

**Winthrop University – Academic Council**  
**Friday, April 8, 2022, 2:00pm**  
**Virtual Meeting via Zoom**  
**Minutes**

| <b>First Name</b> | <b>Last Name</b> | <b>College/Department</b> |
|-------------------|------------------|---------------------------|
| Kori              | Bloomquist       | CAS                       |
| Chen              | Chen*            | CAS                       |
| Jimmy             | Cheng*           | CBA                       |
| Marguerite        | Doman*           | CBA                       |
| Adam              | Glover           | CAS                       |
| Erin              | Hamel            | COE                       |
| Jessie            | Hamm             | CAS                       |
| Hye-Sung          | Kim              | CAS                       |
| Stacy             | Martin           | COE                       |
| Jeff              | McEvoy*          | CVPA                      |
| Alice             | McLaine          | COE                       |
| Jeremy            | Mims             | CVPA                      |
| Douglas           | Presley          | CVPA                      |
| Wendy             | Sellers          | CAS                       |
| Mike              | Sickels*         | CAS                       |
| Danko             | Tarabar          | CBA                       |
| Cody              | Walters          | Dacus Library             |
| Gina              | Jones            | Rec and Reg               |
| Erin              | Emiroglu*        | Student                   |

\*Absent

Guests: Tim Drueke, Janet Wojcik, Matt Ferrell (Cultural Events chair), Micahel Szeman, Greg Oakes, Jeff Bellantoni

**I. Minutes from February 11, 2022 meeting – approved in advance via email**

**II. Remarks from the Chair (Alice McLaine)**

Dr. McLaine thanked the members. She noted we had solid year and that we served the university by providing feedback regarding critical budgetary issues. The empathy and depth of review provided by the group was extraordinary.

She indicated that the Council approved and sent forward to Faculty Conference several initiatives that make navigating degrees much more straightforward for students. Our ability to do this work is directly related to the efforts of Gina Jones and Tim Drueke to bring these concerns to us and for doing the research into the underlying issues. The level of detail provided by Gina on several of these initiatives was remarkable. She also thanked those who did significant work in their committees:


Dr. Martin—CUC (231 courses and 51 programs—very busy year for them). The professionalism and attention to detail this committee demonstrates is admirable and really an example of professional stewardship.

Dr. Tarabar—Gen Ed Curriculum Committee, provided a new mission statement and appropriately aligned intensive writing with the general education program. They revised the Student Learning Objectives for the general education components to make them measurable while still meeting the intent of the various area of general education. They also ensured that each component of general education is tied to at least one of the University Level Competencies.

Dr. Sellers—Gen Ed Assessment Committee. They developed a plan for assessing each component of the general education program on a defined schedule. They are immersed in the work of establishing thorough and appropriate assessment for each component of general education.


### III. Remarks from the Provost and Executive vice President for Academic Affairs (Adrienne McCormick)

Tim Drueke spoke on behalf of Adrienne.




## SACSCOC Update and Kudos

- SACSCOC: Many thanks to all campus constituents for their incredible effort preparing for and hosting our SACSCOC on-site review committee members March 21 – 24, 2022.
- Deep thanks and gratitude to Noreen Gaubatz and Meg Webber for their leadership on the overall lift and our new QEP – Flight Ready!
- 73 standards prepared and submitted in Reaffirmation Report.
- 6 standards reviewed in Focused Report.
- 1 successful on-site review!




## Richard W. Riley COE Dean Search

- Myers McRae assisted with the national search for our next Dean of the Richard W. Riley College of Education
- 38 applicants were vetted by Myers McRae and our search committee, chaired by Dean Jeff Bellantoni
- 10 semi-finalists were interviewed via Zoom
- 3 finalists were interviewed on campus March 29, March 31, and April 5.
- Dean will begin in July 2022.



<https://www.winthrop.edu/virtualtour/building-tour-withers-wts-building-1912.aspx>



## Doctoral / Professional University Proviso Progress:

- DPU Committee charged with researching top potential professional doctorates and other health programs for consideration at Winthrop
- Doctorates (top three):
  - Learning, Leadership and Organizational Change (Ed.D.)
  - Doctor of Psychology (Psy.D.)
  - Doctor of Occupational (DOT) or Physical Therapy (DPT)
- Master's Degrees (top three):
  - Master of Science in Nursing (MSN)
  - Master of Healthcare Administration (MHA)
  - Master of Exercise Science (MS)
- Next steps:
  - Analyze resource implications
  - Share with incoming President Serna to consider as he develops his strategic plan for the university in collaboration with the Board of Trustees.



## Transfer Progress and Proviso next steps:

- Transfer Collaborations began with identification of four meta-majors and 32 transfer pathways
- Meta-majors identify common courses that prepare transfer students for any major in that grouping
  - Arts, Language, and Communication
  - Business and Management
  - Science and Health
  - Society and Politics
- Full Degree Transfer policy updates bring Winthrop into full compliance (under new business)
- Transfer Partnership MOU with renewal of York Tech Bridge Program and reverse transfer agreement puts us ahead of curve on next steps (will be on BOT External Engagement agenda in June 2022)



## WU – YTC Meta-majors

<https://www.winthrop.edu/admissions/transfer/pathways.aspx>

A meta-major is a common set of courses that prepares students for any major in that pathway group.

### Business & Management Meta-Major

Earn your Associate in Arts in the Business and Management Meta-Major from York Technical College and then transfer to Winthrop University's College of Business and Administration to earn your Bachelor of Science in Business Administration with a concentration in:



Accounting



Economics



Entrepreneurship



Corporate Finance



Finance-Financial Planning



Health Care Management



Human Resource Management



International Business



Management



Marketing



## WU-YTC Meta-Majors and Pathways

Science & Health Meta-Major

Arts, Language & Communication Meta-Major

Society & Politics Meta-Major

More Guided Pathways

## Questions?



## Curricular Proposals:

- Graduate Certificate in Digital Writing and Rhetoric: 12 credits
- Graduate Certificate in Creative Writing: 12 credits
- Both graduate certificates use seats in existing courses
- Both are designed to increase enrollment in existing graduate writing courses and programs
- Both use existing faculty lines
- Both provide professional preparation for writing careers



<https://www.winthrop.edu/cas/english/creative-writing.aspx>



<https://www.winthrop.edu/cas/english/creative-writing.aspx>



## Writing Certificate comparison research:

- Reviewed 9 peer or aspirational programs (Austin Peay State University, University of Minnesota Duluth, University of South Alabama, Kansas State University, Western Michigan University, East Carolina University, Auburn University, Weber State University, Bowling Green State University) with graduate writing certificates
- In 7 of 9 of these programs, one-third or more of their applications were for their writing concentrations
- Enrollments steadier in writing concentrations than in traditional MA programs
- Targeting students coming out of BA programs who are not inclined to pursue the full MA, but either certificate could be stackable to an MA



## Curricular Proposals & Policy Updates

- Program modifications:
  - Restructure methods courses to support transfer pathways and increase completion rates for existing students
  - BS in Early Childhood Education
  - BS in Elementary Education
- Full Degree Transfer policy
  - Accepts AA and AS degrees with 60 credits as meeting all general education requirements and granting junior status to transfers
  - Reach Act, GPA, and other baccalaureate requirements still must be met
  - Removes barriers that inhibit ease of transfer and ensures CHE compliance

These were shared with the BOT yesterday.

Mr. Drueke reminded folks that commencement is coming up soon.

- IV. Remarks from the President of the Council of Student Leaders (Erin Emiroglu)**  
Was at BOT meeting and could not attend.

V. **Reports from Standing Committees** [Appendix A](#)

**A. University Curriculum Committee (Stacy Martin)**

1. Bachelor of Science in Chemistry, Business Degree Track: Drop concentration
2. Bachelor of Arts in Environmental Studies: Modify program
3. Bachelor of Arts in Social Studies with Teacher Certification: Modify program
4. Bachelor of Science in Exercise Science: Modify program
5. Bachelor of Science in Chemistry, Biochemistry Degree Track: Drop concentration
6. Bachelor of Science in Chemistry, Forensic Chemistry: Modify program
7. Bachelor of Science in Chemistry, Biochemistry Track: Modify program
8. Bachelor of Science in Chemistry, Chemistry: Modify program
9. Bachelor of Science in Chemistry, Health & Chemical Science: Modify program
10. Bachelor of Science in Environmental Sciences: Modify program
11. Bachelor of Science in Info Design, Digital Mass Media: Modify concentration
12. Bachelor of Science in Info Design, Interactive Media: Modify concentration
13. Bachelor of Science in Info Design, Web App Development: Modify concentration
14. Bachelor of Arts in Theater, History and Dramatic Literature: New concentration
15. Bachelor of Arts in Integrated Arts: New program
16. Bachelor of Science in Chemistry/Physics, Pre-Engineering Degree Track: Modify program: Rename degree track from Engineering-Physics Degree Track.
17. Minor in Film and Content Production: Modify minor
18. Minor in Mass Communication and New Media: New minor

Minutes are attached and appropriate curriculum materials are accessible for review on the Curriculum Application System.

Mr. Drueke said these were thoroughly vetted by CUC. They spent a lot of time, especially with Integrated Arts since it was a new program.

There were no questions.

[Voting done via Qualtrics survey.](#) [Programs were approved.](#)

**B. General Education Curriculum Committee (Danko Tarabar)**

1. The new course proposal deadline for general education inclusion in 2023-2024 catalog is January 1, 2023.
2. The general education recertification process is put on pause for one more academic year (2022-2023). This means that all general education courses currently certified remain so in 2022-2023 academic year.
3. In 2023-2024 academic year, we will undergo recertification of the general education core (ACAD 101, WRIT 101, HMXP 102, CRTW 201), oral communication, quantitative skills, and founding documents.
4. The General Education Curriculum committee voted to approve five new course proposals for inclusion into general education:

MCOM 304

NUTR 223

DSCI 402

MATH 300

MATH 370

[Voting done via Qualtrics survey.](#) [Courses were approved](#)

Mr. Drueke asked about pre-reqs for MATH courses—wouldn't they already meet the QUAN? Dr. Hamm replied that MATH 201 was a pre-req and a student could have that as AP credit or have this as their first math course.

**Addendum 4/21/22:** CHEM117, Introduction to Environmental Chemistry (3 credit hours), was inadvertently left off the list of new general education offerings as a natural science option. The General Education Curriculum Committee approved it unanimously. [AC approved via email on 4/21/22.](#)

**C. Cultural Events Committee (Matt Ferrell)**

1. Recommendation to revise cultural events guidelines

Dr. Ferrell stated that some events approved in the past were not approved this year as members felt they were not abiding by the guidelines. There was much discussion about “culture” in the committee. Some events felt they needed CE status to get attendance. The revisions are merely clarifications. They are not changing the guidelines.

Voting done via Qualtrics survey. Revisions were approved.

Mr. Drueke thanked Dr. Ferrell and Mr. Michael Szeman for their work...

Dr. Ferrell said Michael was the “wind beneath their wings” and is amazing.

**VI. Old Business Appendix B**

A. Proposal regarding relieving 2nd baccalaureate students of requirement to meet Winthrop University general education requirements. (Tim Drueke)

Motion for approval was provided by Dr. Sellers. Seconded by Dr. Martin. There was no further discussion.

Voting done via Qualtrics survey. Revisions were approved.

**VII. New Business**

A. Earned and Unearned F's Grade Proposal (Gina Jones / Michelle Hare) Appendix C

Dr. Hamm asked about students who start off in the class but stop attending mid semester.

Asked if there was a cut-off. Ms. Jones said that FA would send more info and this would go into effect in the fall.

Dr. Martin motioned; Dr. Hamel seconded.

B. Academic Forgiveness Policy Proposal (Gina Jones) Appendix D

Ms. Jones talked about students losing courses with D's. Dr. McLaine asked about courses that require C- or a specific grade. Ms. Jones said that any course with a specific grade requirement would still have to have that grade.

Dr. Tarabar made the motion to approve. Dr. Sellers seconded.

Voting done via Qualtrics survey for both items. Proposals were approved.

**VIII. Election of Chair for 2022-2023**

Dr. Martin nominated Dr. McLaine for another term. Dr. Sellers seconded. Dr. McLaine was unanimously voted in to continue as chair.

**IX. Other business.**

Dr. McLaine asked about whether people wanted to meet in person or Zoom. She just wanted to get a sense of what people are thinking. Some like Zoom, some in person. Someone suggested a compromise to meet at least once in person. Mr. Drueke suggested the two optional meetings at the beginning of each semester to meet other members, maybe do some planning.

**X. Adjournment**

Dr. McLaine adjourned the meeting at 3:03 PM.

Respectfully Submitted,

Gina Jones, Secretary

**Winthrop University  
Committee on Undergraduate Curriculum  
Minutes**

**Appendix A**

The Committee on Undergraduate Curriculum met remotely on Friday, March 25, 2022. Participating were committee members Stacy Martin, Jo Koster, Justin Isenhour, Min Mize, and Paul Wiegand. Also attending were Alice McLaine, Tim Druke, Gina Jones, and Kara Traverse.

**These 16 program change items (degree) recommended and forwarded to Academic Council for action:**

| <b>Program Code</b> | <b>Title</b>                           | <b>Action</b>   |
|---------------------|--|---|
| BS-CHEM-CHBU        | ACS Chemistry-Business Degree Track    | <b>Drop concentration</b>   |
| BA-ENST             | BA IN ENVIRONMENTAL STUDIES            | <b>Modify program:</b> In the major: Add ENVS375 or 510 as alternatives to ENVS350; Add BIOL221/223 and PLSC201; Remove ENVS470 and an Environmental experiential learning option; Change Environmental elective requirement to 6 courses, Remove BIOL309, GEOG302 and SOCL310 as Environmental elective options. |
| BA-SCST-CSST        | BA in Social Studies with Teacher Cert | <b>Modify program:</b> Economics concentration: required courses now ECON103, FINC211, ECON331, 345, 348, and 357. Political Science concentration: Add PLSC200 as a requirement, Add PLSC353 as a Theory option. Education Core: Replace SCST390 with SCST590.   |

| Program Code | Title                                     | Action   |
|--------------|---|--|
| BS-EXSC      | Bachelor of Science in Exercise Science   | <b>Modify program:</b> Exercise Science Core: Update course title for PESH381, Update credit hours for EXSC101, Update course title and credit hours for EXSC208, Replace EXSC231 with EXSC370, add EXSC300 as an alternative to HLTH406; Remove PESH242. Exercise Science Concentration: Update credit hours for CHEM105, Remove EXSC481.   |
| BS-CHEM-BCHM | Biochemistry Degree Track                 | <b>Drop concentration</b>  |
| BS-CHEM-FORC | BS in Chemistry - Forensic Chemistry      | <b>Modify program:</b> Add CHEM332, Remove CHEM531, Add optional additional requirement for ACS-certified degree (CHEM 551/552 OR CHEM 526 OR CHEM 570).   |
| BS-CHEM-BIOC | BS IN CHEMISTRY/Biochemistry Track        | <b>Modify program:</b> Add CHEM330, 332, 408, 410. Remove CHEM524 or 528 requirement.  |
| BS-CHEM-ACSP | BS IN CHEMISTRY/Chemistry                 | <b>Modify program:</b> Add CHEM332 to required program. Remove CHEM530, 531, 523, 525, 551, and 552 from required program. Add two 9-12 credit required options (Option A and Option B).   |
| BS-CHEM-HCHM | BS IN CHEMISTRY/Health & Chemical Science | <b>Modify program:</b> Rename degree track from Chemistry Program of Study; Change concentration code from MULP.   |
| BS-ENSC      | BS IN ENVIRONMENTAL SCIENCES              | <b>Modify program:</b> Major requirements: Remove BIOL300, 403, 404, 405, or 515, CHEM310 or 310, GEOL301 or 310. Change MATH105 or 201 to MATH101 or 151. Experiential Learning: Remove ENVS470. Science and Math electives: Change requirement to four courses for 12-16 credits. Environmental electives: Change requirement to three courses with 2 designators for 9 credits, Remove BIOL309. |
| BS-DIFD-DMMD | BS in Info Design - Digital Mass Media    | <b>Modify concentration:</b> Remove MCOM333 from "Choose 2 courses..."   |
| BS-DIFD-INMD | BS in Info Design - Interactive Media     | <b>Modify concentration:</b> Add DESF101; Remove DESF150, 189, and 300.  |
| BS-DIFD-WEBD | BS Info Design - Web App Development      | <b>Modify concentration:</b> Update renumbering of CSCI290 to 390 and CSCI521 to 477.  |
| BA-THTR-HDLT | History and Dramtic Literature            | <b>New concentration</b>   |
| BA-IART      | Integrated Arts                           | <b>New program</b>   |
| BS-CHEM-PHYS | Pre-Engineering Degree Track              | <b>Modify program:</b> Rename degree track from Engineering-Physics Degree Track. Add CHEM332 to required program. Remove 531 from required program. Add two optional 6-12 credit options (Option A and Option B) for an ACS-certified degree.   |

The following 2 program change items (minor) recommended and forwarded to Academic Council for action:

| Program Code | Title                     | Action   |
|--------------|---------------------------|--|
| MINOR-FILM   | FILM & CONTENT PRODUCTION | <b>Modify minor:</b> Change "6 hours selected from" to "at least 5 hours from;" Change ARTS263 to 324; |



| Program Code | Title                                   | Action   |
|--------------|---|--|
|              |   | Change "from MCOM347, MUTC201, DESF222, or VCOM392" to "any of the courses listed above except for those with MCOM designators." |
| MINOR-MCNM   | Minor: Mass Communication and New Media | <b>New minor</b>   |

The following 68 course action items were approved at CUC Level and require no further action:

| Course  | Title   | Action   |
|---------|---|--|
| AAMS380 | Liberation Theologies: Black, Feminist, Queer, Disability | <b>New course</b>  |
| ARTE548 | Secondary Methods in Art Education: Pedagogy and Research | <b>Modify course:</b> Change title from "Curriculum in Art Education and Secondary Methods;" Update catalog description, teaching method, lecture hours, and terms offered; Change prerequisite from "Permission of instructor. Admission to Teacher Education Program" to "Admission to Graduate School or Admission to Teacher Education Program or SC Teaching Certificates or Permission of instructor." |
| ARTS560 | Advanced Expanded Media                                   | <b>New course</b>  |
| BIOL320 | Cell Biology Lecture                                      | <b>New course</b>  |
| BIOL360 | Peer Mentoring in Biology                                 | <b>New course</b>  |
| CSCI207 | 207. Introduction to Computer Science I (4:3:2).          | <b>Modify course:</b> Change lab hours from 2 to 3.  |
| CSCI390 | JavaScript Programming                                    | <b>Modify course:</b> Renumber from CSCI290; Update catalog description.   |
| DESF154 | Design and Color  | <b>Modify course:</b> Update catalog description; Add DESF101 as a prerequisite.   |
| DESF222 | Visual Thinking and Symbolic Communication                | <b>Modify course:</b> Update catalog description; Change prerequisite from "DESF 120 or permission of Dept Chair" to "DESF 101, DESF 120, DESF 154 or permission of Instructor."   |
| EDCO185 | Educational Psychology (Teacher Cadet)                    | <b>New course</b>  |
| EXSC101 | Introduction to Exercise Science                          | <b>Modify course:</b> Update catalog description; Change credit hours from 1 to 3.   |
| EXSC208 | Exercise Leadership & Instruction                         | <b>Modify course:</b> Change title from "Group Exercise Leadership;" Update catalog description; Change credit hours from 2 to 3.  |
| EXSC231 | Scientific Foundations of Exercise Science                | <b>Drop course</b>   |
| EXSC370 | Kinesiology   | <b>New course</b>  |
| EXSC382 | Biomechanics  | <b>Modify course:</b> Change prerequisite from "C- or greater in BIOL 213 or BIOL 307, PESH 102" to "C- or greater in BIOL 213 or BIOL 307, PESH 102, and EXSC 370."   |
| EXSC481 | Individual Program Design and Application                 | <b>Drop course</b>   |

| <b>Course</b> | <b>Title</b>  | <b>Action</b>  |
|---------------|---|--|
| FILM201       | Screenwriting   | <b>Modify course:</b> Change credit hours from 2 to 3; Update terms offered and cross-listing.   |
| HLTH303       | 303. Methods of Teaching Health Education in Eleme      | <b>Modify course:</b> Update terms offered; Change prerequisite from "Admission to Teacher Education Program" to "Junior status."  |
| HLTH403       | Methods of Teaching Health Education in Early Childhood | <b>Modify course:</b> Update terms offered; Change prerequisite from "Admission to Teacher Education Program" to "Junior status."  |
| IART300       | Foundations of Theatre                                  | <b>New course</b>  |
| IART302       | Foundations of Visual Art                               | <b>New course</b>  |
| IART304       | Foundations of Arts Technology                          | <b>New course</b>  |
| IART306       | Foundations of Dance                                    | <b>New course</b>  |
| IART308       | Foundations of Music                                    | <b>New course</b>  |
| IART310       | Foundations of Design                                   | <b>New course</b>  |
| IART400       | Studio I  | <b>New course</b>  |
| IART402       | Studio II   | <b>New course</b>  |
| IART404       | Studio III  | <b>New course</b>  |
| IART420       | Thesis Research   | <b>New course</b>  |
| IART425       | Thesis Presentation                                     | <b>New course</b>  |
| INDS213       | Spatial Analysis and Theory                             | <b>Modify course:</b> Change prerequisite from "DESF 113, 150" to "DESF 101, 113."   |
| INDS223       | Presentation Techniques                                 | <b>Modify course:</b> Change prerequisite from "DESF 150, 222" to "DESF 101, 222."   |
| INDS340       | Professional Internship                                 | <b>Modify course:</b> Update catalog description; Change prerequisite from "INDS 300, INDS 325, INDS 353" to "INDS 353 and INDS 225."  |
| INDS353       | Interior Design Studio I: Residential                   | <b>Modify course:</b> Change prerequisite from "DESF 300" to "DESF 213 & INDS 225."  |
| INDS429       | Professional Practices                                  | <b>Modify course:</b> Change prerequisite from "DESF 300" to "INDS 335."   |
| MATH305       | 305. Introduction to Differential Equations (3).        | <b>Modify course:</b> Add corequisite "MAED 200. May also be taken as a pre-req."  |
| MUST308       | History of American Popular Music                       | <b>New course</b>  |
| MUST313       | Commercial Music Theory and Arranging                   | <b>Modify course:</b> Change title from "Jazz Arranging and Composition;" Update catalog description and teaching method; Change prerequisite from "MUST 212 and 214, MUSA 118, MUSA 216, MUST 217, or permission of the instructor" to "MUST 111 and 113, or permission of the instructor." |
| MUST511       | Orchestration   | <b>Modify course:</b> Change prerequisite from "MUST 212 and any two of MUSA 291, 293, 295 or 297." to "MUST 212."   |
| MUST531       | Computer Music Composition I (3).                       | <b>Drop course</b>   |
| MUST532       | Computer Music Composition II (3).                      | <b>Drop course</b>   |
| MUST590       | 590. Principles of Teaching Music: Elementary (3)       | <b>Modify course:</b> Update teaching method; Change prerequisite from "Admission to Teacher Education Program; MUST 212 and 317" to "Admission to Teacher Education Program."   |
| NUTR390       | Community Nutrition Outreach and Engagement             | <b>New course</b>  |

| <b>Course</b> | <b>Title</b>  | <b>Action</b>   |
|---------------|---|---|
| PEAC380       | Liberation Theologies: Black, Feminist, Queer, Disability | <b>New course</b>   |
| SOCL516       | 516. Social Research II: Methods (4:3:3).                 | <b>Modify course:</b> Update terms offered; Change prerequisite from “SOCL 316 and SOCL/ANTH302 with a C or better. Restricted to undergraduate sociology majors” to “SOCL 316 and SOCL/ANTH302 with a C- or better. Restricted to undergraduate sociology majors.” |
| SOCL519       | Social Research Methods II: Qualitative Methods           | <b>Modify course:</b> Update terms offered; Change prerequisite from “ANTH341, SOCL316, and SOCL/ANTH302 with a C or better; or graduate status” to “ANTH341, SOCL316, and SOCL/ANTH302 with a C- or better; or graduate status.”                                   |
| SPAN352       | Spanish Morphology and Syntax                             | <b>New course</b>   |
| TFEL101       | Teaching Fellows Seminar 1                                | <b>New course</b>   |
| TFEL102       | Teaching Fellows Seminar 2                                | <b>New course</b>   |
| TFEL201       | Teaching Fellows Seminar 3                                | <b>New course</b>   |
| TFEL202       | Teaching Fellows Seminar 4                                | <b>New course</b>   |
| TFEL301       | Teaching Fellows Seminar 5                                | <b>New course</b>   |
| TFEL302       | Teaching Fellows Seminar 6                                | <b>New course</b>   |
| TFEL401       | Teaching Fellows Seminar 7                                | <b>New course</b>   |
| TFEL402       | Teaching Fellows Seminar 8                                | <b>New course</b>   |
| THRT475       | Capstone in Dramatic Literature                           | <b>New course</b>   |
| THRT495       | Capstone Production Practicum                             | <b>New course</b>   |
| VCOM301       | Visual Communication Seminar I                            | <b>Modify course:</b> Change prerequisite from DESF300 to “DESF 101, DESF 222, VCOM 101, VCOM 151 or permission of the instructor.”   |
| VCOM320       | Illustration: Comparative Anatomy                         | <b>Modify course:</b> Change prerequisite from VCOM300 to “DESF 101, VCOM 151, VCOM 258.”   |
| VCOM324       | Illustration: World Building                              | <b>New course</b>   |
| VCOM326       | Illustration: Character Design                            | <b>New course</b>   |
| VCOM355       | Design Concepts   | <b>Modify course:</b> Change prerequisite from VCOM300 to “DESF 101, VCOM 151, DESF 222.”   |
| VCOM358       | Intermediate Typography                                   | <b>Modify course:</b> Change prerequisite from “VCOM355 or permission of department chair” to “VCOM 222, VCOM258, VCOM355.”   |
| VCOM362       | Interactive Media   | <b>Modify course:</b> Change prerequisite from “INFD 141, or VCOM 300; or VCOM 262 and permission of area coordinator” to “DESF101, DIFD 141, or VCOM 262 and permission of instructor.”  |
| VCOM390       | Special Topics in Visual Communication Design             | <b>Modify course:</b> Change prerequisite from “VCOM 300 and permission/prearrangement with area coordinator” to “DESF101, DESF 222, VCOM 259 and permission/prearrangement with instructor.”   |

| Course  | Title   | Action   |
|---------|---|--|
| VCOM453 | Corporate Branding                            | <b>Modify course:</b> Update title from “Corporate Identity;” Change prerequisite from “VCOM 355” to “VCOM 355 or permission of the instructor.”   |
| VCOM490 | Special Topics in Visual Communication Design | <b>Modify course:</b> Change prerequisite from “VCOM 300 and permission/prearrangement with area coordinator” to “DESF 101, VCOM 151, DESF 222 and permission/prearrangement with instructor.” |
| VCOM492 | Special Topics in Visual Communication Design | <b>Modify course:</b> Change prerequisite from “VCOM 300 and permission/prearrangement with area coordinator” to “DESF 101, VCOM 490 and permission/prearrangement with instructor.”           |

The following 6 course action items were approved at College Assembly Level and require no further action:

| Course  | Title                                       | Action   |
|---------|---|--|
| ARTH351 | Arts of Africa                              | <b>Modify course:</b> Update catalog description and notes.  |
| ARTH352 | Arts of the Americas                        | <b>Modify course:</b> Update catalog description and notes.  |
| ARTH353 | Arts of Oceania                             | <b>Modify course:</b> Update catalog description and notes.  |
| ARTH455 | Art Crime and Cultural Heritage             | <b>Modify course:</b> Change title from “Museums, Monuments, and Cultural Heritage;” Update catalog description.                 |
| DESF120 | Design Drawing                              | <b>Modify course:</b> Update catalog description.  |
| ECON103 | 103. Introduction to Political Economy (3). | <b>Modify course:</b> Remove note that students who already have credit for ECON215/216 may not also receive credit for ECON103. |

## Second Baccalaureate Degree

Appendix B

Requirements for completing a second baccalaureate degree are:

1. Meet all the major requirements for the second degree as determined by the Department Chair and Student Services Office in the college of the major.
2. Complete a minimum of 30 hours in residence beyond requirements for the first degree.

Cultural Events are not required for any second degree.

~~Students completing their second undergraduate degree after having completed their first degree at Winthrop do not have to complete a minor if seeking a BA degree.~~

The general education requirements completed in the first baccalaureate degree will meet the general education requirements for the second baccalaureate degree. Students may still need to complete needed course prerequisites for courses in the major.

Students wishing to complete a second degree concurrently with their first undergraduate degree must meet all requirements for the second degree and complete 30 credit hours beyond the requirements for the first degree (minimum 150 hours).

### Rationale for change to the policy:

Some students who pursue a second baccalaureate degree will have a prior degree from a previous institution. Those degree programs already included the completion of a general education program. The current policy allows the college to specify the courses needed to complete the second degree. Usually, this would include any missing general education courses – specifically HMPX and CRTW, and sometimes a physical activity course. Most

students pursuing a second degree are changing careers and likely need at least 30 hours already. Additional general education courses create additional time to degree and cost for the student.

### Earned and Unearned Fs.

### Appendix C

The Office of Financial Aid is encouraging Winthrop to create special grades in order to help track unofficial withdrawals. There are several schools that have this distinctive grade including USC-Columbia, USC-Aiken, and Lander. Clemson and Western Carolina allow instructors to drop students for non-attendance.

USC's policy specifically states that their grades FN (Failure-Non Attendance) and UN (Unsatisfactory-Non Attendance) are assigned to students who never attended or have stopped attending class but have not officially dropped or withdrawn. Faculty are required to provide a last date of attendance when assigning this grade. The grade and the last date of attendance are used in determining the recalculation of awarded funds for financial aid recipients. Reporting the last date of attendance is critical to avoid potential financial liability for the institution.

Per Federal Financial Aid guidelines, if a student who began attendance and has not officially withdrawn fails to earn a passing grade in at least one course offered over an entire period, the institution must assume, for Title IV purposes, that the student has unofficially withdrawn, unless the institution can document that the student completed the period. In some cases, a school may use its policy for awarding or reporting final grades to determine whether a student who failed to earn a passing grade in any of his or her classes completed the period. Schools may implement an official grading policy that provides instructors with the ability to differentiate between those students who complete the course but failed to achieve the course objectives and those students who did not complete the course.

Financial Aid audits occur every year and we are required to provide transcripts of a select group of students. Having the Unearned vs Earned **F (or U)** delineated on the transcript will demonstrate to auditors that we are tracking these students and applying financial aid appropriately.

The proposed grades are:

**UF**— unearned F; Failure due to non-participation/non-attendance (no quality points)

**UU**— unearned U; Unsatisfactory due to non-participation/non-attendance

A last date of attendance will be required for these grades.

### Current Grading System

Grades for courses taken for undergraduate credit are recorded as follows:

- A** Excellent, achievement of distinction (4 quality points per semester hour).
- A-** (3.67 quality points per semester hour)
- B+** (3.33 quality points per semester hour)
- B** Good, achievement above that required for graduation (3 quality points per semester hour).
- B-** (2.67 quality points per semester hour)
- C+** (2.33 quality points per semester hour)
- C** Fair, minimum achievement required for graduation (2 quality points per semester hour).
- C-** (1.67 quality points per semester hour)
- D+** (1.33 quality points per semester hour)

- D** Poor, achievement at a level below that required for graduation; must be balanced by good or excellent work in other courses (1 quality point per semester hour).
- D-** (.67 quality points per semester hour)
- F** Failure, unsatisfactory achievement (no quality points).
- S** Satisfactory achievement (Honors courses, B level or above; all others C- level or above) on a course taken on a satisfactory/unsatisfactory basis.
- U** Unsatisfactory achievement (Honors courses, B- level or below; all others, D+ level or below) on a course taken on a satisfactory/unsatisfactory basis.
- N** No Grade, indicating the student withdrew from the course
- I** Incomplete, used only as a prefix to a letter grade. Assigning an incomplete grade indicates that, for a valid reason, the course has not been completed and that the instructor reserves the right to raise the grade if the incomplete work is completed within one year, or by an earlier date specified by the instructor. The grade to which I is prefixed is not used in computing the student's GPA until the I prefix is removed and indicates the grade earned if no further work is performed. It is the grade in the course unless and until changed by the instructor or until one year has passed, at which time the incomplete is converted to the default grade.

## Academic Forgiveness Policy Proposal

## Appendix D

Current policies:

### Academic Forgiveness Policy:

At the time of readmission to Winthrop, a student who has been absent for five calendar years or longer may choose to reenter under the "academic forgiveness policy." Under this policy, all courses previously taken at Winthrop University are treated as if they were transfer credit from another institution for purposes of granting credit toward graduation. As with transfer credit, these earlier courses are not used in computing the student's grade-point average. However, all earlier courses and the grades earned remain on the student's official transcript and are counted in computing eligibility for academic honors. The student must exercise or waive the "academic forgiveness" option by the end of the first week of the second semester he or she is readmitted to Winthrop University. Students who have already utilized all their repeat exemptions do not get additional repeat exemptions.

### Transfer credit policy:

Winthrop University, in general, accepts transfer course credit from other institutions of higher education under the following conditions:

1. The course work must have been taken at an institution that is accredited by the commission on colleges of a regional accreditation agency.
2. The subject matter and the level of the course must be appropriate to Winthrop's general education curriculum or the program into which the student is transferring.
3. The grade that is received for the course must be at least a C- or a grade with a minimum level equivalent to a C-.

### Proposal to change the Academic Forgiveness Policy:

At the time of readmission to Winthrop, a student who has been absent for five calendar years or longer may choose to reenter under the "academic forgiveness policy." ~~Under this policy, all courses previously taken at Winthrop University are treated as if they were transfer credit from another institution for purposes of granting credit toward graduation. As with transfer credit,~~ These earlier previous courses are not used in computing the student's grade-point average. However, all earlier courses and the grades earned remain on the student's official transcript and are counted in computing eligibility for academic honors. ~~The student must request exercise or waive the "academic forgiveness" through the Office of Records and Registration option before end of the first~~

~~week of the second semester he or she is readmitted to Winthrop University.~~ Students who have already utilized all their repeat exemptions do not get additional repeat exemptions.

**Justification:**

Recently a student submitted a petition to include the courses forgiven in which they earned a grade of D. The petitions committee wondered why these courses were excluded. Currently under the Academic Forgiveness policy, all forgiven work is treated like transfer work, where only grades of C- or higher are accepted toward degree requirements. These courses do not count toward a student's grade point average. This means that any other student who takes a course at Winthrop and earns a D can apply that course to their degree program (if the D is acceptable for the course), but a student asking for Academic Forgiveness cannot use any course with a D towards their degree requirements. The current Academic Forgiveness policy allows any course with a C- or better to be counted in the degree program and the grade is removed from the GPA. It is appropriate, then, that Academic Forgiveness be applied to all credits, and all courses with a passing grade be allowed to apply to the degree, unless the degree requires a specific grade. Losing credits is never in a student's best interest.