Winthrop University Faculty Conference
28 February 2020
2:00 p.m., Whitton Auditorium

Agenda

I.   Approval of Minutes for November 22, 2019 Faculty Conference

II.   Report from the Chair   Adolphus Belk, Jr.

III.   Report from the Provost/Vice President for Academic Affairs   Adrienne McCormick

IV.   Academic Council   Kelly Costner

V.   Committee Reports
        A. Update from the Ad Hoc Committee on Pre-Tenure   Melissa Carsten
            Review

VI.   Update from the Division of Student Affairs   Shelia Higgs Burkhalter

VII.   Presentation by the Office of Accessibility   Chris Keck
                                       Karen Medlin

VIII.   Registrar, Office of Records and Registration   Gina Jones

IX.   Unfinished Business

X.   New Business
        A. Requests for the Board of Trustees   FCUP

XI.   Announcements

XII.   Adjournment

Faculty Conference Membership (336) 35 percent = 118; 20 percent = 67

Winthrop University Faculty Conference
22 November 2019
2:00 p.m., Kinard Auditorium
Minutes

I. **Approval of Minutes**
Faculty voted to approve the Minutes from September 27, 2019 Faculty Conference

II. **Report from the Chair**   **Adolphus Belk, Jr.**
A. Dr. Belk acknowledged the passing of our colleague, Dr. Jennifer "J.L" McDaniel-Milliken. She served as Music Librarian and Instructor of Music in the College of Visual and Performing Arts from 2004 through 2019.

B. Report from October 24-25, 2019 Board of Trustees meeting
The Board of Trustees convened on Thursday, October 24 and Friday, October 25, 2019. The following committee meetings were held on Thursday:

Compensation	10:30am – 11:45am	Minerd, Carrol Hall
Advancement & Development	1pm – 3pm	Thurmond 208
Finance	1pm – 3pm	Polly Ford Conference Room
Student Life & Athletics	3:15pm – 5:15pm	Polly Ford Conference Room
Academic Quality	3:15pm – 5:15pm	Thurmond 208

Members of the Faculty Leadership Committee or their designees attended each of these gatherings. The assignments are presented in the table below.

Board Committee	Designated Observer	Faculty Member
Academic Quality	Chair, Faculty Conference	Adolphus Belk, Jr.
	Chair, Graduate Faculty Assembly	Lisa Harris
Compensation	Chair, Faculty Conference	Adolphus Belk, Jr.
Enrollment & Retention	Chair, Academic Council	Alice Burmeister (for Kelly Costner)
	Chair, Graduate Council	Tracy Griggs (for Eric Birgbauer)
Finance	Chair, FCUP	Malayka Klimchak
Advancement & Development	Member, FCUP	Pat Ballard
Student Life & Athletics	Chair, FCUL	Jackie McFadden (for Marguerite Doman)

On Friday, there was a public presentation at 9am, then a full board meeting at 1:30pm. The early session, which was well attended by Winthrop faculty and staff, included:
- A presentation by Dr. Adrienne McCormick on the priorities of Academic Affairs.
- An update on the College of Business Administration by Dean P.N. Saksena.

- A progress report on the Class and Compensation Study by Ms. Lisa Cowart, Vice President for Human Resources, Employee Diversity, and Wellness, and representatives from Sibson Consulting.

The Board then went into executive session to discuss "employment matters involving certain present university employees and contractual items related" to Winthrop. Mr. Glenn McCall, Chair of the Board, invited Dr. Belk to stay for part of the closed meeting.

The Board approved the following resolutions during the Friday afternoon session:
- Resolution authorizing and approving **net position usage** in the aggregate amount of $2,200,000 "made available for specific uses as approved by the Committee on Finance be adopted by the Board of Trustees."
- Resolution authorizing the implementation of a **comprehensive information security plan** for Winthrop "to include policies and procedures that are in alignment with the South Carolina Department of Administration Division of Information Security, Enterprise Privacy Office, and industry best practices."
- Resolution authorizing and approving **discounted tuition for the Bachelor of Professional Studies** (30 percent for both in-state and out-of-state students.)

Finally, and as reported at the September 27 Faculty Conference, it was determined at the July 24, 2019 Board meeting in Columbia, SC that "the Student and Faculty Representatives to the Board will submit their reports in writing (as a Quarterly Report) as opposed to making a verbal report as they have done so in the past." Therefore, while Dr. Belk delivered an update to the Committee on Academic Quality on Thursday afternoon, he did not address the full Board on Friday afternoon. For full report see: Report to the Board of Trustees and to the Board of Trustees Committee on Academic Quality. However, Mr. McCall did acknowledge the presence of both the Student and the Faculty Representatives. The Board then went into executive session "for the purposes of discussion of employment matters involving certain present university employees and contractual items related to Winthrop University." Dr. Belk departed at that time.

Dr. Belk thanked the faculty for being present and making quorum at a very tough time of the year. He concluded his remarks by extending appreciation to our president, Dr. Dan Mahony for coming into this job under difficult circumstances and immediately going to work getting to know us, the institution, and the community.

III.   **Report from the President**   **Dan Mahony**
Dr. Mahony also thanked Winthrop faculty members for the turnout and said he is always impressed by their dedication.

State Legislative Update – Although it was still early in the state budgetary process, the president commented that he expects this will be more of an "education year," cautioning there might be greater improvements for K-12 institutions rather than colleges and universities. Still, he was hopeful that higher education institutions might benefit from "some spillover." Some of that spillover is a continued attempt to deal with the salary issues faced by K-12 educators, but many lawmakers believe that teachers are not the only underpaid state employees. As a result, there might be some sort of salary increase again this year. Such a commitment would help Winthrop address the salary concerns Dr. Mahony expressed in his State of the University Address.

Next, President Mahony indicated that changes were likely on the way regarding the composition of the Board of Trustees for the University of South Carolina. In particular, there may be a reduction in the total number of seats in addition to other possible reforms. Unlike previous years, he noted that Most of the U of SC trustee positions are contested. By contrast, only one trustee position was contested during Dr. Mahony's five years at Winthrop.

New Student Recruitment – Applications for admission during the Fall 2020 semester continue to increase. As of Thursday, November 21, applications were up about 526 from last year—which was a record year for the university. That is an estimated 11 percent improvement.

Retention Challenges – The figures on student retention, however, presents challenges. Dr. Mahony has devoted a lot of time to analyzing the data and it is particularly difficult to predict which student we will retain of those we bring in. By far, high school GPA is the greatest predictor of retention, followed by being a student athlete. The president examined first semester GPAs looking at each GPA group but did not find significant difference. He then studied the number of students in each group. The under 2.0 GPA group grew from 126 to 186 students, a sixty percent increase. This jump helps to explain Winthrop's decline in retention because we only retain about a quarter of them. Many faculty members suspected that we lost such students due to the absence of the Learning Excellent Academic Practices (LEAP) Program, but only about 17 of the 60 student would have been eligible for LEAP. Thus, Dr. Mahony now has an understanding of what happened, though he is still trying to determine why it happened. In the meantime, it is important that Winthrop engage in more intrusive or assertive practices to connect with students during their first semester because that is when we run the greatest risk of losing them.

Diversity and Inclusive Excellence – Last week, Dr. Mahony attended the CEO Action for Diversity & Inclusion in New York, NY. Winthrop was one of only four higher education institutions to attend. Participants were assigned to working groups; thus, the president's only disappointment was that he was placed with other university representatives and he wanted to spend more time with business and industry leaders. Even so, Dr. Mahony and Ms. Zan Jones, Winthrop V.P. of Human Resources and Chief Diversity Officer, learned a great deal. The duo will debrief and share some of those insights with the campus community at a later date.

[**Note**: Winthrop will hold its first "Day of Understanding" event on Thursday, February 20, 2020 to celebrate PricewaterhouseCoopers' CEO Action for Diversity and Inclusion.]

Athletics – The president shared that the Big South Men's and Women's Basketball Tournaments are coming to Charlotte in 2021, 2022, and 2023. Also, Winthrop Volleyball, undefeated in conference play, has its tournament this weekend. In addition to this event, there are other opportunities across Athletics and the Arts to support our students. Please take advantage of them.

Q&A with the President
Dr. Gloria Jones asked Dr. Mahony for clarification regarding qualifications or criteria to serve on a Board of Trustees at a public institution in South Carolina—for instance, beyond living in the district that the member represents. The president stated the composition of Boards across the state varies from one institution to the next. For

example, [the University of South Carolina's board](#) is based on the state's 16 judicial circuits, not federal congressional districts like Winthrop's board.

[**Note**: Regarding the Winthrop Board of Trustees, [the South Carolina Code of Laws](#) states, "The Board of Trustees of Winthrop University is composed of the Governor and the State Superintendent of Education or their designees who are members ex officio of the board, ten other members each to be elected by the joint vote of the General Assembly, as hereinafter provided, and two graduates of Winthrop University to be appointed by the Winthrop University Alumni Association or its successors, as hereinafter provided." It further states, "Of the ten members to be elected by the General Assembly, one member must be elected from each of the congressional districts and three members must be elected by the General Assembly from the State at large. Each representative of a congressional district must be a resident of the congressional district represented. The regular term of office of the elective members of the board of trustees is six years."]

The trustees elected by [the Alumni Association](#) must be Winthrop graduates, but the board members need not be alumni. All trustees, however, must be South Carolina residents. No experience is required.

Next, concerning the president's research on retention, Dr. Jones asked if he reviewed the classes that students took in their first and second terms. Dr. Mahony said he did not but would like to do so if the data are available. Such an analysis could help determine how we went from 12 percent of our freshman the year before with GPAs under 2.0 to 19 percent last year who were below that mark. After all, it is difficult to reach an eighty percent retention rate when close to twenty percent of your freshman are under 2.0. Dr. McCormick and her team are also analyzing data on student performance and retention across all student classifications.

Dr. Frank Pullano asked about the status of Byrnes Auditorium. Dr. Mahony responded that the university is trying to settle up with the insurance companies so that it can move forward on that project. The objective is to secure enough money to clean up the damage from the fire and continue the renovation effort. Dr. Pullano asked a follow-up question about renovation. The president stated the university has advertised the job and has received bids. Mr. Justin Oates, V.P. for Finance and Business Affairs, is trying to put together a group to interview potential candidates.

Lastly, Dr. Pullano discovered on the university's website that Dr. Mahony's contract was renewed through June 30, 2019 and wanted to know about his current status. The president replied that his current contract runs to June 2020. Dr. Pullano asked if there were any discussions about extending the president's contract. Dr. Mahony stated that the Board of Trustees was better positioned to answer that question. The president serves at the pleasure of the Board and has not negotiated the terms of the contract.

Dr. Michael Lipscomb formally asked the Faculty Chair, Dr. Belk, to reach out to the Board regarding the status of the president's contract. Given that the request clearly reflected the will of the majority, Dr. Belk agreed to pursue the matter via email.

Another question was asked about data regarding class attendance and student performance. Dr. Mahony said that he knows there is a correlation, not specifically with the data he looked at, but from data collected back when he was teaching. He does not have that data for Winthrop. Dr. Jones noted that faculty who adopt the regular university

policy of having to attend at least 75 percent of class are much less likely to have students missing.

IV. **Report from the Provost/V.P. for Academic Affairs** **Adrienne McCormick**
Fall 2019 Updates:

- **Quarterly reports** on retention and program development (Winthrop University Board of Trustees Retention Quarterly Report and Winthrop University Board of Trustees Program Development Quarterly Report. (See Appendix 1 for the Program Development Quarterly Report.)
- **Academic Master Planning**: Such a blueprint is a main driver of integrated planning and decision-making that links mission, vision, and goals to people, services, and resources in a flexible process of evaluation, action, and improvement. Academic Master Planning at Winthrop must:
  - Align professional development supports through Center for Professional Excellence;
  - Inform decisions on college name change proposals;
  - Produce 2020-2025 Academic Master Plan;
  - Consider the 10-year horizon as well, what steps can we take now to prepare for the programs we will need in 2030.

- **Tenure and Promotion Policy Revisions**
  - Task Force items 1 through 4 were approved through Senior Leadership and are in place for current tenure and promotion cases.
  - The Pre-tenure review committee is still at work and will administer a survey for faculty comment. It will then recommend policy language in spring 2020.
  - Still pending are tenure and promotion policy updates for librarians and the review of student evaluations of teaching process and implementation.

- **Budget update**
  - Budgets are loaded and working on special requests for funding from one-time contingency and net position allocations for facilities and technology updates.

- **Records and Registration** completed its American Association of Collegiate Registrars and Admissions Officers (AACRAO) external review from November 19 to 20, 2019.

- **Searches underway**
  - Nineteen faculty and staff positions in Academic Affairs
  - Three Vice Provost/Dean searches
  - Starting work on Grants and Sponsored Research Development leadership position

- **A commencement ceremony** was held for 73 Winthrop MBA graduates from the City of Liuzhou in China.

- Members of the **Compliance Certification Audit Team** were announced

- Members of the **QEP** **Topic Selection Committee** were announced

- **SACSCOC Decennial 2022 Timeline was announced.**

V.   Academic Council   Kelly Costner

Curriculum Action for vote: 1 Degree Program BS in Educational Studies. Motion carried to approve the new program.

Curriculum Action approved by AC (vote not required): 9 Degree Programs, BA in ART HISTORY, BA in ART with Certification, BA in DANCE, BA in ENGLISH/LICENSURE SEC SCH TEACHER, BA in MASS COMMUNICATION, BA in POLITICAL SCIENCE, BS in INTEGRATED MARKETING COMMUNICATION, BS in NUTRITION/CHRONIC DISEASE PREVENT, BS in HUMAN NUTRITION/DIETETICS

Curriculum Action approved at CUC/AC levels (vote not required): 4 Minors, Minor in Finance, Minor in History, Minor in Legal Studies, Minor in Social Sciences

Curriculum Action approved at prior levels (vote not required) 130 Courses.

General Education Action for vote:
- First Certify Courses
  - GLOBAL- ANTH 101
  - SOSC- ANTH 101
  - TECH- MCOM 226, MCOM 230

Motion carried to approve the courses.

General Education Action (vote not required)
- Recertifications
  - HART- ARTT 298, DESF 222, VCOM 258
  - NASC- GEOL 220
  - TECH- ARTS 281, VCOM 262
  - ORAL- NUTR 428

Additional GNED Business-Component reviews (for report to AC in Feb)
- Physical Activity Component Review Committee
  - Erin Hamel, COE
  - Dustin Hoffman, CAS
  - DeAnn Brame, Dacus Library

- Quantitative Skills Component Review Committee
  - Kristen Abernathy, CAS
  - Kristen Wonderlich, CVPA
  - Brad Witzel, COE

GNED Assessment Committee being established
- An additional standing committee of Academic Council
- Membership will be appointed
- Ad hoc committee has already been in place
- Parallels other programmatic assessment committees

- Requires change of bylaws
- Working group will collaborate with Rules Committee for FC vote in spring:
  - Jennifer Disney, CAS
  - Alice Burmeister, CVPA
  - Wendy Sellers, CAS

WIG Work
- Comprehensive review of Degree Requirements and Academic Regulations
- Small group work on Degree Requirements began at Friday, November 15 meeting
- AC will have an additional meeting on Friday, January 24 (2:00pm, location TBA) devoted to this work.

VI. **Committee Reports**
A. Faculty Advisory Committee on Intercollegiate Athletics   Trent Kull
Dr. Kull introduced Mr. Hank Harrawood, Deputy Athletic Director. In addition to being an administrator, he is also an attorney and has taught courses in sports law. Among his other duties he oversees the Student Success responsibilities of the Division of Athletics. Harrawood presented to Faculty Conference to offer insight on some of the challenges faced by student athletes and how professors can better help them succeed in both academics and athletics.

Harrawood noted that there are nearly 300 student athletes at Winthrop across seventeen teams—excluding eSports. A major point of pride for the division is that the average student athlete GPA was 3.26 for 2018-2019 academic year. Such a mark of achievement helps in the recruiting process, as potential student athletes learn of the university's commitment to their intellectual and professional development.

Challenges for Student Athletes
The "Care Accountable Athletic Related Activities" is one challenge for student athletes. In short, they can devote a maximum of 20 hours per week to activities like practice, meetings, and strength and conditioning. They fit these hours in wherever they can but, because some students also have jobs, this is a major challenge. Furthermore, they sometimes miss classes due to travel for off-campus games or events. Harrawood thanked faculty members for the patience and understanding they extend to Winthrop student athletes.

Important Reminders
Athletes *are not* excused from class for practice. They should never miss class time for practice—which is the policy in Athletics. They also do not allow student athletes to miss classes for what is called "Non-Championship Segment Competition." This means they cannot miss class in the spring if they play their championship in the fall or vice versa. Think about what time the sport is traditionally played.

Furthermore, the Athletic Department teaches its coaches to *not* contact instructors concerning academic performance. Ms. Claire Mooney-Melvin takes care of those concerns on behalf of Athletics. And, for the sake of consistency, the department discourages professors from contacting coaches about student athletes, which is a very important NCAA compliance lesson.

Next, Harrawood shared that student athletes are susceptible to concussion injuries. The department tracks concussions through a private company and has a strong relationship with Atrium Health, who has a great concussion protocol to keep them safe. From time to time they may ask the student to scale back on reading and other similar activities if they are in the concussion protocol. Please be mindful of this if a student athlete tells you that she or he suffered a concussion and must now follow the protocol. They are being honest.

Lastly, per NCAA rules, the Athletics Department is required to track the academic progress for each student athlete. The Registrar's Office does a fantastic job keeping track of their advancement, which again is required for them to stay eligible for aid and competition. They have to pass at least 6 hours per term,18 hours per regular academic year, and 24 hours before their second year. The GPA requirement is 1.819 up to a maximum of 2.000 and they have to be in good standing academically. The caveat to that rule is that Athletics must apply the same rule to their athletes as what the university does to the general student body. Thus, provided that the general student body can participate in extracurriculars, even if they're just below good standing (i.e., probation), so too can the student participate in athletics, but there is a requirement that they are full-time and in good standing to partake.

Contact Information:
- Dr. Ken Halpin, V.P. for Intercollegiate Athletics
- Mr. Hank Harrawood, Associate AD for Administration and also the legislative liaison and compliance liaison to the conference and the NCAA
- Dr. Trent Kull, Associate Professor of Mathematics and NCAA Faculty Athletics Representative
- Ms. Claire Mooney-Melvin, Director of Academic and Student Services

B. Faculty Committee on University Priorities   **Frank Pullano**
No update provided, as the committee will not meet until next week.

C. Rules Committee   **Zach Abernathy**
Graduate Faculty Assembly Bylaws were updated to reflect minor changes including updating the term *Teacher Education Committee* to *the Education Educator Preparation Committee*, getting GFA aligned with the electronic voting method that's going on at Faculty Conference, co-defining somebody keeping the bylaws updated online, and adjusting the kind of more generic language for Chief Academic Officer rather than Provost.

University College bylaws were updated, and the only substantial change was a name change of how they wanted to refer to themselves. They wanted to remove "Faculty" from the name so that it is University College instead of University College Faculty Assembly. This is an effort to be more representative of the people who are actually coming to those meeting. There are a lot of staff attending those meetings and it was really an effort for inclusion and morale for all the folks that are doing the work in that college. There was a question about this being a sub-assembly of Faculty Conference. Dr. Abernathy confirmed that it was and stated that the Faculty Conference bylaws stipulate that all the divisions will have college level faculty assemblies. It is kind of like a one-directional membership so anybody that's a member of faculty conference automatically becomes a member of the University

College assembly, but it's not like _only_ faculty members can be a member of that college assembly.

Dr. Gloria Jones stated that there is only one full-time faculty member in University College. Everyone else who teaches in University College belongs to another faculty assembly.

The motion carried for the Graduate Faculty Assembly Bylaws changes.

The motion carried for the University College Bylaws changes.

VII.   **Report on Enrollment**   **Eduardo Prieto**
Total undergraduate and graduate headcount enrollment in Fall 2018 was 5,813 and in Fall 2019 it was 5,864. The slight increase was largely due to the increase in graduate students, which climbed from 926 in Fall 2018 to 1,101 in Fall 2019.

Increased enrollment for first-time freshmen in fall 2019
- More stability and sales-oriented in Admissions
- Strong campus collaboration equals better marketing and selling
- Digital content improvements in emails, digital media and print pieces
- Slate CRM
- EAB Financial Aid Optimization; adjusted to new institutional aid strategy

Key observations for the 2019 Class
- Larger admit pool allowed enrollment to push higher
- Gained back some students at the top of profile with increases in merit
- Freshman net tuition revenue increase both in- and out-of-state
- Mid-profile yields dropped the most, particularly in-state, which new model should address somewhat
- Out-of-state numbers came back to previous year levels, but profile increased
- Out-of-state tuition waivers continue to allow for higher net revenue despite their cost.

Fall 2020 Enrollment Goals
- Freshman EAB/Budget is 1070 and to Reach is 1100
- Transfer EAB/Budget is 315 and to Reach is 325

Current Application Status (as of November 18, 2019)
- Undergraduate total (Freshman and transfers) in Fall 2020 is 5,106. The total was 4,635 in Fall 2019

Fall 2019 Recruitment Activities
584 scheduled events in Fall 2019 compared to 549 total events in Fall 2018
- 92 Application Days
- 42 Classroom Presentations
- 218 Private and high School visits
- 45 South Carolina Counties
- 274 College Fairs
- 15 States visited

- 19 Technical and 2-year colleges
- International Recruitment in Canada

Application Decision Days
- Application Due Date of November 1, 2019, Decision Day will be on December 1, 2019
- Application Due Date of February 1, 2020, Decision Day will be on February 15, 2020
- All applications received after February 15 will be reviewed and decision will be made on a weekly basis

Prieto thanked faculty members for their support with recruitment. Such a commitment has helped his team to build on the momentum from last year with more interest and applications than ever before. They could not do what they do without us.

Spring 2020 Recruitment Events Timeline
- January and February
  - Admitted Student Receptions
  - Kaleidoscope
  - Saturday Visit (2)
  - Transfer Tuesday
  - Tailgate with Winthrop

- March and April
  - Open House
  - Winthrop Day
  - 1st Look Friday
  - Saturday Visit
  - Junior Scholar's Day
  - Garnet and Gold Leadership Summit
  - Admitted Student Receptions
  - Transfer Tuesday

- May
  - Admitted Student Receptions
  - Academic Signings

- June and July
  - Orientation
  - Student Send-offs with Alumni

VIII. **Presentation on Open Educational Resources (OERs)**   **Amy Trepal**
South Carolina Affordable Learning (SCALE) is a statewide initiative that seeks to reduce the overall cost of higher education for students by promoting the use of quality low-cost and no-cost learning materials. The PASCAL Board of Directors has allocated funding for a three-year pilot to explore and evaluate approaches around the state and build awareness. This fits into the Winthrop Plan by supporting inclusive excellence by expanding our impact on students and our communities through enrollment growth and increasing in retention and graduation rates.

College textbook prices have increased by 1,041 percent since 1977. They have increased faster than tuition, health care, and housing. A survey asked students about their biggest cost challenges and 39.56 percent said course materials, which was second only to tuition (61.65 percent). Concern about the cost of book ranked higher than housing costs (38.10 percent) and food expenses (31.02 percent).

To that end, *OpenStax* is an online resource that is peer-reviewed, openly licensed, and 100 percent free. *OpenStax* is the branding of the textbooks published by Rice University. They set out to publish textbooks for the top 25 enrolled courses in the US.

Open Textbook Library is another online resource. Open Textbooks are textbooks that have been funded, published, and licensed to be freely used, adapted, and distributed. The website is open.umn.edu

SCALE and PASCAL's Affordable Learning Task Force
- Training and professional development for academic librarians
- Support for PASCAL member libraries in planning and implementation of local affordable learning programming
- Faculty programming designed to increase awareness and provide support for adaption of affordable resources at PASCAL institutions
- Funding and assessing award-based projects

SCALE Faculty Programs
- Professor for Affordable Learning
- Open Textbook Network

For more information contact Dr. Mark Herring, Dean of Library Services or Amy Trepal, Shared Content & Licensing Librarian at PASCAL

IX.   Registrar, Office of Records and Registration   Gina Jones
- Sending out emails to all instructors with graduating degree candidates in your classes on Monday. Those grades are due earlier than those for non-degree candidates.
- Regular grading email reminder will also go out on Monday.
- Please submit grades on time.

X.   Unfinished Business
No unfinished business presented

XI.   New Business
Dr. Takita Sumter introduced Erica Panton, the new Pre-College Programs Coordinator to coordinate the Dual Enrollment, Teacher Cadet and Bridge programs. She is thrilled to be strategically growing these critical programs for the university. Panton spent the last eight years teaching high school science in San Francisco, CA and Rochester, NY. She has worked with international education company, TES Global in London England to support and connect teachers worldwide.

XII.   Announcements
Dr. Lisa Harris announced that the Graduate Faculty Assembly will meet immediately following this meeting and wanted to encourage faculty to stay and celebrate the new bylaws with a quorum.

XIII.   Adjournment

Respectfully Submitted,
Tenisha L. Powell, Ph.D.
Secretary, Faculty Conference
Associate Professor of Early Childhood Education
Winthrop University

Appendix 1

Winthrop University Board of Trustees
Program Development Quarterly Report:
24 Oct 2019

Current program development efforts build upon the **2016 Academic Program Mix Report**, which recommended exploration and development of ten programs (1-10 below). Eight of these programs have been acted upon and either 1) are in development; 2) are in internal preparation for BOT and/or CHE review; 3) are fully approved and actively enrolling or enrolled; or 4) were not developed based upon market data. Two programs have had no action taken: one already exists as a track (financial planning) and the other will be forwarded to the Academic Master Plan development group for consideration (fashion design).

	Program Proposed	College	Degree(s) Proposed	Status
1	Cybersecurity	CBA	Certificate, BS	Hiring to dev.
2	Data Analytics/Data Science	CAS/CBA	Certificate, minor, BA, MS	Internal BA
3	ESL Pathway	COE	Non-degree	Tabled
4	Fashion Design/ Merchandising	CVPA	BA, conc. in merchandising	No action
5	Financial Planning	CBA	Certificate, MS	No action
6	Hospitality Management	CBA	Track	Enrolled
	Craft Brewing Certificate	CAS/CBA	Certificate	Internal
7	Media and Digital Arts suite:			
	Film and Content Production	CAS/CVPA	minor	Enrolled
	Music Technology	CVPA	Concentration	Enrolled
8	RN-to-BSN	CAS/CBA	BSN	Not pursued
9	Adult Degree Completion	CAS	BPS	Enrolling
10	Online MBA	CBA	MBA 100% online	Enrolled
				8 of 10
	Other programs since 2017:			
11	Online Arts Administration	CVPA	MAAA	Enrolled
12	Online Social Work	CAS	MSW	Enrolled
13	Online Special Ed Intervention	COE	MEd	Enrolled
14	Learning Design Technology	COE	MEd	Enrolled
15	Medical Lactation	CAS	Certificate	CHE review
16	Applied Software Dev.	CBA	BS	Internal
17	Social Inequalities	CAS	BA-Sociology	Internal
18	Educational Studies	COE	BA	Internal

In addition to completing work on the initial 10 recommendations, we have identified and implemented four hybrid and/or online programs (11-14). One concentration is under review by CHE (15) and four programs are moving through internal approvals (2, 16-18) with a plan to send those requiring BOT/CHE approval to the Board of Trustees in January (special review) and to CHE in February.

Deans and the Winthrop Office of Online Learning are exploring programs for implementation in the second phase of our online program development efforts. Conversations are currently underway regarding which programs to launch independently and which to implement through partnership with Wiley.

Programs under discussion for new online development:
- CAS: Human Nutrition M.S. (existing campus-based program considering move to online)
- CBA: Accounting and Data Analytics M.S. (new program development)

Programs under discussion for additional Wiley supports:
- COE: Literacy M.Ed.
- COE: Sport and Fitness Administration M.S.

2019-2020 Additional program development proposals under discussion and program refreshes being implemented in the colleges include:
- CAS: Roll-out of program change proposals for BIOL and CHEM introductory major sequences
- CAS: Development and proposal of Digital Sport Production in Mass Communication

- CBA: Roll out the Business Acumen program (eight credits required in four years)
- CBA: Creating a Minor in Finance for a Fintech option
    - Option 1: BSBA in Finance concentration with a Minor in Computer Science; or
    - Option 2: BS in Computer Science with a Minor in Finance
- CBA: Explore MA in American Business Studies program for international partners
- CBA: Pursue hospitality/entertainment program growth options with community partners

- COE: Developing a teacher residency program for MAT students with additional tracks: Early Childhood Ed, Elementary Ed, Middle Level Ed, and Special Ed
- COE: Developing specialized tracks in the BS Exercise Science program with increased certification opportunities
- COE: Finalize preparations for innovative blended (3+2) MSAT (Athletic Training) program

- CVPA: Developing proposal for a BA in Integrated Arts
- CVPA: Converting BFA in Visual Communication to Bachelor of Design, and exploring addition of Apparel and Product Design
- CVPA: Complete program change proposal converting Master of Music from three-year to two-year program

Academic Master Plan 2020-2025:
Academic Affairs will launch an Academic Master Plan development process in Fall 2019 and prepare a set of new program recommendations, program refresh needs, and/or elimination options by Fall 2020 to see us through the next five years.

The Academic Master Plan will be developed through consultation with faculty and community partners and with support and inputs from Education Advisory Board market analyses, employer surveys, regional economic development planning, Access and Enrollment Management data, and student enrollment trends.

Submitted by Adrienne McCormick

Winthrop University Faculty Conference
22 November 2019
2:00 p.m., Kinard Auditorium (018)

REPORT FROM THE CHAIR

I. Report on the October Board of Trustees Meetings

The Board of Trustees convened on Thursday, October 24 and Friday, October 25, 2019. The following committee meetings were held on Thursday:

Compensation	10:30am – 11:45am	Minerd, Carrol Hall
Advancement and Development	1pm – 3pm	Thurmond 208
Finance	1pm – 3pm	Polly Ford Conference Room
Student Life and Athletics	3:15pm – 5:15pm	Polly Ford Conference Room
Academic Quality	3:15pm – 5:15pm	Thurmond 208

Members of the Faculty Leadership Committee or their designees attended each of these gatherings. The assignments are presented in the table below.

Board Committee	Designated Observer	Faculty Member
Academic Quality	Chair, Faculty Conference Chair, Graduate Faculty Assembly	Adolphus Belk, Jr. Lisa Harris
Compensation	Chair, Faculty Conference	Adolphus Belk, Jr.
Enrollment & Retention	Chair, Academic Council	Alice Burmeister (for Kelly Costner)
	Chair, Graduate Council	Tracy Griggs (for Eric Birgbauer)
Finance	Chair, FCUP	Malayka Klimchak
Advancement & Development	Member, FCUP	Pat Ballard
Student Life & Athletics	Chair, FCUL	Jackie McFadden (for Marguerite Doman)

On Friday, there was a public presentation at 9am, then a full board meeting at 1:30pm. The early session, which was well attended by Winthrop faculty and staff, included:

- A presentation by Dr. Adrienne McCormick on the priorities of Academic Affairs.
- An update on the College of Business Administration by Dean P.N. Saksena.
- A progress report on the Class and Compensation Study by Lisa Cowart, Vice President for Human Resources, Employee Diversity, and Wellness, and representatives from Sibson Consulting.

The Board then went into executive session to discuss "employment matters involving certain present university employees and contractual items related" to Winthrop. Mr. Glenn McCall, Chair of the Board, invited me to stay for part of the closed meeting.

The Board approved the following resolutions during the Friday afternoon session:

- Resolution authorizing and approving **net position usage** in the aggregate amount of $2,200,000 "made available for specific uses as approved by the Committee on Finance be adopted by the Board of Trustees."
- Resolution authorizing the implementation of a **comprehensive information security plan** for Winthrop "to include policies and procedures that are in alignment with the South Carolina Department of Administration Division of Information Security, Enterprise Privacy Office, and industry best practices."
- Resolution authorizing and approving **discounted tuition for the Bachelor of Professional Studies** (30 percent for both in-state and out-of-state students.)

Finally, and as reported at the September 27 Faculty Conference, it was determined at the July 24, 2019 Board meeting in Columbia, SC that "the Student and Faculty Representatives to the Board will submit their reports in writing (as a Quarterly Report) as opposed to making a verbal report as they have done so in the past." Therefore, while I delivered an update to the Committee on Academic Quality on Thursday afternoon, I did not address the full Board on Friday afternoon. (See Appendix 1 for the report.) However, Mr. McCall did acknowledge the presence of both the Student and the Faculty Representatives. The Board then went into executive session "for the purposes of discussion of employment matters involving certain present university employees and contractual items related to Winthrop University." I departed at that time because I was not invited to attend the closed session.

Sincerely,

Adolphus G. Belk, Jr., Ph.D
Chair, Faculty Conference
Professor of Political Science and African American Studies
Winthrop University

Appendix 1
Report to the Board of Trustees and to
the Board of Trustees Committee on Academic Quality
October 17, 2019

The Faculty Conference gathered on August 16 and September 27, 2019. Those meetings and resultant actions are summarized below.

Recognition of Faculty
At the August meeting, special recognition was given to faculty members who earned tenure (13 in all), were promoted to Associate Professor (8), or earned promotion to Professor (4) at the conclusion of the 2018-2019 academic year.

Introduction of New Faculty
Also, at the August meeting, we welcomed new faculty members and acknowledged those serving in new capacities.

The College of Arts and Science		
Name	Position	Department or Program
Scott Amundsen	Associate Professor and program director	Interdisciplinary Studies; Bachelor of Professional Studies
Joi Anderson	Assistant Professor	Social Work
Giancarlo Anselmo	Assistant Professor	Psychology
Ja'Shaun Blanding	Instructor	Social Work
LaShardai Brown	Assistant Professor	Biology
Sara English	Instructor	Social Work
Timea Fernandez	Assistant Professor	Chemistry
Ashley Licata	Assistant Professor	Human Nutrition
Brandon Ranallo-Benavidez	Assistant Professor	Political Science
Daniel Stovall	Assistant Professor	Biology
Kathleen West	Assistant Professor	Psychology
Joyce White	Assistant Professor	English
New role		
Gary Alderman	Graduate program director	School Psychology

The College of Business Administration

Name	Position	Department or Program
Joanna Jackson	Assistant Professor	Healthcare Management
Kirk LeCureux	Instructor	Business Law
Shirley Shen	Assistant Professor	Finance
Gang Wang	Assistant Professor	Financial Economics

New role

Name	Position	Department or Program
Chlotia Garrison	Associate Dean	Undergraduate Programs

The College of Education

Name	Position	Department or Program
Jared Androzzi	Associate Professor and Director	Physical Education teacher education program
Trish Arter	Professor and Chair	Counseling, Leadership, and Educational Studies
Logan Daughtry	Instructor	Exercise Science
Dennis Dotterer	Assistant Professor	Educational Leadership
Ruvi English	Assistant Professor	Human Development and Family Studies
Adam Keath	Assistant Professor	Physical Education
Jeremy Lopuch	Assistant Professor	Education Core
Lauren McCoy	Assistant Professor and Director	Sport Management; M.S. in Sport & Fitness Administration program
Tammy White	Assistant Professor	Educational Leadership

New role

Name	Position	Department or Program
Kavin Ming	Chair	Curriculum and Pedagogy

The College of Visual and Performing Arts

Name	Position	Department or Program
Ben Cantrell	Instructor	Music
Elizabeth Dulemba	Assistant Professor	Illustration
Elisa Koehler	Professor and Chair	Department of Music
Mikale Kwiatkowski	Assistant Professor	Design
Stephanie Sutton	Assistant Professor	Fine Arts
Kyle Sweeny	Assistant Professor	Art History

New role

Name	Position	Department or Program
Karen Oremus	Chair	Fine Arts

Dacus Library		
New Role	Position	Department or Program
Emily Deinert	Coordinator	Reference Services

Update on Academic Council

Academic Council proceeded with routine maintenance of the curriculum, such as reviewing courses for inclusion in the general education program, recertifying courses already incorporated into the general education program, as well as reviewing program modifications. Likely of special interest to the Board was the creation of a new degree program in Data Sciences (B.A.), which includes courses on subjects like time series analysis, big data, and data mining. The program was unanimously approved by the Faculty Conference at the September meeting.

Progress on Tenure and Promotion Protocols

The Task Force on Tenure and Promotion Protocols was charged with addressing a set of issues related to tenure and promotion procedures originally framed by concerns from the Committee on Academic Freedom and Tenure, faculty members, and administrators. The task force presented a list of recommendations at the April 19 meeting, five of which were unanimously approved. One proposal—requiring that candidates for tenure include in their portfolios the pre-tenure review committee letter and associated letters from the chair and dean—was not ratified. Instead, the faculty recommended the proposal be considered more fully by a new committee formed for that specific task. That group is now established, has already held a meeting, and is working to meet its charge. In the meantime, Provost McCormick has moved to implement the proposals that were approved by the Faculty Conference.

Update on the Ombuds Position

Winthrop will soon hire an ombuds, which faculty, staff, and administrators believe will help settle disagreements amongst university employees through deliberation. The university will also establish an advisory committee in support of the position. Given the need to move quickly to fill the vacancy, the Faculty Conference determined that the faculty chair would appoint its representative to the committee. In the future, though, the faculty representative will be elected. Just recently, Dr. Ginger Williams (IDST) agreed to serve as our delegate to the committee.

Developing the Academic Master Plan: Some Concerns

Attendees at the September faculty meeting had a thoughtful discussion of the agency head planning document for 2019-2020, most notably Items E and I, as they relate to academic programs and therefore fall under the purview of the Faculty Conference. Those sections read as follows:

- **Item E**: Using the Delaware Study of Instructional Costs and Productivity (i.e., the Delaware Study) "and other relevant data, prepare Academic Master Plan for program refresh, development, and/or elimination."
- **Item I**: "Evaluate the financial status of the university's colleges and academic programs by performing cost-benefit analyses of each."

The faculty expressed keen interest in the Delaware Study and its potential applications at Winthrop, the process through which an Academic Master Plan will be fashioned, and the nature of the "cost-benefit" analysis of the university's colleges and programs. Some—given their experiences at other institutions—were anxious that such evaluations would lead to program or department elimination and/or the merging of departments or colleges. While the provost offered some clarification regarding the Academic Master Plan, the faculty want to know more about the Board's vision for the project. Some even added that they would like to attend more Board meetings as guests, though doing so could be extremely difficult if the Board continues to hold business meetings in Columbia.

A word in support of current Winthrop Students

Lastly, at both the August faculty meeting and the opening convocation, I spoke on behalf of the faculty in support of our students. While we work to recruit all sorts of students to Winthrop, particularly those from middle- and upper-income families, let us not lose sight of our professional and ethical responsibility to our current students. As the dean of the College of Arts and Sciences recently stressed, "Every student matters." That said, each year about half of our entering class is comprised of first-generation college students, students from working-class families, or students from underrepresented racial or ethnic groups—most of them hailing from South Carolina. For such folk, earning a Winthrop degree can greatly enhance their life chances. However, if they do not persist to graduation, then they fail to gain the full earning power of the degree. Even worse, they are saddled with the debt that they would not have otherwise accrued. Therefore, we must help them see it through.

Sincerely,

Adolphus G. Belk, Jr., Ph.D
Chair, Faculty Conference
Professor of Political Science and African American Studies
Winthrop University

Faculty Conference
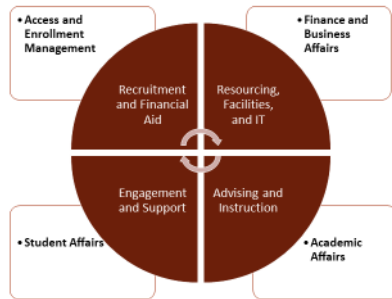
Provost's Report
November 22, 2019

Fall 2019 Updates:

- Quarterly reports on retention and program development
- Academic Master Planning
- Tenure and Promotion Policy Revisions
- Budget update
- AACRAO Review of Records and Registration
- Searches
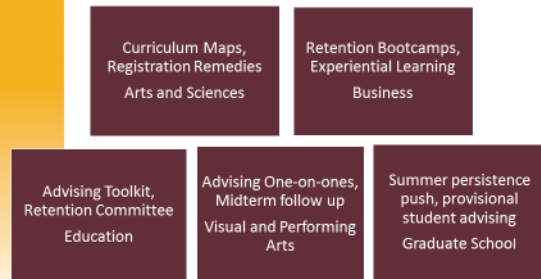- SACSCOC Decennial Review update
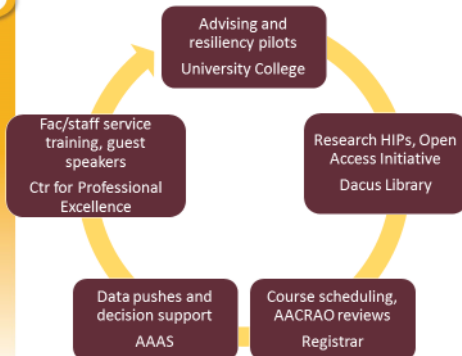- PASCAL initiative

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Retention as Coordinated Care:

- Access and Enrollment Management
- Finance and Business Affairs

Recruitment and Financial Aid | Resourcing, Facilities, and IT

Engagement and Support | Advising and Instruction

- Student Affairs
- Academic Affairs

Education Advisory Board

2019-2020 Retention Efforts
Selected College-level Initiatives

Curriculum Maps, Registration Remedies
Arts and Sciences

Retention Bootcamps, Experiential Learning
Business

Advising Toolkit, Retention Committee
Education

Advising One-on-ones, Midterm follow up
Visual and Performing Arts

Summer persistence push, provisional student advising
Graduate School

2019-2020 Retention Efforts
Selected Unit-level Initiatives

Advising and resiliency pilots
University College

Research HIPs, Open Access Initiative
Dacus Library

Course scheduling, AACRAO reviews
Registrar

Data pushes and decision support
AAAS

Fac/staff service training, guest speakers
Ctr for Professional Excellence

What is an Academic Master Plan?

An academic master plan is <u>a central driver</u> of integrated planning and decision-making that links mission, vision, and goals to people, services, and resources in a flexible process of evaluation, action, and improvement.

Budget Development

Facilities Master plan

Academic Master Plan (AMP)
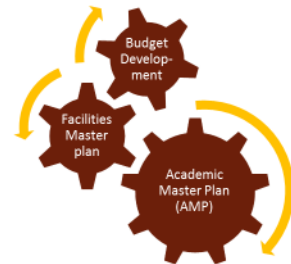
What Types of Questions are Asked in an Academic Master Plan (AMP)?

1. Where are we now, in terms of an academic mission & current practices? If we don't make any changes, where are we heading?
2. Where do we want to be in 5 -10 years? What will make us distinctive, competitive, and resilient in the face of coming demographic changes?
3. What steps must we take to get there?

Academic Master Planning at Winthrop:

- Build on 2016 Academic Mix Report
- Generate clear priorities for new program development that will advance the Winthrop Plan and identify any resulting program revisions and/or sunsetting/elimination plans
- Provide program refresh needs analyses
- Develop and launch next phase of online programs

Academic Master Planning at Winthrop:

- Align professional development supports through Center for Professional Excellence
- Inform decisions on college name change proposals
- Produce 2020-2025 Academic Master Plan
- Consider the 10-year horizon as well: what steps can we take now to prepare for the programs we will need in 2030?

Decision Inputs:

- Alignment with mission, vision, institutional, and college strategic goals
- Alignment with regional economic development goals/forecasts
- Full review through shared governance (BOT, administration, faculty, and staff)
- Faculty town halls (in colleges, interdisciplinary)
- Student surveys and admissions data
- EAB Market Analyses
- Cost/Benefit Analyses

Tenure and Promotion

- Task Force items 1-4 are approved through Senior Leadership and thus in force for current tenure and promotion cases
- Pre-tenure review committee is meeting, will issue a survey for faculty comment, and recommend policy language in Spring 2020
- Pending:
  - Tenure and promotion policy updates for librarians
  - Review of Student Evaluations of Teaching process and implementation

General Updates

- Budgets are loaded
- Working on special requests for funding from 1-time contingency and net position allocations for facilities and technology updates
- Records and Registration completed its AACRAO external review 11/19-20.
- Searches underway:
  - 19 faculty and staff positions in Academic Affairs
  - 3 Vice Provost/Dean searches
  - Starting work on Grants and Sponsored Research Development leadership position

China : November 12-17

Commencement for 73 Winthrop MBA graduates from City of Liuzhou

Recruitment at Guangxi University of Finance and Economics.

Compliance Certification Audit Team

- Adria Belk – CAS
- Lisa Cowart – Human Resources
- Chlotia Garrison – CBA
- Noreen Gaubatz – Assessment
- Amanda Hackney – Finance
- Amanda James – Enrollment Mgt
- Jackie McFadden – Library
- Amanda Maghsoud – Finance
- Greg Oakes – CAS
- Tammie Phillips – President's Office
- Megan Schramm-Possinger – AAAS
- Howard Seidler – Student Affairs
- Kimarie Whetstone – Online Learning
- Brad Witzel – COE

QEP Topic Selection Committee

- Imani Belton – Student
- Andrew Besmer – CBA
- Tomoko Deguchi – CVPA
- Ruvi English – COE
- Kimberly Faust – President's Office
- Cheryl Fortner-Wood – CAS/UC
- Nathaniel Frederick – CAS
- Philip Gibson – CBA
- RJ Gimbl – University Advancement
- Hank Harrawood – Athletics
- April Hershey – Staff Conference
- Jackie McFadden – Library
- Brittany Neely – Alumni Relations
- Darien Nguyen – Student
- Katie Price – Comm and Marketing
- Eduardo Prieto – Enrollment Mgt
- Grant Scurry – Student Affairs
- Kyle Sweeney – CVPA
- Meg Webber – Provost Office
- Janet Wojcik – COE

SACSCOC Decennial 2022 Timeline

2019-20	2020-21	2021-22	2022-23
Compliance Certification Audit	Compliance Certification Report (Phase 2 and 3)	QEP Pilot Implementation (Phase 2)	Institutional Response, if needed (Sept)
Compliance Certification Report (Phase 1)	QEP Topic Development (Phase 2)	Submit Compliance Certification Report (Sept)	SACSCOC Board of Trustees Reaffirmation Decision (Dec)
QEP Topic Selection	QEP Pilot Implementation (Phase 1)	SACSCOC Off-site Committee Review (Nov)	
QEP Topic Development (Phase 1)		Submit QEP Report and Focused Report (Spring)	
		SACSCOC On-site Committee Review (Spring)	

Academic Council
Report to Faculty Conference
22 November 2019

Curriculum Action for vote: 1 Degree Program

BS-EDST	BS in Educational Studies	New degree program

Curriculum Action approved by AC (*vote not required*): 9 Degree Programs

Program	Title	Action
BA-ARTH	BA in ART HISTORY	Modify program: Update courses with title changes; Remove required six credit hours of "Specialized Electives Any appropriate courses related to art history."
BA-ARTS-CERT	BA in ART with Certification	Modify program: Change General Education Intensive Writing requirement from ARTH 454 to ARTE 548; Update Social Science to reflect EDUC 200 change to EDCO 200; From the major: Remove ARTT 113; Remove ARTS 121 as an alternative to ARTS 220; Update title of ARTS 206, ARTS 281, ARTT 300; Remove ARTT from major electives, change to 3 credits, and remove requirement that it has to be all in one designator; Remove ARTH 454; Professional Education Sequence: Update EDUC courses to EDCO.
BA-DANC	BA in DANCE	Modify program: Require 2 hours of credit for each of DANA 311, 312, 221, and 222; Require both DANA 251 and 252 instead of choosing one; Increase requirement for DANA 443/444 to 4 hours from 3; Reduce major electives from 9 to 3.
BA-ENGL-CSST	BA IN ENGLISH/LICENSURE SEC SCH TEACHER	Modify program: In major foundations, require ENGL 208, rather than a choice between it and ENGL 203 or 211; In professional education sequence, require C or better in ENGE 390 and note that it cannot be taken on an SU basis.
BA-MCOM	B.A. in Mass Communication	Modify program: Note that MCOM 230 meets the General Education Technology Requirement; Remove CSCI 101, 101B, 101F and 101N from the major and add MCOM 230; In Broadcast and Journalism interest areas, IMCO courses can also meet elective requirement; Add Digital Sports

Program	Title	Action
		Production Interest area; Not that MCOM 241 may be taken at another accredited university.
BA-PLSC	BA IN POLITICAL SCIENCE	Modify program: Require one course from Comparative Politics and one from International Relations (was previously combined); Add PLSC 555 as an option for Political Theory requirement; Add PLSC 316, 320 to and remove PLSC 504, 508 from the Pubic Administration requirement; Remove PLSC 337 from and add 475 to the Experiential Learning requirement; Increase major total from 30 to 33 credits.
BS-IMCO	BS IN INTEGRATED MARKETING COMMUNICATION	Modify program: Note that MCOM 230 meets the General Education Technology Requirement; In IMC and Visual Arts Requirement: change from 7 to 3 credits, remove IMCO 105 and 475, remove ARTS 311, VCOM 222, VCOM 259 and add ARTS 324, DESF222, VCOM 354, VCOM 262, and VCOM 392 to options; In Business Requirement: remove CSCI 101, 101C, 101N, QMTH 210, change MKTG 482 to 385, remove MGMT 341, MKTG 481, and add MGMT 220, MKTG 387, DIFD 141, and ENTR 373; In MCOM/IMCO requirements: Add MCOM 230, change designators for MCOM 341, 370, 349, and 471 to IMCO, change MCOM electives to 6, add IMCO 105.
BS-NUTR-CDPV	BS in Nutrition/Chronic Disease Prevent	Modify program: In Major Requirements, replace NUTR 520 with 471.
BS-NUTR-DIET	BS IN HUMAN NUTRITION/DIETETICS	Modify program: Note that NUTR 428 meets the General Education Oral Communication requirement; In major: Change NUTR 370 to 321; Replace NUTR 523/524 with NUTR 423/424; Change CHEM 105, 106/108 to CHECM 104, 105/108.

Curriculum Action approved at CUC/AC levels (*vote not required*): 4 Minors

Program	Title	Action
MINOR-FINC	Minor in Finance	New minor
Minor-HIST	Minor in History	Modify minor: Change from "HIST 101, 102, 211, and 212, and at least 6 hours in courses numbered above 299" to "3 hours from HIST 111, 112, and 113; 3 hours of HIST 211 and 212, and an additional 12 hours of HIST, at least 6 hours of which must be courses numbered above 299."

| MINOR-LGST | Minor in Legal Studies | Modify minor: Remove AAMS 315 and PLSC 315 from minor elective; Add AAMS 302, AAMS 308, AAMS 314, AAMS 319, AAMS 338, AAMS 515, ACCT 401, ACCT 501, ACCT 502, ACCT 506, ACCT 509, ECON 331, ECON 332, ECON 335, ECON 343, ECON 345, ECON 349x, EDUC 110, EDUC 312, ENTR 373, GRNT 300, GRNT 504, HCMT 200, HCMT 303, HIST 308, HIST 312, MGMT 523, MGMT 575, PEAC 370, PLSC 515, PLSC 319, PLSC 323, PLSC 324, PLSC 332, PLSC 335, PLSC 337, PLSC 338, PLSC 345, PLSC 371, PLSC 504, PLSC 505, PLSC 506, PLSC 512, PSYC 316, PSYC 320, RELG 370, SCWK 200, SCWK 306, SOCL 213, SOCL 303, SOCL 309, SOCL 312, SOCL 314, SOCL 330, SOCL 504, SOCL 508, SPMA 200, WMST 300, WMST 305, WMST 310, WMST 337, and WMST 371 to minor electives. |
| MINOR-SSCI | Minor in Social Sciences | Modify minor: Add GEOG 320, MCOM 301, SCWK 300 to social science methodology list of options. |

Curriculum Action approved at prior levels (*vote not required*): 130 Courses

Course	Title	Action
AAMS317	African American Politics and Policy	**Modify course:** Update teaching method; Add cross-listing of PLSC 317; Remove prerequisite of "PLSC 201 with grade of C or better, or AAMS 300, or permission of the instructor."
AAMS319	Race and Ethnic Politics in the United States	**Modify course:** Update teaching method; Remove prerequisite "PLSC 201 with grade of C or better or AAMS 300 or permission of the instructor."
AAMS338	African Politics	**Modify course:** Change title from Government and Politics of Africa; Add offered periodically; Remove prerequisite of "PLSC 205 and PLSC 207 or permission of instructor."
AAMS475	Field Research & Experiential Learning in Kenya	**New course**
ACCT306	306. Intermediate Accounting II (3).	**Modify course:** Update catalog description; Change prerequisite from "Grade of C or better in ACCT 305" to "Grade of C- or better in ACCT 305. All ACCT courses numbered above 299 have a prerequisite of junior status, an overall GPA of at least 2.00 and a grade of C- or better in HXMP 102."

ACCT309	309. Cost Accounting (3).	**Modify course:** Change prerequisite from "ACCT 280 and 281" to "ACCT 281 and either ACCT 304 or concurrent enrollment in ACCT 304. All ACCT courses numbered above 299 have a prerequisite of junior status, an overall GPA of at least 2.00 and a grade of C- or better in HXMP 102."
ARTS320	320. Intermediate Drawing (3:7).	**Modify course:** Change title from Drawing III; Update catalog description; Students can now receive credit for this course twice; Change prerequisite from ARTS 220 to ARTS 120.
ARTS370	370. Fiber Art Studio	**Modify course:** Change title from Basic Photography (Small-Format); Update catalog description, teaching method, and terms offered; Students can now receive credit for this course three times; Change Prerequisite from "ARTS 101, ARTS 120" to "Completion of 12 earned hours."
ARTS411407	Intermediate Interdisciplinary Studio	**New course**
ARTS420	420. Advanced Drawing (3:7).	**Modify course:** Change title from Drawing IV; Update catalog description; Students can now receive credit for this course three times; Change prerequisite from ARTS 320 to "6 hours of ARTS 320, Intermediate Drawing."
ARTS432	432. Intermediate Sculpture (3:7).	**Modify course:** Change title from Sculpture III; Update catalog description; Students can now receive credit for this course twice; Change prerequisite from ARTS 333 to ARTS 332.
ARTS442	442. Intermediate Painting (3:7).	**Modify course:** Change title from Painting III; Update catalog description; Students can now receive credit for this course twice; Change prerequisite from ARTS 343 to ARTS 342.
ARTS451	451. Intermediate Ceramics (3:7).	**Modify course:** Change title from Ceramics III; Update catalog description; Students can now receive credit for this course twice; Change prerequisite from ARTS 352 to ARTS 351.
ARTS455	455. Intermediate Jewelry and Metals (3:7).	**Modify course:** Change title from Jewelry and Metals III; Update catalog description; Students can now receive credit for this course twice; Change prerequisite from ARTS 356 to ARTS 355.
ARTS511507	511. Advanced Interdisciplinary Studio	**New course**
ARTS542	542. Advanced Painting (3:7).	**Modify course:** Change title from Painting V; Update catalog description; Students can now receive credit for this course twice; Change

		prerequisite from ARTS 443 to "6 hours of ARTS 442."
ARTS551	551. Advanced Ceramics (3:7).	**Modify course:** Change title from Ceramics V; Update catalog description; Students can now receive credit for this course three times; Change prerequisite from ARTS 452 to "6 hours of ARTS 451, Intermediate Ceramics."
ARTS555	555. Advanced Jewelry and Metals (3:7).	**Modify course:** Change title from Jewelry and Metals V; Update catalog description; Students can now receive credit for this course three times; Change prerequisite from ARTS 456 to "6 hours of ARTS 4566, Jewelry and Metals."
ARTS570	570. Advanced Fiber Art Studio	**Modify course:** Change title from Photography V; Update catalog description and teaching method; Students can now receive credit for this course three times; Change prerequisite from ARTS 371 to "9 credit hours of ARTS 370, MFA in Studio Art Student."
BIOL301	Natural History of the Carolina Piedmont	**New course**
BIOL305	General Botany (4:3:3).	**Modify course:** Renumber from BIOL 205; Change prerequisite from "BIOL 150 and 151 or BIOL 203 and 204" to "BIOL 220, 221, 222 or BIOL 270, and 223 or BIOL 271; HMXP 102; CHEM 105; MATH 101, 150, or 151 or any MATH course with MATH 150 or 151 as a prerequisite; students must have a minimum grade of C- or S in all 200-level BIOL courses taken and a minimum grade of C- or S in CHEM 105 and a C- in HMXP 102."
BIOL306	General Zoology (4:3:3).	**Modify course:** Renumber from BIOL 206; Change prerequisite from "BIOL 150 and 151 or BIOL 203 and 204" to "BIOL 220, 221, 222 or BIOL 270, and 223 or BIOL 271; HMXP 102; CHEM 105; MATH 101, 150, or 151 or any MATH course with MATH 150 or 151 as a prerequisite; students must have a minimum grade of C- or S in all 200-level BIOL courses taken and a minimum grade of C- or S in CHEM 105 and a C- in HMXP 102."
BIOL460	Professional Development for Biology Internships	**New course**
BIOL517	517. Human Genetics (3).	**Modify course:** Change prerequisite from "BIOL 203, 204, 205, and 206, OR BIOL 220, 221, 222 or 270, and 223 or 271; BIOL 300; HMXP 102; CHEM 105 & 108; MATH 101, 150, or 151 or any MATH

		course with a MATH 150 or 151 prereq; students must have a min. grade of C- in all of the listed BIOL courses taken and a min. grade of C- in CHEM 105, 106, & 108 and a C- in HMXP 102 or ANTH 202 with permission of instructor OR Graduate Status" to "BIOL 203, 204, 205, and 206, OR BIOL 220, 221, 222 or 270, and 223 or 271; BIOL 300; BIOL 316 or 317; HMXP 102; CHEM 105 & 108; MATH 101, 150, or 151 or any MATH course with a MATH 150 or 151 prereq; students must have a min. grade of C- in all of the listed BIOL courses taken and a min. grade of C- in CHEM 105 & 108 and a C- in HMXP 102 OR Graduate Status"
BIOL526	526. Applied Microbiology (4:2:4).	**Modify course:** Update catalog description and teaching method; Change lecture hours from 3 to 2 and lab hours from 3 to 4; Change prerequisite from "BIOL 203, 204, 205, and 206, OR BIOL 220, 221, 222 or 270, and 223 or 271; BIOL 300; BIOL 310; HMXP 102; CHEM 105 and 108; MATH 101, 150, or 151 or any MATH course with a MATH 150 or 151 prereq; students must have a minimum grade of C- in all of the listed BIOL courses taken and a minimum grade of C- in CHEM 105, 106, and 108 and a C- in HMXP 102 OR Graduate Status" to "BIOL 203(R), 204, 205, 206 and 271, OR 220, 270, 221, 271, OR 203, 204, 205, 206, 310 AND instructor permission, OR BIOL 220, 221, 222, 223, 310 AND instructor permission; BIOL 300; HMXP 102; CHEM 105 and 108; MATH 101, 150, or 151 or any MATH course with a MATH 150 or 151 prereq; students must have a minimum grade of C in all of the listed courses taken OR Graduate Status."
BIOL530	Current Methods in Microscopy	**Modify course:** Change lecture hours from 2 to 3 and lab hours from 6 to 3; Change prerequisite from "BIOL 203, 204, 205, and 206, OR BIOL 220, 221, 222 or 270, and 223 or 271; BIOL 300; HMXP 102; CHEM 105 & 108; MATH 101, 150, or 151 or any MATH course with a MATH 150 or 151 prereq; students must have a min. grade of C- in all of the listed BIOL courses taken and a min. grade of C- in CHEM 105, 106, & 108 and a C- in HMXP 102 or ANTH 202 with permission of instructor OR Graduate Status" to "BIOL 203, 204, 205, and 206, OR BIOL 220, 221, 222 or 270, and 223 or 271;

		BIOL 300; HMXP 102; CHEM 105 & 108; MATH 101, 150, or 151 or any MATH course with a MATH 150 or 151 prereq; students must have a min. grade of C- in all of the listed BIOL courses taken and a min. grade of C- in CHEM 105 & 108 and a C- in HMXP 102 or ANTH 202 with permission of instructor."
CHEM301	301. Organic Chemistry I	**Modify course:** Change prerequisite from "A grade of C or better will be required in all of the following: CHEM 106, CHEM 108" to "A grade of C or better will be required in CHEM105."
CHEM315	315. Environmental Chemistry (3).	**Modify course:** Update terms offered; Change prerequisite from "A grade of C or better in all of the following: CHEM 105, CHEM 108." to "A grade of C or better in CHEM105."
CHEM491	491. Department Seminar (0).	**Modify course:** Change how many times a student can receive credit to 1; Change prerequisite from "C or better in each of the following: CHEM 105-108, CHEM 301-303" to "A grade of C or better in CHEM 105, CHEM 108 and CHEM 301."
CHEM492	492. Department Seminar (0).	**Modify course:** Change prerequisite from "C or better in each of the following: CHEM 105-108, CHEM 301-303" to "A grade of C or better in each of the following: CHEM 105, CHEM 108, CHEM 301."
CHEM493	493. Department Seminar (0).	**Modify course:** Change prerequisite from "C or better in each of the following: CHEM 105-108, CHEM 301-303" to "A grade of C or better in each of the following: CHEM 105, CHEM 108, CHEM 301."
CHEM494	494. Department Seminar (0).	**Modify course:** Change prerequisite from "C or better in each of the following: CHEM 105-108, CHEM 301-303" to "A grade of C or better in each of the following: CHEM 105, CHEM 108, CHEM 301."
FINC315	315. Principles of Financial Planning (3:3:0).	**Modify course:** Change prerequisite from "C- or better in FINC 111 and ACCT 280" to "C- or better in ACCT 280."
IMCO349	349. Advertising Copy and Layout (3:2:2).	**Modify course:** Change designator from MCOM 349; Change prerequisite from "C minus or better in MCOM 341 and 2.00 GPA or written permission of department chair" to "C minus or better in IMCO 341 and 2.00 GPA or written permission of department chair."
IMCO471	471. Public Relations Writing and Production (3:2:2)	**Modify course:** Change designator from MCOM 471; Update catalog description; Change prerequisite from "C- or better in MCOM 226, MCOM

		241 and 370, 2.00 GPA and MCOM or IMCO major status or written permission of department chair" to "C- or better in MCOM 226, MCOM 241 and IMCO 370, 2.00 GPA and MCOM or IMCO major status or written permission of department chair."
IMCO475	475. Senior Seminar in Integrated Marketing Commun	**Modify course:** Change lecture hours from 3 to 2 and lab hours from 0 to 2; Change prerequisite from "Senior standing, C- or better in MCOM 349 OR MCOM 471 2.0 or higher GPA AND MKTG 381 OR MKTG 385, IMCO major status or written permission of program chair" to "Senior standing, C- or better in IMCO 349 OR IMCO 471 2.0 or higher GPA AND MKTG 381 OR MKTG 385, IMCO major status or written permission of program chair."
INDS225	CAD for Interior Design (3:1:4)	**Modify course:** Update terms offered from periodically to fall; Change prerequisite from "INDS 213, 261" to "DESF 161, INDS 213."
INDS326	Building Systems for INDS (3:2:2)	**Modify course:** Change prerequisite from "INDS 300. INDS 225" to "INDS 213, INDS 225."
INDS329	Interior Design Contract Documents (3:1:4)	**Modify course:** Change prerequisite from INDS 300 to "INDS 213, INDS 225."
INDS331	Lighting Design (3:2:2)	**Modify course:** Change prerequisite from INDS 300 to "INDS 213, INDS 225."
INDS336	Codes and Standards (3)	**Modify course:** Change prerequisite from INDS 300 to "INDS 213, INDS 225."
INDS353	Interior Design Studio I: Residential (3:1:4)	**Modify course:** Update terms offered from periodically to fall; Change prerequisite from INDS 300 to DESF 300.
INDS357	Interior Design Studio II: Residential (3:1:4)	**Modify course:** Update terms offered from periodically to spring; Change prerequisite from INDS 300 to "DESF 300, INDS 353."
INDS425	Advanced Computer Applications for Interior Design (3:1:4)	**Modify course:** Update terms offered from periodically to fall; Change prerequisite from INDS 300 to "DESF 300, INDS 225."
INDS429	Professional Practices (3)	**Modify course:** Update terms offered from periodically to spring; Change prerequisite from INDS 300 to DESF 300.
LEAD120S	Theory and Practice of Student Alumni Council Leadership	**New course**
MATH314	History of Mathematics (1).	**Modify course:** Renumber from MATH 395; Update catalog description; Change credit/lecture hours from 3 to 1; Change prerequisite from MATH 310 to "C- or better in MATH 101, 105, 151, or 201."

MATH341	Statistical Methods	**Modify course:** Change prerequisite from "MATH 105 or MATH 201" to MATH 202.
MATH544	Regression Modeling	**New course**
MCOM226	Multimedia Storytelling and Production	**Modify course:** Update catalog description; Indicate that this course does not have a final exam.
MCOM241	241. Media Writing (3:2:2).	**Modify course:** Update catalog description.
MCOM346	346. Digital Video Production (3:2:2).	**Modify course:** Change title from Principles of Digital Production; Update catalog description; Change prerequisite from "Grade of C or better in MCOM 241, 2.0 GPA and MCOM, IMCO, or DIFD major status or written permission of department chair" to "Grade of C- or better in MCOM 241, 2.0 GPA and MCOM, IMCO, or DIFD major status or written permission of department chair."
MGMT360	Hotel Management	**New course**
MGMT460	Hospitality Management Strategies	**New course**
MGMT493	Internship in Hotel and Hospitality Management	**New course**
NUTR520	520. Sports Nutrition (3).	**Modify course:** Update terms offered; Change prerequisite from "NUTR 221 (a grade of C- or higher) and BIOL 308 (a grade of C- or higher). All NUTR courses numbered above 499 have a prerequisite of Junior status" to "NUTR 221 (a grade of C- or higher) and BIOL 308 (a grade of C- or higher)or BIOL 213 and 214 (a grade of C- or higher). All NUTR courses numbered above 499 have a prerequisite of Junior status."
PESH173	173. Stand Up Paddleboarding	**Modify course:** X course becoming a permanent course
PESH178	178. Introduction to Cycling: Touring, Road, Trail, BMX, and Track	**Modify course:** X course becoming a permanent course
PFST201	Prior Learning Assessment	**New course**
PFST302	Diversity and Collaboration in the Workplace	**Modify course:** Remove prerequisite of "PFST 301 with grade of C- or better."
PLSC305	305. The National Executive (3).	**Modify course:** Update teaching method; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC306	306. Congress (3).	**Modify course:** Update teaching method; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."

PLSC307	307. American Parties and Practical Politics (3).	**Modify course:** Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC308	Campaign and Elections	**Modify course:** Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC310	310. The Judiciary (3).	**Modify course:** Update teaching method and terms offered; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC311	Constitutional Law: Federalism & Institutions	**Modify course:** Change course title from Constitutional Law: Federalism and Institutio; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC312	312. Con Law: Civil Rights and Civil Liberties	**Modify course:** Change course title from Constitutional Law: Civil Rights and Civil Li; Update teaching method and terms offered; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC313	313. Public Opinion and Political Participation (3	**Modify course:** Update terms offered; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC314	314. Media and Politics (3).	**Modify course:** Update catalog description and teaching method; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC315	South Carolina Politics	**New course**
PLSC316	LGBTQ Politics & Policy	**New course**
PLSC317	317. African American Politics and Policy (3).	**Modify course:** Update teaching method; Remove prerequisite of "PLSC 201 or AAMS 300 with a grade of C- or better, or permission of instructor."
PLSC320	US Immigration Politics & Policy	**New course**
PLSC321	321. Public Policy and Policy Analysis (3).	**Modify course:** Update teaching method; Remove prerequisite of "PLSC 201 with a grade of C- or better, or permission on instructor."
PLSC332	Asian Politics	**Modify course:** Change title from Government and Politics of Asia; Update teaching method; Remove prerequisite of "PLSC 205 or PLSC 207 or permission of instructor."
PLSC335	Latin American Politics	**Modify course:** Change title from Government and Politics of Latin America; Update teaching method; Remove prerequisite of "PLSC 205 or PLSC 207 or permission of instructor."

PLSC336	Russian Politics	**Modify course:** Change title from Post Soviet Politics and Society: Inside the Enigma; Update catalog description and terms offered; Remove prerequisite of "PLSC 205 or PLSC 207 or permission of instructor."
PLSC337	337. Women and Global Politics (3).	**Modify course:** Update catalog description, teaching method, and terms offered; Remove prerequisite of "WMST 300 or PLSC 205 or PLSC 207 or permission of instructor."
PLSC338	338. African Politics (3).	**Modify course:** Change title from Government and Politics of Africa; Update catalog description, teaching method, and terms offered; Remove prerequisite of "PLSC 205, or PLSC 207, or AAMS 300, or permission of instructor."
PLSC345	345. European Politics (3).	**Modify course:** Update catalog description, teaching method, and terms offered; Remove prerequisite of "PLSC 205 or PLSC 207 or permission of instructor."
PLSC351	351. Ancient and Medieval Political Thought (3).	**Modify course:** Update teaching method and terms offered; Remove prerequisite of "GNED 102 or permission of instructor."
PLSC352	352. Modern and Contemporary Political Thought (3)	**Modify course:** Update teaching method and terms offered; Remove prerequisite of "GNED 102 or permission of instructor."
PLSC355	355. Political Ideologies (3).	**Modify course:** Update teaching method and terms offered; Remove prerequisite of "GNED 102 or permission of instructor."
PLSC356	356. American Political Thought (3).	**Modify course:** Update teaching method and terms offered; Remove prerequisite of "GNED 102 or permission of instructor."
PLSC366	Religion and Politics in America	**New course**
PLSC371	371. Women and Politics in the US (3).	**Modify course:** Update catalog description, teaching method, and terms offered; Remove prerequisite of "PLSC 201 or WMST 300 with a grade of C or better, or permission of instructor."
PLSC475	Field Research & Experiential Learning in Kenya	**New course**
PLSC 550	Social Science Data Analysis	**New Course**
RELG366	Religion and Politics in America	**New course**

THRA261	261. Stage Lighting (3).	**Modify course:** Change prerequisite from "THRT 110, 115, 210, THRA 120, and 180 with a grade of C or better in each course" to "THRT 110, 115, 210, THRA 120, and 180 with a grade of C- or better in each course."
THRA320	320. Acting II (3).	**Modify course:** Update terms offered; Clarify 3 lecture hours; Change prerequisite from THRA 220 to "THRA 255, THRA 265, OR THRA 220."
THRA331	331. Directing I (3).	**Modify course:** Change prerequisite from "THRT 110, 115, 210, THRA120, and 180 with a grade of C or better in each course" to "THRT 110, 115, 210, THRA 120, and 180 with a grade of C- or better in each course."
VCOM121	Design Drawing II: Structure and Form	**Modify course:** Change prerequisite from VCOM 120 to DESF 120.
VCOM151	Design Fundamentals	**Modify course:** Change prerequisite from VCOM 150 to DESF 150; Remove corequisite of VCOM 150.
VCOM258	Introduction to Typography	**Modify course:** Change prerequisite from "VCOM 150 and VCOM 151 or permission of area coordinator" to "DESF 150 or permission of area coordinator."
VCOM259	Introduction to Graphic Design	**Modify course:** Change prerequisite from VCOM 154 to DESF 154.
VCOM262	Introduction to Web Design	**Modify course:** Change prerequisite from VCOM 261 to DESF 161.
VCOM301	Visual Communication Seminar I	**Modify course:** Change prerequisite from "VCOM 101, VCOM 300" to DESF 300.
VCOM323	Illustration: the Costumed Figure	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.
VCOM325	Illustration: Portraiture	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.
VCOM420	Illustration: Heroes and Antiheroes	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.
VCOM423	Illustration: Folk Tales and Children's Literature	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.
VCOM424	Illustration: Sequential Storytelling	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.
VCOM425	Illustration: Persuasion and Propaganda	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.
VCOM427	Illustration: Narrative and Editorial	**Modify course:** Change prerequisite from VCOM 300 to DESF 300.

Course	Title	Action
WMST312	Sociology of Gender and Sexuality	**New course**
WMST337	Women and Global Politics	**Modify course:** Update catalog description, teaching method, and terms offered; Add PLSC 337 as a cross listing; Remove prerequisite of "WMST 300 or PLSC 205 or PLSC 207 or permission of instructor."
WMST371	Women and Politics in the US	**Modify course:** Update catalog description and terms offered; Add PLSC 371 as a cross listing; Remove prerequisite of "PLSC201 with grade of C or better, or WMST 300 with grade of C or better or permission of instructor."
WMST509	Masculinities	**New course**

The following 5 course action items were approved at CUC Level after clarification of prerequisites and require no further action:

Course	Title	Action
PLSC513	Campaign Management and Political Communication	**New course**
PLSC518	518. Politics of the American South (3:3:0).	**Modify course:** Update terms offered; Add AAMS 518 as a cross listing; Change prerequisite of "PLSC 201 with a grade of C or better or permission of instructor" to "Permission of Instructor OR Graduate Status OR PLSC 201."
PLSC530	Identity, Ethnicity, & Nationalism	**New course**
PLSC555	Queer Theory	**New course**
WMST555	Queer Theory	**New course**

The following 15 course action items were approved at College Assembly Level and require no further action:

Course	Title	Action
ARTH342	Medieval European Art and Architecture (3).	**Modify course:** Change title from Early Medieval Art; Update catalog description and notes.
ARTH344	European Renaissance Art	**Modify course:** Change title from Italian Renaissance Art; Update catalog description; remove note that it is offered every 2 years.

ARTH451	451. Art History Methods (3).	**Modify course:** Update catalog description.
CHEM101	101. Applying Chemistry to Society (3).	**Modify course:** Add terms offered and note that "Student may receive credit for only one of the following: CHEM101 or CHEM105."
DANA101	101. Beginning Modern Dance (1:3).	**Modify course:** Change how many times student can receive credit from 1 to 2.
DANA104	104. Beginning Ballet (1:3).	**Modify course:** Change how many times student can receive credit from 1 to 2.
DANA231	231. Tap Dance I (1:3).	**Modify course:** Change how many times student can receive credit from 1 to 2.
DANA251	251. Jazz Technique I (1:3).	**Modify course:** Students can now receive credit for this course twice.
ENGE390	Methods of Teaching English for the Middle and Secondary School Classroom I	**Modify course:** Change grade mode from SU to regular letter grade.
IMCO341	341. Advertising Principles (3).	**Modify course:** Change designator from MCOM 341; Update catalog description.
IMCO370	370. Public Relations Principles (3).	**Modify course:** Change designator from MCOM 370; Update catalog description.
MCOM311	Digital Culture and Society	**Modify course:** Update catalog description and teaching method; Change lecture hours from 3 to 2 and lab hours from 0 to 2.
MCOM441	441. Multimedia Reporting of Public Issues (3).	**Modify course:** Update catalog description and teaching method; Change lecture hours from 3 to 2 and lab hours from 0 to 2.
NUTR329	Nutrition, Wellness and Human Performance	**Modify course:** Change title from Nutrition and Wellness; Update terms offered.
VCOM392	Special Topics in Visual Communication Design	**Modify course:** Update teaching method; Make lab hours variable from 3-9.

General Education Action for vote: *First Certify Courses*
- **GLOBAL—**ANTH 101
- **SOSC—**ANTH 101
- **TECH—**MCOM 226, MCOM 230

General Education Action (vote not required): *Recertifications*
- **HART**—ARTT 298, DESF 222, VCOM 258
- **NASC**—GEOL 220
- **TECH**—ARTS 281, VCOM 262
- **ORAL**—NUTR 428

Academic Council Report—Other Business

Additional GNED Business—Component reviews (for report to AC in Feb)

- **Physical Activity Component Review Committee**
    - Erin Hamel, COE
    - Dustin Hoffman, CAS
    - DeAnn Brame, Dacus Library

- **Quantitative Skills Component Review Committee**
    - Kristen Abernathy, CAS
    - Kristen Wonderlich, CVPA
    - Brad Witzel, COE

- **GNED Assessment Committee being established**
    - An additional standing committee of AC
    - Membership will be appointed
    - *Ad hoc* committee has already been in place
    - Parallels other programmatic assessment committees
    - Requires change of bylaws
    - Working group will collaborate with Rules Committee for FC vote in spring:
        - Jennifer Disney, CAS
        - Alice Burmeister, CVPA
        - Wendy Sellers, CAS

- **WIG work**
    - Comprehensive review of **Degree Requirements** and **Academic Regulations**
    - Small group work on **Degree Requirements** began at Fri Nov 15 meeting
    - AC will have an additional meeting on Fri Jan 24 (2:00pm—*location TBA*) devoted to this work

Faculty Conference

WINTHROP
ATHLETICS

Winthrop Student-Athletes

- Nearly 300 Student-Athletes
- 17 Different Athletic Teams
- 2018-2019 Average Winthrop University student-athlete GPA 3.26

Challenges of Winthrop Student-Athletes

- 20 hours a week of CARA (Countable Athletically Related Activity) (Practices, meetings, competition, weight training & conditioning and film)
- Missed class time due to travel for off campus competition
- Typically weight lifting/conditioning is either in the morning, as early as 6 a.m., or during the day. Many student-athletes are coming straight from practice or workouts to head to class

Important Reminders

- Athletes are not excused from class for practice (only competition)
- The Department of Athletics does not allow coaches to contact professors directly concerning student academic performance. Faculty are discouraged from contacting coaches directly as well. Student-Athlete Academic Services is the appropriate "go between."
- Student-athletes are susceptible to concussion injuries. Athletic trainers and other medical personnel are qualified to make decisions/recommendations that faculty must trust. The protocol for a concussion may vary by severity of the injury

Academic Requirements for Student-Athletes

- Student-athletes can be a bit more challenging to properly advise, due to the NCAA's progress toward degree requirements. The next slide gives you an idea of the additional milestones they must meet throughout their academic journey here at Winthrop. Fortunately, as faculty advisors, you don't have to keep up with these requirements – that's the job of Claire Mooney-Melvin, the Director of Academic and Student Services.

Progress Towards Degree Requirements

- Must pass 6 hours per term
- Must pass 18 hours per regular academic year
- Must pass 24 hours before second year
- Must meet GPA requirements
- Must be in good standing academically

Who To Contact

- Vice President for Intercollegiate Athletics- Dr. Ken Halpin
  - halpink@winthrop.edu
- Associate AD For Administration- Hank Harrawood
  - harrawoodh@winthrop.edu
- Director of Athletic Academics- Claire Mooney-Melvin
  - mooneymelvin@winthrop.edu
- Faculty Athletics Representative (FAR)- Dr. Trent Kull
  - kullt@winthrop.edu

Rules Committee
Report to Faculty Conference
22 November 2019

THE BYLAWS OF THE GRADUATE FACULTY ASSEMBLY OF WINTHROP UNIVERSITY
(Ratified by Faculty Conference 4-21-75 and 9-27-77; amended 4-12-77, 4-05-79, 4-09-
81,4-20-88, 2-28-92, 2-13-98, 8-20-04, 4-24-09, 4-17-15)

Article I - Name

The name of this organization shall be the Graduate Faculty Assembly of Winthrop
University, hereinafter referred to as the Assembly.

Article II - Responsibilities

Section 1 The Assembly shall be responsible for: (1) its own organization and procedures as
provided in these *Bylaws*; (2) the Winthrop University graduate academic programs, policies,
and regulations, within limitations prescribed by the Faculty Conference of Winthrop
University; and (3) such additional matters as shall be referred to it by the Faculty Conference
of Winthrop University, by the President of Winthrop University, or by the Chief Academic
Officer of Winthrop University.

Section 2 The Assembly shall create and instruct subordinate councils and committees,
standing and select, and shall periodically review the major decisions of its subordinate
bodies.

Section 3 The Assembly shall be the principal legislative body of the graduate faculty. All
actions of the Assembly shall be subject to review by the President of the University. Any
disapprovals shall be communicated to the graduate faculty with reasons therefore, within
thirty days. By a majority vote, the Assembly may charge the Chair of Graduate Faculty
Assembly to communicate concerns regarding such disapprovals to the Board of Trustees. (8-
25-09)

Article III - Membership

Section 1 Upon recommendation of the Graduate Council, the Assembly shall establish
criteria for membership in graduate faculties. The application form with stated criteria is
available in the Graduate School Office. The academic deans shall nominate for
membership in the Assembly those persons who qualify under those criteria and the Dean
of the Graduate School shall be responsible for reviewing the application for conformity with
the established criteria. The Graduate Council will vote on the appointment and announce
the outcome to the Graduate Faculty Assembly. Performance of limited graduate duties on a
temporary basis does not in itself constitute eligibility for membership in the Assembly.
(Amended by Faculty Conference, 4-09-81, 8-20-04, 4-24-09, 4-17-15)

Section 2 The criteria for membership in the Graduate Faculty Assembly are:

  A. Hold highest degree awarded in discipline. In some cases, experience and high

production may substitute for the degree.

B. Have one year of graduate-level service to the institution to be a combination of teaching, scholarly research/contributions to the field, and service. The year of graduate-level service need not occur in consecutive semesters; teaching could also constitute a wider set of pedagogical activities, such as managing theses or graduate-level research projects, participating in curriculum or course development, advising graduate students, or committee work; credit from previous institutions may be counted. Graduate-level classes are defined as 600-level courses or 500-level courses with graduate students enrolled.

C. Submit a recommendation, including a statement or comments and a signature, from the department chair, dean of the appropriate college, and the Graduate Council.

When a graduate faculty member is preparing for post-tenure review or in the sixth year after the initial granting of graduate faculty status, the faculty member will submit documentation of continued teaching, research and contributions on the graduate level to the Dean of the Graduate School. The Graduate Council will vote on the application and announce the outcome to the Graduate Faculty Assembly. This documentation will consist of completing a new application form to demonstrate continued engagement with graduate level teaching, research, and/or contributions to the field. New eligibility requirements will not pertain to Winthrop faculty with graduate faculty status granted prior to August 2009.

Article IV - Officers

Section 1 The Chair of the Assembly shall be elected biennially at a spring meeting by the Assembly from among its own membership. Only tenured faculty members of the Graduate Faculty Assembly are eligible to serve as Chair of the Assembly. A vacancy in the office shall be filled by election of the Assembly for the unexpired term. Deans, the Chair of the Graduate Council, and untenured members of Graduate Faculty Assembly shall be ineligible to serve as Chair. (Amended 4-24-09, 4-17-15)

Section 2 The electoral procedure for the Chair is as follows:

A. **Nomination**: Graduate Council will nominate at least two persons and circulate these names to the faculty prior to the opening of electronic voting.   Additional nominations may be made from the floor during the meeting immediately prior to the opening of electronic voting, provided that the consent of the nominee has already been obtained.

B. **Voting: Voting members of Graduate Faculty Assembly will be sent an invitation to complete an anonymous electronic ballot following the meeting where nominations for Chair are closed. Graduate Faculty Assembly shall use the Borda method to tally all votes.**
   B.1. Custody and counting of ballots shall be the responsibility of the secretary of Graduate Faculty Assembly, who will tally the votes with the assistance of a member of Graduate Council and a faculty monitor designated by the Rules

Committee of the Faculty Conference. Neither the faculty monitor nor the Graduate Council member may be a candidate in that election.

B.2. In all elections, voters shall rank the candidates in order of preference, with the favorite candidate receiving rank 1, the second favorite receiving rank 2, and so on.

B.3. If there is a tie, the faculty monitors shall break the tie by a method of equal chance, e.g. coin flip.

C. Timeline: Voting faculty members will have seventy-two hours to complete the electronic ballot before it closes.

D. Custody of Electronic Voting and Calculating Votes: The faculty monitors shall develop and distribute the electronic ballot. Vote totals will be calculated by the faculty monitors as described in Section B above.

E. **Notification and results**: As soon as votes are tabulated, both winning and losing candidates will be notified of the outcome by the Secretary of the Graduate Faculty Assembly. Complete election results will then be distributed to the faculty by the Secretary of the Graduate Faculty Assembly. (Amended 4-24-09)

Section 3 The Chair of the Graduate Council shall be the presiding officer of the Assembly when the Chair is absent or chooses not to preside. (Amended 4-20-88)

Section 4 The Secretary of the Assembly shall be appointed by the Chair.

Section 5 The Parliamentarian of the Assembly shall be appointed by the Chair.

Article V - Meetings

Section 1 The Assembly shall prescribe for itself a suitable schedule of regular meetings. At least one meeting shall be held each semester, and special meetings shall be held at the call of the Chair of the Assembly or of the Graduate Council or of ten percent of the members of the Assembly. (Amended 4-24-09)

Section 2 A quorum shall consist of 25 members of Graduate Faculty Assembly.

A. At the beginning of each meeting of the chair of Graduate Faculty Assembly shall determine if a quorum is present. If a quorum is not present, the conference shall be able to conduct business subject to the following conditions:

A.1. Seventy-five percent of the faculty in attendance shall vote that business should be conducted.

A.2. Final action on all substantive proposals (as distinguished from amendments and procedural actions) shall require the approval of two-thirds of those present and voting.

Article VI - Graduate Council

Section 1 The Graduate Council shall be responsible to the Assembly for appropriate reports and recommendations concerning academic programs, policies, and regulations specific to the graduate program. It shall have the authority to act on recommendations from a college to change graduate curricular requirements as specified in Article XII below . Such actions, with the exception of decisions on graduate petitions, shall be communicated promptly to the graduate faculty and may be modified or reversed by the Assembly. Meetings of the Graduate Council and its subordinate committees shall be announced to the graduate faculty members in advance and, except when considering graduate petitions, shall be open to all members of the Assembly. Following each meeting of the Graduate Council, a report of its actions shall be communicated promptly to the members of the Assembly. (Amended 9-27-77, 4-20-88, 4-24-09, 4-17-15)

Section 2 The Graduate Council shall be responsible for recommending to the Assembly a suitable schedule of regular council meetings, for calling special meetings of the Assembly, for inviting guests to meetings of the Assembly, for updating these Bylaws on the Faculty Conference website following any approved changes, and for recommending to the Assembly appropriate changes in the organization and procedure of the entities established under the authority of these *Bylaws*.

Section 3 The Chair of the Graduate Council shall be elected by the voting members of the Graduate Council, from the voting members of the Graduate Council, and shall have served on the Council at least one year.   Each year the voting members of the Graduate Council shall elect from among their own members the vice chair, who shall preside when the chair is not present. The Chief Academic Officer or designate shall serve as a member, without vote. A representative of the Graduate School office shall serve as Secretary, without vote. A representative selected by the Winthrop Library faculty shall serve as a member, without vote. The graduate faculty member elected by the Assembly to serve on the Committee on University Curriculum shall serve as a member, without vote. The President of the University, upon the recommendation of the Chief Academic Officer, shall appoint three voting members of Graduate Council, each from a different major academic division of the University. Each academic division of the University consisting of five or more Graduate Faculty Assembly members shall have one voting member, elected by members of the academic division. Administrative officers shall not be eligible to serve on the Graduate Council. Department chairs are eligible to serve on Graduate Council. The term of the Chair shall be one year and the term of voting members three years. (Amended 2-28-92, 2-13-98, 8-20-04, 4-24-09)

The terms of the voting members of the Graduate Council shall be staggered as determined by regulations adopted by the Assembly. If a member ceases to serve, his or her successor shall be appointed or elected for the unexpired term only. A voting member may not serve more than two complete terms in succession. No faculty member shall be eligible to serve as a voting member unless he/she has served two years as a graduate faculty member at Winthrop University immediately preceding his or her service. The Chair of Graduate Council must have at least two years as a graduate faculty member as well as one year service on Graduate Council. (Amended 4-17-15)

Two graduate students representing the graduate student body at Winthrop University shall be members of the Graduate Council. One of the student members shall be appointed from one college and the other appointed from another college for their terms of service. The

student members shall be appointed by their respective Deans for a period of one academic year and shall serve without voting privileges; if a student member should cease to serve before completing a one-year term of office, that student's Dean shall appoint a replacement from the same academic unit to serve to the end of the academic year. Appointments shall start from an alphabetical listing of the Colleges (Arts and Sciences, Business Administration, Education, and Visual and Performing Arts). Student members shall be appointed according to the alphabetical listing on a rotating basis. (Amended 4-05-79, 4-09-81, 4-20-88)

Section 4 All councils, committees, or entities at Winthrop University, to the extent of their responsibilities in the area of graduate academic affairs, not otherwise responsible to a major academic division, shall report to the Graduate Council. The Graduate Council shall approve, modify, or disapprove any programs, policies, or regulations made by such entities in the area of graduate instruction.

Section 5 The Graduate Council may meet in joint session with the Academic Council of the Faculty Conference to discuss matters of mutual concern when called to do so by the Chairs of the two councils. When such joint meetings take place, the Chair of the Academic Council shall preside. The two councils may establish joint committees and councils to pursue matters of mutual concern and may establish rules for joint activities, except that if voting takes place it shall be done separately by council.

Section 6 The voting members of the Graduate Council shall serve as a graduate petitions committee to hear petitions from graduate students. (Amended 9-27-77, 4-24-09)

Article VII – Committees

Section 1 The Assembly shall establish and regulate any committees it deems appropriate.

Section 2 Each committee of the Assembly, standing or select, unless otherwise provided, shall elect its own Chair and Secretary, shall meet at the call of the Chair or any two members, and shall report at least once each academic year to the Assembly as scheduled by the Graduate Council. Any committee actions may be modified or reversed by the Assembly. All committee meetings shall be open to all members of the Assembly unless the committee specifically votes to meet in executive session. Membership on standing committees shall be for staggered three-year terms as determined by the regulations of the Assembly, and vacancies shall be filled by election for the unexpired term only.

Article VIII - Constituent Committees

The members of the Assembly who are appointed from each major academic division of the University shall be eligible for membership in a graduate faculty committee of that division. Each such committee shall be responsible for the graduate academic programs of its division within limitations prescribed by the Assembly. The following are recognized as major academic divisions of the University: the College of Arts and Sciences, the College of Business Administration, the Richard W. Riley College of Education, the College of Visual and Performing Arts, and the Winthrop University Library. (Amended 4-09-81, 4-20-88, 4-17-15)

Article IX - Parliamentary Authority

The rules contained in the most recent edition of *Robert's Rules of Order* shall govern the Assembly, the Graduate Council, and all committees created under the authority of these *Bylaws*, in all cases to which they are applicable and in which they are not inconsistent with the relevant *Bylaws* or special rules of order. All continuing special rules of order established by the Assembly shall be printed in the *Faculty Manual* of Winthrop University.

Article X - Amendments

These *Bylaws* can be amended at any regular meeting of the Assembly by a two-thirds vote of the members voting, provided that the proposed amendment has been placed on the agenda by vote of the Assembly at the previous meeting.

Article XI - Ratification

Section 1 These *Bylaws* shall be operative beginning August 15, 1975, provided they are first approved by the Assembly and ratified by the Faculty Conference of Winthrop University.

Section 2 All programs, policies, and regulations enacted under earlier *Bylaws* shall be valid and operative until changed.

Article XII – Curricular Review

Section 1 **Renaming a course, changing a course description, adding a course, dropping a course, renumbering a course, adding or changing prerequisites or corequisites to a course, adding a designator, changing a designator, dropping a designator, changing a grade mode on a course.** Any recommendation that renames a course, changes a course description, adds a course, drops a course, renumbers a course, adds or changes prerequisites or corequisites to a course, adds a designator, changes a designator, drops a designator, or changes a grade mode on a course shall be reported to the Graduate Council for information purposes only. Such recommendations shall be communicated promptly in the report of the Graduate Council to the members of the Assembly. If no graduate faculty member places the recommendation on the agenda of the Assembly for further discussion within seven calendar days of receiving the report, then the curriculum action is automatically approved as an action of the Assembly. (Amended 4-17-15)

Section 2 **Changing graduation requirements in a degree program with no change in the overall number of semester hours required by the program.** A recommendation that changes the graduation requirements in a degree program with no change in the overall number of semester hours required by the program shall be reported to the Graduate Council. If the Graduate Council approves the recommendation, such approval shall be communicated promptly in the report of the Graduate Council to the members of the Assembly. If no graduate faculty member places the recommendation on the agenda of the Assembly for further discussion within seven calendar days of receiving the report, then the curriculum action is automatically approved as an action of the Assembly. (Amended 4-17-15)

<u>Section 3</u> **Changing the overall number of semester hours required by a degree program, adding a degree program, dropping a degree program.** A recommendation that changes the overall number of semester hours required by a degree program, adds a degree program, or drops a degree program shall be reported to the Graduate Council. If the Graduate Council approves the recommendation, the recommendation shall be placed on the agenda of the Assembly.

<u>Section 4</u> **Courses enrolling undergraduate and graduate students.** A recommendation that falls under Section 1 of this article and involves a course that enrolls both undergraduate and graduate students shall be reported by the college curriculum committee both to the college faculty assembly and to the Graduate Council. If both of these bodies approve the recommendation, it shall be forwarded to the Committee on University Curriculum and shall be approved or denied in the manner described in the *Bylaws of the Faculty Conference of Winthrop University*. If both of these bodies deny the recommendation, it is denied. If one of these bodies approves the recommendation and the other denies the recommendation, it is denied, but the Committee on University Curriculum may (but is not obliged to) suggest means for producing a recommendation that could be approved by both bodies.

<u>Section 5</u> **Teacher education courses.** A recommendation that affects teacher education programs or courses used in these programs shall be reported to the Educator Preparation Committee after it is approved by a college faculty assembly. A recommendation that falls under Section 1 of this article (except for recommendations to add or change prerequisites or corequisites to a course) shall be reported to the Educator Preparation Committee for information only. A recommendation that adds or changes prerequisites or corequisites to a course or that falls under Sections 2 or 3 of this article shall be reported to the Educator Preparation Committee. If the committee approves the recommendation, it shall be reported to the Graduate Council and shall be approved or denied in the manner described in the appropriate section of this article. (Amended 4-24-09)

<u>Section 6</u> **Electronic Voting.** Curriculum action requiring a vote from the Graduate Faculty Assembly may be placed on an electronic voting forum. Curriculum placed on the electronic forum may be voted on electronically if no recommendation for further discussion is registered within 7 days of initial posting to the online forum. Any recommendation for further discussion would cause the curriculum item to be placed on the agenda of the next GFA meeting where the matter would be discussed and voted on by members. Actions involving 500-level courses may also require approval by the appropriate divisions of Faculty Conference.

Table III: Process for Approving Matters Relating ONLY to Graduate Curriculum

Curriculum Action	College Graduate Faculty Votes	TEC Votes	Graduate Council Votes	Graduate Faculty Assembly Votes
Rename a course or change course description; Add, drop, or renumber a course;	Yes	No; Sent forward for information only	No; Sent forward for information only	No

Add, change or drop a designator				
Add or change a pre-requisite or corequisite	Yes	If applicable	No; Sent forward for information only	No
Change graduation requirements in a degree program (no change in overall # of hours)	Yes	If applicable	Yes	No
Change # of hours needed to complete a degree program; Add or drop a degree program	Yes	If applicable	Yes	Yes

BYLAWS OF THE UNIVERSITY COLLEGE ASSEMBLY

(adopted by the University College Assembly, 10-17-2019)

Article I
NAME

The name of this organization shall be the University College Assembly (hereinafter "the Assembly").

Article II
RESPONSIBILITIES OF THE ASSEMBLY

Section 1. The Assembly shall be responsible for: (1) its own organization and procedure as provided in these bylaws: (2) the academic programs, policies, and regulations of University College within limitations prescribed by the Faculty Conference of Winthrop University: (3) such additional matters as shall be referred to it by the Faculty Conference of Winthrop University or by the appropriate administrative officers of Winthrop University (The President, Chief Academic Officer, and Dean of the Faculty, and Dean of University College).

Section 2. Standing or select committees may be created and instructed as necessary by the Dean or the Assembly, either of whom may periodically review the committees' decisions. Each standing or select committee created, unless otherwise provided, shall elect its own chair and secretary and shall meet at the call of the chair or one-third of its members. All committee meetings, except those designated by the Assembly as closed, shall be open to all members of the Assembly unless the committee specifically votes to meet in executive session. From time to time the Assembly, in consultation with the Council of Student Leaders, shall determine rules concerning student representation on committees of the Assembly.

Section 3. The Assembly shall be the principal legislative body of University College members. The minutes of its meetings shall be filed with the Secretary of the Faculty Conference and with the Rules Committee of the Faculty Conference and its actions may be reviewed by the Faculty Conference or its subordinate bodies according to procedures and regulations determined by it in accordance with the Bylaws of the Faculty Conference of Winthrop University.

Article III
MEMBERSHIP OF THE ASSEMBLY

Every member of the Faculty Conference who is a member of the University College Council (as defined in Article VI), or who teaches a class under the administrative purview of University College, or who directs or serves in one of the programs in University College shall be a member of the Assembly. If the eligibility of a person for membership is questioned, the Assembly shall be the judge of the qualifications of that person for membership in the Assembly.

Persons in the Winthrop community who contribute to the mission of University College may be appointed by the Dean of University College to Associate

Membership in the Assembly. Associate Members may participate fully in deliberations but may not vote. Attendance by Associate Members does not affect quorum determinations.

Article IV
OFFICERS OF THE ASSEMBLY

Section 1. The presiding officer of the Assembly shall be titled Chair of the University College Assembly. The Chair shall be a tenured or tenure-track member of the Assembly or a director of an office or program in University College. Neither the Dean of University College nor any Associate or Assistant Dean (if applicable) of University College shall be eligible to chair the Assembly.

Section 2. The Chair shall be elected for a one year term corresponding to the academic year plus the following summer. The Chair may serve more than one term.

Section 3. The Dean of University College or the Dean's designee shall designate another faculty member to preside when the elected Chair is absent.

Section 4. The Secretary of the Assembly shall be appointed by the Chair of the Assembly.

Section 5. The Parliamentarian of the Assembly shall be appointed by the Chair of the Assembly.

Article V
MEETINGS OF THE ASSEMBLY

Section 1. The Assembly shall prescribe for itself a suitable schedule of regular meetings. The Assembly may delegate to the Chair the responsibility for this scheduling.

Section 2. At least one meeting of the Assembly shall be held each year. Special meetings may be called by the Chair of the Assembly, by the Dean of University College, or by ten percent of the members of the Assembly.

Section 3. The agenda of each scheduled meeting shall be prepared by the Office of the Dean in consultation with the Chair of the Assembly. Agendas of special meetings shall be prepared by the official or group of faculty calling for the meeting.

Section 4. For purposes of transacting business, those members of the Assembly present shall constitute a quorum.

Section 5. Nothing in these bylaws shall be construed as denying the Dean or any Associate or Assistant Dean or any Administrative Officer the right to place items on the agenda of any scheduled meeting, to present reports to the faculty at any scheduled meeting or special meeting called by the Dean, or to be recognized on the same basis as any member of the Assembly to discuss and act on matters brought before the Assembly at any scheduled or special meeting.

Article VI
UNIVERSITY COLLEGE ADMINISTRATION

Section 1. University College consists of several departments and program units. A director shall be selected for each department or program unit. The department or program unit shall be the basic entity charged with developing and maintaining courses and programs to be offered or coordinated by University College.

Section 2. The department or program unit director shall be appointed by the Dean of University College subject to the approval of the President and the Chief Academic Officer. When a director vacancy occurs, the Dean may appoint a Search Committee to recruit and recommend a candidate for the position.

Section 3. University College shall also coordinate and affiliate with other programs and administrative units across the University as appropriate for the fulfillment of the mission of University College.

Section 4. The University College Council shall serve to share information, advise the Dean of University College, and assist in the coordination of University College programs and initiatives. The Dean of University College shall invite appropriate representatives of programs and administrative units with which University College coordinates and affiliates to serve on the University College Council. Ex officio members of the University College Council shall be the Dean of University College, any Associate or Assistant Dean of University College, the Chair of the University College Assembly, and the directors of University College departments and program units. The University College Council shall be chaired by the Dean of University College, who shall be responsible for calling meetings. At least one meeting of the University College Council shall be held each academic year.

Article VII
CURRICULUM COMMITTEE

Section 1. The Curriculum Committee of University College shall be responsible to the Assembly for appropriate reports and recommendations concerning academic programs' policies, regulations, and instruction and curricula within University College.

Section 2. The Curriculum Committee shall be comprised of those members of the University College Council who are also members of the University College Assembly. The Dean of University College may appoint up to three additional members, from among members of Faculty Conference, when circumstances warrant. The recommendations of the Curriculum Committee shall be forwarded to the Dean of University College, who shall forward items for appropriate action by the appropriate university-wide faculty committee or body. The Chair of the University College Assembly shall serve as Chair of the Curriculum Committee. The Committee shall elect a Secretary from among its members. The Dean of University College and any Associate or Assistant Dean of University College shall sit as non-voting members.

Section 3. The Curriculum Committee shall create such sub-committees as it deems appropriate.

Section 4. The Curriculum Committee shall serve as a petitions committee to consider requests from students for exceptions to academic regulations and program requirements of University College and its components.

Article VIII
PARLIAMENTARY AUTHORITY

The rules contained in the most recent edition of <u>Robert's Rules of Order</u> shall govern the Assembly and all committees or other entities created under the authority of these bylaws, in all cases to which they are applicable and in which they are not inconsistent with the relevant bylaws or special rules of order. All continuing special rules of order shall be made available to all faculty members of the Assembly.

Article IX
AMENDMENTS

Except for Article VI (University College Administration), these bylaws can be amended at any regular meeting of the Assembly by a two-thirds vote of the members voting, provided that the proposed amendment has been placed on the agenda by a vote of the Assembly at the previous meeting. Such an amendment shall become effective upon ratification by the Faculty Conference of Winthrop University. Any amendments to Article VI (University College Administration) shall only become effective upon the approval of the Dean of University College, the Chief Academic Officer, and the President.

Article X
RATIFICATION

Section 1. These bylaws shall be operative beginning March 1, 2020 provided that they are first ratified by the Faculty Conference of Winthrop University.

Section 2. All programs, policies, and regulations previously operative in the area of responsibility of these bylaws shall be valid and operative until changed.

Faculty Presentation

November 2019

Fall 2019 Final Headcount

	Fall 2018	Fall 2019
Total Undergraduate + Graduate Headcount Enrollment	5,813	5,864
Total Undergraduate (Degree Seeking & Non-Degree Seeking)	4,887	4,763
Undergraduate Degree Seeking Total	4,545	4,443
Senior	1,310	1,309
Junior	1,218	1,149
Sophomore	1,019	892
Freshmen	998	1,093
Non-Degree Seeking	342	320
Undergraduate Full-Time	4,331	4,165
Undergraduate Part-Time	556	598
Total Graduate	926	1,101

Increased Enrollment for First Time Freshmen in Fall 2019

- More stability and sales-oriented in Admissions

- Strong campus collaboration equals better marketing / selling

- Digital content improvement in emails, digital media and print pieces that "speaks to the students"

- Slate CRM

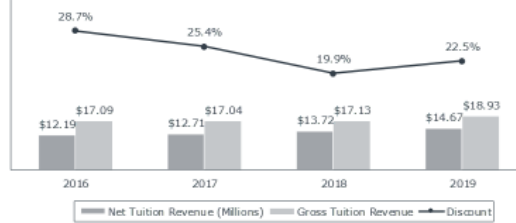- EAB Financial Aid Optimization; adjusted to new institutional aid strategy

Key Observations for the 2019 Class

1 Larger admit pool allowed enrollment to push higher

2 Gained back some students at the top of profile with increases in merit

3 Freshmen Net Tuition Revenue increase both in- and out-of-state

4 Mid-Profile yields dropped the most, particularly in-state, which new model should address somewhat.

5 Out of State numbers came back to previous year levels but profile increased.

6 Out of State tuition waivers continue to allow for higher net revenue despite their cost.

Winthrop University Full-Time Freshmen Revenues and Discount

All Students

	2016	2017	2018	2019
Discount	28.7%	25.4%	19.9%	22.5%
Net Tuition Revenue (Millions)	$12.19	$12.71	$13.72	$14.67
Gross Tuition Revenue	$17.09	$17.04	$17.13	$18.93

|				
Freshmen Enrollment:	1068	1052	991	1073
In-State Tuition & Fees:	$15,056	$15,514	$15,996	$16,300
Out-of-State Tuition & Fees:	$28,628	$29,494	$30,300	$30,884
Avg Net Tuition Rev Per Student:	$11,415	$12,078	$13,842	$13,676
Average SAT Score:	1099	1094	1073	1061
Average ACT Score:	22.3	22.1	21.7	21.2

1) Data as of 10/7/2019

2019 Discount-Rate Trends for Public Institutions

Most Public Institutions' Discount Rate Is More Than 25%

Entering Class 2019 Discount Rate, Public Institutions

EAB FAO Partners
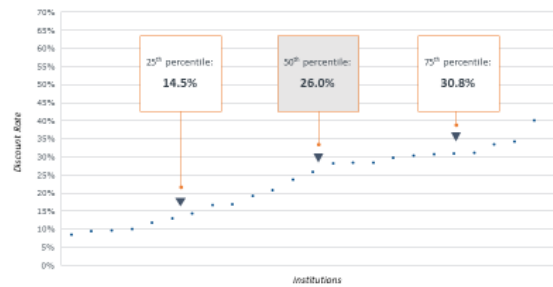
Data as of May 14, 2019.

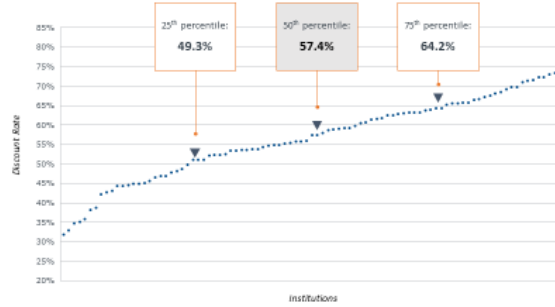Source: EAB analysis of FAO partner-institution data.

2019 Discount-Rate Trends for Private Institutions

Most Private Schools' Discount Rate Is Well Above 50%

Entering Class 2019 Discount Rate, Private Institutions
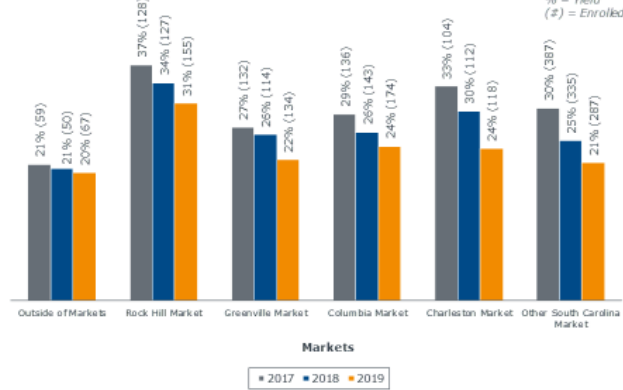
EAB FAO Partners

25th percentile:	50th percentile:	75th percentile:
49.3%	57.4%	64.2%

Discount Rate

Institutions

Data as of May 14, 2019.

Source: EAB analysis of FAO partner-institution data.

Yield by Market

Model Population

% = Yield
(#) = Enrolled

- Outside of Markets: 21% (59), 21% (50), 20% (67)
- Rock Hill Market: 37% (128), 34% (127), 31% (155)
- Greenville Market: 27% (132), 26% (114), 22% (134)
- Columbia Market: 29% (136), 26% (143), 24% (174)
- Charleston Market: 33% (104), 30% (112), 24% (118)
- Other South Carolina Market: 30% (387), 25% (335), 21% (287)

Markets

■ 2017 ■ 2018 ■ 2019

1) Data as of 10/7/2019

Average Net Revenue of Enrolled by Academic Rank

Model Population

- 1: $14,307, $15,877, $15,865
- 2: $14,179, $15,290, $15,314
- 3: $13,258, $14,506, $14,251
- 4: $12,790, $13,585, $13,360
- 5: $8,158, $11,110, $11,697

Increasing Academic Performance →

■ 2017 ■ 2018 ■ 2019

1) Data as of 10/7/2019

Model Population

Increasing Academic Performance

■ 2017 ■ 2018 ■ 2019

1) Data as of 10/7/2019
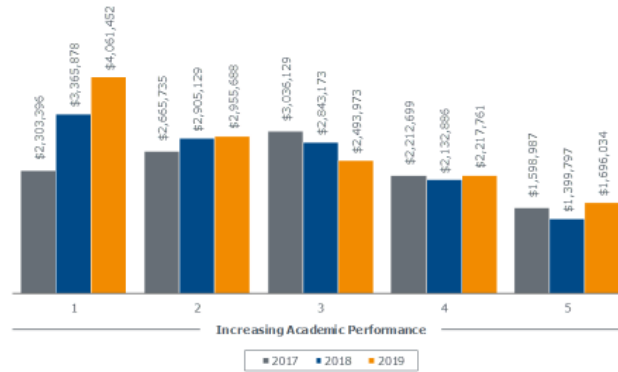
2020 Recruitment

Fall 2020 Enrollment Goals

	EAB/Budget	Reach
Freshmen	1070	1100
Transfer	315	325

Current Application Status

	Fall 2019 11.16.18	Fall 2020 11.15.19
Undergraduate Total (Freshmen + Transfers)		
Applications	4,635	5,106
Undergraduate - New Freshmen		
Applications	4,571	5,097
Acceptances	1,903	NA
Undergraduate - New Transfers		
Applications	64	9
Acceptances	NA	NA

Note: As of November 18, 2019

Fall 2019 Recruitment Activities

584 scheduled events in Fall 2019 compared to 549 total events in Fall 2018

92 Application Days

42 Classroom Presentations

218 Private and High School visits

45 South Carolina Counties

274 College Fairs   15 States visited

19 Technical and 2-year colleges

International Recruitment in Canada

1   348

Application Decision Days
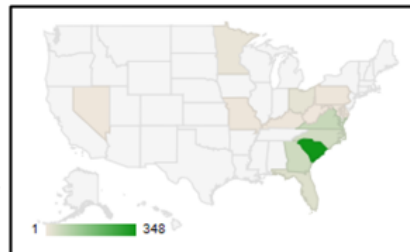
Application Due Date	**Decision Day**
November 1, 2019	December 1, 2019
February 1, 2020	February 15, 2020

*All applications received after February 15 will be reviewed and decisions will be made on a weekly basis

Thank you Faculty!

Your help and support with recruitment has allowed us to continue our momentum from last year with more interest and applications than ever before.

We could not do what we do without you, so thank you for all you continue to do for us, Winthrop, and our students!

Ways to Get Involved

- Events – attend on and off campus
- One-on-one meetings with students and parents as requested
- Emails and calls to prospective students and parents
- Suggestions on new things we can do to improve the experience for our prospective students and parents
    - Events, mailings, emails, etc.
- Recommend students and alumni for our Why Winthrop campaign
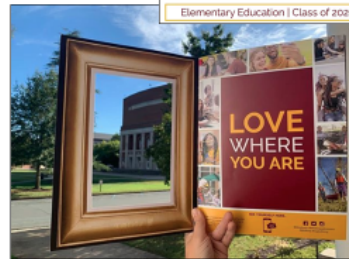- Let's go to high school visits together!

Why Winthrop?

Aliza McMahon
Elementary Education | Class of 2020

Admissions Events

Open House –Sophomores and Juniors are invited to learn about Winthrop, take a campus tour and engage with faculty and staff

1st Look Friday – Juniors and Seniors are invited to take a deeper look at Winthrop by participating in a mock class and engaging with faculty and students

Saturday Visit - Everyone is invited for our daily campus presentation and tour on a Saturday

Early Eagles and Winthrop Day – Admitted Student events

Kaleidoscope Multicultural Day – Everyone is invited to celebrate the diversity and inclusiveness of Winthrop University including a luncheon with Alumni

Admitted Student Receptions – Hosted receptions held in restaurants around South Carolina to celebrate admitted students and provide information on next steps

Garnet and Gold Leadership Summit – Local Middle School students are invited to campus to learn about leadership, college and participate in a service learning project

Transfer Tuesday – Transfer students are invited to campus for a tour, admissions presentation and meeting with academic advisors

Spring 2019 Recruitment Events Timeline

January and February

Admitted Student Receptions

Kaleidoscope

Saturday Visit (2)

Transfer Tuesday

Tailgate with Winthrop

March and April

Open House

Winthrop Day

1st Look Friday

Saturday Visit

Junior Scholar's Day

Garnet and Gold Leadership Summit

Admitted Student Receptions

Transfer Tuesday

May

Admitted Student Receptions

Academic Signings

June and July

Orientation

Student Send-offs with Alumni

CONGRATULATIONS!
Save the Date for
Winthrop Day
ONLY FOR EAGLES ONLY FOR
SATURDAY APRIL 04 2020 9:30 a.m. - 3 p.m.
CELEBRATE YOUR ADMISSION & EXPERIENCE LIFE AS A WINTHROP EAGLE!
Nº 040420
REGISTER ONLINE TODAY

19

Thank you

An initiative of the
Partnership Among South Carolina Academic Libraries (PASCAL)

South Carolina Affordable Learning (SCALE) is a statewide initiative that seeks to reduce the overall cost of higher education for students by promoting the use of quality low-cost and no-cost learning materials.

The PASCAL Board of Directors has allocated funding for a three year pilot to explore and evaluate approaches around the state, and build awareness.
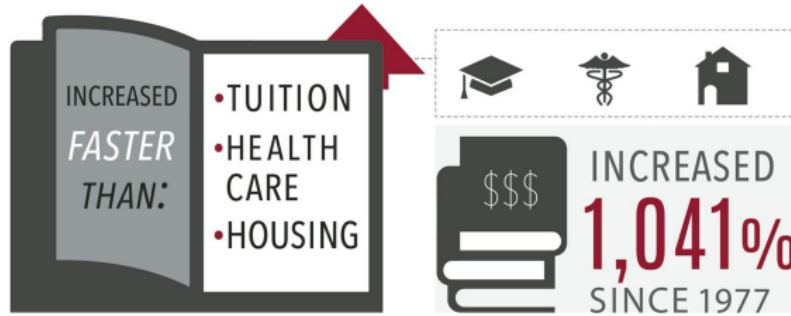
Winthrop University Strategic Plan

Support inclusive excellence by expanding our impact on students and our communities through enrollment growth and increases in retention and graduation rates.

COLLEGE TEXTBOOK PRICES:

INCREASED FASTER THAN:
- TUITION
- HEALTH CARE
- HOUSING

INCREASED 1,041% SINCE 1977

http://www.dailytoreador.com/news/library-student-government-hoping-for-solution-to-expensive-book-prices/article_490647b8-36d1-11e8-a857-9325059e8187.html
https://www.nbcnews.com/feature/freshman-year/college-textbook-prices-have-risen-812-percent-1978-n399926

CARDEN/SOURCE: NBC NEWS, HUFFINGTON POST

What are your biggest cost challenges as a student?

Tuition	61.65%
Course materials	39.56%
Housing costs	38.10%
Food expenses	31.02%
Living expenses	30.18%
Transportation	18.49%
Technology	15.45%
Additional school supplies	7.66%
Daycare	3.04%
Other	2.16%

Student Watch: Attitudes & Behaviors toward Course Materials. 2017-18 Report

In your academic career, has the cost of required textbooks caused you to:

64.2%	Not purchase the required textbook
42.8%	Take fewer courses
40.5%	Not register for a specific course
35.6%	Earn a poor grade
22.9%	Drop a course
18.1%	Withdraw from a course
17.2%	Fail a course

https://dlss.flvc.org/documents/210036/1314923/2018+Student+Textbook+and+Course+Materials+Survey+Report+--+FINAL+VERSION+--+20190308.pdf/07478d85-89c2-3742-209a-9cc5df8cd7ea

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Math

Pre-alg-ebra

Elementary Alg-ebra

Intermediate Alg-ebra

College Alg-ebra

Algebra and Trig-onom-etry
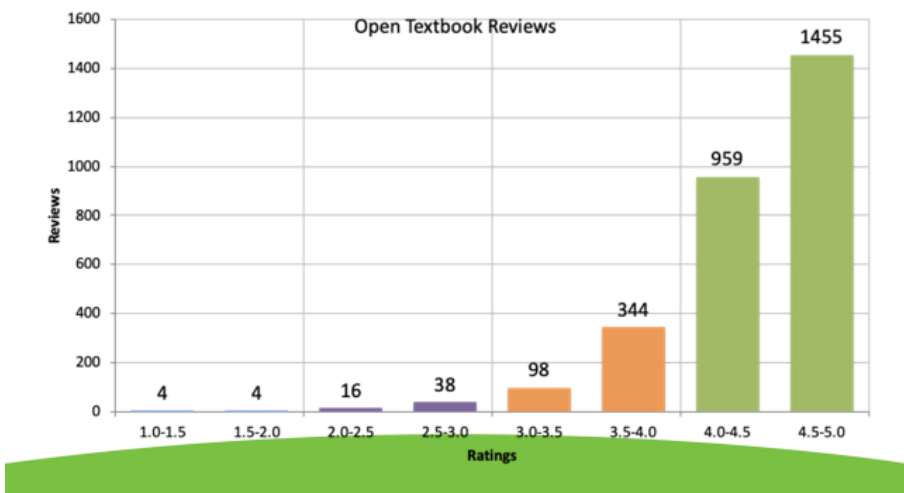

Open Textbook Library

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Browse subjects   Our Textbooks   About us

Make a difference in your students' lives with free, openly-licensed textbooks.

Textbooks every student can access and afford

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The Open Textbook Library is supported by the Center for Open Education and the Open Textbook Network.

open.umn.edu

Open Textbook Reviews

Reviews (y-axis): 0, 200, 400, 600, 800, 1000, 1200, 1400, 1600

Ratings	Reviews
1.0-1.5	4
1.5-2.0	4
2.0-2.5	16
2.5-3.0	38
3.0-3.5	98
3.5-4.0	344
4.0-4.5	959
4.5-5.0	1455

University of Georgia

Change from non-OER to OER

	Δ Grade	Δ DFW
Non-Pell eligible students	+7.4%	-2.05%
Pell eligible students	+12.3%	-4.43%
All Students	+8.6%	-2.68%

The Impact of Open Educational Resources on Various Student Success Metrics

---

SCALE and PASCAL's Affordable Learning Task Force

- Training and professional development for academic librarians
- Support for PASCAL member libraries in planning and implementation of local affordable learning programming
- Faculty programming designed to increase awareness and provide support for adoption of affordable resources at PASCAL institutions
- Funding and assessing award-based projects

SCALE Website

Tools for finding high quality alternatives to textbooks, including Open Educational Resources (OERs) and library licensed materials.

Resources for academic librarians to promote affordable learning on their campuses and support faculty adoption of low or no-cost course materials.
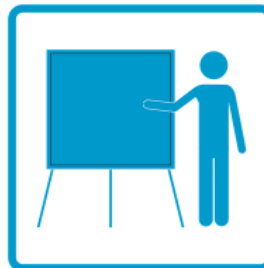
Visit SCALE: https://pascalsc.libguides.com/scale

SCALE Faculty Programs

- Professor for Affordable Learning

- Open Textbook Network

Professor for Affordable Learning Award

- Recognizes faculty around the state whose classes are zero-cost for course materials.

- Will enable PASCAL to create a database of faculty recommended affordable resources being used in the state.

- Over 60 professors from institutions around the state have been recognized

PAL
PROFESSOR FOR AFFORDABLE LEARNING

Open Textbook Network Membership

2019 PASCAL joined the Open Textbook Network as a consortial member.

- Provide support for promoting OER in the state
- Provide librarians with Faculty workshops
- Faculty reviews of OER at the Open Textbook Library

OPEN TEXTBOOK NETWORK
Member

Contact for More Information

Winthrop University
Mark Herring, Dean of Library Services
herring@winthrop.edu

PASCAL
Amy Trepal, Shared Content & Licensing Librarian
atrepal@pascalsc.org

Questions?

Visit us online at:
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Amy Trepal
atrepal@pascalsc.org

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Gina Jones, Registrar, Office of Records and Registration

Reminders

Wed, December 11 at 3 PM	**<u>Graduate</u> degree candidate grades due**
Thu, December 12 at 9 AM	**<u>Undergraduate</u> degree candidate grades due**
Fri, December 13 at 5 PM	**All grades due**