

## ***Academic Council Minutes***

Academic Council met Friday, November 17 at 2 PM in the Polly Ford Conference Room,  
West Center

Kristen Abernathy	Arts & Sciences
Abbigail Armstrong*	Education
Bettie Parsons Barger*	Education
Leslie Bickford	Arts and Sciences
Alice Burmeister	Visual & Performing Arts
Jennifer Disney	Arts and Sciences
Marguerite Doman*	Business Administration
Chad Dresbach	Visual & Performing Arts
Chlotia Garrison	Business Administration
Laura Glasscock*	Arts and Sciences
Adam Glover	Arts and Sciences
Christian Gratton	Arts and Sciences
Shawanna Helf	Education
Jo Koster	Arts and Sciences
Alice McLaine	Education
Gale Teaster-Woods	Dacus Library
Will Thacker	Business Administration
Kristen Wonderlich	Visual & Performing Arts
TaDean Page*	CSL Student Representative
Gina Jones, Secretary	Registrar

\*absent

Guests: Tim Drueke, Kathy Davis, Takita Sumter, Michael Lipscomb, and P.N. Saksena

- I. **Approval of minutes from last meeting –approved via email.**
- II. **Chair’s Remarks (Will Thacker, standing in for Jo Koster)--none**
- III. **Remarks from the Provost and Executive Vice President for Academic Affairs (Debra Boyd)**

Work is moving along with the online program initiative. Wiley has been on campus a good bit, working on scheduling and course development being provided appropriately. There are many moving parts and all must be ready by the fall. You’ll begin to see some things in the spring regarding student recruitment. One program has three tracks, and it was decided to hold off on one until the next year. There have been conversations in departments about other online initiatives. We need the resources to do everything in the best way possible, so we may have to slow some of those down. We’ll have to work on a timeline; we can’t roll everything out at once.

The deans are examining faculty work and how we establish equitable norms across the colleges. We all do work and do it differently. Loads are different in each college. We’re looking at research which examines visible and invisible work—things that may not be put in an annual report, such as activities that help students. We want to be able to account for it.

Revenues did not come in as expected for the fall. Enrollment for spring will be critical. We’re doing fine—good in some areas, but not so good in others.

There is some work happening around campus: trying to finish up some roofs and getting the pedestrian path on Cherry Rd cleaned up (the city).

- IV. **Remarks from the President of the Council of Student Leaders (CSL): Tadean Page--none**
- V. **Report from Standing Committees**

**A. *Committee on University Curriculum (Will Thacker)***

Modify	BS-PHED-CERT
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Dr. Abernathy asked if there were any changes to the overall hours. Dr. Thacker responded that there weren’t. ***AC passed unanimously.***

***Programs approved by CUC-No action required by AC:***

Minor-ARTM
Minor-COAC

There were no concerns with minors and courses.

***B. General Education Committee (Kristin Abernathy)***

**1. Recertifications**

The following courses were approved for recertification in the appropriate categories:

**GLOBAL**

ARTH 175

ARTH 176

**HISTORICAL**

ARTH 175

ARTH 176

**HUM/ARTS**

ARTH 175

ARTH 176

PHIL 101

RELG 101

**QUANTITATIVE SKILLS**

MATH 101

MATH 105

MATH 111

MATH 141

MATH 150

MATH 151

**SOCIAL SCIENCE**

ENVS 101

**2. First Certify**

***The following courses were unanimously approved by AC for inclusion in the appropriate categories:***

**GLOBAL**

DANT 222X

**HUM/ARTS**

ARTS 101

ARTS 102

ARTS 120  
 ENGL 311  
 ENGL 321  
 PEAC 370  
 RELG 370

**ORAL**

ARTH 222X  
 DANT 222X

Dr. Abernathy said she would remind chairs after the winter break about the 100 levels needing recertification.

Dr. Disney asked what the titles of the DANT and ARTH were. Dr. Burmeister stated that these were co-taught between the dance and art departments. The title is “Looking and Moving Through Modernism: Modern Art and Dance 1860 - Present Day”

**VI. Old Business**

***A. Update on review of the Gen Ed Core—Debra Boyd***

Dr. Boyd stated that she wanted to wait until after the 5<sup>th</sup> year SACS reporting to begin this. We have a committee but no official chair. Their charge will be to look at the effectiveness of the Gen Ed core, including ACAD. It is a critical piece of what we do. We need to know it is achieving its goal. There are people with strong opinions on this subject. We’re trying to get a broad perspective. After the review, they will report to Academic Council. It may have to be a special AC meeting. We need to look at what’s happening in SC. There’s already a push for institutions to have a common general education. This is modeled on what Florida has done. We think we have something special so we have bristled at this.

Dr. Disney thanked Dr. Boyd and the president for looking at workload. New faculty especially are cognizant of the different loads between colleges.

Dr. Boyd said that a couple of years ago, deans were looking at what instructors teach. They were concerned with how to make things equitable. We want to be able to balance teaching with student needs. This is a human endeavor and we want to be able to treat our students fairly.

Dr. Grattan asked about the community plans. Dr. Boyd talked about the primary objective being pedestrian safety and getting traffic to slow down. She said some folks have complained about the fences, physically and metaphorically. Is it trying to keep

people out? I don't think we're going to replace the brick wall on Cherry. Dr. Grattan said visitors are surprised at how nice our campus is.

Dr. Boyd said there is a new landscape committee. The group is trying to do an audit on trees and plants using sustainable practices.

Dr. McLaine asked expressed concern of students at the crosswalk near the train tracks at Cherry Road. Dr. Boyd replied that this was part of the conversation (Pennies for Progress) and she was concerned about it, too.

Dr. Wonderlich asked about an overpass and Dr. Boyd answered that it was cost prohibitive because it would have to start in the middle of the parking lot. She said they were going to put up more lights and signs.

Going back to the subject of faculty workload, Dr. Lipscomb said there is a mechanism in their reports where there is an opportunity to narrate their service. We need to enforce the culture of that invisible work. He suggested that when chairs meet with deans, they talk about the labor and whether it should be paid attention to in the report. He also recommended that we educate faculty about weaving that labor into their narrative.

Dr. Boyd stated that she sees this sometimes in tenure and promotion files. She often sees this when deans are requesting staffing.

Dr. Boyd said we've had round two of competitive compensation. We have a lot of people in very deep holes. Your chair should be talking to you about your salary median in relation to your rank. These competitive compensations are not a long-term plan. We can't just do faculty; we have to do faculty and staff. Staff are more away from their median than faculty.

She ended by thanking everyone for all their hard work.

***B. Appointment of ad-hoc committees to review the Oral Communication (Leslie Bickford, Alice McLaine, and Kristen Wonderlich) and Constitution (Chlotia Garrison, Shawna Helf, Laura Glasscock, and Gale Teaster-Woods) requirement guidelines, per Academic Council's vote in April 2015--see charges to the committees in the supporting materials.***

Dr. Thacker stated that we will be recertifying gen ed as well as recertifying areas. This year is oral and constitution. The ad-hoc committee will review and pass on to AC and faculty conference. No one had any questions about this process.

**VII. New Business*****A. Consideration of approving the Cambridge AICE and CIE exams for transfer credit—Tim Drueke (see attachments)***

Mr. Drueke referenced links in the agenda. He asked for the AC to approve the concept. Departments along with Records and Registration would establish actual equivalencies. He asked, "Is there a motion to consider this?" There was a motion and a second. Someone asked about the difference between AICE and CIE. Dr. Grattan replied they were the same, but one was an older name.

*The motion was approved unanimously.*

***B. Modification of the Athletic Training Lab Science Waiver to replace BIOL 307 and BIOL 308 with BIOL 213 and BIOL 214 (materials attached)—Alice McLaine***

Dr. McLaine indicated that students still take two sciences, just not a lab. Requiring a lab science would add extra hours. Dr. Thacker said CUC felt the program was meeting the spirit of the law if not the letter of the law.

Dr. Disney asked about the BIOL requirement. She supports this but wanted to make sure that down the road if the requirement was removed from the major that it would still require a gen ed science lab requirement. Dr. Thacker said that yes, there would be a gatekeeper (registrar) to ensure that requirement was met.

*The waiver was approved unanimously.*

**VIII. Adjournment;** next meeting is Friday February 9, 2018, in Macfeat Conference Room

Dr. Thacker adjourned the meeting at 3:05 p.m.

Respectfully submitted,

Gina Jones, Secretary

## Supporting Materials

### Charge for Review of the Oral Communication Requirement

In April 2015 Academic Council established a schedule for regular review of the criteria for inclusion for the categories in our General Education Program. Currently the Oral Communication Requirement criteria are as follows:

#### Criteria for Inclusion

Oral Communication courses are required to meet all of the following criteria. Briefly but clearly explain how the proposed course meets each criterion.

1. The course includes thorough instruction of oral communication skills appropriate to its discipline, including discussion of a variety of presentation styles, organizational techniques, and the use of appropriate visual aids in presentations.
2. The course includes multiple opportunities for students to demonstrate competence in oral communication. These opportunities could include the following: individual presentations, group presentations, speeches (informative or persuasive), debates (formal or informal), and participation in group work and class discussion.
3. The course includes criteria for evaluation, which must be provided to and discussed with students.
4. Evaluation in the course includes oral or written comments by the instructor, with specific instructions for improvement.
5. The course includes opportunities for student evaluation of self and peers.

Your charge is to review these criteria and their relationship to the Winthrop ULCs, consult as needed with relevant parties to acquire needed information, and submit a report including any suggested changes in the requirements to the General Education Curriculum Committee in time for consideration at its March 29, 2018, meeting. The General Education Curriculum Committee will use your reviewed and revised guidelines to certify and recertify future courses in this category.

## Charge for Review of the Constitution Requirement

In April 2015 Academic Council established a schedule for regular review of the criteria for inclusion for the categories in our General Education Program. Currently the Constitution Requirement criteria are as follows:

### Learning Objectives Related to the Constitution Component

The objective for this requirement is to ensure students demonstrate competency in their understanding of the principles and applications of the U.S. Constitution and related topics. The Constitutional Competency is defined as “the essentials of the United States Constitution, the Declaration of Independence and the Federalist Papers, including the study of American institutions and ideals.” (derived from Section 59-29-120 of the South Carolina Code, <http://www.scstatehouse.gov/code/t59c029.php>.)

Constitution Requirement courses are required to meet all of the following criteria.

1. Students read, write, and speak standard English on topics related to the essentials of the United States Constitution, the Declaration of Independence and the Federalist Papers.
2. Students understand American institutions and ideals and appreciate how their culture is influenced by these factors.
3. Students understand how their roles in school, work and community involvement are impacted by the structures and ideas emanating from the Constitution, Declaration of Independence, and the Federalist Papers.
4. Students recognize problems and issues that confront citizens.
5. Students are able to analyze and effectively choose among the choices available to citizens confronting problems and issues.
6. Students understand their civic responsibilities.
7. Constitution Component courses must include a writing component: a single paper or combination of assignments totaling eight pages of evaluated writing or at least four evaluated writing assignments.

Your charge is to review these criteria and their relationship to the Winthrop ULCs, consult as needed with relevant parties to acquire needed information, and submit a report including any suggested changes in the requirements to the General Education Curriculum Committee in time for consideration at its March 29, 2018, meeting. The



General Education Curriculum Committee will use your reviewed and revised guidelines to certify and recertify future courses in this category.

**Materials for amendment of the policy on Credit by Examination:**

<https://www.winthrop.edu/admissions/secondary.aspx?id=8641>

Information on the Cambridge Programs:

- <http://www.cambridgeinternational.org/images/142013-cambridge-aice-diploma-programme-fags-for-us-universities.pdf>

Policies from other public institutions in the region:

- Florida State University (FL) (A-E credit) <http://admissions.fsu.edu/credit/AICE/>
- Appalachian State University (NC) (they take A-C only)
- <https://testing.appstate.edu/credit-by-exam-ap-ib-clep-as-a>
- University of Alabama (AL)(A-E credit): <https://catalog.ua.edu/archive/2014-15/introduction/academicpolicies/creditbyexamination/#advancedinternationalcertificationofeducationaiceTextUni>
- College of Charleston): <http://registrar.cofc.edu/transfer/credit-by-exam.php>

**Athletic Training Lab Science Waiver**

- Minutes for original discussion (April 17, 2015): <http://www.cambridgeinternational.org/images/142013-cambridge-aice-diploma-programme-fags-for-us-universities.pdf>. (See end of CUC report for specifics)
- BIOL 213 and 214 lab materials are online on the AC/CUC Agenda and Minutes page: <https://www.winthrop.edu/recandreg/table.aspx?id=7164> as Supporting Documents.