorum. The motion was approved without dissent.

III. Approval of Minutes
Minutes from the March 6, 2009 meeting of Faculty Conference were approved with a correction to Item V, bullet 4, which should read "The stimulus money may fill a few holes, but we need to remember…" rather than "The stimulus money may fill a few holes, be we need to remember…".

IV. Report from the Chair of Faculty Conference
Dr. Fortner-Wood began by thanking Barbara Scranton, Joyce Stafford, Betty Triplett, and Kimberly Faust for their outstanding support. She continued by saying what an honor it has been to represent such an engaged faculty, pointing to four areas where she had expected important activity during her term of office (faculty governance review, faculty roles and rewards, calendar reform, and enrollment growth) and to the current economic situation. She noted that we are in a very different place now, but with more information than had been readily available to us previously. Of all the places one could be right now, Dr. Fortner-Wood noted that she is glad to be at Winthrop in particular. She has confidence in the values and thoughtfulness guiding our decisions and is an even bigger fan of Winthrop than before taking office.

From the Board of Trustees meeting, Dr. Fortner-Wood noted that the Board adopted a resolution to increase room and board fees for fall 2009 at a higher rate than the higher education price index (HEPI, not "hefty" as reported in the newspaper).

V. Report from the President
Dr. DiGiorgio was unable to join us from his travels, but continues to send timely updates on the state economic situation by electronic mail.

VI. Report from the Vice President for Academic Affairs
Dr. Moore recalled having said at our last meeting that he was 'feeling better [about our situation] than he had any time since October,' but the Governor's position on accepting federal stimulus funds has pretty effectively blown that feeling away. He urged us to take appropriate action as individual citizens of the state to express our opinions on the appropriate use of those stimulus dollars.

Dr. Moore acknowledged that it has been a hard year since October, but he wanted to recognize some important accomplishments:

- Changes to the calendar are pretty much resolved, with some details about use of the common meeting times still being worked out.
- Particular thanks go to the Faculty Governance Review Committee chaired by Dr. Tom Polaski and Dr. Cara Peters for their work with so many faculty in putting together the recommendations we will review today.
- Thanks also go to Dr. Tim Daugherty and those involved in the highly successful SEED (Student Excellence, Engagement, and Development) Conference held in March. This may become a regular campus event and even be opened up to outside attendees.
- Our students have much to celebrate, whether winning graduate fellowships and other nationally competitive awards or completing their programs with successful levels of accomplishment. Despite furloughs and unfilled positions, our students are succeeding!
- Thanks go to Dr. Fortner-Wood for her passion through two years of a great job in leading Faculty Conference.

Dr. Moore noted that he remains amazed at what we do with and through our students and that we continue to do so even now in such challenging times. He is grateful to us and sees everywhere the symbols of our success. On that note, he encouraged us to make commencement a joyous celebration.

VII.   Committee Reports
A. Academic Council

Mr. Mark Hamilton, incoming chair of AC, presented their recommendations, information, and actions for Faculty Conference. He first noted that the Honor's Committee report reviewed and accepted by AC is available as part of the agenda posted online at http://www2.winthrop.edu/recandreg/services/AC_CUIminutes.htm.

Next he presented a set of suggestions from the ad hoc committee formed in response to a proposal from Faculty Conference. AC is seeking support from Faculty Conference on the spirit of the suggestions and for forwarding them to the Vice President for Academic Affairs to place on the agenda of next year's Academic Council. The full report is also available for review online as part of the agenda posted at the preceding link. The suggestions, discussion, and action by Faculty Conference follow:

Suggestion 1: Make readily available to faculty members submitting curriculum actions the following guidelines for such actions affecting the Teacher Education Committee and the General Education Committee.

Curriculum Actions Needing TEC Approval

Any curriculum action in the following categories must be forwarded to TEC for action.

   a) causing a change to a program requiring NCATE accreditation,

   b) affecting a required course in a program requiring NCATE accreditation, or

   c) causing a change to the MEd in Agency/Community Counseling, MEd in School Counseling, or BS in Family and Consumer Sciences programs or required courses

Representatives of colleges or departments with curriculum being considered by TEC are encouraged to attend TEC meetings to answer questions.

GEC/Touchstone Program Course Actions
A Touchstone Program (TP) Course Application must be completed for the following courses:
- New courses proposed for inclusion in the TP
- Existing courses proposed for inclusion in the TP that are not currently included
- Existing TP courses proposed for inclusion in a different/additional area
- Existing TP courses that have undergone a substantial change (e.g., to the course description)

Existing TP courses that have undergone a minor change (e.g., a change in the course number) should notify the General Education Committee through the Curriculum Action System for information purposes only. If additional information is required the chair of GEC will notify the faculty member initiating action.

A TP Course Recertification form must be completed every five years for all courses that are part of the Touchstone Program.

Note in the proposed FC Bylaws General Education Curriculum Committee will replace GEC and the curriculum path for courses reviewed will be separated from the process that includes TEC and the new University Curriculum Committee (UCC). New courses and course changes requiring approval in the curriculum process should be approved before application to GECC is made.

After a short comment that phrasing in the TEC approval list needs modification, Suggestion 1 was approved without dissent.

Suggestion2: Create a curriculum process for degree programs housed in multiple colleges. A possible process would include:

Curriculum for cross-college programs (degree programs housed in multiple colleges) should follow the general processes described below:
A. Creation and/or modification of programs will move through the curriculum process of all participating departments and colleges simultaneously.
   o The electronic process will move through the originating department and college with copies of curriculum action sent for review of other participating colleges.
   o TEC and/or CUI (*UCC in proposed FC Bylaws*) will review actions after all participating colleges notify the chair(s) of TEC and/or CUI (*UCC in proposed FC Bylaws*) of action.
   o If one or more participating college makes changes and/or does not pass a curriculum action CUI will notify the initiating faculty member of the discrepancies and send the curriculum back to the originating department. CUI (*UCC in proposed FC Bylaws*) may choose to negotiate a compromise, but is not required to do so.
B. Creation and/or modification of courses with designators associated with a single existing department/college should follow the established process with the addition of a notification to the faculty assemblies of participating colleges.
C. Creation and/or modification of courses with designators associated with multiple departments/colleges will move through the curriculum process of all participating departments and colleges simultaneously.
   o The electronic process will move through the originating college with copies of curriculum action sent for review in participating colleges.

- TEC and/or CUI (*UCC in proposed FC Bylaws*) will review actions after all participating colleges notify the chair(s) of TEC and/or CUI (*UCC in proposed FC Bylaws*) of action.
- If one or more participating college makes changes and/or does not pass a curriculum action CUI (*UCC in proposed FC Bylaws*) will notify the initiating faculty member of the discrepancies and send the curriculum back to the originating department. CUI (*UCC in proposed FC Bylaws*) may choose to negotiate a compromise, but is not required to do so.

Where appropriate, representatives from all participating departments/colleges are encouraged to attend all meetings where action is discussed.

It is the responsibility of initiating faculty/department to work with participating colleges to ensure all appropriate paperwork is shared and in turn monitor progress of curriculum to facilitate timely decisions.

Given his new understanding about the purpose of approving these suggestions being to place them on the agenda for next year's Academic Council, Dr. Jim McKim withdrew his previously emailed amendment to delete Suggestion 2. Dr. Roger Weikle noted that Suggestion 2 should read "Revise the curriculum process" rather than "Create a curriculum process" because there already is an existing process. With this change, Suggestion 2 was approved without dissent.

Suggestion 3: Revise the current blanket petition process in light of new features in the student information system and an ongoing need to share information more readily.

Recommendations:
1. The blanket petition process at all levels should be transitioned to an electronic process to facilitate sharing of information across the colleges.
2. A searchable database of existing petitions should be made available to faculty for advising.
3. The ability to incorporate petitions into degree audits should be investigated as management systems are transitioning.

Suggestion 3 was approved without discussion or dissent.

Suggestion 4: The committee would like to make these additional recommendations:
A. Move ALL committee actions to electronic/digital approvals.
B. Move to an electronic catalog that would allow for a longer window for course action.
C. Work to make information in Curriculum Action System (CAS) more accurate/user friendly.
   a. Degree program documents included in CAS need significant revision.
   b. Departmental review of course details included in CAS should be placed in a regular rotation.
   c. Consider more standardized wording for pre- and co-requisites to facilitate catalog review and registration controls.
   d. Clarify for faculty the way pre- and co-requisites entered into the CAS are used for registration controls.
   e. Develop a digital-based, user friendly, attribute-driven CAS interface.

Suggestion 4 was approved by a majority without discussion.

The following Curriculum items were approved by Faculty Conference without dissent:

COLLEGE OF ARTS AND SCIENCES
Department of Chemistry, Physics, and Geology
>**Add** Bachelor of Science in Chemistry, Business track to meet new ACS guidelines and to require a set of recommended courses for entry into subsequent MBA programs. **(new program)**

Department of English
>**Add** minor in Medieval Studies. **(new program)**

Department of Human Nutrition (clean up from April 2008)
>CHEM 301 and 303 were deleted from the Nutrition Science option in the Bachelor of Science in Human Nutrition. This was an error on the secretary's part as she misread the editorial marks. CHEM 301 and 303 should be reinstated as requirements.

COLLEGE OF BUSINESS
Department of Accounting, Finance & Economics
>**Modify** Bachelor of Science in Business Administration with a concentration in Accounting to add ACCT 509 to the requirements. **(modify course)** *509 was previously an option. Changed from Choose two to choose one course from the following.*

Department of Computer Science & Quantitative Methods
>**Modify** Bachelor of Science in Business Administration with a concentration in Computer Information Systems to reflect course renumbering and to **delete** CSCI 391 and **add** CSCI 293 and 295 as options in the programming languages requirement. **(modify program)** *Changes made to degree to reflect course changes.*
>**Modify** Bachelor of Science in Computer Science to reflect Math department changes which includes reducing the amount of Additional Math and Science by three credit hours. **(modify program)** *Subtotal previously 12-15 should be 11-14.*
>**Modify** Bachelor of Science in Digital Information Design/Web Application Design to drop ECON 103 as a required social science course. (**modify program**) *Facilitates choice*

RILEY COLLEGE OF EDUCATION
Department of Curriculum and Instruction
>**Modify** Bachelor of Science in Special Education/Mental-Severe Disabilities to **drop** SPCH 351 and add SPED 515. (**modify program**) *Content already covered, adds needed experience without increasing hours*

Department of Health and Physical Education
>**Modify** Bachelor of Science in Physical Education/ Certification to **reduce** elective activity credits by 1 since PHED 290 was increased from 2 to 3. (**modify program**) *Cleans up hour requirements based on previously approved action*
>**Modify** Bachelor of Science in Athletic Training to clarify changes in the admission and retention policies of the ATEP for the catalog. (There are no course changes.) **(modify program)** *Adds appeals process, specifies graduation requirements, and specifies requirements for continuing in program.*
>**Modify** Bachelor of Science in Exercise Science to describe procedures for Junior level acceptance in the Exercise Science Program (EXSC), continuation in the program, graduation requirements, and appeals processes. These procedures need to be in place so they can be evaluated when the program applies for accreditation. (There are no course changes.) **(modify program)** *Adds appeals process, specifies graduation requirements, and specifies requirements for continuing in program.*
>**Modify** Bachelor of Science in Sport Management to include a new formalized admission process for acceptance into the SPMA major. **(modify program)**

VISUAL AND PERFORMING ARTS

Department of Design

> **Modify** Bachelor of Fine Arts/Visual Design: Illustration to **add** weight training, anatomy, and several new VCOM courses, and to increase hours from 124 to 125. (**modify program**) *Addressing changes in course offerings and needs of students pursuing advanced experiences. (Subtotal for general education requirements will be reviewed before catalog.)*

Department of Fine Arts

> **Modify** Bachelor of Arts in Art **add** and **drop** various Art courses in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Arts in Art History to **add** and **drop** various Art courses in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in Ceramics to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 to 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in General Studio to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in Jewelry & Metals to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in Painting to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in Photography-Commercial track to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 126 **to** 125, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in Photography-Fine Arts track to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

> **Modify** Bachelor of Fine Arts in Printmaking to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) (*Subtotals for degree requirements will be reviewed before catalog.)*

Modify Bachelor of Fine Arts in Sculpture to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**) *(Subtotals for degree requirements will be reviewed before catalog.)*

Department of Theatre and Dance

Modify Bachelor of Arts in Dance to **replace** DANT 260 with THRT 115. (**modify program**) *Reflects change in courses*

Modify Bachelor of Arts in Theatre with Design and Technical emphasis by **adding** a new course, THRT 115, and updating credit hours for THRA160. (**modify program**) *No change in required total. (Subtotals for degree requirements will be reviewed before catalog.)*

Modify Bachelor of Arts in Theatre with Performance emphasis by **adding** a new course—THRT 115, updating credit hours for THRA160, and **lowering** electives. (**modify program**) *No change in required total. (Subtotals for degree requirements will be reviewed before catalog.)*

Modify minor in Theatre by **adding** THRT 115 and **lowering** electives from 12 to 9. (**modify program**)

Mr. Hamilton paused here to request a round of applause for Dr. Beth Costner and her committee in completing so much activity over the past year.

The following notifications to Faculty Conference generated no questions or discussion:

COLLEGE OF ARTS AND SCIENCES
Department of Chemistry, Physics, and Geology

Modify CHEM 105 General Chemistry I (4) to change credits from 3 to 4. **(modify course)** *Increasing lecture hours in first level of chemistry.*

Drop CHEM 107 General Chemistry Laboratory (1:1:3). (**drop course**)

Department of History

Add INAS 381 Exploring a Foreign Culture (1). **(new course)** *Option when students/faculty/staff participate and plan for study abroad.*

Department of Mathematics

Add MATH 400 Senior Seminar (2). **(new course)** *Capstone for students not completing certification program.*

Add MAED 400 (1) Assessment Capstone (**new course**) *Part of department assessment plan and is separated from MATH400 because cert programs have existing 2 credit capstone.*

Modify MATH 105 (3) Calculus for the Managerial and Life Sciences to **change** title to Applied Calculus and to **change** prerequisite **from** "MATH 101" **to** "A grade of C or better in MATH 101 or MATH 151, or satisfactory score on the Mathematics Department Placement Exam." (**modify course**)

COLLEGE OF BUSINESS
Department of Accounting, Finance & Economics

Modify ACCT 280 Accounting Information for Business Decisions (3) to **change** prerequisites **from** "MATH 101 or CTQR 150 and CSCI 101 and CSCI 101B and two of CSCI 101A, C or P" **to** "MATH 101, 105, 150 or 151 and CSCI 101 and CSCI 101B and two of CSCI 101A, C or P." **(modify course)** *Change to reflect previous changes in MATH courses*

Modify ACCT 309 Budgeting and Executive Control (3) to **change** title to Cost Accounting to align course name with existing content and with name used by all other SC universities for same type course. **(modify course)**

Add ECON 495 Research in Economics (1-3) **(new course)** *Allows difference between research in BADM & ECON.*

Department of Computer Science & Quantitative Methods

Modify CSCI 101A Using Microsoft Windows, Frontpage and Powerpoint(0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 101B Using Microsoft Excel (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 101C Using Microsoft Access (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 101I Learning Adobe Illustrator (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 540 Web Application Design and Development (3) to **change** number to 441 and to **change** prerequisites **from** "CSCI271 or CSCI325" **to** "CSCI 241; or CSCI 297 and CSCI 355." **(prerequisite change and modify course).** *Denotes sequence and level of course*

Modify CSCI 521 Introduction to Software Project Management (3) to **change** prerequisites **from** "CSCI 207 or 241, QMTH 205" **to** "Graduate standing or CSCI 475." **(modify course)** *Correcting issues missed due to previous curriculum action*

Modify INFD 141 Introduction to Web Application Design (3) to **change** designator to DIFD and to **change** prerequisites **from** "CSCI 101, 101A, 101P, & 101F" **to** "CSCI 151; or the combination of CSCI 101, 101A, and 101P; or permission of Instructor." **(prerequisite change)** *Not a new course. Changes prerequisites to match petitions that are many times approved and to open course as an option to other majors.*

Modify INFD 211 Communication Theory and the Internet (3) to **change** designator to DIFD and to **change** prerequisites **from** "CSCI 101 and CRTW 201 and sophomore standing" **to** "CSCI 151 or the combination of CSCI 101, CSCI 101A, and CSCI 101P" and to **add** the co-requisite of CRTW 201. **(prerequisite change andmodify course).** *Not a new course. Changes prerequisites to match petitions that are many times approved (including issues with sequencing) and to open course as an option to other majors.*

Modify INFD 322 Visual Design of Complex Systems (3:1:4) to **change** prerequisites **from** "INFD 211 or co-req of INFD 321" **to** "VCOM 262" and co-requisite of DIFD 321.**(prerequisite change)** *Not a new course. Changes prerequisites to match sequencing in program.*

Modify INFD 251 Information Design Seminar: Special Topics to **change** designator and number to DIFD 351. **(course number change)** *Not a new course. Changes course number to match sequencing in program.*

Modify INFD 415 Law and Ethics for Digital Media (3) to **change** designator to DIFD and to **change** prerequisites **from** "senior standing" **to** "DIFD322 or permission of instructor." **(prerequisite change)** *Not a new course.*

Modify QMTH 205 Applied Statistics I (3) to **change** prerequisites **from** "MATH 101 and CSCI 101 AND CSCI 101B (Using Microsoft Excel)" **to** "MATH 101, 105, 150 or 151 and CSCI 101 and CSCI 101B and two of CSCI 101A, C or P." **(prerequisite change)** *Change to reflect previous changes in MATH courses*

RILEY COLLEGE OF EDUCATION
Department of Curriculum and Instruction

Add SPED 515 (3) Consultation and Collaboration in Special and General Education (**new course**) *See program change*

VISUAL AND PERFORMING ARTS
Department of Design

Modify VCOM 120 (3:1:4) Design Drawing I to **refine** course description. **(modify course)**

Add VCOM 121 (3:1:4) Design Drawing II: Structure and Form (**new course**) *adds experience in advanced for majors*

Modify VCOM 151 (3:1:4) Design Fundamentals to correct lecture hours, exam offering, and terms offered. **(modify course)**

Add VCOM 220 (3:1:4) Illustration: The Figure (**new course**) *adds experience in advanced for majors*

Add VCOM 320 (3:1:4) Illustration: Comparative Anatomy (**new course**) *adds experience in advanced for majors*

Add VCOM 323 (3:1:4) Illustration: the Costumed Figure (**new course**) *adds experience in advanced for majors*

Modify VCOM 325 (3:1:4) Illustration: Portraiture to **change** title to Illustration II and to **change** prerequisites **from** "ARTT 300, VCOM 322" **to** "VCOM 300." (**modify course**)

Add VCOM 420 (3:1:4) Illustration: Heroes and Antiheroes (**new course**) *adds experience in advanced for majors*

Add VCOM 423 (3:1:4) Illustration: Folk Tales and Children's Literature (**new course**) *adds experience in advanced for majors*

Modify VCOM 424 (3:1:4) Illustration III to **change** title **to** Illustration: Sequential Storytelling and to **change** prerequisites **from** "VCOM 325" **to** "VCOM 300." (**modify course**)

Add VCOM 425 (3:1:4) Illustration: Persuasion and Propaganda (**new course**) *adds experience in advanced for majors*

Add VCOM 427 (3:1:4) Illustration: Narrative and Editorial (**new course**) *adds experience in advanced for majors*

Modify VCOM 222 (3) Introduction to Illustration to **change** title to Visual Thinking and Symbolic Communication. (**modify course**)

Modify VCOM 261 (3) Introduction to Computer Imaging to **change** prerequisites **from** "ARTS 101 or CSCI 101 (including modules F & I) or INFD 141; or permission of area coordinator" **to** "CSCI 101 (including modules F & I); or permission of area coordinator." (**change prerequisites**)

Modify VCOM 262 (3) Introduction to Web Design to **change** prerequisites **from** "CSCI 101 (including modules "F" and "I") and VCOM 261; or INFD 141; or permission of area coordinator" **to** "VCOM 261; or CSCI101F and DIFD 141; or permission of program coordinator." (**change prerequisites**)

Department of Fine Arts

Drop ARTH 281 (3) Arts of Africa, the Americas, Oceania. (**drop course**) *content duplicated in other courses* **Drop** ARTH 282 (3) Arts of China, Japan, and India. (**drop course**) *content duplicated in other courses*

Modify ARTH 375 (3) Ancient Art to change course number and title to 341, Art of Ancient Greece and Rome. (**modify course**) *Content change for majors*

Modify ARTH 376 (3) Medieval Art to change course number and title to 342, Early Medieval Art. (**modify course**) *Content change for majors*

Add ARTH 343 (3) High and Late Medieval Art (**new course**) *Content change for majors*

Add ARTH 344 (3) Italian Renaissance Art (**new course**) *Content change for majors*

Add ARTH 345 (3) Northern European Renaissance Art (**new course**) *Content change for majors*

Add ARTH 346 (3) Baroque and Rococo Art (**new course**) *Content change for majors*

Add ARTH 347 (3) Neoclassicism and Romantic Art (**new course**) *Content change for majors*

Add ARTH 348 (3) Modernism (**new course**) *Content change for majors*

Modify ARTH 374 (3) History of Graphic Design and Illustration to **change** number to 349 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 379 (3) The History of Photography to **change** number to 350 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 381 (3) Arts of Africa to **change** number to 351 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 382 (3) Arts of the Americas to **change** number to 352 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Add ARTH 354 (3) Arts of India (**new course**) *Content change for majors*

Add ARTH 355 (3) Arts of China **(new course)** *Content change for majors*
Add ARTH 356 (3) Arts of Japan **(new course)** *Content change for majors*
Drop ARTH 377 (3) Renaissance & Baroque Art of Southern Europe **(drop course)** *content duplicated in other courses*
Drop ARTH 378 (3) Renaissance & Baroque Art of Northern Europe **(drop course)** *content duplicated in other courses*
Modify ARTH 476 (3) Art History Methods to **change** number to 451 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)
Modify ARTH 477 (3) Women in Art to **change** number to 452 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)
Add ARTH 453 (3) Art of the Book **(new course)** *Content change for majors*
Add ARTH 454 (3) Contemporary Art and Criticism **(new course)** *Content change for majors*
Drop ARTH 478 (3) The Rise of Modernism **(drop course)** *content duplicated in other courses*
Drop ARTH 479 (3) Twentieth Century Art **(drop course)** *content duplicated in other courses*
Add ARTH 580 (3) Special Topics in Art History **(new course)** *Content change for majors*
Modify ARTS 470 (3:7) Photography III to change title to Color Photography in order for the title of course to be more reflective of course content. (**modify course**)
Drop ARTT 110 (1) Introduction to the Visual Arts **(drop course)** *Replaced by ARTT112*
Add ARTT 112 (2) Introduction to Fine Arts **(new course)** *Used for increased review and exploration*
Add ARTT 113 (1) Introduction to Fine Arts Portfolio **(new course)** *Used for increased review and preparation*
Add ARTT 200 (0) Foundation Review **(new course)** *Used for increased review*
Modify ARTT 300 (0) Specialization Portfolio Review to **add** ARTT 200 as a prerequisite.

Department of Music
Add MUSA 110I (1-2) Drum Set: Secondary **(new course)**
Add MUSA 131 (1-3) Composition **(new course)**
Add MUSA 132 (1-3) Composition **(new course)**
Add MUSA 231 (1-3) Composition **(new course)**
Add MUSA 232 (1-3) Composition **(new course)**
Modify MUSA 331 (1-2) Composition I to **change** title to Composition and hours **to** (1-3); and to **change** prerequisites **from** "MUST 211 or consent of the instructor" **to** "Permission of the Department."
Modify MUSA 332 (1-2) Composition II to **change** title to Composition and hours **to** (1-3); and to **change** prerequisite **from** "MUSA 331" **to** "Permission of the Department."
Modify MUSA 431 (1-2) Composition III to **change** title to Composition and hours to (1-3); and to **change** prerequisite **from** "MUSA 332" **to** "Permission of the Department."
Modify MUSA 432 (1-2) Composition IV to **change** title to Composition and hours to (1-3); and to **change** prerequisite **from** "MUSA 431" **to** "Permission of the Department."

Department of Theatre and Dance *(All reflect addition of THRT115)*
Add THRT115 (3) Introduction to Production **(new course)** *The course combines content in THRA 170, 171 and DANT 260. The new course provides more complete, intensive instruction in each technical area. The material covered also allows more advanced design courses to focus on their more sophisticated theory and application.*
Modify DANA 443 (1) Dance Production: Practicum to **change** prerequisite **from** "DANT 206" **to** "THRT115."
Modify DANT 201 (3) Choreography I to **change** prerequisites **from** "DANT 200 and DANA 112, 211 or equivalent" **to** "DANT 200 and DANA 112, 211 or equivalent, and THRT115."
Modify DANT 301 (3) Choreography II to **change** prerequisites **from** "DANT 201, DANT 260" **to** "DANT201 and THRT115."

Modify THRA 170 (1) Technical Theatre Practicum: Scene Shop to **change** title to Technical Theatre Practicum: Scenic Studio and to **add** prerequisites THRT 110, 115, THRA 180.

Modify THRA 171 (1) Technical Theatre Practicum: Costume Shop to **change** title to Technical Theatre Practicum: Costume Studio and to **add** prerequisites THRT 110, 115, THRA 180.

Modify THRA 220 (3:6) Voice & Movement for the Actor to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA 260 (3) Stagecraft to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA170 with a grade of C or better in each course" **to** "THRT110, THRT115, THRT210, THRA120, THRA170 with a grade of C or better in each course."

Modify THRA 261 (3) Stage Lighting to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA170 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA 262 (3) Drafting for Theatre to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA330 (3) Stage Management to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, and THRA120 with a grade of C or better in each course."

Modify THRA331 (3) Directing I to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120 and 180 with a grade of C or better in each course."

Modify THRA360 (3) Scene Design to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA170 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA 361 (3:2) Costuming to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA171 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA 362 (3) Sound Technology and Design for Theatre to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, and THRA120 with a grade of C or better in each course."

Add THRA 363 (3) Advanced Stage Make-up **(new course)**

Modify THRT 312 (3) History of Dress and Décor to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120 and 180 with a grade of C or better in each course."

Modify THRT 385 (3) Theatre History and Literature I to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRT 386 (3) Theatre History and Literature II to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

The following items originating from the Gen Ed Committee were approved by Faculty Conference without discussion or dissent:

1. A proposal to add CHEM 106, 108: *General Chemistry II with Lab* to the list of courses meeting the Natural Science (physical science) requirements. The committee was notified that CHEM 105 and 107 will no longer be part of the Touchstone program.
2. A proposal to add the course GEOL 360: *History of Life* to the list of courses meeting the Natural Science (earth science) requirements.

The following items from the Gen Ed Committee were provided for information and generated no discussion:

- The committee was notified that several ARTH courses are to be dropped from the Touchstone program because they will no longer be part of the ARTH program. The relevant courses are ARTH 281, 282, 377, 378, 478, and 479.
- The committee was notified that the ACAD Advisory Committee recently refined and updated the goals and objectives for ACAD 101. Committee members reviewed these changes and no concerns were raised.

B. Faculty Concerns Committee

Chair David Meeler noted that appropriate action had been taken on the two issues from fall semester: concern over speeding at the Lake and sharing University financial data with faculty. The main topics for discussion with the President in spring semester grew out of questions about furloughs:

- Could worst-case scenarios be shared with faculty? While the President was reluctant to burden people with worst cases, he did provide the quarterly allocation status report that had been recently given to the Board of Trustees. It appears that Winthrop will start the next fiscal year about $7 million short, working from a baseline of the 2006-2007 budget year that would be required for the State to show the "maintenance of effort" needed to qualify for stimulus dollars. The senior executive team is hoping to find $3 million in savings from this year that will carry over to next year, leaving about $4 million to make up. The best case appears to be that we receive federal stimulus money, which covers the deficit. Otherwise, some combination of tuition increase and furlough days will likely be necessary. Students will probably see a tuition increase of at least 3.6%, equivalent to the Higher Education Price Index (HEPI). If the State decides to cap tuition allowing no increase, then all twenty furlough days are likely, making up about $3.8 million. As Dr. Moore mentioned, Winthrop is preparing two budgets, one with federal stimulus money and one without.
- Could the details of our fiscal status be shared with faculty? This was satisfied with the allocation status report provided.
- Could Winthrop consider establishing a faculty/staff emergency fund similar to what was done for students? Apparently there are many legal considerations associated with such a fund and Winthrop is carefully watching what is being deliberated at Clemson over the same topic.

In response to a question from the audience about whether the 20-day furlough proviso for higher education would expire in June, Dr. Meeler answered that the General Assembly has voted to extend it despite many requests from various university personnel to modify it.

C. Budget Priorities Committee

Chair Antje Mays announced that the committee elected Dr. Sue Spencer (College of Education) as chair for the coming year.

D. Rules Committee

Dr. Fortner-Wood expressed her thanks for their prompt support throughout her term of office.

E. SACS

Dr. Patricia Graham expressed her thanks to all for their good work in submitting data for the readiness audit.

Dr. Marilyn Sarow noted that the Quality Enhancement Plans (QEP) group had their first meeting with a goal to present a proposal to the President by January 2010. Members of the group include: Linda Campfield (Procurement & Risk Management), Gerry Derksen (Design), Sydney Michell Evans (CSL), Barbara Fuller (Marketing), Patricia Graham (SACS Reaffirmation), Lisa Harris (Instructional Technology), Kristen Kiblinger (Religious Studies), Dante Pelzer (Residential Learning Coordinator), Frank Pullano (Mathematics), Marilyn Sarow (Mass Communication and chair), Nichole Scagliano (Wellness Coordinator), and David Weeks (Dacus Library).

F. Faculty Leadership Committee

Dr. Fortner-Wood encouraged us to read the report that has been posted online with the agenda and materials for today's meeting (http://www2.winthrop.edu/facultyconference/).

G. TALONS

Mr. Tim Drueke thanked us once again for our patience as staff are involved in the double duty of regular work and preparing for the new system. Over 4,000 hours of training have been logged so far, with training on the financial system beginning after June 1. There will be much work over the summer on student processes, for which we'll get an update in August.

VIII.   Unfinished Business
- Faculty Governance Review:
   Dr. Tom Polaski presented a set of five amendments to the previously published proposed changes to The Bylaws of the Faculty Conference of Winthrop University. Changes are highlighted below in blue.

Article VIII – Standing Committees of the Faculty Conference

Section 7 **Faculty Committee on University Life.** This committee shall be responsible for examining issues submitted by faculty members that affect the conduct of university life, and shall have the authority to address these issues by communicating directly with appropriate administrators and members of the University faculty and staff to understand the issue more fully and to effect a positive resolution to the concern. The committee shall report the issues received, its findings, and the status of the issues to Faculty Conference, to the Committee on University Priorities, and to the President at least once each semester.

The committee shall consist of nine members: two members elected from each of the degree-granting colleges and one member elected from the Library faculty. At least one member elected from each of the degree-granting colleges and the member elected from the Library faculty shall be tenured. The Chair of the committee shall attend open meetings of the University Relations Committee of the Board of Trustees.

Section 8 **Faculty Committee on University Priorities.** This committee shall be responsible for meeting at least three times each year with the Executive Officers of the University to provide a combined faculty perspective on admissions policy, planning, objective setting, and resource allocation, as well as other areas of common concern.

The committee shall consist of eight members: one member elected from each of the degree-granting colleges, one member elected from the Library faculty, one member elected from the faculty of University College, and one member elected by the Graduate Faculty Assembly. All members of this committee shall be tenured. The Chair of the Faculty Conference shall serve as an ex officio member with vote. The Chair of the committee shall attend open meetings of the Finance Committee of the Board of Trustees.

If this committee believes that a financial exigency is imminent, it shall communicate this opinion promptly to the Faculty Conference and to the administration. The authority for declaring a financial exigency resides with the President. If the President declares a financial exigency or deems a financial exigency to be imminent, two untenured members of Faculty Conference shall be elected to the committee by the Faculty Conference to serve until the end of the exigency. The enlarged committee shall participate in the emergency-related deliberations that take place above the level of the major academic divisions, including those relating to how academic programs and teaching service areas at Winthrop University shall be affected. See also Appendix II, Termination Due To Financial Exigency.

Article XI – Curricular Review
Section 3 **Adding a minor, dropping a minor, changing graduation requirements in a major with no change in the overall number of semester hours required by the program.** A recommendation that adds a minor, drops a minor, or changes the graduation requirements in a major with no change in the overall number of semester hours required by the program shall be reported to the Committee on University Curriculum. If all members of the committee agree that the recommendation is consistent with University-wide policy and does not infringe upon the legitimate interests of any other major academic division, the committee shall approve the recommendation. Such approval shall be communicated promptly in the report of the committee to the members of the Faculty Conference and shall be placed on the agenda of the Academic Council. If all members of the committee are not in agreement, the recommendation shall be placed on the agenda of the Academic Council with a record of the committee's vote on the recommendation. If the Academic Council approves the recommendation, this approval shall be communicated promptly in the report of the Academic Council to the members of the Faculty Conference. If no faculty member places the recommendation on the agenda of the Faculty Conference for further discussion within seven calendar days of receiving the report, then the recommendation shall become an action of the Faculty Conference.

The motion from FGRC was seconded, generated no discussion, and the package of amendments was approved without dissent.

Dr. Jennifer Solomon moved a proposal for another set of amendments, which were addressed individually as summarized below, with the changes proposed in blue.

> **Article VI. Section 2 Other Faculty Assemblies.** Each member of the Faculty Conference who holds appointment to a major academic division of the University shall be a member of the faculty assembly in that division. Each such faculty assembly shall be responsible for the academic program of its division, within limitations prescribed by the Faculty Conference. Each assembly shall adopt bylaws for its own governance which shall be subordinate to and consistent with these *Bylaws*. The following are recognized as major academic divisions of the University: the College of Arts and Sciences, the College of Business Administration, the Richard W. Riley College of Education, the College of Visual and Performing Arts, University College, and the Winthrop University Library.

After a second and some discussion, the proposed amendment above was voted down.

Dr. Paul Martyka moved an alternative proposal to replace the phrase "recognized as major academic divisions of the University" with "recognized as major academic **faculty** divisions of the University." This proposal was seconded, discussed, and voted down.

Article VIII. Section 7 University Life. This committee shall be responsible for examining concerns submitted by faculty members that affect the conduct of university life, and shall have the authority to address these concerns by communicating directly with appropriate administrators, **including the President,** and members of the University faculty and staff to understand the concern more fully and to effect a positive resolution to the concern. The committee shall report the concerns received, its findings, and the status of the concerns to Faculty Conference, to the Committee on University Priorities, and to the President at least once each semester. The committee shall consist of nine members: two members elected from each of the degree-granting colleges and one member elected from the Library faculty. At least one member elected from each of the degree-granting colleges and the member elected from the Library faculty shall be tenured. The Chair of the committee shall attend open meetings of the University Relations Committee of the Board of Trustees.

After some discussion, the proposed amendment above was voted down by a majority.

Article VIII. Section 8 **University Priorities.** This committee shall be responsible for meeting **at least once each year with the President and** at least three times each year with **the President and** the **other** Executive Officers of the University to provide a combined (delete "combined") faculty perspective on admissions policy, planning, objective setting, and resource allocation, as well as other areas of common concern.

In addition to the meetings mentioned above, the chair of this committee shall also have an opportunity to voice serious and immediate faculty concerns and questions to the President at regularly scheduled or special meetings of Faculty Conference. By the first day of each fiscal year, this committee shall be furnished with a complete copy of the current University budget, as well as quarterly updates during the year.

The committee shall consist of eight members: one member elected from each of the degree-granting colleges, one member elected from the Library faculty, one member elected from the faculty of University College, and one member elected by the Graduate Faculty Assembly. The Chair of the Faculty Conference shall serve as an ex officio member with vote. The Chair of the committee shall attend open meetings of the Finance Committee of the Board of Trustees.

After some discussion, the proposed amendment above was approved by a majority.

Dr. Dave Pretty moved to amend three locations in Article XI and one in Article IX to replace the text "communicated promptly… to the members of Faculty Conference" with "communicated promptly… to **each member of the** Faculty Conference." This motion was voted down by a majority.

With no further amendments proposed, the entire package of proposed changes to the Bylaws as amended was put to a vote. After minimal discussion, the package was approved unanimously.

Finally it was moved, seconded, and approved to thank the Faculty Governance Review Committee for their good work, with a special note to Dr. Polaski for shepherding the process through to success.

IX. New Business

- Dr. Tom Polaski moved that the Faculty Governance Review Committee be disbanded, having completed their assigned tasks. The motion was seconded and passed unanimously.

X. Announcements

- Upcoming events include the memorial for Dr. Cindy Furr (Apr 26), the ONCA recognition ceremony (Apr 25), and the Honor's Symposium (Apr 25).
- Registrar: Mr. Tim Drueke reminded us of upcoming dates as follows:
    - Monday, 4/27, last day of classes
    - Wednesday, 5/6, graduate degree grades due
    - Thursday, 5/7, undergraduate degree grades due by 9 AM and Graduate Commencement at 7 PM
    - Saturday, 5/9, Undergraduate Commencement at 11 AM
    - Monday, 5/11, all grades due by noon
- Chair of Faculty Conference: Dr. Fortner-Wood gave special thanks to Lynn DeNoia for acting as secretary and Lisa Johnson for acting as parliamentarian. In addition, she thanked Sue Spencer, Chlotia Garrison, and Kelly Richardson for substituting when needed.
- Touchstone: Dr. Tim Daugherty noted that he had copies of this summer's common book available for faculty on request.

XI. Adjournment

Dr. Fortner-Wood adjourned the meeting at 3:50 PM.

Respectfully submitted,
Lynn A. DeNoia
Secretary to Faculty Conference