

Academic Council Minutes Friday, April 15, 2016

Kristen Abernathy	Arts & Sciences
Abbigail Armstrong	Education
Adolphus Belk	Arts and Sciences
Leslie Bickford	Arts and Sciences
Alice Burmeister	Visual & Performing Arts
Janice Chism	Arts and Sciences
Marguerite Doman	Business Administration
Chad Dresbach	Visual & Performing Arts
Ronnie Faulkner*	Dacus Library
Lisa Harris	Education
Stephanie Lawson	Business Administration
Ray McKetty	CSL Student Representative
David Meeler	Arts and Sciences
Ron Parks	Visual & Performing Arts
Dave Pretty, Chair	Arts and Sciences
Will Thacker	Business Administration
Gina Jones, Secretary	Registrar

*absent

Guests: Debra Boyd, Tim Druke, Jo Koster, Andrew Vorder-Bruegge, Adam Glover, Elizabeth West (student), Kelly Costner, Karen Kedrowski, and Ray McKetty

I. Approval of the Minutes for the Meeting of February 19, 2016 --approved via email

II. Remarks from the Chair (Dave Pretty)

Dr. Pretty called the meeting to order at 2:06 PM. He thanked everyone for being here and for all the work that was done. He especially thanked Will Thacker as chair of CUC and Lisa Harris as chair of Gen Ed. Those going off the Council are Lisa Harris, Adolphus Belk, and Janice Chism. He also welcomed new chair of the Council of Student Leaders, Beth West.

III. Remarks from the Executive Vice President and Provost (Debra Boyd)

Dr. Boyd extended thanks to the members. The work you do ranges from huge to super huge. We are moving into year number five of SACS reaffirmation. Some of you have been invited to certain committees. This is in essence everything except a site visit. There are lots of standards, including federal ones. This is important for federal financial aid. It also helps us see where we are as an institution. It does seem to land on top of everything else you are doing. The report itself will be presented next March. This means our QEP, Global Learning, will be coming to a close. Dr. Boyd asked the Council to be thinking about a new QEP. What is something we are doing reasonably well that we can move to the next level? Regarding commencement, she reminded everyone that there are three—two on Saturday. The morning one starts an hour earlier (10 AM) and this is so we have time to set up for the second ceremony. An email will be sent out soon that students can wear any type of stole. There was much discussion, but the President decided to allow students to identify with their co-curricular work.

We have a faculty conference scheduled April 22 and this is the same day that SOURCE (Showcase of Undergraduate Research and Creative Endeavors) is going on. She hopes you take time to ask students about their work.

Dr. Thacker asked about the stoles. Debra clarified that these did include Fraternities and Sororities, and hats still may not be decorated.

IV. Committee Reports

A. CUC (Will Thacker)

BOTH THE CHAIR OF CUC AND THE CHAIR OF AC WOULD LIKE TO DRAW PEOPLE'S ATTENTION TO THE ADDITIONAL ITEMS FOR DISCUSSION ON PAGE 4 BELOW. THIS INCLUDES ALL AC MEMBERS, DEANS, AND CHAIRS.

Dr. Thacker reported that CUC had an active meeting last Friday. The course issues have been resolved and do not require AC vote, but if anyone would like to discuss, we may. There were no questions.

Mr. Drueke pointed out that the "new" programs of BS-BADM MKTA and HRMA are the 4+1 programs for undergraduates going into the graduate program and shows the courses that will be double-counted. He also noted that the BS-SPED is not new but the department is merely dropping the concentrations.

Programs were unanimously approved.

Dr. Thacker talked of the minor changes to several minors and asked for questions.

Changes to the minors were unanimously approved.

Dr. Thacker thanked the committee for the time spent on curriculum. He talked about the distribution of curriculum action. April is not the best time to put through actions. People have been scrambling to resolve issues. To deal with this, he would like to propose swapping Gen Ed and CUC meetings so that CUC would have two weeks to work on issues. Mr. Deueke said we could take a look at this. He wants to look at bylaws to make sure this can be done.

Other issues include non-adherence to justification. Better justifications are needed related to what the actual change is. Also, the assessment report area needs clarification and we will work to title the box appropriately. Dr. Thacker asked Mr. Drueke about the 0-credit research courses and whether ALC had discussed this. He said ALC was still discussing. Dr. Thacker and others in CUC were confused about these research courses when other for-credit courses existed. Dr. Parks asked if there could be standard justifications, maybe a drop-down box. Mr. Drueke said we'd take a look, but the current system is 12 years old and has limitations.

The following Proposals for Program Change (Degree) were approved by AC and can be found on the Curriculum Action System:

Degree	Major	Conc.	Department	Action
BS	BADM	MKTA	Management and Marketing	NEW PROGRAM
BA	MCOM		Mass Communication	MODIFY PROGRAM: Remove MCOM 342 and Add MCOM 330 to list of required courses for the Journalism Interest
BA	ENGL	CSST	English	MODIFY PROGRAM: Add READ 331 and READ 346 to list of courses required in the major; Remove ENGL 300, EDCO 203, 306 and 351 from list of courses required in the major; Reduce General Electives range from 0-14 to 0-11; Change Intensive Writing Requirement from ENGL 300 to WRIT 350
BA	MATH	CSST	Mathematics	MODIFY PROGRAM: Add READ 331 and READ 346 to list of courses required in the major; Remove EDCO 203, 306 and 351 from list of courses required in the major; Require a minimum grade of C- for MAED 391

BA	MLAN	SPAN	World Languages and Cultures	MODIFY PROGRAM: Add SPAN 306, 313, 351, 380, 385, 395, and 405 as approved options to meet major requirements
BA	SCST	CSST	Interdisciplinary Studies	MODIFY PROGRAM: Increase total hours required for the program from 120 to 124; Add READ 331 and 346 to list of courses required for the major; Remove EDCO 203, 306 and 351 from list of courses required in the major
BS	BIOL	CSST	Biology	MODIFY PROGRAM: Increase total hour range required for the program from 131-141 to 135-145; Add READ 331 and 346 to list of courses required for the major; Add EDUC 401 and 402 to list of courses required for the major; Remove EDCO 203, 306 and 351 from list of courses required in the major
BS	BADM	GBUS	Management and Marketing	DROP PROGRAM
BS	BADM	MGMT	Management and Marketing	MODIFY COURSE: Remove MGMT 325 and 322 as individual required course in the major; Add MGMT 322, 325, and 330 to list of optional courses to meet major requirement; Add requirement of "Two additional courses over 299 from the following designators: ACCT, BADM, CSCI, ECON, ENTR, FINC, HCMT, MGMT, MKTG, QMTH" to the major
BS	BADM	MKTG	Management and Marketing	MODIFY PROGRAM: Add QMTH 310 to list of optional courses to meet major requirement
BS	MATH		Mathematics	MODIFY PROGRAM: Change minimum grade requirement for MATH 201 and 202 from a "C" to "C-"
BS	MATH	CSST	Mathematics	MODIFY PROGRAM: Increase total hour range required for the program from 128-137 to 132-141; Add READ 331 and READ 346 to list of courses required in the major; Remove EDCO 203, 306 and 351 from list of courses required in the major; Require a minimum grade of C- for MAED 391
BS	SPMA		Physical Education, Sport and Human Performance	MODIFY PROGRAM: Remove ACCT 280, BADM 510, FINC 410, MGMT 422, MKTG 380, MKTG 483, PHED 381, SPMA 525, SPMA 235, SPMA 425, and SPMA 501 from list of courses required in the major; Add SPMA 240, 245, 325, 390, 410, 490, 520, 525 and 530 to list of courses required in major; Add CSCI 101F to list of optional courses used to complete Technology Requirement
BS	BADM	HRMA	Management and Marketing	NEW PROGRAM
BS	SPED	SPED	Counseling, Leadership & Educational Studies	NEW PROGRAM

The following 5 Proposals for Program Change (Minor) can be found on the Curriculum Action System:

Minor	Title	Department	Action
CBLN	Community-based Learning	Interdisciplinary Studies	NEW PROGRAM
DIFD	Digital Information Design	Computer Science and Quantitative Methods	NEW PROGRAM
ENGL	English	English	MODIFY PROGRAM: Remove ENGL 300 as an individual course requirement; Require 3 hours in ENGL above 499; Allow ENGE 519 to count as an option in completing minor requirement; Limit 3 hours of ENGL 200 to meet minor requirement.
HDFS	Human Development and Family Studies	Counseling, Leadership & Educational Studies	MODIFY PROGRAM: Change title from "Family and Consumer Sciences" to "Human Development and Family Studies"; Change course requirements to include HDFS 101, 350, 450, 501, 502 and 2 Courses from FACS 211, NUTR 221, PSYC 206 and SOCL 305
MKTG	Marketing	Management and Marketing	MODIFY PROGRAM: Change minor requirements to include 15 hours in MKTG 380, MKTG 381 and three of the following: MKTG 387, 385, 483, 485 or 581; Change Computer Proficiency to CSCI 101 and 101B, 101D.

Other issues CUC presented to Academic Council.

1. Please try not to wait until the last cycle for most of the curriculum issues. Here is our workload distribution.
 - a. September meeting: 1 item
 - b. November meeting: 13 items
 - c. Feb. meeting: 107 items
 - d. April meeting 208 items
2. Waiting until the last minute does not give a department much time to fix problems (12 issues that could not be rectified by the CUC meeting)
3. We will be paying more attention and enforcing the justification box (ex. A justification of "catalog review" when changes as significant as prerequisite changes will not be accepted).
4. The assessment support details will be changed to indicate that what is desired is assessment that supports the change or addition or drop (not how the course will be assessed during the semester), and it will be seriously considered when reviewing proposals.
5. There was a lot of discussion about having 0-3 credit courses for "Directed Student Research" when another course "Undergraduate Research" exists. The justification "to track faculty effort in undergraduate research" does not appear to justify an additional course in undergraduate research.

B. General Education (Lisa Harris)

Recertifications do not require vote by AC.

The only thing needing a vote is MATH 111X. This class deals with the revised quantitative requirement.

MATH111X Explanation for certifying an X course: This is on its way through curriculum action to be a regular course but they want to offer it in the fall. It won't make it all the way through the system by then but they want to be sure the students who take it in the fall get GENED credit.)

Course was approved unanimously.

C. Working Group on the GenEd Writing Requirement (Alice Burmeister)

The group has not yet finished a draft. They are stuck on one issue--what we mean by "significant writing opportunity" in the course. One writing component that isn't talked about is the percentage of the writing that contributes to the student's grade. Do we need to designate a range of percentages? They would like feedback. Dr. Janice Chism mentioned that she has seen syllabi where writing is a small part. There is no incentive for the student to write if they can still make an A in the class.

Dr. Burmeister pointed out that this was supposed to be *evaluated* writing. Dr. Belk asked about the page requirement. Dr. Burmeister read the requirement and said there was ambiguity. Dr. Chism said it should be significant without it being blown off.

Dr. Harris stated that the majority of the Gen Ed Committee's issues surrounded ULC's and if it met the writing component.

Dr. Boyd said we should try to establish qualitative and quantitative measures. If we are committed to this as a University Level Competency, it needs to be measured.

V. Remarks from Council of Student Leaders Chair (Ray McKetty)

Mr. McKetty re-introduced new CSL chair, Beth West. On behalf of students, he thanked everyone for their continued service to the university. No one knows the work we do behind the scenes. He and the CSL worked with Dr. Boyd and Dr. Mahoney on students being able to wear stoles.

VI. Old Business--none

VII. New Business

A. Proposal for a Standing Committee on University Academic Integrity (Alice Burmeister) (see below)

Dr. Burmeister indicated this is part of an ongoing conversation. She just came from a meeting with Ms. Bethany Marlowe's (Dean of Students) academic integrity committee and got some helpful information. There is a feeling among others that one initiative is going to have a major impact. Academic Integrity is an important issue, and research has shown that honor codes are ineffective unless there is already a culture of AI. Their proposal comes out of a desire of making AI an ongoing and central issue.

Dr. Thacker asked if it was proper to suggest this as the next QEP. Dr. Burmeister said she thought about that but isn't sure that it's something we're doing well yet.

Dr. Bickford suggested that someone from University College be on the committee.

Dr. Parks suggested an online component for ACAD. Dr. Burmeister said this would be good for new freshmen, and there is current software available, but they're expensive and we could probably do this in-house. We also need to make sure there is awareness and education for faculty.

Dr. Harris encouraged the group to also include a graduate faculty member to this committee as this is not just an undergraduate issue. Faculty buy-in is most important of all.

Another idea is that this would be on annual reports, such as how you support AI in your classroom, or training that you've attended on the issue.

There was no motion, just a conversation.

B. Other new business: comes from the College of Business regarding requiring C- or better in the Business requirements. This comment was left off in the CAS for the 2014-15, and subsequently was not approved at the various levels. Dr. Thacker, as CUC chair, did not feel comfortable addressing the issue retroactively and therefore

brought it to this body. Dr. Meeler asked about a blanket petition. Dr. Thacker said this is usually for allowing a student to do less than the requirement, not more. Dr. Parks is concerned about the precedent. Dr. Chism agreed. Dr. Parks said we could approve but make clear that we are not setting a precedent. Dr. Pretty asked if there was a motion. There was and it was seconded. Dr. Pretty asked for a vote. The motion failed unanimously.

The second order of business is the same for the 2015-16 catalog. The motion also failed unanimously

VIII. Announcements

none

IX. Recognition of Outgoing and Incoming Members

Dr. Pretty recognized new members: Jo Koster and Adam Glover. Dr. Doman is returning for another term of service.

X. Election of Chair

Dr. Burmeister nominated Dave Pretty to be chair again. There were no further nominations. Dr. Pretty asked Dr. Thacker to remain as chair of CUC.

XI. Adjournment

Dr. Pretty adjourned the meeting at 3:32 PM.

Respectfully Submitted,
Gina Jones, Secretary

General Education Committee Minutes
April 1, 2016

I. Recertifications - Passed

HPER

AAMS300

PHED380 (pending addition of ULCs to syllabus)

MDST300

HIST350 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

HIST315 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

HIST345 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

HIST351 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

HIST344 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

HIST352 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

GLOB

HIST345 (pending addition of all ULC verbiage for applicable ULCs to syllabus, and adding link to Global Events or a list)

HIST351 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

HIST344 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

FREN302 (pending addition of a link to the Global Events calendar or a list of Global Events on the syllabus)

GERM301 (pending addition of a link to the Global Events calendar or a list of Global Events on the syllabus)

HART

PLSC356

MDST300

ORAL

ECED352

CSCI327 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

CONST

PLSC356

TECH

EDCO305

CSCI327/CSCI207 (pending addition of all ULC verbiage for applicable ULCs to syllabus)

II. First Certify

III. Denied Recertification

Global: FREN301

Oral: ELEM362

Technology: WRIT367

Natural Science: ANTH315, ANTH345

IV. Writing Requirement Task Force

The Task Force is still working and will be sending out a draft of their work to the gen ed committee for comment. They would like to get feedback from other parties as well. This includes faculty who teach approved gen ed courses that include the writing requirement.

Proposal to create a Standing Committee on University Academic Integrity under the authority of Academic Council that would be made up of the following eight (8) individuals:

Dean of Students (ex-officio)

Assistant Vice-President for Academic Affairs (ex-officio)

President of the CSL

A full-time tenure track faculty member from each of the four colleges (Arts & Sciences, Business Administration, Education, and Visual and Performing Arts), and a full-time faculty or staff member from Dacus Library, all of whom would be appointed by the Chair of Academic Council

The charge to this standing committee will be to propose and develop initiatives designed to help create and maintain a culture of academic integrity in the Winthrop University community. This will include:

1). Evaluating the effectiveness of university policies and current practices related to academic integrity, and proposing changes and improvements to these practices/policies where needed; 2).

Developing training sessions and other support resources for full-time and adjunct faculty members to assist them in dealing with the challenges of maintaining standards of academic integrity for our current generation of tech savvy digital native students, as well as for themselves as scholars and educators; and 3). Developing training sessions and support resources for students to help them understand what academic integrity is and why it is important. In particular, students will be encouraged to understand how honoring Winthrop's standards of academic integrity will help them to be more successful, both as Winthrop students, and in their future lives after graduation.