

# Winthrop University – Academic Council

Friday, September 22, 2023, 2:00pm

Thurmond 413

## Agenda

- I. **Approval of minutes** of the April 07, 2023 meeting (approved vis email)
- II. **Remarks from the Chair** (Michael Whitney)
- III. **Remarks from the Provost and Executive Vice President for Academic Affairs** (Peter Judge)
- IV. **Remarks from the President of the Council of Student Leaders (CSL)** (Esther Ekundayo)
- V. **Reports from Standing Committees**
  - a. **Committee on University Curriculum** (Zach Abernathy)
    - i. Curriculum Actions – [Appendix A](#)
  - b. **General Education Curriculum Committee** (Kelly Costner)
    - i. Committee actions – [Appendix B](#)
    - ii. Additional GNED Business - procedural matters
- VI. **Old Business**
  - a. None
- VII. **New Business**
  - a. Committee responsibilities—[Appendix E](#)
  - b. General Education Waiver for AA/AS degrees—[Appendix C](#)
  - c. Additional items? [Appendix D](#) (Gen Ed Inclusion Application form draft)
- VIII. **Adjournment**

## Appendix A – CUC Curriculum Actions

*These 11 program change items (degree) recommended and forwarded to Academic Council for action:*

Program	Action
BA in Data Science	<b>Edit Program:</b> Update program to reflect renumbering of DSCI201 to DSCI300.
BA in Mathematics	<b>Edit Program:</b> Change major electives from MATH above 300 to MATH or DSCI above 299 and from MATH above 500 to MATH or DSCI above 499.
BA in Math Teacher Cert	<b>Edit Program:</b> Change major electives from MATH above 300 to MATH or DSCI above 299.
BS in Bus Admin – Accounting	<b>Edit Program:</b> Add FINC570 as an option for Applied Quantitative Skills in major; Add FINC519 as an High Impact Practice Experience.
BS in Bus Admin-Comp Info Sys	<b>Edit Program:</b> Add FINC570 as an option for Applied Quantitative Skills in major; Add FINC519 as an High Impact Practice Experience.
BS in Bus Admin-Economics	<b>Edit Program:</b> Add FINC570 as an option for Applied Quantitative Skills in major; Add FINC519 as an High Impact Practice Experience.
BS in Bus Admin – Entreprnship	<b>Edit Program:</b> Add FINC570 as an option for Applied Quantitative Skills in major; Add FINC519 as an High Impact Practice Experience; In concentration, replace ENTR473 with FINC312, add ENTR491 as a requirement, remove “two of...” and replace with One of MKTG387, 385 or MGMT322.
BS in Bus Admin-Hum Res Mgmt	<b>Edit Program:</b> Inactivate program
BS in Bus Admin-Marketing	<b>Edit Program:</b> Add FINC570 as an option for Applied Quantitative Skills in major; Add FINC519 as an High Impact Practice Experience.
BS in Mathematics	<b>Edit Program:</b> Change major electives from MATH above 300 to MATH or DSCI above 299 and from MATH above 500 to MATH or DSCI above 499.
BS in Web Development	<b>New Program</b>

*The following 2 program change items (minor) recommended and forwarded to Academic Council for action:*

Program	Action
Minor-Mathematics	<b>Edit Program:</b> Change minor electives from MATH above 299 to MATH or DSCI above 299.
Minor-Web Development	<b>New Program</b>

*The following 22 course action items were approved at CUC Level and require no further action:*

Course	Action
ACCT491 Accounting Internship	<b>Edit Course:</b> Change prerequisite from “C- or better in ACCT 306 and 2.75 GPA. All ACCT courses numbered above 299 have a prerequisite of junior status, an overall GPA of at least 2.00 and a grade of C- or better in HXMP 102” to “ACCT 305 or concurrent enrollment in ACCT 305 and 2.75 GPA. All ACCT courses numbered above 299 have a prerequisite of junior status, an overall GPA of at least 2.00 and a grade of C- or better in HXMP 102.”
ARTS507 Adv Interdisciplinary Studio	<b>Edit Course:</b> Change prerequisite from “ARTS 407: Intermediate Interdisciplinary Studio or enrollment in MFA in Studio Art” to “ARTS 407: Intermediate Interdisciplinary Studio or enrollment in MFA in Studio Art. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS520 Advanced Drawing	<b>Edit Course:</b> Change prerequisite from “6 credit hours of ARTS 420: Intermediate Drawing. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts” to “6 credit hours of ARTS 420: Intermediate Drawing. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS532 Advanced Sculpture	<b>Edit Course:</b> Change prerequisite from “6 hours of ARTS 432: Intermediate Sculpture. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts” to “6 hours of ARTS 432: Intermediate Sculpture. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS536 Advanced Printmaking	<b>Edit Course:</b> Change prerequisite of “ARTS 437 Intermediate Printmaking. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts; or students enrolled in the MFA in Studio Art” or “ARTS 436 Intermediate Printmaking. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts; or students enrolled in the MFA in Studio Art.”
ARTS536H Advanced Printmaking	<b>Edit Course:</b> Change prerequisite of “ARTS 437 Intermediate Printmaking. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts; or students

Course	Action
	enrolled in the MFA in Studio Art” or “ARTS 436 Intermediate Printmaking. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts; or students enrolled in the MFA in Studio Art.”
ARTS542 Advanced Painting	<b>Edit Course:</b> Change prerequisite of “Six hours of ARTS 442. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts” to “Six hours of ARTS 442. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS542H Advanced Painting	<b>Edit Course:</b> Change prerequisite of “Six hours of ARTS 442. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts” to “Six hours of ARTS 442. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS551 Advanced Ceramics	<b>Edit Course:</b> Change prerequisite from “6 hours of ARTS 451: Intermediate Ceramics” to “Six hours of ARTS 451: Intermediate Ceramics. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS555 Advanced Jewelry and Metals	<b>Edit Course:</b> Change prerequisite from “6 hours of ARTS 455: Intermediate Jewelry and Metals” to “Six hours of ARTS 455: Intermediate Jewelry and Metals. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts.”
ARTS560 Advanced Expanded Media	<b>Edit Course:</b> Change prerequisite from “ARTS 307, ARTS 324, and 3 credits of either ARTS 407 or ARTS 424. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts; or students enrolled in the MFA in Studio Art” to “ARTS 307, ARTS 324, and 3 credits of either ARTS 407 or ARTS 424. All ARTS (3:7) numbered above 375 have a prerequisite of sophomore status or permission of the Chair of the Department of Fine Arts; or students enrolled in the MFA in Studio Art.”
BIOL360 Peer Mentoring in Biology	<b>Edit Course:</b> Change from zero to .5 credits.
CHEM520 Essentials of Biochemistry	<b>Edit Course:</b> Change prerequisite from “CHEM302 with a grade of C or above, CHEM304 with a grade of C or above” to “C- or better in CHEM302 and CHEM304.”
CHEM523 Biochemistry I	<b>Edit Course:</b> Change prerequisite from “A grade of C or better in CHEM 302 and CHEM 304, and EITHER BIOL 203 and 204 OR BIOL 220 and 222” to “A grade of C- or better in

Course	Action
	CHEM 302, CHEM 304, and CHEM 323, and EITHER BIOL 203 and 204 OR BIOL 220 and 222, OR BIOL 220 and 270.”
CHEM525 Biochemistry Lab Techniques	<b>Edit Course:</b> Remove prerequisite of “CHEM 302 and 304 with a C or better.”
CHEM526 Adv Techniques in Biochemistry	<b>Edit Course:</b> Change prerequisite from “C or better in each of the following: CHEM302, CHEM304, CHEM523, CHEM525” to “C- or better in each of the following: CHEM523 and CHEM525.”
DSCI201 Intro to Data Science	<b>Inactivate Course:</b> Being renumbered as DSCI300
DSCI300 Intro to Data Science	<b>New Course</b>
ECON491 Internship in Economics	<b>Edit Course:</b> Change prerequisite from “2.5 GPA and grade of C- or better in two courses above ECON 299. All ECON courses numbered above 299 have a prerequisite of junior status, an overall GPA of at least 2.00 and a C- or better in HMXP 102” to “Any ECON>299 or concurrent enrollment in any ECON>299 and 2.5 GPA. All ECON courses numbered above 299 have a prerequisite of junior status, an overall GPA of at least 2.00 and a C- or better in HMXP 102.”
EDCI595 Intro to Curr & Instr for Gift	<b>Edit Course:</b> Change prerequisite from “2.75 GPA; not open to freshmen” to “2.75 GPA; EDCI594.” <b>Approval pending assessment support details</b>
MATH462 Acad Internships in Mathematic	<b>New Course</b>
MUST513 Counterpoint	<b>Edit Course:</b> Change prerequisite from “MUST 212 or permission of instructor” to “MUST 211 with minimum grade of C.”

**The following 3 course action items were approved at College Assembly Level and require no further action:**

Course	Action
ARTH580 Topics in Art Hist/Vis Culture	<b>Edit Course:</b> Change title from “Special Topics in Art History” to “Special Topics in Art History and Visual Culture;” Update the number of time course can be repeated for credit from 3 to 9.
EDCO201 Eff Pract Cult Ling Div Lnrs	<b>Edit Course:</b> Change title from “Supporting the English as a Second Language Student in the General Education Classroom” to “Effective Practices for Culturally and Linguistically Diverse Learners in the P-12 Classroom.”
EDCO202 Eff Pract Exceptional Learners	<b>Edit Course:</b> Update catalog description; Change title from “Supporting Exceptional and Gifted Learners in the General Education Classroom” to “Effective Practices for Exceptional Learners in the P-12 Classroom.”

## Appendix B - General Education Committee

Area	Course	Title	Comments
HUMA	ARTS 335	Screenprint	
HUMA	ARTS 336	Relief Printmaking	
HUMA	ARTS 337	Intaglio Printmaking	
Nat Sci (Physical)	CHEM 201	Gen Chemistry I	
Writ Inten	MCOM/IMCO 301	Media Research and Analysis	<i>Pending revised syllabus to include appropriate ULC</i>

**Gen Ed Committee Procedures:** AC action not required. Included for informational purposes.

Approved **revision of GNED Inclusion application forms** by GNED Director Kelly Richardson

- Based on model created for HUMA, which will now be replicated for all components (available by FC mtg?)
- Consolidates both curriculum and assessment items on a single form
- Full document on following slide. To view: exit presentation mode, double click on image, scroll through 4 pages

**Gen Ed Committee Procedures:** AC action not required. Included for informational purposes.

See Appendix D – Gen Ed Inclusion Application Form Draft

**Gen Ed Committee Procedures:** AC action not required. Included for informational purposes.

Agreed on development of an **internal Sharepoint site** (like that now available to faculty for Academic Integrity) as a means to disseminate current GNED information and resources (including up-to-date forms)

See [Academic Integrity](#) site, which will serve as model

**Recertification:** Discussion with a possible motion for approval by AC and then FC

With assessment system underway, the committee agreed that assessment data should serve the purpose that recertification once did: to insure intended outcomes of the course for its GNED component.

**We propose that as assessment is phased in for each component, recertification will be phased out.**

- Exceptions that may still require a recertification-like process:
  - Founding Documents requirement (SC law)
  - Others?
- Recertification schedule available by FC meeting or soon thereafter

## Appendix C – General Education Waiver for AA/AS degrees

Undergraduate Transfer Credit Policy –

<https://www.winthrop.edu/recandreg/undergraduate-transfer-credit-policy.aspx>

Background:

- Our transfer policy infers that we have three core writing courses (WRIT101, HMXP102, and CRTW201) per our gen ed. It is expected that AA or AS transfer students will fulfill a similar sequence with ENG 101, ENG 102, and HXCT 301.

Issue:

- The transfer policy does not address the Intensive Writing gen ed requirement. Yet, most gen ed requirements are waived upon successfully transferring with an AA or AS.



## Appendix D – Gen Ed Inclusion Application Form Draft

# COVER SHEET: NEW COURSE INCLUSION FORM HUMANITIES AND ARTS

### Overall Instructions:

- Complete all sections of the form.
- Save the [GE Program Course Inclusion Form-Humanities and Arts](#) as either a Word or PDF document.
- Save the [accompanying syllabus](#) as either a Word or PDF document.
- Submit [GE Program Course Inclusion Form-Humanities and Arts and Syllabus](#) through the following approval process:
  - **Course Contact Person:** Upon review, enter name/date and email to your Department Chair (may or may not be same person).
  - **Department Chair:** Upon review, enter name/date and email to your Dean.
  - **Dean:** Upon review, enter name/date and email to General Education Committee Program Director at [richardsonk@winthrop.edu](mailto:richardsonk@winthrop.edu)

### Course Information

Course Designator and Number (e.g., ARTH 175): [Click here to enter text.](#)

Course Title: [Click here to enter text.](#)

Is this course currently offered at Winthrop? Yes No

If this is a brand, new course, has this course been approved at all levels of faculty governance? Yes No

**If you have checked "no" to either box above, then STOP and follow the steps of the university's new course approval process FIRST.**

### HUMANITIES AND ARTS: CURRICULUM CRITERIA FOR INCLUSION

For consideration in the General Education Program, the course meet the following requirements, discussed in detail in the following sections, as they pertain to Humanities and Arts:

1. The course must contribute substantially to one or more of the following student learning outcomes:
  - Students will demonstrate a recognition of and appreciation for diversity in people, or ideas, or institutions, or moral codes, or ethical principles.
  - Students will examine a complex issue, subject, or matter in relations to a cultural, societal, linguistic, historical, or artistic perspective as appropriate to the discipline.
  - Students will address how a particular community is shaped by multiple contexts (values, attitudes, beliefs, and habits/practices.)

**Indicate which of these three are addressed and explain how:**

2. The course must come from the "traditional" subject areas of Philosophy, History, Art, Dance, Music, Theatre, English, Religion, Classics, or related areas (such as literature and creative writing), or "applied" areas in visual and performing arts that involve the use of skill and creative imagination in producing aesthetic objects or performances.

**Briefly explain the relationship of the proposed course's subject area to the Humanities and Arts Perspective**

3. The course must include a writing component: a single paper or combination of assignments totaling eight pages of evaluated writing or at least four evaluated writing assignments. The requirement of a writing component is waived only for courses in the applied arts designators: ARTS, DANA, MUSA, and THRA.

**If applicable, how will the proposed course meet this requirement?**

**HUMANITIES AND ARTS: ASSESSMENT CRITERIA FOR INCLUSION**

For consideration in the General Education Program, the course meet the following requirements, discussed in detail in the following sections, as they pertain to Humanities and Arts:

- Linkage to designated University Learning Competency (ULC)
- Linkage to associated Student Learning Outcomes (SLOs)
- Identification of signature assignment that aligns with the designated SLOs for Humanities and Arts.

Please include a discussion/rationale of how the course meets each of the required criteria for Humanities and Arts and the page number on which each criteria is listed on the syllabus.

CRITERIA	RATIONALE	SYLLABUS PAGE NUMBER
<p><b>ULC 4: Winthrop students communicate effectively.</b></p> <p>Winthrop University graduates communicate in a manner appropriate to the subject, occasion, and audience. They create texts – including but not limited to written, oral, and visual presentations – that convey content effectively. Mindful of their voice and the impact of their communication, Winthrop graduates successfully express and exchange ideas.</p> <p><i>*ULC 4 is tied to the Humanities and Arts Component of the General Education Program. Course developers are still welcome to include other ULCs in their syllabi but those DO NOT need to be addressed in this document.</i></p>	<p>Click here to enter a complete and thorough rationale as to how this course aligns with ULC 4.</p>	<p>Click here to enter page number of where ULC 4 and accompanying description of ULC 4 are located on the syllabus.</p>
<p><b>Humanities and Arts SLOs:</b></p> <ol style="list-style-type: none"> <li>1. Students will describe diversity in people, or ideas, or institutions, or moral codes, or ethical principles.</li> <li>2. Students will analyze a complex issue, subject, or matter in relations to a cultural, societal, linguistic, historical, or artistic perspective as appropriate to the discipline.</li> </ol>	<p>Click here to enter a complete and thorough discussion on course alignment with SLOs.</p>	<p>Click here to enter page number of where the "Humanities and Arts SLOs" are included, verbatim, on the syllabus.</p>
<p><b>Designated Assignment(s) Linked to Assessment of SLOs:</b></p> <p>For this section, list the assignment(s) that will be used to assess/measure the SLOs for Humanities and Arts. This does NOT mean to list all assignments. ONLY list those assignments that will be used for data collection and assessment.</p> <p>Click here to enter assignment(s) name.</p>	<p>Click here to enter a detailed and complete rationale for why/how these assignment(s) will be used to collect data and assess students' mastery of the SLOs for Humanities and Arts.</p>	<p>Click here to enter page number(s) of where a detailed description of the assignment(s) connected to assessment of the Humanities and Arts SLOs are located on the syllabus.</p>

**SIGNATURES**

**Course Contact Person**

Each approved course must have a designated, Course Lead Contact Person. This person will be responsible for:

- Oversight (each term offered) that each course section/syllabus meets the criteria listed above.
- Oversight and coordination of GE Program assessment data linked to the SLOs for Humanities and Arts.
- Participation in General Education Program Assessment Training related to Humanities and Arts.

*\*Depending on the department, the Course Lead Contact Person may or may not be the Department Chairperson.*

Course Lead Contact Person: [Click here to enter text.](#)

Date: [Click here to enter a date.](#)

\*send via email to the Department Chair (please refer to directions on page 1)

## Department Chairperson

The chairperson acknowledges responsibility for the following:

- Assurance that each instructor of the course has the educational background and experience necessary for competent delivery of the course
- Assurance that all criteria relevant to the General Education Program will be met each time the course is offered.
- Communication with General Education Program Director of any changes to the course that affect alignment with Humanities and Arts criteria.

Department Chairperson: [Click here to enter text.](#)

Date: [Click here to enter a date.](#)

\*send via email to the Dean of your College (please refer to directions on page 1)

## Dean

Dean: [Click here to enter text.](#)

Date: [Click here to enter a date.](#)

\*send via email to Dr. Kelly Richardson, General Education Program Director (richardsonk@winthrop.edu)

## General Education Curriculum Committee Approval

Date: [Click here to enter a date.](#)

## Academic Council Approval

Date: [Click here to enter a date.](#)

## Faculty Conference Approval

Date: [Click here to enter a date.](#)

## **Appendix E – Committee responsibilities**

Faculty Conference bylaws (note Article IX – Academic Council on pg. 10):

<https://www.winthrop.edu/uploadedFiles/facultyconference/FacultyConferenceBylaws.pdf>

Curriculum Action Review levels:

<https://www.winthrop.edu/uploadedFiles/recandreg/Services/curriculum-review-levels.pdf>