Winthrop University – Academic Council

Friday, April 8, 2022   2:00pm
Virtual Meeting via Zoom
https://us06web.zoom.us/j/81987181288?pwd=ejlzNk1xNjZjbjB3NzBzV0I0QVJ5dz09

Agenda

I.   Minutes from February 11, 2022 meeting – approved in advance via email

II. Remarks from the Chair (Alice McLaine)

III. Remarks from the Provost and Executive vice President for Academic Affairs (Adrienne McCormick)

IV. Remarks from the President of the Council of Student Leaders (Erin Emiroglu)

V.   Reports from Standing Committees Appendix A
  A. University Curriculum Committee (Stacy Martin)
     1. Bachelor of Science in Chemistry, Business Degree Track: Drop concentration
     2. Bachelor of Arts in Environmental Studies: Modify program
     3. Bachelor of Arts in Social Studies with Teacher Certification: Modify program
     4. Bachelor of Science in Exercise Science: Modify program
     5. Bachelor of Science in Chemistry, Biochemistry Degree Track: Drop concentration
     6. Bachelor of Science in Chemistry, Forensic Chemistry: Modify program
     7. Bachelor of Science in Chemistry, Biochemistry Track: Modify program
     8. Bachelor of Science in Chemistry, Chemistry: Modify program
     9. Bachelor of Science in Chemistry, Health & Chemical Science: Modify program
     10. Bachelor of Science in Environmental Sciences: Modify program
     11. Bachelor of Science in Info Design, Digital Mass Media: Modify concentration
     12. Bachelor of Science in Info Design, Interactive Media: Modify concentration
     13. Bachelor of Science in Info Design, Web App Development: Modify concentration
     14. Bachelor of Arts in Theater, History and Dramatic Literature: New concentration
     15. Bachelor of Arts in Integrated Arts: New program
     16. Bachelor of Science in Chemistry/Physics, Pre-Engineering Degree Track: Modify program: Rename degree track from Engineering-Physics Degree Track.
     17. Minor in Film and Content Production: Modify minor
     18. Minor in Mass Communication and New Media: New minor
     Minutes are attached and appropriate curriculum materials are accessible for review on the Curriculum Application System.

  B. General Education Curriculum Committee (Danko Tarabar)
     1. The new course proposal deadline for general education inclusion in 2023-2024 catalog is January 1, 2023.

2. The general education recertification process is put on pause for one more academic year 2022-2023). This means that all general education courses currently certified remain so in 2022-2023 academic year.
3. In 2023-2024 academic year, we will undergo recertification of the general education core (ACAD 101, WRIT 101, HMXP 102, CRTW 201), oral communication, quantitative skills, founding documents
4. The General Education Curriculum committee voted to approve five new course proposals for inclusion into general education:
   MCOM 304
   NUTR 223
   DSCI 402
   MATH 300
   MATH 370

C. Cultural Events Committee (Matt Ferrell)
   1. Recommendation to revise cultural events guidelines

VI. Old Business Appendix B
   A. Proposal regarding relieving 2nd baccalaureate students of requirement to meet Winthrop University general education requirements. (Tim Drueke)

VII. New Business
   A. Earned and Unearned F's Grade Proposal (Gina Jones / Michelle Hare) Appendix C
   B. Academic Forgiveness Policy Proposal (Gina Jones) Appendix D

VIII. Election of Chair for 2022-2023

The Committee on Undergraduate Curriculum met remotely on Friday, March 25, 2022. Participating were committee members Stacy Martin, Jo Koster, Justin Isenhour, Min Mize, and Paul Wiegand. Also attending were Alice McLaine, Tim Drueke, Gina Jones, and Kara Traverse.

These 16 program change items (degree) recommended and forwarded to Academic Council for action:

Program Code	Title	Action
BS-CHEM-CHBU	ACS Chemistry-Business Degree Track	**Drop concentration**
BA-ENST	BA IN ENVIRONMENTAL STUDIES	**Modify program:** In the major: Add ENVS375 or 510 as alternatives to ENVS350; Add BIOL221/223 and PLSC201; Remove ENVS470 and an Environmental experiential learning option; Change Environmental elective requirement to 6 courses, Remove BIOL309, GEOG302 and SOCL310 as Environmental elective options.
BA-SCST-CSST	BA in Social Studies with Teacher Cert	**Modify program:** Economics concentration: required courses now ECON103, FINC211, ECON331, 345, 348, and 357. Political Science concentration: Add PLSC200 as a requirement, Add PLSC353 as a Theory option. Education Core: Replace SCST390 with SCST590.
BS-EXSC	Bachelor of Science in Exercise Science	**Modify program:** Exercise Science Core: Update course title for PESH381, Update credit hours for EXSC101, Update course title and credit hours for EXSC208, Replace EXSC231 with EXSC370, ad EXSC300 as an alternative to HLTH406; Remove PESH242. Exercise Science Concentration: Update credit hours for CHEM105, Remove EXSC481.
BS-CHEM-BCHM	Biochemistry Degree Track	**Drop concentration**
BS-CHEM-FORC	BS in Chemistry - Forensic Chemistry	**Modify program:** Add CHEM332, Remove CHEM531, Add optional additional requirement for ACS-certified degree (CHEM 551/552 OR CHEM 526 OR CHEM 570).
BS-CHEM-BIOC	BS IN CHEMISTRY/Biochemistry Track	**Modify program:** Add CHEM330, 332, 408, 410. Remove CHEM524 or 528 requirement.
BS-CHEM-ACSP	BS IN CHEMISTRY/Chemistry	**Modify program:** Add CHEM332 to required program. Remove CHEM530, 531, 523, 525, 551, and 552 from required program. Add two 9-12 credit required options (Option A and Option B).

Program Code	Title	Action
BS-CHEM-HCHM	BS IN CHEMISTRY/Health &Chemical Science	**Modify program:** Rename degree track from Chemistry Program of Study; Change concentration code from MULP.
BS-ENSC	BS IN ENVIRONMENTAL SCIENCES	**Modify program:** Major requirements: Remove BIOL300, 403, 404, 405, or 515, CHEM310 or 310, GEOL301 or 310. Change MATH105 or 201 to MATH101 or 151. Experiential Learning: Remove ENVS470. Science and Math electives: Change requirement to four courses for 12-16 credits. Environmental electives: Change requirement to three courses with 2 designators for 9 credits, Remove BIOL309.
BS-DIFD-DMMD	BS in Info Design - Digital Mass Media	**Modify concentration:** Remove MCOM333 from "Choose 2 courses…"
BS-DIFD-INMD	BS in Info Design - Interactive Media	**Modify concentration:** Add DESF101; Remove DESF150, 189, and 300.
BS-DIFD-WEBD	BS Info Design - Web App Development	**Modify concentration:** Update renumbering of CSCI290 to 390 and CSCI521 to 477.
BA-THTR-HDLT	History and Dramtic Literature	**New concentration**
BA-IART	Integrated Arts	**New program**
BS-CHEM-PHYS	Pre-Engineering Degree Track	**Modify program:** Rename degree track from Engineering-Physics Degree Track. Add CHEM332 to required program. Remove 531from required program. Add two optional 6-12 credit options (Option A and Option B) for an ACS-certified degree.

The following 2 program change items (minor) recommended and forwarded to Academic Council for action:

Program Code	Title	Action
MINOR-FILM	FILM & CONTENT PRODUCTION	**Modify minor:** Change "6 hours selected from" to "at least 5 hours from;" Change ARTS263 to 324; Change "from MCOM347, MUTC201, DESF222, or VCOM392" to "any of the courses listed above except for those with MCOM designators."
MINOR-MCNM	Minor: Mass Communication and New Media	**New minor**

The following 68 course action items were approved at CUC Level and require no further action:

Course	Title	Action
AAMS380	Liberation Theologies: Black, Feminist, Queer, Disability	**New course**
ARTE548	Secondary Methods in Art Education: Pedagogy and Research	**Modify course:** Change title from "Curriculum in Art Education and Secondary Methods;" Update catalog description, teaching method, lecture hours, and terms offered; Change prerequisite from "Permission of instructor. Admission to Teacher Education Program" to "Admission to Graduate School or Admission to Teacher Education Program or SC Teaching Certificates or Permission of instructor."
ARTS560	Advanced Expanded Media	**New course**
BIOL320	Cell Biology Lecture	**New course**
BIOL360	Peer Mentoring in Biology	**New course**
CSCI207	207. Introduction to Computer Science I (4:3:2).	**Modify course:** Change lab hours from 2 to 3.
CSCI390	JavaScript Programming	**Modify course:** Renumber from CSCI290; Update catalog description.
DESF154	Design and Color	**Modify course:** Update catalog description; Add DESF101 as a prerequisite.
DESF222	Visual Thinking and Symbolic Communication	**Modify course:** Update catalog description; Change prerequisite from "DESF 120 or permission of Dept Chair" to "DESF 101, DESF 120, DESF 154 or permission of Instructor."
EDCO185	Educational Psychology (Teacher Cadet)	**New course**
EXSC101	Introduction to Exercise Science	**Modify course:** Update catalog description; Change credit hours from 1 to 3.
EXSC208	Exercise Leadership & Instruction	**Modify course:** Change title from "Group Exercise Leadership;" Update catalog description; Change credit hours from 2 to 3.
EXSC231	Scientific Foundations of Exercise Science	**Drop course**
EXSC370	Kinesiology	**New course**
EXSC382	Biomechanics	**Modify course:** Change prerequisite from "C- or greater in BIOL 213 or BIOL 307, PESH 102" to "C- or greater in BIOL 213 or BIOL 307, PESH 102, and EXSC 370."
EXSC481	Individual Program Design and Application	**Drop course**
FILM201	Screenwriting	**Modify course:** Change credit hours from 2 to 3; Update terms offered and cross-listing.

Course	Title	Action
HLTH303	303. Methods of Teaching Health Education in Eleme	**Modify course:** Update terms offered; Change prerequisite from "Admission to Teacher Education Program" to "Junior status."
HLTH403	Methods of Teaching Health Education in Early Childhood	**Modify course:** Update terms offered; Change prerequisite from "Admission to Teacher Education Program" to "Junior status."
IART300	Foundations of Theatre	**New course**
IART302	Foundations of Visual Art	**New course**
IART304	Foundations of Arts Technology	**New course**
IART306	Foundations of Dance	**New course**
IART308	Foundations of Music	**New course**
IART310	Foundations of Design	**New course**
IART400	Studio I	**New course**
IART402	Studio II	**New course**
IART404	Studio III	**New course**
IART420	Thesis Research	**New course**
IART425	Thesis Presentation	**New course**
INDS213	Spatial Analysis and Theory	**Modify course:** Change prerequisite from "DESF 113, 150" to "DESF 101, 113."
INDS223	Presentation Techniques	**Modify course:** Change prerequisite from "DESF 150, 222" to "DESF 101, 222."
INDS340	Professional Internship	**Modify course:** Update catalog description; Change prerequisite from "INDS 300, INDS 325, INDS 353" to "INDS 353 and INDS 225."
INDS353	Interior Design Studio I: Residential	**Modify course:** Change prerequisite from "DESF 300" to "DESF 213 & INDS 225."
INDS429	Professional Practices	**Modify course:** Change prerequisite from "DESF 300" to "INDS 335."
MATH305	305. Introduction to Differential Equations (3).	**Modify course:** Add corequisite "MAED 200. May also be taken as a pre-req."
MUST308	History of American Popular Music	**New course**
MUST313	Commercial Music Theory and Arranging	**Modify course:** Change title from "Jazz Arranging and Composition;" Update catalog description and teaching method; Change prerequisite from "MUST 212 and 214, MUSA 118, MUSA 216, MUST 217, or permission of the instructor" to "MUST 111 and 113, or permission of the instructor."
MUST511	Orchestration	**Modify course:** Change prerequisite from "MUST 212 and any two of MUSA 291, 293, 295 or 297." to "MUST 212."
MUST531	Computer Music Composition I (3).	**Drop course**
MUST532	Computer Music Composition II (3).	**Drop course**

Course	Title	Action
MUST590	590. Principles of Teaching Music: Elementary (3)	**Modify course:** Update teaching method; Change prerequisite from "Admission to Teacher Education Program; MUST 212 and 317" to "Admission to Teacher Education Program."
NUTR390	Community Nutrition Outreach and Engagement	**New course**
PEAC380	Liberation Theologies: Black, Feminist, Queer, Disability	**New course**
SOCL516	516. Social Research II: Methods (4:3:3).	**Modify course:** Update terms offered; Change prerequisite from "SOCL 316 and SOCL/ANTH302 with a C or better. Restricted to undergraduate sociology majors" to "SOCL 316 and SOCL/ANTH302 with a C- or better. Restricted to undergraduate sociology majors."
SOCL519	Social Research Methods II: Qualitative Methods	**Modify course:** Update terms offered; Change prerequisite from "ANTH341, SOCL316, and SOCL/ANTH302 with a C or better; or graduate status" to "ANTH341, SOCL316, and SOCL/ANTH302 with a C- or better; or graduate status."
SPAN352	Spanish Morphology and Syntax	**New course**
TFEL101	Teaching Fellows Seminar 1	**New course**
TFEL102	Teaching Fellows Seminar 2	**New course**
TFEL201	Teaching Fellows Seminar 3	**New course**
TFEL202	Teaching Fellows Seminar 4	**New course**
TFEL301	Teaching Fellows Seminar 5	**New course**
TFEL302	Teaching Fellows Seminar 6	**New course**
TFEL401	Teaching Fellows Seminar 7	**New course**
TFEL402	Teaching Fellows Seminar 8	**New course**
THRT475	Capstone in Dramatic Literature	**New course**
THRT495	Capstone Production Practicum	**New course**
VCOM301	Visual Communication Seminar I	**Modify course:** Change prerequisite from DESF300 to "DESF 101, DESF 222, VCOM 101, VCOM 151 or permission of the instructor."
VCOM320	Illustration: Comparative Anatomy	**Modify course:** Change prerequisite from VCOM300 to "DESF 101, VCOM 151, VCOM 258."
VCOM324	Illustration: World Building	**New course**

Course	Title	Action
VCOM326	Illustration: Character Design	**New course**
VCOM355	Design Concepts	**Modify course:** Change prerequisite from VCOM300 to "DESF 101, VCOM 151, DESF 222."
VCOM358	Intermediate Typography	**Modify course:** Change prerequisite from "VCOM355 or permission of department chair" to "VCOM 222, VCOM258, VCOM355."
VCOM362	Interactive Media	**Modify course:** Change prerequisite from "INFD 141, or VCOM 300; or VCOM 262 and permission of area coordinator" to "DESF101, DIFD 141, or VCOM 262 and permission of instructor."
VCOM390	Special Topics in Visual Communication Design	**Modify course:** Change prerequisite from "VCOM 300 and permission/prearrangement with area coordinator" to "DESF101, DESF 222, VCOM 259 and permission/prearrangement with instructor."
VCOM453	Corporate Branding	**Modify course:** Update title from "Corporate Identity;" Change prerequisite from "VCOM 355" to "VCOM 355 or permission of the instructor."
VCOM490	Special Topics in Visual Communication Design	**Modify course:** Change prerequisite from "VCOM 300 and permission/prearrangement with area coordinator" to "DESF 101, VCOM 151, DESF 222 and permission/prearrangement with instructor."
VCOM492	Special Topics in Visual Communication Design	**Modify course:** Change prerequisite from "VCOM 300 and permission/prearrangement with area coordinator" to "DESF 101, VCOM 490 and permission/prearrangement with instructor."

The following 6 course action items were approved at College Assembly Level and require no further action:

Course	Title	Action
ARTH351	Arts of Africa	**Modify course:** Update catalog description and notes.
ARTH352	Arts of the Americas	**Modify course:** Update catalog description and notes.
ARTH353	Arts of Oceania	**Modify course:** Update catalog description and notes.
ARTH455	Art Crime and Cultural Heritage	**Modify course:** Change title from "Museums, Monuments, and Cultural Heritage;" Update catalog description.
DESF120	Design Drawing	**Modify course:** Update catalog description.
ECON103	103. Introduction to Political Economy (3).	**Modify course:** Remove note that students who already have credit for ECON215/216 may not also receive credit for ECON103.

Second Baccalaureate Degree

Requirements for completing a second baccalaureate degree are:
1. Meet all the major requirements for the second degree as determined by the Department Chair and Student Services Office in the college of the major.
2. Complete a minimum of 30 hours in residence beyond requirements for the first degree.

Cultural Events are not required for any second degree.
~~Students completing their second undergraduate degree after having completed their first degree at Winthrop do not have to complete a minor if seeking a BA degree.~~

The general education requirements completed in the first baccalaureate degree will meet the general education requirements for the second baccalaureate degree. Students may still need to complete needed course prerequisites for courses in the major.

Students wishing to complete a second degree concurrently with their first undergraduate degree must meet all requirements for the second degree and complete 30 credit hours beyond the requirements for the first degree (minimum 150 hours).

Rationale for change to the policy:

Some students who pursue a second baccalaureate degree will have a prior degree from a previous institution. Those degree programs already included the completion of a general education program. The current policy allows the college to specify the courses needed to complete the second degree. Usually, this would include any missing general education courses – specifically HMXP and CRTW, and sometimes a physical activity course. Most students pursuing a second degree are changing careers and likely need at least 30 hours already. Additional general education courses create additional time to degree and cost for the student.

Academic Forgiveness Policy Proposal

Current policies:

Academic Forgiveness Policy:
At the time of readmission to Winthrop, a student who has been absent for five calendar years or longer may choose to reenter under the "academic forgiveness policy." Under this policy, all courses previously taken at Winthrop University are treated as if they were transfer credit from another institution for purposes of granting credit toward graduation. As with transfer credit, these earlier courses are not used in computing the student's grade-point average. However, all earlier courses and the grades earned remain on the student's official transcript and are counted in computing eligibility for academic honors. The student must exercise or waive the "academic forgiveness" option by the end of the first week of the second semester he or she is readmitted to Winthrop University. Students who have already utilized all their repeat exemptions do not get additional repeat exemptions.

Transfer credit policy:
Winthrop University, in general, accepts transfer course credit from other institutions of higher education under the following conditions:

 1. The course work must have been taken at an institution that is accredited by the commission on colleges of a regional accreditation agency.

 2. The subject matter and the level of the course must be appropriate to Winthrop's general education curriculum or the program into which the student is transferring.

 3. The grade that is received for the course must be at least a C- or a grade with a minimum level equivalent to a C-.

Proposal to change the Academic Forgiveness Policy:

At the time of readmission to Winthrop, a student who has been absent for five calendar years or longer may choose to reenter under the "academic forgiveness policy." ~~Under this policy, all courses previously taken at Winthrop University are treated as if they were transfer credit from another institution for purposes of granting credit toward graduation.~~ ~~As with transfer credit,~~ The~~se earlier~~ previous courses are not used in computing the student's grade-point average. However, all earlier courses and the grades earned remain on the student's official transcript and are counted in computing eligibility for academic honors. The student must request ~~exercise or waive the~~ "academic forgiveness" through the Office of Records and Registration ~~option before end of the first week of the second semester he or she is readmitted to Winthrop University.~~ Students who have already utilized all their repeat exemptions do not get additional repeat exemptions.

Justification:

Recently a student submitted a petition to include the courses forgiven in which they earned a grade of D. The petitions committee wondered why these courses were excluded. Currently under the Academic Forgiveness policy, all forgiven work is treated like transfer work, where only grades of C- or higher are accepted toward degree requirements. These courses do not count toward a student's grade point average. This means that any other student who takes a course at Winthrop and earns a D can apply that course to their degree program (if the D is acceptable for the course), but a student asking for Academic Forgiveness cannot use any course with a D towards their degree requirements. The current Academic Forgiveness policy allows any course with a C- or better to be counted in the degree program and the

grade is removed from the GPA. It is appropriate, then, that Academic Forgiveness be applied to **all** credits, and **all** courses with a passing grade be allowed to apply to the degree, unless the degree requires a specific grade. Losing credits is never in a student's best interest.

The Office of Financial Aid is encouraging Winthrop to create special grades in order to help track unofficial withdrawals. There are several schools that have this distinctive grade including USC-Columbia, USC-Aiken, and Lander. Clemson and Western Carolina allow instructors to drop students for non-attendance.

USC's policy specifically states that their grades FN (Failure-Non Attendance) and UN (Unsatisfactory-Non Attendance) are assigned to students who never attended or have stopped attending class but have not officially dropped or withdrawn. Faculty are required to provide a last date of attendance when assigning this grade. The grade and the last date of attendance are used in determining the recalculation of awarded funds for financial aid recipients. Reporting the last date of attendance is critical to avoid potential financial liability for the institution.

Per Federal Financial Aid guidelines, if a student who began attendance and has not officially withdrawn fails to earn a passing grade in at least one course offered over an entire period, the institution must assume, for Title IV purposes, that the student has unofficially withdrawn, unless the institution can document that the student completed the period. In some cases, a school may use its policy for awarding or reporting final grades to determine whether a student who failed to earn a passing grade in any of his or her classes completed the period. Schools may implement an official grading policy that provides instructors with the ability to differentiate between those students who complete the course but failed to achieve the course objectives and those students who did not complete the course.

Financial Aid audits occur every year and we are required to provide transcripts of a select group of students. Having the Unearned vs Earned **F (or U)** delineated on the transcript will demonstrate to auditors that we are tracking these students and applying financial aid appropriately.

The proposed grades are:

> **UF**— unearned F; Failure due to non-participation/non-attendance (no quality points)
> **UU**— unearned U; Unsatisfactory due to non-participation/non-attendance
> A last date of attendance will be required for these grades.

Current Grading System

Grades for courses taken for undergraduate credit are recorded as follows:

A Excellent, achievement of distinction (4 quality points per semester hour).
A- (3.67 quality points per semester hour)
B+ (3.33 quality points per semester hour)
B Good, achievement above that required for graduation (3 quality points per semester hour).
B- (2.67 quality points per semester hour)
C+ (2.33 quality points per semester hour)
C Fair, minimum achievement required for graduation (2 quality points per semester hour).
C- (1.67 quality points per semester hour)
D+ (1.33 quality points per semester hour)
D Poor, achievement at a level below that required for graduation; must be balanced by good or excellent work in other courses (1 quality point per semester hour).
D- (.67 quality points per semester hour)
F Failure, unsatisfactory achievement (no quality points).
S Satisfactory achievement (Honors courses, B level or above; all others C- level or above) on a course taken on a satisfactory/unsatisfactory basis.
U Unsatisfactory achievement (Honors courses, B- level or below; all others, D+ level or below) on a course taken on a satisfactory/unsatisfactory basis.
N No Grade, indicating the student withdrew from the course
I Incomplete, used only as a prefix to a letter grade. Assigning an incomplete grade indicates that, for a valid reason, the course has not been completed and that the instructor reserves the right to raise the grade if the incomplete work is completed within one year, or by an earlier date specified by the instructor. The grade to which I is prefixed is not used in computing the student's GPA until the I prefix is removed and indicates the grade earned if no further work is performed. It is the grade in the course unless and until changed by the instructor or until one year has passed, at which time the incomplete is converted to the default grade.