

I. Agenda



FACULTY CONFERENCE AGENDA 9/30/22	
I. Call the meeting to order Approval of the Minutes for the 8-19-22 Faculty Conference Meeting	Dr. Jennifer Jordan
II. Report from the FC Chair	Dr. Jennifer Jordan
III. <b>Report From the President</b>	Dr. Edward Serna
IV. Report from the Provost	Dr. Peter Judge
V. <b>Unfinished Business</b> Report from Academic Council	Dr. Alice McLaine
VI. <b>New Business- election, rules committee</b>	Dr. Cara Peters Dr. Charles Randle
VII. Announcements	
XIV. Adjournment	

II. Board of trustee’s resolutions:

No new resolutions to report since 8/19/22

III. **Old Business**  
**Academic council**

## Proposal: Revisions to the Guidelines for Cultural Events

To help clarify expectations for events, the Cultural Events Committee proposes the following revisions to the guidelines for events. **NOTE: ALL ADDITIONS IN RED. MOVED INFORMATION IN YELLOW**

Guidelines for Cultural Events

The Faculty Conference defined Cultural Events as "approved events chosen from areas such as plays, films, art exhibitions, dance, and musical performances, or from lectures of general appeal." Over the years, the Cultural Events Committee developed a set of guidelines to assist in making decisions and interpreting this definition.

**In general, the following types of events will not be approved:**

- ~~Public Service Announcements as lectures or presentations (events that serve more to inform the public about safety or health concerns, etc.) will, in general, not receive cultural event credit~~ **Public service announcements or general information sessions.**
- **Traditional career and vocational education events (e.g., career fairs/networking events, resume workshops, etc.).**
- **Workshops and training sessions for everyday life skills (e.g., personal financing, time management, etc.).**
- ~~In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as Cultural Events.~~ **Programs designed specifically for children. Events must be age-appropriate for college students.**
- ~~On-campus Cultural Events must be open to all students.~~ **Private on-campus events. Events which take place on campus (including the Winthrop Coliseum) must be open to all students.**
- ~~Events structured in such ways that prevent attendance from being adequately monitored (e.g., tabling events and halftime shows at sporting events) will not be approved. Outdoor events must take place in an easily monitored area such as the Winthrop Amphitheatre.~~
- **Marketing events or events that serve primarily to promote a good or service (e.g., trade shows, fundraisers, political rallies, etc.).**

**Approved events will meet the following criteria and expectations:**

1. **A significant portion of the event must have a cultural component as defined by the guidelines.**

2. ~~All events selected as approved Cultural Events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g.,~~

student organization, university department, etc.). **Events must be sponsored by a Winthrop faculty/staff member, campus administrator, college or department. The event sponsor will assume the following responsibilities.**

3. **Participants in events must demonstrate a fundamental respect for all persons in accordance with the Code of Conduct and the University's mission statement.**

4. Event organizers are encouraged to contact Counseling Services when planning an event that may be emotionally triggering to those in attendance. The Cultural Events Committee may at its discretion require the event organizer to secure a floater counselor prior to approving such events.

5. Approved events will be selected from one of the four categories:

#### Lectures, Panel Discussions, and Forums

Lectures, panel discussions, and forums of general appeal are selected based on the speaker's ability to generate new ideas and discussion on topics of broad significance. Lectures that receive approval will have the following attributes:

- A speaker with ~~credentials, reputation, and expertise in the subject area~~ **relevant experience and credentials. Speakers will typically have an advanced degree (e.g., an M.A. or Ph.D.) in an appropriate field, though extensive experience and reputation may substitute for formal credentials (a strong case must be made for this exception). Students may co-present if their level of involvement amounts to no more than 50% of the presentation.**
- A subject of importance and/or uniqueness (e.g., new ideas). ~~For example Public Service Announcements as lectures or presentations (events that serve more to inform the public about safety or health concerns, etc.) will, in general, not receive cultural event credit.~~
- A topic that relates to ~~culture,~~ **the humanities**, the arts, **society and culture**, and world culture(s), ~~and societal concerns~~. Events covering topics in business, sports, science, and mathematics should be placed in a broader social, **artistic**, or cultural context.
- Topics in potentially controversial subject areas (e.g., politics, religion, etc.) must allow for a discussion of a broad spectrum of views. These discussions should ~~have guidance of~~ **be moderated by**

a Winthrop faculty or staff member with demonstrable expertise in the area. **These events will ideally (though not always) feature a panel of two or more qualified speakers with diverse perspectives.** In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as Cultural Events. All events selected as approved Cultural Events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, university department, etc.).

- **Lectures and discussions should last reasonably long enough for deep learning to occur. These events will typically last at least one hour with a minimum of 15 minutes for audience Q&A.**

### Films and Readings

- **Films** must meet the following criteria:
  - ~~1. They must feature a presentation and/or discussion led by a qualified individual with expertise in the subject matter of the film. Films that are readily accessible to students (i.e., recent mainstream films) must also qualify under the category of lectures, panel discussions, and forums.~~
  - ~~2. Foreign films presented in a foreign language.~~
  - 1. They must be viewings of culturally, historically, or artistically significant films, or foreign language films.** Films that are readily available to students (e.g., mainstream films) must also qualify under the category of Lectures, Panel Discussions, and Forums).
  - 2. They must be preceded by a robust 30-minute lecture or followed by a structured 30-minute Q&A and discussion on the subject matter of the film led by a qualified speaker.**

NOTE: For information on copyright and the proper use of digital media, visit the [Dacus Library website](#).

- **Readings** of poetry and fiction will be selected based on the reader and/or writer's reputation and credentials. Readings by individual students must be under the faculty direction or have guidance from a faculty member with expertise in the subject area.

### Music, Theatre, and Dance Performances

- Performances in music, theatre and dance will be selected based on their ability to broaden a students' appreciation for the performing arts. The reputation and qualifications of the performer(s) will be taken into consideration. Performances in music will be selected on their ability to broaden a student's musical experience. Performances in musical genres which are part of current popular culture will not be selected unless they qualify under the Lectures, Panel Discussions, and Forums category.
- Performances by individuals or groups of students should be under faculty direction or supervision and have guidance from a faculty with expertise in the area.
- Performances in music, theatre and dance sponsored by the College of Visual and Performing Arts (CVPA) are approved through the CVPA Dean's Office (for more information regarding approval of CVPA events, contact [gradl@winthrop.edu](mailto:gradl@winthrop.edu)).

### Guided Discussions of Exhibitions of Visual Art or Material Culture

- Guided discussions of exhibitions of visual art or material culture will be selected based on the reputation and credentials of the artist(s) and/or the individual leading the discussion.
- Exhibitions of visual art by individual students or those sponsored by student organizations should be under faculty direction or have guidance from a faculty member with expertise in that area.
- Guided discussions of exhibitions of visual art or material culture sponsored by the College of Visual and Performing Arts (CVPA) are approved through the CVPA Dean's Office (for more information regarding approval of CVPA events, contact [gradl@winthrop.edu](mailto:gradl@winthrop.edu)).

### General Guidelines for Events

#### **Location of Events**

- ~~Cultural Events typically take place on campus in such instances, the event organizer and sponsor are responsible for making a space request through the campus space reservation system. The Cultural Events Coordinator schedules the Cultural Event Monitors to be on location before and after each approved Cultural Event to scan the students in and out of the events so that they may receive credit.~~ **On-campus Cultural Events must be open to all students.**

- Events may take place off campus; however, in such instances the sponsor of the event will be responsible for making a record of all students in attendance in accordance with the attendance policy and guidelines for credit and submitting the attendance list to the Cultural Events Coordinator in order for students to receive credit.

### **Setup of Events**

Attendance at on-campus events is tracked by the Cultural Event Monitors.

Events structured in such ways that prevent attendance from being adequately monitored (e.g., tabling events and halftime shows at sporting events) will not be approved. Outdoor events must take place in an easily monitored area such as the Winthrop Amphitheatre.

### **Events on Sensitive Topics or Difficult Subject Matter**

Event organizers are encouraged to contact [Counseling Services](#) when planning an event that may be emotionally triggering to those in attendance. The Cultural Events Committee may at its discretion require the event organizer to secure a floater counselor before the event is approved. In such cases, the event organizer will be responsible for notifying the committee once a counselor is secured.

## **IV. New Business**

Rules Committee Report  
9/30/2022  
by  
Charles Randle

AY 2022 – 2023 Rules Committee					
Myles	Calvert	CVPA	Elected (College FA)	2024	
		CAS	Elected (College FA)		
Valerie	Jepsen	CAS	Elected (FC)	2025	
Martha	Smith	Library	Elected (College FA)	2023	
Minnie	Mize	COE	Elected (College FA)	2023	
Charles	Randle	CBA	Elected (College FA)	2024	Chair

**Article VII – Rules for Committees of Faculty Conference**

**Section 1 Membership. .... Members of standing committees of Faculty Conference who have served complete terms may not succeed themselves....**

**Certain situations, such as a shortage of qualified faculty, may necessitate temporary exceptions to the committee membership requirements stated in Articles VIII and X. Detailed requests for such exceptions, including the duration of the requested exception period, must be submitted in writing to the Rules Committee, who will determine if the requests are appropriate and reasonable. If approved by the Rules Committee, a request for exception must then be presented to and approved by Faculty Conference prior to taking effect.** In such cases, documentation of approval will be maintained by the Rules Committee, Division of Academic Affairs, and the affected committee. Upon expiration of an exception, membership requirements will immediately revert to the standard requirements of these bylaws.

## Exception Request 1 (Library)

### 1. Academic Freedom, Tenure, and Promotion

- a. The membership requirements state that all members must be tenured, department chairs are ineligible to serve, and members of a Standing Committee of Faculty Conference may not succeed themselves if they have completed a full term. **We are requesting an exception to allow our tenured faculty member, Jackie McFadden, to continue to serve on the Academic Freedom, Tenure, and Promotion Committee for an additional term. While serving on the committee, the library faculty member must recuse themselves from deliberation if a hearing or a grievance from a library faculty member comes before the committee.**
- b. We are requesting this exception for a **duration of 3 years** (standard committee membership term).

#### Academic Freedom, Tenure, and Promotion


Three-year staggered terms / Nine elected members

One member shall be elected by the faculty assembly of each major academic division (5), and four members shall be elected at-large by Faculty Conference. All members of the committee must be tenured. While serving on the committee, a faculty member who brings a hearing or grievance matter before the committee must recuse him/herself from deliberation on that case. Administrative Officers and department chairs shall be ineligible to serve.

*This committee shall be responsible for recommendations to the Faculty Conference with respect to policies on academic freedom, tenure, and promotion, shall serve as a hearing committee for cases arising under the procedures and policies on academic freedom, tenure, and promotion, and shall serve as a grievance committee in cases involving the granting of tenure or promotion. The committee also hears appeals in cases of post-tenure review. In its role as a grievance committee, it shall report its findings to the President and to the faculty member making the grievance. The President shall then evaluate the case in light of the committee's findings and shall render a decision. If the President decides adversely to the faculty member, the faculty member may appeal the decision to the Board of Trustees. Should the President appoint a designee to act in his or her place during a review of tenure or promotion cases, the appointee must not have already been part of the tenure or promotion decision process. While the Board of Trustees may choose to receive such an appeal on the basis of improper procedure only, the Board affirms that substantive judgments reside and end with the President (Board of Trustees Resolution 11-15-96, Reaffirmed 11-6-07)*

Jackie	McFadden	Library	Elected (College FA)	2022	
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Subsequent to exception approval



Jackie	McFadden	Library	Elected (College FA)	2025	
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## Exception Request 2 (Library)

### 1. FCUL (Faculty Committee on University Life)

- a. The membership requirements state that members of a Standing Committee of Faculty Conference may not succeed themselves if they have completed a full term and the Library member and at least one member from each of the degree-granting colleges will be tenured. **We are requesting an exception to allow our tenured faculty member, Jackie McFadden, to continue to serve on FCUL for an additional term.**
  
- b. We are requesting this exception for a **duration of 3 years** (standard committee membership term).

#### Faculty Committee on University Life

Three-year staggered terms for nine members: 2 each elected from degree-granting colleges; 1 elected by Library. The Library member and at least one member from each of the degree-granting colleges will be tenured. One year term for elected chair.

*This committee shall be responsible for examining issues submitted by faculty members that affect the conduct of University Life, and shall address these issues by communicating directly with appropriate administrators and members of the University faculty and staff to facilitate a resolution to the concern as needed. The committee shall report its findings and the status of issues to Faculty Conference, to the Committee on University Priorities, and to the President at least once each semester.*

Jackie	McFadden	Library	Elected (College FA)	2022	
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Subsequent to exception approval



Jackie	McFadden	Library	Elected (College FA)	2025	
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