



## FACULTY CONFERENCE AGENDA 8/19/22

I. Call the meeting to order Approval of the Minutes for the 4-22-22 Faculty Conference Meeting	Dr. Jennifer Jordan
II. Report from the FC Chair	Dr. Jennifer Jordan
III. Report From the President	Dr. Edward Serna
IV. Report from the Provost –intro of new faculty	Dr. Peter Judge
VI. Report from Academic Council	Dr. Alice McLaine
VIII. Report from FCUP Chair	Dr. Amanda Hiner
X. Report From Registrars office	Gina Jones
XI. Unfinished Business-Rules committee bylaw vote Draft on academic freedom and teaching resolution	Dr. Charles Randle Dr. Wendy Sellers Dr. Margaret Gillikin
XII. New Business-election nominations	Dr. Jennifer Jordan
XIII. Announcements	Tim Druke Patrice Bruneau Rosie Hopkins-Campbell Dr. Gretchen Baldwin Dr. Cody Walters Dr. Better Parsons
XIV. Adjournment	

## Faculty Conference Minutes 8/19/2022

(Minutes prepared by Hope Lima, Asst. Professor of Human Nutrition)

--Meeting called to order at 2:01 PM

--We have a quorum at 98 faculty conference attendees; quorum was reached with 125 in attendance.

- I. Approval of the Minutes for the April 22, 2022, Faculty Conference Meeting**
  - a. *Motion made to approve minutes and seconded*
  - b. *Minutes were approved*
- II. Report from the FC Chair (Dr. Jennifer Jordan)**
  - a. Requested access to appropriate information ahead of Board of Trustees (BOT) meetings and has been handled appropriately
  - b. Asked for clear guidelines and policy around how specific processes are completed; Jennifer will be working with Dr. Peter Judge to clean up the policies this year
  - c. Would like to give faculty the chance to give honors to former students and outstanding community members
  - d. Feedback was given on presidential assessment and Jennifer felt that it was positive
  - e. Feels like she is making progress with having her voice heard at BOT meetings
- III. Report from the President (Dr. Edward Serna)**
  - a. Feels that he is the product of all of the hard work of the WU faculty being an alumni and coming in as president this is meaningful
  - b. Committed to working hard on the challenges that lie ahead
  - c. There will be a meet and greet after this meeting with wine and cheese to get to meet with Dr. Serna
- IV. Report from the Provost (Dr. Peter Judge)**
  - a. Welcome back to all of the faculty
  - b. Goal of looking forward more than backward as we get started this year; looking forward to working hard with everyone as we approach the challenges ahead
  - c. Enrollment is lower than we would like it to be at this point in time
  - d. Reminder that all faculty are involved in the work of recruitment and retention
    - I. This includes causal conversation, social media, off-hand remarks
  - e. Introduction of new faculty
    - I. Kaetrena Kendrick, Dean of Dacus Library
    - II. Beth Costner, Dean of the Richard W. Riley College of Education
    - III. Noreen Gaubatz, Director of Institutional Effectiveness
    - IV. Greg Oakes, Acting Dean of the Graduate, Online, and Extended Education
    - V. Leigh Poole Interim Dean of University College
    - VI. Karen Oremus, Interim Dean of the College of Visual and Performing Arts
    - VII. Deans introduced new faculty in each of the colleges going back to 2020 when we had to move all meetings online
  - f. QEP – Getting into year 1 of “flight ready” QEP
    - I. 3 elements: first year experience, faculty training, alumni mentoring

- II. The goal is to get all students career ready
- III. Goal for 200 faculty to take one of the AQ courses over the period of the QEP; already 40 have completed at least 1 of the courses
- IV. Meg Webber encouraged participation as well – will have 2 more courses in addition to this fall – one in the spring and one in the summer

g. Policies

- I. COVID syllabus statement was sent out to include in class syllabi
- II. Remote policy was added to the COVID statement, includes as we move back to more in person classes that students should not expect that a class that is meeting in person will be available in other remote modalities
  - I. You cannot change the modality of your course mid-term; if you need to for any reason you need to speak to the chair and dean
- III. Graduation requirement policy is being re-instated; students must complete everything if they want to walk
  - I. Wiggle room has been given over the past few years, this will no longer be the case

h. Tenure and promotion

- I. August 30<sup>th</sup> – review session (Zoom)
- II. September 1<sup>st</sup> – candidate portfolios due

**V. Report from Academic Council (Dr. Alice McLaine)**

- a. Will have another pause this year on general education course recertifications; general education curriculum and assessment committees worked hard last year but have a few more initiatives that are intended to be completed this year
  - I. Will be taking applications for new courses to be included
  - II. Encourage to submit in the fall semester if possible; deadline will be early January to be included for review in the 21-22 academic year
  - III. Rather than going on the website, reach out to [sellersw@winthrop.edu](mailto:sellersw@winthrop.edu) with any questions about general education
- b. Will be revisiting the concerns with cultural events that came up at the April 2022 meeting
  - I. Be expecting contact from Academic Council if you have been previously involved in cultural events

**VI. Report from the FCUP Chair (Dr. Amanda Hiner)**

- a. Committee is responsible for providing a faculty perspective on areas important to the university and function as communicators between faculty and administrators and serve as an advisory capacity
- b. Purpose is to be a voice for the faculty
- c. Representatives from across campus; for 21-22 the leaders are:
  - I. CAS: Eric Birgbauer
  - II. CVPA: Tracy Patterson
  - III. COE: Crystal Glover
  - IV. CBA: Melissa Carsten
  - V. UC: Wendy Sellers
  - VI. Dacus Library: Diane Smothers
  - VII. Graduate Faculty Assembly: Amanda Hiner, Chair
  - VIII. Chair of Faculty Conference: Jennifer Jordan

- IX. Chair of FCUL: Malayka Klimchak
- X. Concerns can be given to your representative or any member of FCUP
- d. Had an incoming meeting with President Serna; felt it was a productive and positive
  - I. Improving campus communication
    - I. Asked about what the issues were in the past
    - II. Asked the committee to come up with the strategic plan that they feel would be appropriate
      - I. This is agenda item #1 moving into the academic year
  - II. President's personal metrics about health of programs
    - I. Specific responses that were very thoughtful
    - II. Decisions based on market needs (student demand, employability, competitiveness, and strategic alignment), enrollment trends (though this cannot be the sole metric), financial health, telling the story for meeting employer needs

**VII. Report from the Registrar's Office (Gina Jones)**

- a. Course Dog Scheduling and Curriculum Management System
  - I. It is going well so far, beginning to schedule for the semester
  - II. Curriculum system is progressing, but more slowly than anticipated
  - III. Goal for going live by October 1 – keep an eye out for training as that date approaches
- b. New Grades
  - I. Last spring brought forward 2 new grades for federal financial aid purposes (UU/UF)
  - II. Used for showing grades are earned due to participation and attendance
  - III. UU – students who are taking class on S/U basis; UF – students who are taking for regular grade
    - I. These represent grades that are earned due to lack of participation or completion of assignments
    - II. Information on the R&R website about how to use the UU/UF
- c. Family Education Rights and Privacy Act (FERPA)
  - I. Trainings available with Gina Jones, consider attending if you have not in the past
  - II. There will be 3 available this fall via Zoom, watch email for invitation

**VIII. Unfinished Business**

- a. Rules Committee Bylaws Vote (Dr. Charles Randle)
  - I. Overview of the changes presented at the April 22 meeting
    - I. Membership on committees are now mutually exclusive (academic freedom, tenure, and promotion/personnel committees)
    - II. Addition of the Director of General Education to the General Education Curriculum committee
    - III. Adding gender neutral language to certain areas in the bylaws to make more contemporary
  - II. Looking for feedback/discussion on the changes in the bylaws presented in April prior to taking a vote
    - I. No feedback/discussion, move to a vote

- III. Motion carries and bylaws changes are approved
- b. Draft on Academic Freedom and Teaching Resolution (Margaret Gillikin and Ginger Williams)
  - I. Resolution was put forward in April and over the summer there were adjustments made over the summer
  - II. Fall of 2021 bills were pre-filed in the legislature related to critical race theory; our legislation that was proposed included higher education; did not pass but did gain traction and anticipate it will come up again
  - III. 6 schools in SC have passed a similar resolution in response to the bills in Fall 2021
  - IV. Goal of the resolution is to stand behind academic freedom and that we are appropriately trained to decide what we should present in our classrooms
  - V. Taking questions about the document
    - I. No questions of discussion
  - VI. Vote to pass the resolution
    - I. Motion to approve and seconded
    - II. Motion carries and resolution passed

**IX. New Business**

- a. Election Nominations
  - I. Academic Council
  - II. Faculty Personnel Committee
  - III. Submit nominations to Dr. Cara Peters ([petersc@winthrop.edu](mailto:petersc@winthrop.edu))
  - IV. Vote will be at the next faculty conference meeting

**X. Announcements**

- a. Dr. Simpson
  - I. Onboarding navigate system; new student success system that will integrate well with data
  - II. Give advisors/faculty/instructors access to data to support students
  - III. Pulls information through banner, can put in place major milestones within the program, strategic care will integrate with organizations across the campus where you can make referrals to the appropriate office
  - IV. System will have a desktop version through Wingspan
    - I. Hoping for early adaptors with general appointments and office hours system – advantage of referring students to the appropriate professors through the system
    - II. Navigate integrates well with outlook; when something is scheduled in navigate it will show up on your outlook calendar
    - III. All academic alerts will now go through navigate – can send kudos to your student and advisor will get notified
  - V. Live faculty training
    - I. August 23, 2022, 2-3 pm via zoom
    - II. September 1, 2022, 2-3 via zoom
    - III. September 7, 2022, 2-3 via zoom
  - VI. They are currently accepting faculty feedback on the system
    - I. Can email [navigate@winthrop.edu](mailto:navigate@winthrop.edu) with any feedback and it will be reviewed and incorporated

- VII. Questions:
  - I. Where are the sign ups?
    - I. They will be added to the center of professional excellence page
  - II. Is there a way to see the student view?
    - I. There is, you can toggle over to see the student view
  - III. What is the utilization/integration like?
    - I. All students have been integrated into the navigate system; almost 100% of first year students have the app, some work is still required for upperclassmen
  - IV. Is there a web page with instructional videos for students who have not adopted?
    - I. Yes, there is a navigate website on the University College website
  - V. Are graduate students included? If you have a 500 level course this could be a problem if they are not.
    - I. No, graduate students are not included at this time
    - II. Can put this down as something to look at
- VIII. Will have the ability to text students, please use sparingly for announcements like last minute course room changes and cancellations
- IX.
- b. Dr. Cody Walters
  - I. Open Educational Resources Initiatives
  - II. Library is helping to promote and encourage OER
  - III. Applied to the AACU OER Institute that library faculty will be participating in to better encourage use of OER
  - IV. Would love to hear from anyone who is already using OER on campus – email [waltersc@winthrop.edu](mailto:waltersc@winthrop.edu) with any information/feedback
- c. Martha Dettl-Rivera
  - I. Mental Health First Aid Opportunities
    - I. Sep 9 – register by 9/2
    - II. Oct 21 – register by 10/17
    - III. Nov 4 – register by 10/31
    - IV. Each class is 9:00 – 3:00, cost is \$25; these are adult mental health and will be working on getting youth mental health first aid
    - V. Questions:
      - I. Is there a one-page resource for supporting students who cannot get into health services immediately?
        - I. Yes, they can make this available
- d. Rosie Hopkins-Campbell and Gretchen Baldwin
  - I. Fresh Check Day is for students to learn how to take care of themselves
  - II. Education on mental health and suicide prevention; goal is to make mental health as important as physical health
  - III. Happening on Thursday, October 20<sup>th</sup> from 10:00 am – 2:00 pm on the campus green (rain location: Richardson Ballroom)
- e. Dr. Cheryl Fortner

- I. McNair Scholar's Program (first gen, low income background)
  - I. Took 17 students to the national conference where they compete in 6 categories; students placed top 3 in all 6 categories; 5 first place awards with \$500 award
  - II. Encourage undergraduate applications – Winthrop.edu/mcnair
  - III. Can serve Winthrop students & some from other universities
  - IV. Open GA positions
- f. Tim Drueke
  - I. Monday is Convocation; be there at 10:45 to begin at 11:00 – back on campus in the West Center
  - II. RSVP if you are attending to plan for seating in the faculty session
  - III. Returning to the blue line after the event
- g. Patrice Bruneau – IT announcements
  - I. Have a new Microsoft agreement with new licenses for apps
    - I. Teams meetings will be reachable by phone line
  - II. Adobe license renewed for next 3 years with new products with 3D apps
    - I. If you require students to use Adobe, please send a spreadsheet with first name, last name, and email address so that they can give them a named user device for their computer
    - II. If you want the license, send an email to the helpdesk to get it assigned
  - III. Deployed standalone printing stations across the campus to allow printing without going to a lab
    - I. Not free printing, still charges their account
  - IV. Zoom is only accessible via the single sign on (SSO)
    - I. Students may be impacted by this
  - V. Cyber Security – October will be cyber security training month where you need to complete the cyber security training
  - VI. Multi-factor authentication – everyone does this now. Going to try to push everyone to the Microsoft authenticator app vs. the text message approach
  - VII. Class listservs will be generated on Monday and will be updated for the following two Monday's
  - VIII. Classroom technology may be stuck because there are many devices that have been on backorder for months; same with access points for WiFi
  - IX. Requesting patience when asking for support over the next 2-3 weeks especially because there has been a loss of staffing

## **XI. Adjournment**

*--Motion to adjourn by and seconded  
 --Meeting Adjourned at 3:45 PM*