

Faculty Conference Minutes February 23, 2018

Kinard Auditorium (018)

2:00 p.m.

- I. Faculty voted to do business in the absence of a quorum.
- II. Approval of Minutes for December 1, 2017 Faculty Conference (*Minutes to Follow*) Faculty voted to approve the minutes from December.
- III. Report from the Chair: Dr. Michael Lipscomb
 - A. Dr. Lipscomb stated that he wanted to make sure that we respect everyone's ability to hear; there are no microphones in Kinard 018. He asked faculty to please identify themselves by name when speaking. Secondly, Dr. Lipscomb said he may rephrase what individuals say in a louder voice, so please pay attention to make sure he says it correctly.
 - B. Another quick point of business: It is fundamental to the Faculty Conference Chair to be a liaison from the administration and Board of Trustees to the faculty and back. The Faculty Conference Chair works with FCUP and FCUL. Please bring concerns to Dr. Lipscomb, personally, through email, or anonymously through a note, or communicate to anyone on FCUP or FCUL. These three will report back to faculty through yearly reports made available on the appropriate webpage.
 - C. Report from February 2/3, 2018 Board of Trustees Meeting:
 - 1. Carl Folkens brought forth a motion to create a task force to look at the needs of the President's house. The goal is to have needed repairs codified in a way that connects to the transparency the Board and President want to promote.
 - 2. Per SC Human Affairs Diversity Guidelines, we're the second most diverse university in the state. We're committed to increasing this.
 - 3. Discussion about the sale of the Coke Plant, appraised for over 1 million dollars.
 - 4. We are in the middle of a search for the Dean of CAS; four finalists are visiting. Faculty were encouraged to meet them and provide input on the online portal.
 - 5. There is also a search for the new VP of Student Affairs: phone interviews will be soon. Finalists will be on campus in late March for visits.
 - 6. A new food service contract is underway.
 - 7. The employee satisfaction survey is in faculty email; faculty were encouraged to participate.
 - 8. The classification and salary study is progressing.
 - 9. Initiating dual enrollment/concurrent enrollment initiative and arts summer program will run in summer 2018. Online graduate programs are moving forward in a positive direction.
 - 10. Faculty were encouraged to stay for the Graduate Faculty Conference after Faculty Conference.
 - 11. We have a new logo adorning our different websites. The Board and Jeff Perez's office did research that went into the creation of this logo.
 - 12. Dr. Jeff Perez gave an update about the new tax law impact on WU.
- IV. Report from the President: Dr. Dan Mahony
 - A. Dr. Mahony was absent as he was attending an important wrestling meet for his son. Dr. Boyd combined his report with hers.
 - B. An update on House Ways and Means committee spreadsheets indicate they will support only 3.3 million dollars in nonrecurring funds. We do not know about the Senate yet; we will see what they say and what actually goes through. Dr. Boyd thanked Gary Simrill, House member and WU alum, who tries to support us.

- C. Recent news reports that South Carolina universities and CHE are in financial peril; that theme isn't consistent with reality. Winthrop has been right sizing for a while, and if you remove what we spend in scholarships, our budget has actually decreased. We will at least break even; we may use some of our unrestricted net position to do some things around campus. The Board will have to approve those things. Division between legislature and CHE; the legislature say CHE has no influence on them when making decisions about policy or funding. Legislature tries to look at situations as independent entities rather than following what CHE says.
- D. There will be a CHE town hall meeting at the Baxter Hood Center at 5:30 on March 1st. These are focused on hearing what communities have to say. They want to talk to families of college-aged students but some Winthrop administrators will be there.
- E. Based on faculty requests, people who are on the tenure and promotion committees want to read portfolios online. As a faculty member if you feel you cannot do this, you can use paper, but by beginning of fall 2019, we'll all be electronic and put materials online.
- F. Michael Matthews, Management and Marketing, asked about CHE and right sizing: is Winthrop looking at the Georgia model? As one possibility? Is it programmatic or budget right sizing? How concerned and involved should we as a body be with this? Dr. Boyd answered that anything that happens has to happen through the state legislature, so faculty should not be too concerned. One goal is to make sure certain programs aren't duplicated across the state in Georgia; we're not too worried that will happen in South Carolina. CHE committees are looking more carefully at programs. A program's viability and performance is now based on enrollment, majors, and completion. So we may have to talk about how we respond. There are many ways we can work this without necessarily losing programs. It may take a higher level of accountability, higher level on the CHE's part of understanding what happens to colleges and universities in the state. Hopefully they are going to begin to listen more carefully to the folks who deliver the programs about what needs to happen. Not many of them understand how institutions work, so our job is to help them understand that.

V. Academic Council: Dr. Jo Koster

- A. There was one item of curriculum, the creation of a new major in the department of nutrition: a BS in nutrition—chronic disease prevention. Faculty voted to pass it.
- B. Dr. Koster reported that Faculty Conference had finished work on 15 modifications to degree programs and asked whether there were any questions.
- C. Academic Council approved the creation of three new minors and modification to five others.
- D. Dr. Koster further reported that Academic Council approved 33 course changes.
- E. Reminder from CUC: 500-level courses are to enroll both graduate and undergraduate students. If you have a 500 that excludes one of these two populations, next time it comes through CUC, they will ask for a better justification than “we've always done it this way.”
- F. The GENED committee recertified a number of courses. A 100 level course needs to be submitted by March 22nd. Next year will be 200 level courses.
- G. New GENED to be crosslisted: MCOM 495 and PLSC 314.
- H. Modifications to the Attendance Policy in online courses: at the request of FCUP, Academic Council is taking up the language of this attendance policy and suggesting needed revisions for online courses; Dr. Koster asked faculty to let her know if they have any input.

VI. Committee Reports

- A. Rules Committee (*Supporting Materials Related to possible Policy Repository and Bylaws Changes included in Appendix II to the Agenda*): Dr. Andrew Besmer
 - 1. Dr. Besmer brought to a vote the creation of Academic Integrity as a standing committee of the Faculty Conference, under Article VIII of Faculty Conference. Drs. Burmeister and Besmer worked on the language, and this was distributed electronically before the meeting. There was a friendly amendment to add University College to the membership for this committee—one faculty member from UC was added. The faculty voted in favor of the creation of this committee.
 - 2. There is a concurrent change to bylaws and policy repository regarding FCUP membership to formalize the relationship between FCUP and FCUL. Friendly amendment added "without vote" to the ex officio member of the FCUP. Faculty voted in favor of accepting this change to the bylaws.

3. Electronic voting: Dr. Dustin Hoffman thanked faculty for working hard on this with him; the amendment is for the bylaws to allow for committee position electronic voting. This will require simpler voting than Kerley; we'll use the Borda method to tally votes, as CAS does. The amendment also changes the faculty monitors who keep charge of this—the FC parliamentarian will work with the Chair of FC as witness. Today faculty vote to put it on the docket for next time. Dr. Greg Oakes asked for info on the Borda method. Dustin said it gives a 1, 2, etc. raking system, but whereas Kerley has methods to knock people out, Borda is just about how many points you get: you get more points for a 1, fewer for a 2, etc. Dr. Siobhan Brownson, English, asked, "How user friendly is electronic voting?" Dr. Hoffman said we'd use Qualtrics, which warns us if we forget to do something. Mr. Jason Tselentis, Design, asked whether each method be tested to see which of those methods would give a more user friendly experience? Dr. Hoffman responded that we haven't tested, but counting Kerley is very time consuming and complicated; Borda is simpler for the tally. Greg Oakes said Wikipedia has a good account of Borda. Faculty voted to put this on the agenda for next time.

B. Facilities Management: Mr. Walter Hardin

1. Mr. Hardin was asked to give ten year look ahead to the Finance Committee of the Board of Trustees about maintenance. He shared that report with the faculty, and it is included in the supporting materials.

C. Office of Access and Enrollment Management: Mr. Eduardo Prieto

1. Mr. Prieto reported on what the Office of Access and Enrollment Management shared with Board of Trustees few weeks ago. His report is included in the supporting materials. Mr. Pietro answered a number of faculty questions after his report:
 - a. Question: Is there a way students can come from in state? A lure? The score on SAT and ACT? Mr. Pietro responded we are using these scores as a lure.
 - b. Question: Brand recognition in the area is down; people think we're Wingate. Dr. Pietro spoke to increasing Winthrop's brand recognition.
 - c. Question: Faculty in Nebraska and maybe Jesuit system faculty can have a child come free; those kids bring friends. Have we looked into that? Mr. Pietro responded, "Yes, in the last couple of years. We haven't figured out how to pull that off without involving the state. We do have a fund that includes scholarships; it's based on donations and it's dipped into the negative over the last year. We can't use state funds right now to send faculty kids to school. Typically that ends up being \$750-\$800 per student.
2. Dr. Zach Abernathy came forward to report on factors affecting student success at WU, specifically how much standardized tests are an indicator of success. The test optional admissions policy offered at many schools today means students don't have to submit standardized test scores for admissions; test flexible means they could give an AP test score or the like; test blind means no one's test scores are considered in admissions. Dr. Abernathy's report is included in the supporting materials. The conclusion of his study found that faculty intervention efforts matter more to student success than their ACT or SAT test scores. Test scores do not offer much value, but Admissions doesn't want to only look at high school GPA because of problems like grade inflation, so they are considering other things. Test scores do correlate with wealth of the family. If it's Winthrop's mission to serve the public regardless of wealth, we might want to consider test optional admissions.

D. Task Force on Tenure and Promotion Protocols: Dr. Mike Lipscomb

1. Dr. Lipscomb reported that the task force was put together to review all policies and practices related to tenure and promotion, including pre- and post-tenure review. This group will be making recommendations for what it deems appropriate changes to those protocols. Dr. Lipscomb is the chair and read off the different members' names. The group was formed in response to concerns by the Academic Freedom and Tenure committee and others. Some of those different people brought forward things in contradiction to one another, so the taskforce is not looking to push forward one particular agenda. This committee will have a Town Hall meeting on Thursday, March 1 for library faculty at 2:30 in Library room 211; Friday March 2 for CBA at 11:00 the Shack; Friday March 2 for CAS at 1:00 in Kinard 018; Friday March 2 for COE at 2:00 in Plowden; and Friday March 2 for CVPA at 3:00 in Rutledge Auditorium. These are all hooked to or embedded into Assembly meetings for colleges. Thursday, March 8 there will be an open meeting at 11:00, location TBA. The taskforce will set up an electronic platform so

faculty can give feedback online, plus faculty can talk to any member of the task force, whether anonymously or not. Dr. Lipscomb encouraged faculty to be involved in this process of reviewing this important protocol.

E. Report from the Registrar: Ms. Gina Jones

1. Ms. Jones clarified that faculty and staff living in North Carolina do get dependent in-state tuition at Winthrop.
2. On behalf of Dr. Gloria Jones, Ms. Jones thanked everyone for getting in interim grades.
3. Ms. Jones reminded faculty of the online graduation application and that the last day to withdraw from a class or S/U a full semester course is 3/7.
4. FERPA training and Degree Works training sessions haven't been well attended, so Ms. Jones offered to come to departments. She reiterated there is important knowledge to be had here and stated "If you'd like your college or departmental meeting to include us, we'd be happy to come."

F. New Business:

1. Ginger Williams, Chair of CAS Assembly, shared resolution passed unanimously by that body to be on record for how Winthrop sees global education and cultural sensitivity. She read the resolution aloud. The resolution is included in the supporting materials. Dr. Lipscomb changed "Faculty Assembly to CAS" to "Faculty Conference of Winthrop University" and said the date should be changed to today's date. The resolution passed and will be sent forward to state representatives and senators.

G. Announcements

1. Ginger Williams, as Chair of Academic Freedom and Tenure and Promotion Committee, talked about working on establishing a university ombudsperson. Research showed 200 universities, including most of our peers, have such an office; all ombuds belong to an international organization that describes what they do. She said the committee plans to bring a proposal in April and hope to have faculty endorsement for this. Dr. Tracy Griggs, Management and Marketing, asked whether this would be someone already on staff. Dr. Williams answered that it would. Asked whether the person would be elected or appointed, Dr. Williams responded the committee is thinking they'd be appointed. A policy is being formulated, and the committee is looking at what other universities do. There may be an advisory committee that plays a role in choosing this person. There are rules that describe what they do: they have to be neutral, informal, confidential, and their main goal would be to help faculty and staff solve their problems. HR's main purpose is not to solve the problems of faculty and staff, or if it is a purpose, they have to do it in a certain way, where an ombuds could be informal, not get entangled in the legal machinery of HR.
2. Dr. Lipscomb, as Cultural Events Chair, reminded faculty not to ignore the cultural events requirement; if students don't meet the 18 events requirements they will scramble to find petition-worthy things and often those petitions don't pass because they're not within the time limit. He urged faculty to look at their advisees' cultural events credits and help them get out front on that. They can easily meet that requirement.
3. Robin Lammi: Abstract book and SOURCE: Dr. Lammi asked faculty to please urge students who've participated in scholarly and creative work to submit abstracts to the book. The deadline is March 1st. SOURCE will be April 20th. If you have questions, email Dr. Lammi. Dr. Boyd added that a theme running through the searches is that both faculty and administrators being interviewed are impressed with the work our faculty do to mentor students.
4. Dr. Leigh Poole reminded faculty of the March 1st deadline for students to study abroad next fall or next academic year. April 2nd is the deadline for anyone who wants to lead a faculty led study abroad course next spring or summer.

Appendix I, Academic Council Report for February 23, 2018

ACADEMIC COUNCIL REPORT

FEBRUARY 23, 2018



CURRICULUM ACTIONSTO APPROVE

- BS-NUTR-CDPV (Bachelor of Science in Nutrition—Chronic Disease Prevention)—New Major

PROGRAM MODIFICATIONS APPROVED BY ACADEMIC COUNCIL &/OR CUC

Program	Department	Program	Department
BA-SOCL	Sociology & Anthropology	BS-DIFD-DMMD	Computer Science & Quantitative Methods
BA-SOCL-ANTH	Sociology & Anthropology	BS-DIFD-INMD	Computer Science & Quantitative Methods
BA-SOCL-CRIM	Sociology & Anthropology	BS-DIFD-WEBD	Computer Science & Quantitative Methods
BS-BIOL	Biology	BS-HDFS	Counseling, Leadership, and Educational Studies
BS-BIOL-BMRS	Biology	BS-SPED-SPED	Counseling, Leadership, and Educational Studies
BS-BIOL-MTEC	Biology	BS-SPMA	Counseling, Leadership, and Educational Studies
BS-BIOL-CNSV	Biology	BS-NUTR-DIET	Human Nutrition
BS-BIOL-CSST	Biology		

MINORS AND UNDERGRADUATE CERTIFICATES

- New Minors in Communication Studies (CMST) and Film (FILM)—Department of Mass Communication
- New Minor in Financial Planning (FINP)—Department of Accounting, Finance, and Economics
- New Minor in Spanish for Legal and Helping Professions (SPLH)—Department of World Languages and Cultures
- Modification to Undergraduate Certificate in Civic and Public Engagement (CAPE)—Department of Interdisciplinary Studies
- Modifications to Minors in Civic and Public Engagement (CAPE), Legal Studies (LGST), and Humanities (HUMA)—Department of Interdisciplinary Studies
- Modification to Minor in EDUC—Department of Curriculum and Pedagogy
- Modification to Minor in HDFS –Department of Counseling, Leadership, & Educational Studies
- Modification to Minor in HLTH—Department of Physical Education, Sport, and Human Performance

APPROVED COURSE ACTIONS—ANY QUESTIONS?

- BIOL 207
- BIOL 300
- CSCI 234
- CSCI 290
- CSCI 441
- DIFD 141
- DIFD 211
- DIFD 321
- ECON 347
- EDCO 305
- EDCO 350
- ENGL 308
- ENGL 431
- ENGL 432
- ENGL 433
- FINC 311
- FINC 315
- HDFS 101
- MCOM 441
- NUTR 229
- NUTR 480
- NUTR 494
- PESH 176
- READ 290
- WRIT 431
- WRIT 432
- WRIT 433
- CHEM 420
- FILM 201
- FILM 301
- FILM 420
- MCOM 360
- PHYS 250
- PHYS 420

AND A REMINDER FROM YOUR FRIENDS AT CUC:

- We will be enforcing the 500/600 level course-numbering protocol (500-level for graduate or undergraduate, 600-level for graduate students only). If you are making a change to an old course or adding a new course that does not fit this model, you must have a reason for an exemption (saying ‘this is the way it always has been’ is not a reason to perpetuate error).

GENERAL EDUCATION CURRICULUM COMMITTEE RECERTIFICATIONS

Global: HIST 111, 112, 113

Historical: HIST 111, 112, 113

Humanities and Arts: DANA 101, HIST 111, 112, 113, THRA 120

Physical Activity: DANA 101

Remember that all 100-level GNED courses must be recertified this year!



NEW GNED COURSES TO BE APPROVED

Social Science: MCOM 495, PLSC 314



MODIFICATIONS TO THE ATTENDANCE POLICY INSTRUCTION

- At the request of FCUP, Academic Council will review the language of the attendance policy and suggest any needed revisions to accommodate participation of students in online courses. We will be consulting with the Office of Online Instruction to determine best practices, looking at how other institutions handle this situation, talking to experienced online instructors, and talking to other affected parties (such as Financial Aid and Athletics). We hope to have a recommendation for Academic Council by the end of the year.
- If you have suggestions to offer or would like to be part of the working group on this policy, please contact Jo Koster.

Appendix II, Rules Committee Report for February 23, 2018

For Vote of Faculty Conference – Creation of Academic Integrity Committee as a Standing Committee of the Faculty Conference

Article VIII – Standing Committees of the Faculty Conference

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Section 10 Academic Integrity. The Academic Integrity Committee shall be responsible for the development, execution, and oversight of initiatives designed to foster academic integrity by all in the Winthrop University community. The committee shall also be responsible for reviewing current university policies related to academic integrity and sending recommendations for changes to those policies to Faculty Conference for approval. The committee shall then be responsible for communicating the recommendations that are approved by the Faculty Conference to the appropriate parties and working with those parties, as needed, to facilitate the implementation of those recommendations. The committee shall report its activities to Faculty Conference at least once per academic year.

The committee shall have the following membership: one faculty member elected by the faculty assembly from each of the degree granting colleges, one member elected from the Library faculty, as well as a student representative selected by the Chair of the Council of Student Leaders. The committee will also have the following non-voting, ex officio members: The Dean of Students, and one representative each from the Winthrop Athletics Department and the International Center.

b. For Vote of Faculty Conference – Changes to the Bylaws and Policy Repository Regarding FCUP membership

Language from the Bylaws:

Section 7 University Life. This committee shall be responsible for examining issues submitted by faculty members that affect the conduct of University Life, and shall address these issues by communicating directly with appropriate administrators and members of the University faculty

and staff ~~to understand the issue more fully and~~ to facilitate a resolution to the concern as needed. The committee shall report its findings, and the status of issues to Faculty Conference, to the Committee on University Priorities, and to the President at least once each semester. The committee shall consist of nine members: two members elected from each of the degree-granting colleges and one member elected from the Library faculty. At least one member elected from each of the degree-granting colleges and the member elected from the Library faculty ~~must~~ shall be tenured. The Chair of the University Life Committee shall serve as an ex officio member of the Faculty Committee on University Priorities. The Chair of the University Life Committee shall attend open meetings of the appropriate committee of the Board of Trustees.

Section 8 University Priorities. This committee shall be responsible for meeting at least once per semester with the President and the other Executive Officers of the University to provide a faculty perspective on admissions policy, planning, objective setting, and resource allocation, as well as other areas that are important to the University's future. The committee shall consist of eight voting members and one non-voting ex officio member: one member elected from each of the degree-granting colleges, one member elected from the Library faculty, one member elected from the faculty of University College, and one member elected by the Graduate Faculty Assembly. All members of this committee ~~must~~ shall be tenured. The Chair of the Faculty Conference shall serve as an ex officio member with vote. The Chair of the Faculty Committee on University Life shall serve as an ex officio member without a vote. The Chair of the University Priorities Committee shall attend open meetings of the Finance Committee of the Board of Trustees.

Language from the Policy Repository:

From the entry for University Life Committee

(<http://www2.winthrop.edu/public/policy/fullpolicy.aspx?pid=209>)

The committee shall consist of nine members: two members elected from each of the degree-granting colleges and one member elected from the Library faculty. At least one member elected from each of the degree-granting colleges and the member elected from the Library faculty ~~must~~ shall be tenured. The Chair of the University Life Committee shall serve as an ex officio member of the Faculty Committee on University Priorities. The Chair of the committee shall attend open meetings of the University Relations Committee of the Board of Trustees.

From the entry for University Priorities Committee

(<http://www2.winthrop.edu/public/policy/fullpolicy.aspx?pid=210>)

The committee shall consist of eight voting members and one non-voting ex officio member: one member elected from each of the degree-granting colleges, one member elected from the Library faculty, one member elected from the faculty of University College, and one member elected by the Graduate Faculty Assembly. The Chair of the Faculty Conference shall serve as an ex officio member with vote. The Chair of the Faculty Committee on University Life shall serve as an ex officio member without a vote. The Chair of the University Priorities Committee shall attend open meetings of the Finance Committee of the Board of Trustees.

c. For First Reading – Electronic Voting

Section 5 Elections. Regular elections by the Faculty Conference of members of all standing committees created by the Faculty Conference shall take place electronically following a spring semester meeting of the Faculty Conference. Special elections to fill vacancies shall take place as soon as practicable after such vacancies occur. When a member of a committee created by the Faculty Conference begins a leave of absence (i.e., medical, unpaid, or sabbatical), a committee vacancy is thereby created (unless the member requests to serve while on sabbatical or unpaid leave). When a vacancy occurs prior to the end of a full term, it shall be filled by election for the remainder of the unexpired term.

Section 6 Electoral Procedures. The electoral procedures are as follows:

1. **Nomination:** The Faculty Personnel Committee shall nominate at least two persons for each vacancy and circulate these names to the faculty prior to the opening of electronic voting. Additional nominations may be made from the floor during the meeting immediately prior to the opening of electronic voting, provided that the consent of the nominee has already been obtained.
2. **Voting:** Voting members of Faculty Conference will be sent an invitation to complete an anonymous electronic ballot following the meeting where nominations for open positions are closed. Faculty Conference shall use the Borda method to tally all votes.
 - a. The faculty monitors will consist of The Faculty Conference Parliamentarian and the Chair of Faculty Conference as a witness. In the case in which the Chair of Faculty Conference or Parliamentarian is a candidate in an election, the Secretary of Faculty Conference will replace him/her as a witness for that election.
 - b. In all elections, voters shall rank the candidates in order of preference, with the favorite candidate receiving rank 1, the second favorite receiving rank 2, and so on.
 - c. When more than one person is to be elected to a council or committee and the terms are staggered, the longer terms shall be given to the persons with the more favorable totals.
 - d. If there is a tie, the faculty monitors shall break the tie by a method of equal chance, e.g. coin flip.

3. Timeline: Voting faculty members will have seventy- two hours to complete the electronic ballot before it closes.
4. Custody of Electronic Voting and Calculating Votes: The faculty monitors shall develop and distribute the electronic ballot. Vote totals will be calculated by the faculty monitors as described in Section 6.2 above.

E. **Notification:** As soon as votes are tabulated, both winning and losing candidates shall be notified of the outcome by the Parliamentarian of the Faculty Conference. Complete election results shall then be distributed promptly to the faculty by the Parliamentarian of the Faculty Conference.

Appendix III, Resolution from the College of Arts and Sciences (for February 23, 2018)

WHEREAS:

The United States of America was founded as a nation of immigrants; and

WHEREAS:

Throughout our history, our nation and our culture have been enriched and strengthened by the presence of immigrants from throughout the world; and

WHEREAS:

Winthrop University is an institution dedicated to principles including global education, cultural respect, diversity, and civility among nations; and

WHEREAS:

Our nation’s president derogatorily referred to immigrants, nations, and continents:

BE IT RESOLVED THAT:

The Faculty Conference of Winthrop University finds such derogatory statements to be contrary to the ideals upon which our nation was founded and has been sustained; and

The Faculty Conference of Winthrop University reaffirms its commitment to greater global education, international understanding, and cultural sensitivity; and

The Faculty Conference of Winthrop University calls for greater global education, international understanding, and cultural sensitivity by all of our nation’s leaders;

and

The Faculty Conference of Winthrop University directs that this resolution be transmitted to United States Senator Lindsey O. Graham, United States Senator Tim Scott, and United States Representative Ralph Norman.

Adopted at Rock Hill, South Carolina, January 12, 2018.