

# Minutes

## Winthrop University Faculty Conference

April 25, 2008

2:00 pm

Barnes Recital Hall

### **I. Call to Order**

Dr. Cheryl Fortner-Wood, Chair of Faculty Conference, called the meeting to order at 2:07 pm.

### **II. Approval of minutes**

Faculty Conference approved the minutes of the March 7, 2008 meeting with one amendment; the word "banned" was changed to "banded."

### **III. Introductory Remarks from Chair of Faculty Conference**

Dr. Fortner-Wood, Chair of Faculty Conference, welcomed students representing the ACCESS group. Dr. Fortner-Wood expressed her pride in what faculty are doing with students. She recommends the Student Life Awards and the Service Awards ceremonies. The Board of Trustees approved one resolution, a room and board rate increase of 4-6%. She thanked the 2007-2008 committee chairs and presented a list of the 2008-2009 committee chairs.

#### **Committee Chairs for 2008-2009**

#### **Standing Committees:**

Academic Freedom and Tenure	Jane Thomas
Admissions Advisory Committee	Chlotia Garrison
Budget Priorities Committee	
Faculty Concerns	David Meeler
Faculty Personnel Committee	
Library Committee	Jennifer McDaniel
Rules Committee	William Kiblinger
Undergraduate Petitions Committee	Anne Olsen

#### **Other:**

Academic Council	Beth Costner
General Education Committee	
Graduate Council	Kelly Richardson

### **IV. Report from the President**

Dr. DiGiorgio stated he has noticed a common theme being expressed by the many Winthrop visitors he has talked to over the last several weeks. These visitors included candidates for various Winthrop positions, members of various boards, out-of-state private school counselors, a consulting group, and parents. These visitors recognized that Winthrop is not only a special place but that

- we share a common purpose/focus/mission/direction
- there is a shared sense that student learning is at the core of what we do
- there is passion and enthusiasm

- we offer a unique learning environment
  - residence hall's Academic Success Communities
  - focus on undergraduate research
  - Office of Nationally Competitive Awards (ONCA; Jennifer Disney)
  - Distinction in Leadership program (Keith Benson)
  - linked Career Service and Service Learning
  - repeated success of SIFE
  - Zest Quest
  - Create Carolina
  - and the list could continue

Dr. DiGiorgio said there would be many summer projects, e.g. Scholar's Walk, Java City, and the new branding around campus. There will be changes in parking implemented during the summer around Memorial Circle because of safety concerns; in the Fall, there will be fewer parking spaces. An equivalent number of Commuter spaces at the Stewart House will be designated Faculty/Staff. There will also be improvements to the American Legion parking lot during the summer.

The president expressed concerns about the negative impression empty establishments on Cherry Road have on the University. He believes this area across from the university should be an economic development zone.

The budget situation continues to be bleak. The House and Senate continue to refine the budget but Winthrop expects a loss of \$1.5 million of non-recurring funds.

Dr. DiGiorgio ended by thanking the faculty for all the good things they do.

## **V. Report from the Vice President for Academic Affairs**

Dr. Moore discussed four of this year's initiatives:

1. Faculty Governance Review. This committee gave a report during the meeting.
2. Three Dean Searches. All positions have been filled.
3. Calendar Revisions. They have been working with Chairs to build sample schedules.
  - Current Situation
    - a. Common free time from 11:00 – 12:15, however this creates a problem for some departments.
    - b. 50-minute and 75-minute classes throughout all days
    - c. 50-minute classes starting at 9:00 and 10:00 MWF
    - d. The new calendar will be phased in beginning Spring 2009 with full implementation Fall 2010
4. Core Commitments. Winthrop conducted the Personal and Social Responsibility Inventory (PSRI) in Fall 2007. The national results were released April 11; they were expected in March. Dr. Moore presented results from the 5 Dimensions of P/S Responsibility. He also discussed National Survey of Student Engagement (NSSE) results. Winthrop has participated in NSSE since its beginning. Between 650 and 800 institutions participate in NSSE annually. Dr. Moore presented our 2006/2007 data for freshmen and seniors. We are more than 2 standard deviations above our NSSE peers. Dr.

Moore then compared our students to the top 10% and the top 50% of participating institutions. In this case we are below either or both the top 10% and top 50%. Our Collegiate Learning Assessment (CLA) findings are also impressive. The CLA is based on one or two 90-minute writing tests given to freshmen and sophomores. Twenty-eight schools have data based on the results of students that took the test as freshmen and again as sophomores. Twenty schools did better than our freshmen, only 5 schools did better than our sophomores. Dr. Moore believes our General Education program contributed to the performance of our sophomores.

Dr. Moore ended by thanking the following faculty for their service to the university: Patricia L. Graham (Dean of the College of Education), Dave Rankin (Interim Associate Vice President of Graduate Studies), Jennifer Solomon (Acting Dean of University College), and Marge Tebo-Messina (Director of the Teaching and Learning Center). He also thanked the entire faculty for all they do to benefit the university.

## **VI. Committee Reports**

### **A. Academic Council**

Academic Council met on Friday, April 11, 2008.

Dr. Tom Polaski presented the following items, brought to Academic Council by CUI, for approval by Faculty Conference. All items passed unanimously.

## **COLLEGE OF ARTS AND SCIENCES**

### **Department of English**

**Modify** Bachelor of Arts in English with teacher certification to **delete** the second lab science.

### **Department of History**

**Modify** Bachelor of Arts in History with teacher certification to **delete** the second lab science.

**Modify** minor in International Area Studies to **change** 6-9 hours in List I to 9; to **change** foreign language proficiency; to **delete** ANTH 323 from List I; to **add** FREN and SPAN 302 and HIST 560 to List I; and to **add** DANA 258, PLSC 506, and RELG 335 and 340 to List II.

**Modify** the minor in Peace, Justice and Conflict Resolution Studies to **add** PLSC 208, 312, 325, 337, CMVS 201, PLSC 551/AAMS 551, and PLSC 553/WMST 553 to the list of available courses.

### **Department of Human Nutrition**

**Modify** Bachelor of Science in Human Nutrition/Food Systems Management to **delete** NUTR 572 Dietetics Management because the course is irrelevant for students in the food systems management option.

**Modify** Bachelor of Science in Human Nutrition/Dietetics to **delete** CHEM 301/303.

**Department of Mathematics**

**Modify** Bachelor of Science in Mathematics with Teacher Certification to **delete** the second lab science.

**Department of Modern Languages**

**Modify** BA in Modern Languages/French with teacher certification to **delete** the second lab science.

**Modify** BA in Modern Languages/Spanish with teacher certification to **delete** the second lab science.

**Department of Political Science**

**Modify** BA in Political Science with teacher certification to **delete** the second lab science.

**Department of Social Work**

**Modify** Bachelor of Social Work to **add** BIOL 150/151 as an alternative to SCIE 301 to meet the biology requirement

**COLLEGE OF VISUAL AND PERFORMING ARTS****Department of Design**

**Modify** Bachelor of Fine Arts in Arts with a concentration in Interior Design by reconfiguring the program sequence in order to better address both professional and accreditation standards, and providing a more clearly identified and logically sequential progression of degree content for students.

**Department of Music**

**Modify** Bachelor of Arts in Music to **drop** MUST 311 (2.0) Music Theory V--20<sup>th</sup> Century from the course requirements; **increase** Music electives above 299 to 5.

**Modify** Bachelor of Music Education/Choral to **drop** MUST 311 from degree program and **replace** MUST 512 with new course MUST 411.

**Modify** Bachelor of Music Education/Instrumental to **drop** MUST 311 from degree program and **replace** MUST 512 with new course MUST 411.

**Add** Bachelor of Music in Performance/Composition.

**Department of Theatre and Dance**

**Modify** Bachelor of Arts in Theatre with Design/Technical emphasis to **require** Theatre majors earn a grade of C or better in all courses in their major program.

**Modify** Bachelor of Arts in Theatre with Performance emphasis to **add** THRA 422 Acting Styles II and to **require** Theatre majors earn a grade of C or better in all courses in their major program.

**Modify** Bachelor of Arts in Theatre with teacher certification to **require** majors to earn a C or better in all courses in their major program.

**Modify** minor in Theatre to **require** THRA 180.

Dr. Polaski presented the following items, brought to Academic Council by CUI, which did not require approval. There were no questions about any of the items and no motions for modification or reversal.

## **COLLEGE OF BUSINESS**

### **Department of Accounting, Finance and Economics**

**Drop** ACCT 551 (3) Business Law for Accountants.

### **Department of Management and Marketing**

**Drop** MGMT 365 (3) Principles of Real Estate.

**Drop** MKTG 492 (3) Field Experience in Marketing.

## **RILEY COLLEGE OF EDUCATION**

### **Department of Health and Physical Education**

**Modify** PHED 338 (2) Assessment of Athletic Injuries and Illnesses to **change** designator, number, and title to ATRN 310 (2) Assessment of Athletic Injuries and Conditions: Lower Extremity

**Modify** PHED 338L (1) Assessment of Athletic Injuries and Illnesses to **change** designator, number, and title to 311 (2) Assessment of Athletic Injuries and Conditions: Lower Extremity Lab.

**Modify** PHED 339 (2) Assessment of Athletic Injuries and Illnesses to **change** designator, number, and title to ATRN 320 (2) Assessment of Athletic Injuries and Conditions: Upper Extremity.

**Modify** PHED 339L (1) Assessment of Athletic Injuries and Illnesses to **change** designator, number, and title to ATRN 321 Assessment of Athletic Injuries and Conditions: Upper Extremity Lab.

**Add** EXSC 511 (3) Physical Activity for Special and Aging Populations.

**Add** HLTH 406 (3) Exercise and Health Promotion.

**Modify** SPMA 255 (3:3) Research and Writing in Sport Management to change number to 355.

## **COLLEGE OF VISUAL AND PERFORMING ARTS**

### **Department of Design**

**Modify** INDS 101 (3) Interior Design Fundamentals to **change** description and goals in order to present a more accurate representation of course content including introductory professional and program theory aspects of course.

**Add** INDS 111 (3:1:6) Interior Design Studio: Fundamentals.

**Drop** INDS 201 (3:7) Surface Design.

**Add** INDS 213 (3:1:6) Spatial Analysis and Theory I.

**Add** INDS 223 (3:1:6) Presentation Techniques I.

**Drop** INDS 231 (3:7) Interior Design I: Residential.

- Drop** INDS 232(3:7) Design Presentation and Media.
- Drop** INDS 234 (3:7) CAD for Interior Designers.
- Add** INDS 238 (3) Textiles and Materials
- Drop** INDS 241 (3:2:2) Housing and Home Planning.
- Drop** INDS 242(3) Textiles for Interior Design
- Drop** INDS 252(3:3:0) Lighting.
- Add** INDS 271 (3) Interior Design and Architectural History I
- Add** INDS 272 (3) Interior Design and Architectural History II
- Add** INDS 300 (0) Interior Design Portfolio Review
- Add** INDS 313 (3:1:6) Spatial Analysis and Theory II
- Drop** INDS 320 (2) Interior Design Project Documentation
- Add** INDS 323 (3:1:6) Presentation Techniques II
- Add** INDS 325 (3:2:5) CAD for Interior Design
- Add** INDS 326 (3:2:5) Introduction to Building Systems
- Add** INDS 329 (3:2:5) Interior Design Contract Documents
- Add** INDS 331 (3:3:2) Lighting Design
- Add** INDS 333 (3:7) Interior Design II: Residential.
- Modify** INDS 336 (3) Codes and Standards **to revise** relevant content from existing 2 credit hour INDS 336, as well as **update** and expand coverage of relevant material to include skills and understandings gained in INDS 326 and INDS 329.
- Drop** INDS 337 (3) Historic Interiors and Architecture: Pre-Class
- Drop** INDS 338 (3) Historic Interiors and Architecture: Neo-Class
- Modify** INDS 340 (3) Cooperative Education Experience **to change** prerequisites **from** "Passing of Sophomore Portfolio Review" **to** "Passage of INDS 300 Portfolio Review, INDS 325, INDS 353."
- Drop** INDS 344 (3:0:7) Millwork Detailing.
- Add** INDS 353 (3:1:6) Interior Design Studio I
- Add** INDS 357 (4:1:6) Interior Design Studio II
- Add** INDS 425 (3:2:5) Advanced Computer Applications for Interior Design
- Add** INDS 429 (3) Professional Practices
- Drop** INDS 432 (3:7) Interior Design III: Commercial.
- Drop** INDS 433 (3:7) Interior Design IV: Commercial.
- Add** INDS 453 (4:1:6) Interior Design Studio III
- Add** INDS 455 (4:1:6) Interior Design Studio IV
- Drop** INDS 484 (3:0:7) Historic Preservation.
- Add** INDS 485 (1:0:2) Portfolio Preparation
- Add** INDS 487 (3) Senior Thesis Preparation
- Modify** INDS 488 (4:7) Senior Thesis **to change** prerequisites from "INDS 333, 432, 433" to "INDS 455, INDS 487, INDS 485 (pre- or co-requisite)."

### **Department of Theatre and Dance**

- Add** DANA 249 (1:2) Advanced Social Dance

Dr. Polaski presented the following items, brought to Academic Council by the General Education Committee, for approval by Faculty Conference. All items passed unanimously.

## General Education Committee

1. A proposal to add the course WRIT 510: Cyber Rhetoric to the lists of courses meeting the Humanities and Arts and Technology requirements.
1. A proposal to add the course ENGL 308: World Literature after 1700 to the lists of courses meeting the Humanities and Arts and Global Experience requirements.

The following amendments for the descriptions and guidelines listed on the Cultural Events website were approved by Academic Council. They did not require approval of Faculty Conference. There were no questions about any of the items and no motions for modification or reversal.

## Cultural Events Committee

1) Replacing the original language on the page titled "Guidelines for Sponsors of Cultural Events:" under "Lectures, Panels Discussions, and Forums...":

2. A subject of importance and / or uniqueness (e.g. new ideas).

With the following:

2. A subject of importance and / or uniqueness (e.g. new ideas). **For example, Public Service Announcements as lectures or presentations (events that serve more to inform the public about safety or health concerns, etc.) will, in general, not receive cultural event credit.**

2) Replacing the final two paragraphs listed under "Guidelines for Sponsors of Cultural Events:"

In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as Cultural Events. All events selected as approved cultural events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, University department, etc.).

It should be noted, and strongly emphasized, that failure to attain the approval of the Cultural Events Committee does not reflect upon the quality or the validity of any event, nor the committee's support for the program being presented, only its relevance to the specific goals of the cultural events requirement.

With the following:

In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as cultural events. All events selected as approved cultural events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, University department, etc.).

**Students are encouraged to earn some cultural event credit through events in which they are not participating. Students may not earn more than one half of the total required cultural event credit through a single event (e.g. trip abroad, conference).** It should be noted, and strongly emphasized, that failure to attain the approval of the Cultural Events Committee does not reflect upon the quality or the validity of any event, nor the committee's support for the program being presented, only its relevance to the specific goals of the cultural events requirement.

3) Replacing the paragraph under the heading "How Can the Requirement Be Fulfilled?" on the "Cultural Events Requirement" webpage:

Students are solely responsible for completing their cultural events requirements. Students who feel that they cannot fulfill the cultural requirement by graduation, for whatever reason, should discuss their situation with the Coordinator for Cultural Events (Office of Records and Registration) who can work with them and advise them on the options available to them. Students anticipating this situation should contact the Cultural Events Office as early in their college career as possible so as to allow maximum opportunities to work on the problem.

With the following:

**Students are encouraged to earn some cultural event credit through events in which they are not participating. Students may not earn more than one half of the total required cultural event credit through a single event (e.g. trip abroad, conference).** Students are solely responsible for completing their cultural events requirements. Students who feel that they cannot fulfill the cultural requirement by graduation, for whatever reason, should discuss their situation with the Coordinator for Cultural Events (Office of Records and Registration) who can work with them and advise them on the options available to them. Students anticipating this situation should contact the Cultural Events Office as early in their college career as possible so as to allow maximum opportunities to work on the problem.

### **Maymester Course Load**

At its November 3, 2006 meeting, Academic Council approved a request from Academic Leadership Council to allow students to enroll for up to 6 credit hours in Maymester 2007. At its April 11, 2008 meeting, Academic Council approved the same request from Academic Leadership Council for Maymester 2008.

#### **B. Budget Priorities**

A family emergency prevented the committee from presenting a report. Dr. Fortner-Wood said she would contact the chair of Budget Priorities and ask that a report be delivered to Faculty Conference as soon as possible.



### C. Library Report

Dr. Mike Matthews reported that we might be losing PASCAL because the current proposal is for state funding to be reduced from \$2 million to \$200,000. This would be a significant loss to both students and faculty. To save money, the library discontinued print subscriptions of journals available electronically through PASCAL. Dean Herring suggested that we let our legislators know when we appreciate resources instead of reacting when a resource is taken away.

### D. Other Committee Reports

Academic Freedom and Tenure, Faculty Concerns, Rules, and Committee on Petitions submitted written reports. These reports were included with the 4/25/08 agenda materials posted at [www.winthrop.edu/facultyconference](http://www.winthrop.edu/facultyconference).

## VII. Unfinished Business

### A. Faculty Governance Review

Dr. Polaski discussed the committee's preliminary report. The Chair of Academic Council and the Chair of Graduate Council serve as co-chairs of the Faculty Governance Review Committee. The full committee met seven times during the year. The Committee established five subgroups: Communication Issues, Curriculum Processes, General Education, Graduate Education, and Roles/Rewards/Ranks. Each subgroup identified findings and made preliminary recommendations. The findings and recommendations are intentionally phrased broadly and the committee was not seeking Faculty Conference approval of the report at this time. Dr. Polaski encouraged the faculty to read the entire report before we meet in the Fall and provide feedback to the committee. The report was included with the 4/25/08 agenda materials posted at [www.winthrop.edu/facultyconference](http://www.winthrop.edu/facultyconference).

B. There was no other unfinished business.

## VIII. New Business

A. Faculty Conference unanimously approved a motion from the Rules committee to change the Faculty Manual regarding the membership of the Admissions Advisory Committee:

- Current language: "*Membership of the committee shall consist of...The Dean of Enrollment Management shall serve as a nonvoting, ex-officio member*" (p. 71)
- Approved Language: "*The Dean of Enrollment Management and the Director of the International Center shall serve as nonvoting, ex-officio members*"

B. The following motion made by Dr. Karen Kedrowski and seconded by Dr. Josephine Koster was approved by majority vote.

*I move that the Faculty Conference vote today on a "sense of the faculty conference" resolution, which will register the opinion of the Winthrop University faculty conference on the calendar changes proposed today, and that the Faculty Conference instruct the Faculty Conference Chair to convey the results of this vote to the University Administration, including*

*the President and Vice President of Academic Affairs, and the Board of Trustees.*

Faculty conference approved a motion to continue with business having the 20% but not the 35% quorum.

The following motion was made by Dr. Karen Kedrowski and seconded by Dr. Josephine Koster. The motion was defeated by a majority vote.

*It is the opinion of the Winthrop University Faculty Conference that the Winthrop University Administration and Board of Trustees should adopt the calendar proposal, as described by Vice President Thomas Moore at the April 25, 2008 meeting of the Winthrop University Faculty Conference.*

## **IX. Announcements**

### **A. Registration deadlines were presented.**

- Monday, April 28, final grade entry available in Wingspan
- Grade Entry Deadlines
  - Wednesday, May 7, 3 pm - Graduate Degree Candidates
  - Thursday, May 8, 9 am - Undergraduate Degree Candidates
  - Monday, May 12, noon - all remaining grades

### **B. Holly Blake, a student representing ACCESS, presented an overview and status of the ACCESS Initiative. ACCESS is a group of approximately 50 students asking the University community to examine what Winthrop is doing and can do to support students that are first generation, low-income, working and/or have children.**

### **C. Other announcements**

- Honors Colloquium 9:00 Tuttle
- Faculty, Staff, and Retirees Awards ceremony April 29
- Scholarship Applications for Children of Faculty & Staff due May 16

## **X. Adjournment**

Dr. Fortner-Wood adjourned the meeting at 4:40 pm.