CHAIRING SCRIPT

TO BEGIN _ALL_ SESSIONS:

(Bang gavel 3 times)

"I now call this session of the Winthrop University Model United Nations _____ (Legal Committee, Political and Security Committee, General Assembly, etc.) to order. Will all delegates please rise for a moment of silence in honor of world peace?"

(Allow sufficient time)

"Thank you, delegates. Rapporteur, please call roll."

(Rapp calls roll)

FOR SESSIONS WITH ONLY _ONE_ RESOLUTION TO DEBATE:

"Delegates, we have one resolution before us today. My co-Chair will now read the resolution."

(Co-Chair reads the resolution in its entirety.)

FOR SESSIONS WITH _MULTIPLE_ RESOLUTIONS TO DEBATE:

"Delegates, we have several resolutions before us today. To determine which resolution to discuss first, we will have a straw poll vote. As I read the subject of each resolution, please raise your placard high and vertically for the resolution you wish to debate first; you may only vote once. The resolution with the most votes will be debated. At the conclusion of debate on each resolution, we will conduct another straw vote to determine which resolution will be debated next."

(Ask if clarification is needed. Read subjects of resolutions; count votes. In the case of a tie, conduct a vote exclusively on the top-ranking resolutions.)

"With a vote of _____, the body will be debating this resolution entitled _____. My co-Chair will now read the resolution."

(Co-Chair reads the resolution in its entirety.)

CREATE A SPEAKERS' LIST:

"Seeing no points on the floor at this time, we will now move into the formation of a Speakers' List for the resolution entitled _____. All delegates wishing to speak **FOR** this resolution, please signify by raising your placards high and horizontally."

(Read names slowly and from different areas of the room.)

"Thank you, delegates. All delegates wishing to speak **AGAINST** this resolution, please signify by raising your placards high and horizontally."

(Read names slowly and from different areas of the room.)

"Thank you, delegates. All delegates wishing to speak **TO** this resolution, please signify by raising your placards high and horizontally."

(Read names slowly and from different areas of the room.)

"I will now set the Speakers' time to _____ minute(s) and the number of points of information to _____. Seeing no points on the floor, we will move into the Speakers' List. Speaking **FOR** this resolution, we have the delegate from _____. Delegate, you have _____ minute(s)."

(Wait for the Speaker to finish. Look to body for points. Call on a delegate with their placard raised high and horizontally.)

(To the delegate in the body) "Delegate from _____, to what point do you rise?"

       (Delegate - "Point of information directed toward the delegate from _____.")

(To the Speaker) "Delegate, do you yield?"

*(If the Speaker says **yes**, to the delegate in the body)* "On information, delegate."

*(If the Speaker says **no**, to the delegate in the body)* "Thank you, delegate."

(After each delegate has spoken and points of information are exhausted) Are there points or motions on the floor at this time?

(If there are none, continue with the Speakers' List.)

IMPORTANT QUESTION

(NOTE: The motion to make a resolution about an Important Question in order only after Roll Call and before the Speakers' List is formed.)

> *(Delegate - "The delegate from _____ would like to motion to make this an Important Question.")*

"Thank you, delegate. This motion is in order at this time. I need two delegates speaking **FOR** and two **AGAINST** making this resolution an Important Question. *(To the delegate who made the motion)* Delegate, do you retain first rights?"

*(If **no**)* "Thank you, delegate. I need two delegates speaking **FOR** making this an Important Question."

(Choose two delegates with their placards raised high and horizontally.)

*(If **yes**)* "Thank you, delegates. I need one more delegate speaking **FOR** making this an Important Question."

(Choose one delegate with his/her placard raised high and horizontally.)

"Thank you, delegate. I now need two delegates speaking **AGAINST**."

(Choose two delegates with their placards raised high and horizontally.)

"Thank you, delegates.

*(If only one delegate will speak **FOR**)* "Seeing only one speaking **FOR**, I will take only one delegate speaking **AGAINST** making this an Important Question."

AMENDMENTS

(NOTE: Amendments must be submitted to the Chair in writing before debate begins on that resolution. Amendments must be presented to the body from the Speakers' List. The delegate will signify by saying, "I have an amendment I would like to submit to the body...")

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IF THE AMENDMENT WAS NOT RECEIVED IN WRITING BEFORE DEBATE ON THE RESOLUTION:

"I'm sorry delegate, but this amendment was not received in writing before debate on the resolution. We will now continue debate on the resolution."

(Continue debate on the resolution.)

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IF THE AMENDMENT WAS RECEIVED IN WRITING BEFORE DEBATE ON THE RESOLUTION:

"Thank you, delegate. This amendment was received in writing before debate. I will now check for the necessary co-sponsorship for this amendment. Delegate from _____ do you retain co-sponsorship?"

(# of co-sponsors needed: 5 in Plenary, 3 in Committee -- not including the author of the amendment.)

"Delegates, this amendment has the necessary co-sponsorship. We will now move into the formation of a Speakers' List on the amendment. Those wishing to speak **FOR** the amendment, please signify by raising your placards high and horizontally."

(If there are enough co-sponsors)

"We will now move into the formation of a Speakers' List for this amendment. All delegates wishing to speak **FOR** this resolution, please signify by raising your placards high and horizontally."

(After the conclusion of a vote on the amendment, continue debate on the resolution. If the amendment is passed, make sure to say "the resolution as amended.")

TABLING DEBATE: RESOLUTION/AMENDMENT

(Recognize the delegate when he/she raises their placard.)

"Delegate from _____, to what point do you rise?"

>   Delegate - *"I move to table the resolution/amendment indefinitely (or specified time)"*

(This motion is in order at all times until debate is closed.)

"Delegate, that is in order at this time. Do you retain first rights to speak?"

*(If **no**)* "Thank you, delegate. I need two delegates speaking **FOR** tabling this resolution/amendment."

(Choose two delegates with their placards raised high and horizontally.)

*(If **yes**)* "Thank you, delegates. I need one more delegate speaking **FOR** this resolution/amendment."

(Choose one delegate with his/her placard raised high and horizontally.)

"Thank you, delegate. I now need two delegates speaking **AGAINST**."

(Choose two delegates with their placards raised high and horizontally.)

"Thank you, delegates.

*(If only one delegate will speak **FOR**)* "Seeing only one speaking **FOR**, I will take only one delegate speaking **AGAINST** tabling this resolution/amendment."

(Allow the delegates to come to the podium and set the Speakers' time)

"Delegate, you have _____ (minutes or seconds)."

(Allow delegates to return to their seats after all have spoken)

"Delegates, there is a motion of the floor **FOR** tabling the resolution/amendment. This is a procedural matter, all delegates must vote. In order to pass, a majority vote is required. If the motion fails, motion for tabling will not be in order until after two more Speakers have spoken **FOR** and two more **AGAINST** the resolution/amendment."

(This is to make sure the body understands what is required for passing and to know when it is in order against if it fails)

MOTION FOR CLOTURE OF DEBATE

>   (Delegate - *"The delegate from _____ motions for cloture of debate on this resolution/amendment."*)

*(When in motion: Resolution - after 3 speakers **FOR/AGAINST**   Amendment - after 2 speakers **FOR/AGAINST**)*

"Thank you, delegate. This motion is in order at this time. I need one delegate speaking **FOR** and one **AGAINST** cloture of debate. *(To the delegate who made the motion)* Delegate, do you retain first rights?"

*(If **no**)* "Thank you, delegate."

(Choose one delegate with his/her placard raised high and horizontally.)

*(If **yes**)* "Thank you, delegate. I now need one delegate speaking **AGAINST**."

(Choose one delegate with his/her placard raised high and horizontally.)

"Thank you, delegate."

*(If only one delegate will speak **FOR**)* "Seeing only one speaking **FOR**, I will take only one delegate speaking **AGAINST** cloture of debate on this resolution/amendment."

(Allow the delegates to come to the podium and set the Speakers' time.)

"Delegate, you have _____ (minutes or seconds)."

(Allow delegates to return to their seats after all have spoken.)

"Delegates, there is a motion of the floor **FOR** closing the debate on this resolution/amendment. This is a procedural matter, all delegates must vote. In order to pass, a 2/3 vote is required. If the motion fails, motion for cloture of debate will not be in order until after two more Speakers have spoken **FOR** and two more **AGAINST** the resolution/amendment."

(This is to make sure the body understands what is required for passing and to know when it is in order against if it fails.)

(If the motion passes, the resolution/amendment is closed. If a resolution, take a straw poll vote for the next resolution.)

VOTING PROCEDURES: PLACARD VOTE

 "Delegates, we will now move into voting procedures on this <u>resolution/amendment</u>, as this is a substantive matter all delegates must vote. Sergeant-in-Arms, please secure the door. Delegates and Pages, please stop passing notes. During voting procedures, there is ABSOLUTELY **NO** talking and NO ONE is to enter or leave the room."

(Allow sufficient time for everyone to settle.)

Those wishing to vote **FOR** tabling of the <u>resolution/amendment</u>, please raise your placards high and vertically."

(Count the placards and verify with your co-Chair.)

"Thank you, delegates. Those wishing to vote **AGAINST** tabling of the <u>resolution/amendment</u>, please raise your placards high and vertically."

(If the motion fails)

"Thank you, delegates. With a vote of _____ for and a vote of _____ against, this motion fails. Continuing with the Speakers' List, we have the delegate from _____. Delegate, you have _____ minute(s)."

(If the motion passes, the <u>resolution/amendment</u> is tabled. Take a straw poll vote for the next resolution.)