

FACULTY CONFERENCE AGENDA 9/30/22

l.	Call the meeting to order Approval of the Minutes for the 8-19-22 Faculty Conference Meeting	Dr. Jennifer Jordan
II.	Report from the FC Chair	Dr. Jennifer Jordan
III.	Report From the President	Dr. Edward Serna
IV.	Report from the Provost	Dr. Peter Judge
V.	Report from FCUP Chair	Dr. Amanda Hiner
VI.	Unfinished Business Report from Academic Council	Dr. Alice McLaine
VII.	New Business- election, rules committee	Dr. Charles Randle
VIII.	Announcements	
IX.	Adjournment	



Report from the FC Chair

- RESOLUTIONS ADOPTED BY THE WINTHROP UNIVERSITY BOARD OF TRUSTEES
 - 4 new resolutions were adopted Tuesday September 27th
 - Resolution on the 2022-2023 budget
 - Resolution on the state budget request
 - Resolution on Contract approvals
 - Resolution on Revised bylaws
 - I am working with the Provost and FCUP on updating and making suggested changes regarding policies that impact faculty...your feedback and comments are appreciated

Positive news: the Paid Parental Leave Policy goes into effect tomorrow!

Questions???



Report From President Serna

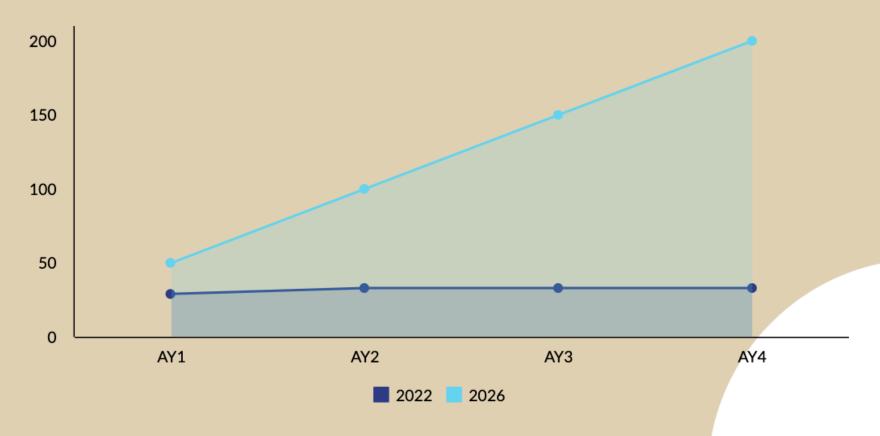


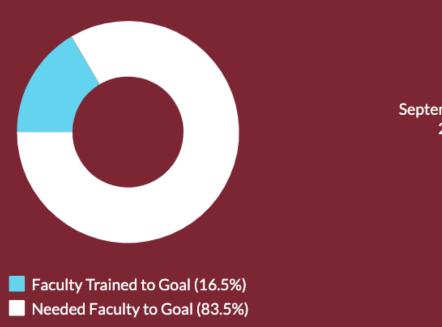
Report From Provost Peter Judge



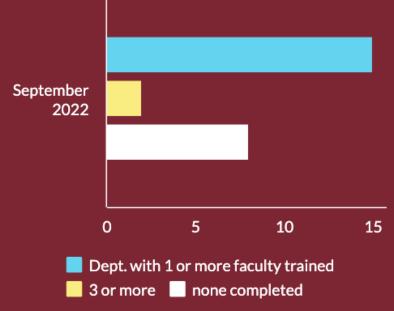
Progress to Goal April 2022

By the fifth year QEP Impact Report, 200 faculty should be trained on the Career Concentration. Our plan is to have this accomplished no later than the fourth year.





Our established Flight Ready goal for ACUE Career Concentration trained faculty is 200 individual faculty.



Our established Flight Ready goal for ACUE Career Concentration trained faculty representation is at least one faculty member per academic department.

Paid Parental Leave

Governor McMaster recently announced the new state law (Section 8-11-150 (A) and Section 8-11-155 of the South Carolina Code of Laws) that provides paid parental leave (PPL) for eligible South Carolina state employees. Accordingly, we are pleased to provide details regarding Winthrop's new Paid Parental Leave Policy that will be effective on October 1, 2022. The policy, request form, and Frequently Asked Questions (FAQs) are available now on the HR Website and posted in the Policy Repository soon.

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• The policy provides six weeks or two weeks of paid parental leave to employees in FTE positions for the birth of a child, initial adoption placement, and foster care placement. Up to six weeks of paid leave will be available to eligible employees who give birth or who are primarily responsible for the care and nurture of a child initially placed for legal adoption. PPL also provides up to two weeks of paid leave to eligible employees whose co-parent gives birth, for the co-parent of a child initially placed for legal adoption, or for the co-parent in the event of the placement of a foster child.

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• PPL is available to eligible employees for qualifying events that occur on or after October 1, 2022, and will run concurrently with unpaid Family Medical Leave Act-related leave (FMLA) when applicable.

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• Please take a moment to review the Paid Parental Leave Policy and additional information. The FAQs will answer many questions, but employees can email hRHelp@Winthrop.edu with additional questions.

Response to Faculty Conference Resolution on Academic Freedom and Teaching

- We, the President and Provost of Winthrop University, affirm the principles of Academic Freedom for our faculty as articulated in the 1940 AAUP Statement of Principles on Academic Freedom and Tenure and espoused in Winthrop University's own policy on Academic Freedom and Tenure. To wit:
- "Teachers are entitled to freedom in pedagogy in discussing their subject, but they should be careful not to introduce into their teaching controversial matter* which has no relation to their subject."
- Policy 2.2.01 §2
- We support the long-established principle that the design and delivery of the university curriculum is the domain of the faculty in their rightful function within shared governance.
 - *As noted in a 1970 comment on the 1940 AAUP statement, the mention of controversial matter here is "not to discourage what is controversial. Controversy is at the heart of free academic inquiry." This does, however, "underscore the need for teachers to avoid persistently intruding material which has no relation to their subject."



Announcements from the Provost

- Tenure & Promotion
- Sabbatical applications
 - Consult your dean for due date
 - Applications due to Academic Affairs no later than November 1st



Report from FCUP

Dr. Amanda Hiner



Faculty Committee on University Priorities

FCUP Membership				
College/Institutional Affiliation	Name			
CAS	Eric Birgbauer			
CVPA	Tracy Patterson			
COE	Crystal Glover			
CBA	Melissa Carsten			
UC Decrea Library	Wendy Sellers			
Dacus Library Graduate Faculty Assembly	Diann Smothers			
Chair of Faculty Conference	Amanda Hiner, Chair Jennifer Jordan			
Chair of FCUL	Malayka Klimchak			



FCUP Goals:

- 1. Faithfully and consistently communicate faculty concerns and perspectives to the President and to campus leaders
- 2. Engage in strategic and collaborative problemsolving
- 3. Serve in an advisory capacity to the President and university leaders
- 4. Communicate information and responses to faculty members



2022-2023 Submitted Issues

- University Internship Contract Issues (Delays in Approving Contracts)
- Transparent and Consistent Campus Communication Practices
- Faculty Roles and Rewards Review of Policies, Establishment of Rewards if Possible
- Clarification on Criteria for Salary Compensation Study Adjustments
- Budget Impacts on Campus Sanitation and Cleanliness
- Need for a Regular, Published Schedule of Required HR and Professional Development Training
- Campus Technology Requirements for 2-Factor Authentication
- Closed West Center Pool (Impact on Recruitment/Retention)
- HR Communication Practices with Faculty and Staff (Impact on Recruitment and Retention of Faculty)
- Dorm Closures over Short Holidays and Policy of Cancelling Classes Enrolled Below 12 Students Days before Classes Start (Impact on Recruitment/Retention)
- Increased Faculty Access to BOT and at BOT meetings



Resolved Issues:

- Budget Impacts on Campus Sanitation and Cleanliness
- Campus Technology Requirements for 2-Factor Authentication
- Closed West Center Pool (Impact on Recruitment/Retention)



"In-Progress" Items:

- Transparent and Consistent Campus Communication Practices
- Faculty Roles and Rewards Review of Policies, Establishment of Rewards if Possible, Review of Workload Practices
- Clarification on Criteria for Salary Compensation Study Adjustments
- HR Communication Practices with Faculty and Staff (Impact on Recruitment and Retention of Faculty)



Items on Agenda for First Meeting with President Serna, 10/3

- University Internship Contract Issues
- Faculty Roles and Rewards
- Clarification of Salary Compensation Study Practices
- University Practices that May Negatively Impact Student Recruitment and Retention
- Budget Impact on Campus Sanitation and Cleanliness:
- Opportunity for Advisory Feedback from FCUP Members



Unfinished Business



Academic Council

- Reminder that the General Education
 Committee is only accepting new course proposals this academic year.

 Recertifications are still paused.
 - Submit new courses for inclusion to Dr. Wendy Sellers
- It is requested that curriculum action be held until Course Dog is ready.
- If you have something especially pressing, please contact Gina Jones to discuss the best approach.



Academic Council

- Cultural Events Committee Clarification of Guidelines
 - Robust, hour long discussion at Academic Council last week
 - Received email suggestions and comments from a few faculty members with their concerns and suggestions
 - Some editorial changes from AC to CE Committee on wording of up-dates
 - The document to which you have access is the wording, not the <u>order</u> the information will follow on the web-site
- Review of Academic Council Discussion & Suggestions
- Ephraim Sommers & Michael Szeman



Proposal: Revisions to the Guidelines for Cultural Events

• To help clarify expectations for events, the Cultural Events Committee proposes the following revisions to the guidelines for events. **NOTE: ALL ADDITIONS IN RED. MOVED INFORMATION IN YELLOW**

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- Guidelines for Cultural Events
- The Faculty Conference defined Cultural Events as
 "approved events chosen from areas such as plays,
 films, art exhibitions, dance, and musical performances,
 or from lectures of general appeal." Over the years, the
 Cultural Events Committee developed a set of
 guidelines to assist in making decisions and interpreting
 this definition.



- In general, the following types of events will not be approved:
- Public Service Announcements as lectures or presentations (events that serve more to inform the public about safety or health concerns, etc.) will, in general, not receive cultural event credit Public service announcements or general information sessions.
- Traditional career and vocational education events (e.g., career fairs/networking events, resume workshops, etc.).
- Workshops and training sessions for everyday life skills (e.g., personal financing, time management, etc.).
- In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as Cultural Events. Programs designed specifically for children. Events must be age-appropriate for college students.
- On-campus Cultural Events must be open to all students. Private on-campus events. Events which take place on campus (including the Winthrop Coliseum) must be open to all students.
- Events structured in such ways that prevent attendance from being adequately monitored (e.g., tabling events and halftime shows at sporting events) will not be approved. Outdoor events must take place in an easily monitored area such as the Winthrop Amphitheatre.
- Marketing events or events that serve primarily to promote a good or service (e.g., trade shows, fundraisers, political rallies, etc.).



- Approved events will meet the following criteria and expectations:
 - 1. A significant portion of the event must have a cultural component as defined by the guidelines.
 - 2. All events selected as approved Cultural Events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, university department, etc.). Events must be sponsored by a Winthrop faculty/staff member, campus administrator, college or department. The event sponsor will assume the following responsibilities.
 - 3. Participants in events must demonstrate a fundamental respect for all persons in accordance with the <u>Code of Conduct</u> and the <u>University's mission statement</u>.
 - 4. Event organizers are encouraged to contact <u>Counseling</u>
 <u>Services</u> when planning an event that may be emotionally triggering to those in attendance. The Cultural Events
 Committee may at its discretion require the event organizer to secure a floater counselor prior to approving such events.



- 5. Approved events will be selected from one of the four categories:
 - Lectures, Panel Discussions, and Forums
 - Lectures, panel discussions, and forums of general appeal are selected based on the speaker's ability to generate new ideas and discussion on topics of broad significance. Lectures that receive approval will have the following attributes:
 - A speaker with credentials, reputation, and expertise in the subject area relevant experience and credentials. Speakers will typically have an advanced degree (e.g., an M.A. or Ph.D.) in an appropriate field, though extensive experience and reputation may substitute for formal credentials (a strong case must be made for this exception). Students may co-present if their level of involvement amounts to no more than 50% of the presentation.
 - A subject of importance and/or uniqueness (e.g., new ideas).
 For example Public Service Announcements as lectures or presentations (events that serve more to inform the public about safety or health concerns, etc.) will, in general, not receive cultural event credit.



- A topic that relates to culture, the humanities, the arts, society and culture, and world culture(s), and societal concerns. Events covering topics in business, sports, science, and mathematics should be placed in a broader social, artistic, or cultural context.
- Topics in potentially controversial subject areas (e.g., politics, religion, etc.) must allow for a discussion of a broad spectrum of views. These discussions should have guidance of be moderated by a Winthrop faculty or staff member with demonstrable expertise in the area. These events will ideally (though not always) feature a panel of two or more qualified speakers with diverse perspectives. In general, programs and performances by, or specifically designed for, children (below college age) will not be approved as Cultural Events. All events selected as approved Cultural Events should be under the sponsorship of a faculty member, administrator, or a related organization(s) (e.g., student organization, university department, etc.).
- Lectures and discussions should last reasonably long enough for deep learning to occur. These events will typically last at least one hour with a minimum of 15 minutes for audience Q&A.



- Films and Readings
- Films must meet the following criteria:
 - 1. They must feature a presentation and/or discussion led by a qualified individual with expertise in the subject matter of the film. Films that are readily accessible to students (i.e., recent mainstream films) must also qualify under the category of lectures, panel discussions, and forums.
 - 2. Foreign films presented in a foreign language.
 - 1. They must be viewings of culturally, historically, or artistically significant films, or foreign language films. Films that are readily available to students (e.g., mainstream films) must also qualify under the category of Lectures, Panel Discussions, and Forums).

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- 1. They must be preceded by a robust 30-minute lecture or followed by a structured 30-minute Q&A and discussion on the subject matter of the film led by a qualified speaker.
- Readings of poetry and fiction will be selected based on the reader and/or writer's reputation and credentials. Readings by individual students must be under the faculty direction or have guidance from a faculty member with expertise in the subject area.
- NOTE: For information on copyright and the proper use of digital media, visit the <u>Dacus Library website</u>



Music, Theatre, and Dance Performances

- Performances in music, theatre and dance will be selected based on their ability to broaden a students' appreciation for the performing arts. The reputation and qualifications of the performer(s) will be taken into consideration. Performances in music will be selected on their ability to broaden a student's musical experience. Performances in musical genres which are part of current popular culture will not be selected unless they qualify under the Lectures, Panel Discussions, and Forums category.
- Performances by individuals or groups of students should be under faculty direction or supervision and have guidance from a faculty with expertise in the area.
- Performances in music, theatre and dance sponsored by the College of Visual and Performing Arts (CVPA) are approved through the CVPA Dean's Office (for more information regarding approval of CVPA events, contact gradl@winthrop.edu).
 - Guided Discussions of Exhibitions of Visual Art or Material Culture
- Guided discussions of exhibitions of visual art or material culture will be selected based on the reputation and credentials of the artist(s) and/or the individual leading the discussion.
- Exhibitions of visual art by individual students or those sponsored by student organizations should be under faculty direction or have guidance from a faculty member with expertise in that area.
- Guided discussions of exhibitions of visual art or material culture sponsored by the College of Visual and Performing Arts (CVPA) are approved through the CVPA Dean's Office (for more information regarding approval of CVPA events, contact gradl@winthrop.edu).



General Guidelines for Events

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Location of Events

• Cultural Events typically take place on campus in such instances, the event organizer and sponsor are responsible for making a space request through the campus space reservation system. The Cultural Events Coordinator schedules the Cultural Event Monitors to be on location before and after each approved Cultural Event to scan the students in and out of the events so that they may receive credit. On campus Cultural Events must be open to all students.

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Events may take place off campus; however, in such instances the sponsor of the event will be responsible for making a record of all students in attendance in accordance with the attendance policy and guidelines for credit and submitting the attendance list to the Cultural Events Coordinator in order for students to receive credit.



Setup of Events

 Attendance at on-campus events is tracked by the Cultural Event Monitors.

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Events structured in such ways that prevent attendance from being adequately monitored (e.g., tabling events and halftime shows at sporting events) will not be approved. Outdoor events must take place in an easily monitored area such as the Winthrop Amphitheatre.

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- Events on Sensitive Topics or Difficult Subject Matter

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Event organizers are encouraged to contact Counseling Services when planning an event that may be emotionally triggering to those in attendance. The Cultural Events Committee may at its discretion require the event organizer to secure a floater counselor before the event is approved. In such cases, the event organizer will be responsible for notifying the committee once a counselor is secured.

New Business

Rules Committee

Dr. Charles Randle



Rules Committee Report 9/30/2022 by Charles Randle

AY 2022 – 2023 Rules Committee								
				202				
Myles	Calvert	CVPA	Elected (College FA)	4				
		CAS	Elected (College FA)					
				202				
Valerie	Jepsen	CAS	Elected (FC)	5				
				202				
Martha	Smith	Library	Elected (College FA)	3				
				202				
Minnie	Mize	COE	Elected (College FA)	3				
				202				
Charles	Randle	СВА	Elected (College FA)	4	Chair			



Article VII – Rules for Committees of Faculty Conference

Section 1 Membership. Members of standing committees of Faculty Conference who have served complete terms may not succeed themselves....

Certain situations, such as a shortage of qualified faculty, may necessitate temporary exceptions to the committee membership requirements stated in Articles VIII and X. Detailed requests for such exceptions, including the duration of the requested exception period, must be submitted in writing to the Rules Committee, who will determine if the requests are appropriate and reasonable. If approved by the Rules Committee, a request for exception must then be presented to and approved by Faculty Conference prior to taking effect. In such cases, documentation of approval will be maintained by the Rules Committee, Division of Academic Affairs, and the affected committee. Upon expiration of an exception, membership requirements will immediately revert to the standard requirements of these bylaws.



Exception Request 1 (Library)

- 1. Academic Freedom, Tenure, and Promotion
 - a. The membership requirements state that all members must be tenured, department chairs are ineligible to serve, and members of a Standing Committee of Faculty Conference may not succeed themselves if they have completed a full term. We are requesting an exception to allow our tenured faculty member, Jackie McFadden, to continue to serve on the Academic Freedom, Tenure, and Promotion Committee for an additional term. While serving on the committee, the library faculty member must recuse themselves from deliberation if a hearing or a grievance from a library faculty member comes before the committee.
 - b. We are requesting this exception for a <u>duration of 3</u> <u>years</u> (standard committee membership term).

Academic Freedom, Tenure, and Promotion

Three-year staggered terms / Nine elected members

One member shall be elected by the faculty assembly of each major academic division (5), and four members shall be elected at-large by Faculty Conference. All members of the committee must be tenured. While serving on the committee, a faculty member who brings a hearing or grievance matter before the committee must recuse him/herself from deliberation on that case. Administrative Officers and department chairs shall be ineligible to serve.

This committee shall be responsible for recommendations to the Faculty Conference with respect to policies on academic freedom, tenure, and promotion, shall serve as a hearing committee for cases arising under the procedures and policies on academic freedom, tenure, and promotion, and shall serve as a grievance committee in cases involving the granting of tenure or promotion. The committee also hears appeals in cases of post-tenure review. In its role as a grievance committee, it shall report its findings to the President and to the faculty member making the grievance. The President shall then evaluate the case in light of the committee's findings and shall render a decision. If the President decides adversely to the faculty member, the faculty member may appeal the decision to the Board of Trustees. Should the President appoint a designee to act in his or her place during a review of tenure or promotion cases, the appointee must not have already been part of the tenure or promotion decision process. While the Board of Trustees may choose to receive such an appeal on the basis of improper procedure only, the Board affirms that substantive judgments reside and end with the President (Board of Trustees Resolution 11-15-96, Reaffirmed 11-6-07)

Jackie	McFadden	Library	Elected (College FA)	2022	
		•	ent to exception pproval		
Jackie	McFadden	Library	Elected (College FA)	2025	



Exception Request 2 (Library)

- 1.FCUL (Faculty Committee on University Life)
 - a. The membership requirements state that members of a Standing Committee of Faculty Conference may not succeed themselves if they have completed a full term and the Library member and at least one member from each of the degree-granting colleges will be tenured. We are requesting an exception to allow our tenured faculty member, Jackie McFadden, to continue to serve on FCUL for an additional term.
 - b. We are requesting this exception for a <u>duration of 3</u> <u>years</u> (standard committee membership term).

Faculty Committee on University Life

McFadden

Library

Jackie

Three-year staggered terms for nine members: 2 each elected from degree-granting colleges; 1 elected by Library. The Library member and at least one member from each of the degree-granting colleges will be tenured. One year term for elected chair.

This committee shall be responsible for examining issues submitted by faculty members that affect the conduct of University Life, and shall address these issues by communicating directly with appropriate administrators and members of the University faculty and staff to facilitate a resolution to the concern as needed. The committee shall report its findings and the status of issues to Faculty Conference, to the Committee on University Priorities, and to the President at least once each semester.

Jackie	McFadden	Library	Elected (College FA)	2022	
		Subse	quent to exception approval		
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Elected (College FA)

2025



Questions Comments (Vote?)



New Business Continued

- Elections
 - Personnel Committee
 - FCUP
- Any nominations from the floor?
- Survey will be distributed electronically

- Volunteer needed to serve on the search committee for VP for University Advancement
 - Experience with fundraising, alumni relations and/or community and donor relations
 - Send Dr. Jordan an email with interest and experience by Wednesday October 5th

ANNOUNCEMENTS





Winthrop University Ombuds Office

Jackie Concodora, M.Ed., LPC

ombuds@winthrop.edu

www.winthrop.edu/ombuds/

(803) 323-2211, ext. 6076



What is an Ombuds Office?

- An independent, confidential environment for Winthrop faculty and staff to discuss campus related concerns or problems; a good place to start when you don't know where else to go
- Works independently, free of directives, pressure, or influence that could compromise the impartiality, confidentiality, and informality of the office
- Available to current employees, regardless of role or title, at no cost
- Consultation with the Ombuds is entirely voluntary and may not be compelled by the University or an employee



How to contact the Ombuds

- To schedule an appointment, please e-mail your contact information to ombuds@winthrop.edu or call 803/323-2211, ext. 6076 and leave a message. Visits are available in person, via phone, and secure Zoom video conference.
- Email is not secure so please refrain from including details about the reason for your inquiry.
- More information is available on the <u>Ombuds</u> <u>website</u>.



Announcements from the Registrar

- Interim grades are due by Thursday, October 6th by 5 p.m. for all full-semester and ACAD 101 courses.
- Graduate students are optional unless they are International Students or Student athletes.
- New grades of UU (unearned U) or UF (unearned F)
 may be used. These are for students who have
 stopped attending* or never attended* (*per
 Federal Financial Aid definition).
- Advising begins Wednesday, October 19.
- The Withdrawal and SU deadline for full-semester classes is **Wednesday, October 26.**

Delay in CourseDog curriculum to November 1.





Winthrop University

Faculty Conference September 30, 2022











WE HAVE A BOLD GOAL

Our mission is to help 3,000 York County families become financially stable by 2030.



UWYC IS A SMART INVESTMENT

98.5% of funds stay locally, with 1.5% toward training, branding, and development.



WE ARE ROOTED IN YORK COUNTY

UWYC has been helping York County for over 80 years and is governed by a local board of volunteer community leaders.



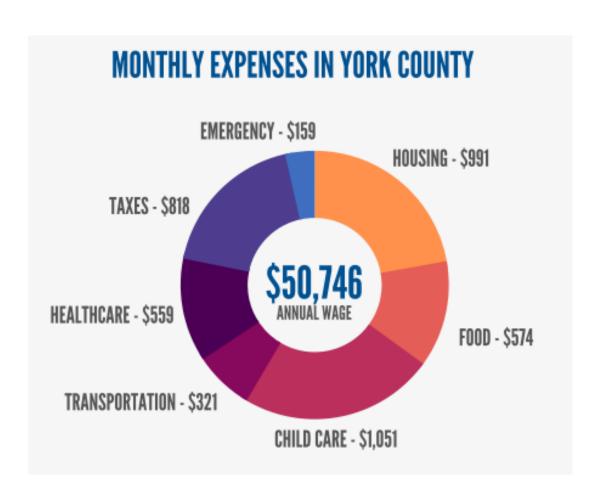
WE BRING THE COMMUNITY TOGETHER

Our work is made possible by generous partners, organizations, donors, volunteers, and advocates like you!



How UWYC Fills "The Gap"

- For a family of three living in York County, the annual wage required to be self-sufficient is \$50,746.
- The median earnings for year-round workers in York County is \$36,503.
- UWYC serves working families who earn too much for typical assistance but are struggling to make ends meet.





UNITED WAY'S COMMUNITY INVESTMENT

PARTNER	INNOVATIVE	ADVANCE SC	EFSP	ERA
GRANTS	GRANTS	GRANT	FUNDING	FUNDING
\$335,850	\$55,000	\$35,000	\$351,205	\$500,000
A Father's Way Alston Wilkes Society Bethel Men's Shelter Children's Attention Home Habitat for Humanity Oakland Day School Pilgrims' Inn Rock Hill Schools Education Foundation Safe Passage York County First Steps York School District One	Rock Hill School's Challenger Program Housing Development Corporation of Rock Hill Victory Gardens International	Salvation Army Housing Development Corporation of Rock Hill Fort Mill Care Center Eden Community Development Corporation	Clover Area Assistance Center Housing Development Corporation of Rock Hill.	



UNITED WAY'S WINTHROP PARTNERSHIP

- 50% of partner agencies had at least one Winthrop volunteer at their agency in the past year. 25% of those who had a faculty, staff, or student volunteer had eleven or more over the course of the year, showing that when the Winthrop community gets involved, they are valued.
- 25% of the agencies surveyed had at least one Winthrop student intern in the 2020-2021 year. UWYC has 3 full-time WU interns this semester.
- 88% of agencies reported receiving some sort of faculty assistance from Winthrop over the course of the past year.







2-1-1 Get Connected. Get Help.™

- Callers dial 2-1-1 or 866-892-9211 for information on available services in York County.
- 2-1-1 is free, confidential, and available 24/7
- Now users can access DSS services by texting DSS to 211211.
- FREE app available for download on Apple App Store and Google Play.









United Way of York County, SC











WOMEN UNITED

Communities need champions who understand issues facing women and girls, see their potential, and offer solutions to make a difference.

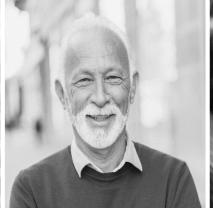
We believe that when a network of caring, powerful women get together to drive change, anything is possible.













PALMETTO LEADERSHIP SOCIETY

The Palmetto Leadership Society recognizes local philanthropic leaders and volunteer champions who have devoted time, talent, and funds to create long-lasting changes by tackling our communities' most pressing issues.

Leadership giving starts at \$600 and is possible for less than \$12 per week.





HOW TO GIVE

CAMPAIGN DATES: OCTOBER 17-31

PAYROLL DEDUCTION - your desired donation amount is deducted straight from your paycheck. Set it and forget it!

Paper Pledge Form – Delivered to your Mailbox

Online Pledge Form - www.unitedwayofyc.org/pledge/

ONE-TIME GIFT- you can make a single donation anytime! Cash, check, or card.

Online Donate Form - www.unitedwayofyc.org/give/





Questions?





Adjournment

Future meeting dates:

- Fall
 - November 18th

- Spring
 - February 24th
 - April 21st