WINTHROP UNIVERSITY
ACADEMIC COUNCIL MINUTES
April 10, 2009

Academic Council met on Friday, April 10, 2009 at 2:00 p.m. in 308 Tillman Hall.

Members:

Beth Greene Costner	Mathematics	Chasta Parker	Chemistry
Chad Dresbach	Design	Hemant Patwardhan	Management and Marketing
Matthew Fike	English	Marilyn Smith	Management and Marketing
Steve Frankforter	Management and Marketing		
		Julian Smith	Biology
Susan Green*	Center for Pedagogy	Sue Spencer	Center for Pedagogy
Mark Hamilton	Fine Arts	Gale Teaster	Library
Mel Horton	Health and Physical Ed	Will Thacker	Computer Science
Kelly James*	Sociology and Anthropology	Tatiana Sosa*	Council of Student Leaders
Mark Mitchell	Center for Pedagogy	Tim Drueke	Registrar, Secretary
Donna Nelson	Psychology		

* Absent

Guests present: Keith Benson, Debra Boyd, Alice Burmeister, Cheryl Fortner-Wood, Jo Koster, Tom Moore, Dave Pretty, Frank Pullano and Carolyn Shields.

The meeting was called to order at 2:00 p.m. by Chair Costner.

I. Minutes

The minutes of the February 20, 2009 meeting were approved.

II. Chair's Remarks

Chair Costner noted that since this was the last meeting of the year she wanted to thank everyone for a productive year. She also thanked the members of the Committee on Undergraduate Instruction: Chair Chad Dresbach, Steve Frankforter, Mel Horton and Chasta Parker, as well as Gina Jones and Tim Drueke. She also thanked Donna Nelson for chairing the General Education Committee, Sue Spencer for being the parliamentarian for the Council this year and Tim Drueke, secretary to the Council. She acknowledged those rotating off the Council: Steve Frankforter, Sue Green, Donna Nelson and Chasta Parker. She also shared that she enjoyed her year as chair of this very important group and will miss many things about being chair, missing most her regular meetings with Vice President Moore.

III. Report from Vice President of Academic Affairs

Dr. Moore echoes Chair Costner's comments for everyone's service on the Council. He related how this is very essential work for the University and it is an increasingly engaging process. He thanked Chair Costner for her service as chair, thanked those rotating off and wished good luck to the new members rotating on the Council.

IV. Committee Reports

A. Honors Committee Report

Kathy Lyon presented the report of the Honors Committee. The full text of the report is found in the Agenda packet. Dr. Lyon highlighted a couple items. First, upperclass Honors Program students will be living on the 4th Floor of the Courtyard. Second, Honors Program graduates will be wearing a garnet cord for Commencement.

It was moved and seconded to approve the report of the Honors Committee as submitted. They motion to approve passed.

B. Committee on Undergraduate Instruction

Chad Dresbach, Chair of the Committee on Undergraduate Instruction, presented items from the March 23, and April 6, 2009 meetings.

The following items were presented from the March 23, 2009 meeting:

COLLEGE OF ARTS AND SCIENCES

Department of Chemistry, Geology, and Physics
Add new track to Bachelor of Science in Chemistry. The Chemistry-Business track will meet new ACS guidelines and will require a set of recommended courses for entry into subsequent MBA programs. **(new program track)**

The new track was approved.

Department of English
Add minor in Medieval Studies. **(new program)**

The addition of the minor was approved.

Department of Human Nutrition
Modify the Bachelor of Science in Human Nutrition with a concentration in Nutrition Science, correcting an error: CHEM 301 and 303 were mistakenly deleted from the Nutrition Science option in the Bachelor of Science in Human Nutrition. CHEM 301 and 303 should be reinstated as requirements.

The modification of the concentration was approved.

COLLEGE OF BUSINESS

Department of Accounting, Finance & Economics
> **Modify** Bachelor of Science in Business Administration with a concentration in Accounting to add ACCT 509 to the option requirements. **(modify concentration)**

The modification to the concentration was approved.

Department of Computer Science & Quantitative Methods
> **Modify** Bachelor of Science in Business Administration with a concentration in Computer Information Systems to reflect course renumbering and to **delete** CSCI 391 and **add** CSCI 293 and 295 as options in the programming languages requirement. **(modify program)**
> **Modify** Bachelor of Science in Computer Science to reflect Math department changes which includes reducing the amount of Additional Math and Science by three credit hours. **(modify program)**

The modifications to the two programs were approved.

RILEY COLLEGE OF EDUCATION

Department of Physical Education, Sport and Human Performance
> **Modify** Bachelor of Science in Athletic Training to clarify changes in the admission and retention policies of the ATEP for the catalog. (There are no course changes.) **(modify program)**
> **Modify** Bachelor of Science in Exercise Science to describe procedures for junior level acceptance in the Exercise Science Program (EXSC), continuation in the program, graduation requirements, and appeals processes. These procedures need to be in place so they can be evaluated when the program applies for accreditation. (There are no course changes.) **(modify program)**
> **Modify** Bachelor of Science in Sport Management to include a new formalized admission process for acceptance into the SPMA major. **(modify program)**

The modifications to the three programs were approved.

The following items were approved by CUI, no action by Academic Council was required.

COLLEGE OF ARTS AND SCIENCES

Department of History
> **Add** INAS 381 Exploring a Foreign Culture (1). **(new course)**

Department of Mathematics
> **Add** MATH 400 Senior Seminar (2) **(new course)**

COLLEGE OF BUSINESS

Department of Accounting, Finance & Economics

Modify ACCT 280 Accounting Information for Business Decisions (3) to **change** prerequisites **from** "MATH 101 or CTQR 150 and CSCI 101 and CSCI 101B and two of CSCI 101A, C or P" **to** "MATH 101, 105, 150 or 151 and CSCI 101 and CSCI 101B and two of CSCI 101A, C or P." **(modify course)**

Modify ACCT 309 Budgeting and Executive Control (3) to **change** title to Cost Accounting to align course name with existing content and with name used by all other SC universities for same type course. **(modify course)**

Add ECON 495 Research in Economics (1-3) **(new course)**

Department of Computer Science & Quantitative Methods

Modify CSCI 101A Using Microsoft Windows, Frontpage and Powerpoint (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 101B Using Microsoft Excel (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 101C Using Microsoft Access (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 101I Learning Adobe Illustrator (0.5:1) to remove the "Exam" (required) status since no final exam for this course will be given during final exam week. **(modify course)**

Modify CSCI 540 Web Application Design and Development (3) to **change** number to 441 and to **change** prerequisites **from** "CSCI271 or CSCI325" **to** "CSCI 241; or CSCI 297 and CSCI 355." **(prerequisite change and modify course).**

Modify CSCI 521 Introduction to Software Project Management (3) to **change** prerequisites **from** "CSCI 207 or 241, QMTH 205" **to** "Graduate standing or CSCI 475." **(modify course)**

Modify INFD 141 Introduction to Web Application Design (3) to **change** designator to DIFD and to **change** prerequisites **from** "CSCI 101, 101A, 101P, & 101F" **to** "CSCI 151; or the combination of CSCI 101, 101A, and 101P; or permission of Instructor." **(prerequisite change)**

Modify INFD 211 Communication Theory and the Internet (3) to **change** designator to DIFD and to **change** prerequisites **from** "CSCI 101 and CRTW 201 and sophomore standing" **to** "CSCI 151 or the combination of CSCI 101, CSCI 101A, and CSCI 101P" and to **add** the co-requisite of CRTW 201. **(prerequisite change and modify course).**

Modify INFD 322 Visual Design of Complex Systems (3:1:4) to **change** prerequisites **from** "INFD 211 or co-req of INFD 321" **to** "VCOM 262" and co-requisite of DIFD 321. **(prerequisite change)**

Modify INFD 251 Information Design Seminar: Special Topics to **change** designator and number to DIFD 351. **(course number change)**

Modify INFD 415 Law and Ethics for Digital Media (3) to **change** designator to DIFD and to **change** prerequisites **from** "senior standing" **to** "DIFD322 or permission of instructor." **(prerequisite change)**

Modify QMTH 205 Applied Statistics I (3) to **change** prerequisites **from** "MATH 101 and CSCI 101 AND CSCI 101B (Using Microsoft Excel)" **to** "MATH 101, 105,

150 or 151 and CSCI 101 and CSCI 101B and two of CSCI 101A, C or P."
(prerequisite change)

The following items were presented from the April 7, 2009 meeting of CUI.

COLLEGE OF BUSINESS

Department of Computer Science & Quantitative Methods
> **Modify** Bachelor of Science in Digital Information Design/Web Application
> Design to drop ECON 103 as a required social science course. (**modify program**)

The modification to the degree requirements was approved.

RILEY COLLEGE OF EDUCATION

Department of Curriculum and Instruction
> **Modify** Bachelor of Science in Special Education/Mental-Severe Disabilities to
> **drop** SPCH 351 and add SPED 515. (**modify program**)

The modification to the major requirements was approved.

Department of Health and Physical Education
> **Modify** Bachelor of Science in Physical Education/ Certification to **reduce**
> elective activity credits by 1 since PHED 290 was increased from 2 to 3. (**modify**
> **program**)

The modification to the major requirements was approved.

VISUAL AND PERFORMING ARTS

Department of Design
> **Modify** Bachelor of Fine Arts/Visual Design: Illustration to **add** weight training,
> anatomy, and several new VCOM courses, and to increase hours from 124 to
> 125.(**modify program**)

The modification to the major requirements was approved.

**The following items were approved by CUI, no action by Academic Council was
required.**

COLLEGE OF ARTS AND SCIENCES

Department of Chemistry, Geology, and Physics
> **Modify** CHEM 105 General Chemistry I (4) to change credits from 3 to 4; to
> change prerequisites from "One unit of high school algebra. Recommended SAT
> MATH score of 500" to "1. Minimum SAT MATH score of 530 (or ACT MATH of
> 23) AND satisfactory performance on chemistry placement exam; OR 2.
> Completion of CHEM104 AND MATH101/101E with a grade of C or above;" and
> to delete the co-requisite of CHEM 107. (**modify course**)
> **Drop** CHEM 107 General Chemistry Laboratory (1:1:3). (**drop course**)

Department of Mathematics
Add MAED 400 (1) Assessment Capstone (**new course**)

COLLEGE OF BUSINESS

Department of Computer Science & Quantitative Methods
Modify CSCI 241 Client/Server Programming for the World Wide Web (4:3:2) to **change** title **to** Server-Side Programming for the World Wide Web and **change** description. **(modify course)**
Modify CSCI 242 Client/Server Data Structures and Algorithms (3) to change title to Object-Oriented Programming for the World Wide Web and **change** description. **(modify course)**
Modify CSCI 391 Programming in Visual Basic (1) to **change** number and title **to** 295 Programming in Visual Basic, and to **change** prerequisites from "CSCI 271 or 325 or permission of instructor" **to** "A grade of C or better in CSCI 208." **(prerequisite change and modify course).**
Modify CSCI 327 Social Implications of Computing (3) to change prerequisites "Junior standing and either a BADM major or BADM/CIFS concen or permission of the department chair" to "CRTW201, Junior Standing, and CSCI, DIFD, or BADM/CIFS major; or permission of the department chair." **(prerequisite change)**
Modify CSCI 555 Database Processing (3:3:0) to **change** number to CSCI 355 to renumber it back to its appropriate level for undergraduate CSCI courses. **(modify course)**
Modify CSCI 371 Theoretical Foundations (3) to **change** prerequisites **from** "MATH 261, CSCI 208" **to** "MATH 261 or MATH 300, and either CSCI 271 or MATH 351." **(prerequisite change)**
Modify CSCI 475. Software Engineering I (3) to **change** prerequisites **from** "CSCI 271, or 325, or 555" **to** "Six hours of CSCI or DIFD courses above 299." **(prerequisite change)**

RILEY COLLEGE OF EDUCATION

Department of Curriculum and Instruction
Add SPED 515 (3) Consultation and Collaboration in Special and General Education (**new course**)

VISUAL AND PERFORMING ARTS

Department of Design
Modify VCOM 120 (3:1:4) Design Drawing I to **refine** course description. **(modify course)**
Add VCOM 121 (3:1:4) Design Drawing II: Structure and Form (**new course**)
Modify VCOM 151 (3:1:4) Design Fundamentals to correct lecture hours, exam offering, and terms offered. **(modify course)**
Add VCOM 220 (3:1:4) Illustration: The Figure (**new course**)
Add VCOM 320 (3:1:4) Illustration: Comparative Anatomy (**new course**)
Add VCOM 323 (3:1:4) Illustration: the Costumed Figure (**new course**)
Modify VCOM 325 (3:1:4) Illustration: Portraiture to **change** title to Illustration II and to **change** prerequisites **from** "ARTT 300, VCOM 322" **to** "VCOM 300." **(modify course)**
Add VCOM 420 (3:1:4) Illustration: Heroes and Antiheroes (**new course**)

Add VCOM 423 (3:1:4) Illustration: Folk Tales and Children's Literature (**new course**)
Modify VCOM 424 (3:1:4) Illustration III to **change** title **to** Illustration: Sequential Storytelling and to **change** prerequisites **from** "VCOM 325" **to** "VCOM 300." (**modify course**)
Add VCOM 425 (3:1:4) Illustration: Persuasion and Propaganda (**new course**)
Add VCOM 427 (3:1:4) Illustration: Narrative and Editorial (**new course**)

CUI also presented the following items approved electronically on April 7, 2009

COLLEGE OF VISUAL AND PERFORMING ARTS

Department of Fine Arts
Modify Bachelor of Arts in Art **add** and **drop** various Art courses in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Arts in Art History to **add** and **drop** various Art courses in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Fine Arts in Ceramics to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 to 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Fine Arts in General Studio to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Fine Arts in Jewelry & Metals to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Fine Arts in Painting to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Fine Arts in Photography-Commercial track to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 126 **to** 125, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)
Modify Bachelor of Fine Arts in Photography-Fine Arts track to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)

Modify Bachelor of Fine Arts in Printmaking to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)

Modify Bachelor of Fine Arts in Sculpture to **add** and **drop** various Art courses, resulting in **lowering** total hours **from** 129 **to** 128, in order to address assessment changes and enhancements in the Department of Fine Arts Freshman Foundations Program as well as program changes which reflect the department's need to remain current in the discipline. (**modify program**)

The modifications to the major requirements in the various BFA concentrations were approved.

Department of Theatre and Dance

Modify Bachelor of Arts in Dance to **replace** DANT 260 with THRT 115. (**modify program**)

Modify Bachelor of Arts in Theatre with Design and Technical emphasis by **adding** a new course, THRT 115, and **adding** more required hours of THRA 170 and 171. (**modify program**)

Modify Bachelor of Arts in Theatre with Performance emphasis by **adding** a new course, THRT 115, and **lowering** electives from 13 to 7. (**modify program**)

Modify minor in Theatre by **adding** THRT 115 and **lowering** electives from 12 to 9. (**modify program**)

The modifications to the major and minor requirements in Theatre were approved.

The following items were approved by CUI, no action by Academic Council was required.

COLLEGE OF ARTS AND SCIENCES

Department of Mathematics

Modify MATH 105 (3) Calculus for the Managerial and Life Sciences to **change** title to Applied Calculus and to **change** prerequisite **from** "MATH 101" **to** "A grade of C or better in MATH 101 or MATH 151, or satisfactory score on the Mathematics Department Placement Exam." (**modify course**)

COLLEGE OF VISUAL AND PERFORMING ARTS

Department of Design

Modify VCOM 222 (3) Introduction to Illustration to **change** title to Visual Thinking and Symbolic Communication. (**modify course**)

Modify VCOM 261 (3) Introduction to Computer Imaging to **change** prerequisites **from** "ARTS 101 or CSCI 101 (including modules F & I) or INFD 141; or permission of area coordinator" **to** "CSCI 101 (including modules F & I); or permission of area coordinator." (**change prerequisites**)

Modify VCOM 262 (3) Introduction to Web Design to **change** prerequisites **from** "CSCI 101 (including modules "F" and "I") and VCOM 261; or INFD 141; or permission of area coordinator" **to** "VCOM 261; or CSCI101F and DIFD 141; or permission of program coordinator."

Department of Fine Arts

Drop ARTH 281 (3) Arts of Africa, the Americas, Oceania. **(drop course)**

Drop ARTH 282 (3) Arts of China, Japan, and India. **(drop course)**

Modify ARTH 375 (3) Ancient Art to change course number and title to 341, Art of Ancient Greece and Rome. (**modify course**)

Modify ARTH 376 (3) Medieval Art to change course number and title to 342, Early Medieval Art.   (**modify course**)

Add ARTH 343 (3) High and Late Medieval Art **(new course)**

Add ARTH 344 (3) Italian Renaissance Art **(new course)**

Add ARTH 345 (3) Northern European Renaissance Art **(new course)**

Add ARTH 346 (3) Baroque and Rococo Art **(new course)**

Add ARTH 347 (3) Neoclassicism and Romantic Art **(new course)**

Add ARTH 348 (3) Modernism **(new course)**

Modify ARTH 374 (3) History of Graphic Design and Illustration to **change** number to 349 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 379 (3) The History of Photography to **change** number to 350 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 381 (3) Arts of Africa to **change** number to 351 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 382 (3) Arts of the Americas to **change** number to 352 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Add ARTH 354 (3) Arts of India **(new course)**

Add ARTH 355 (3) Arts of China **(new course)**

Add ARTH 356 (3) Arts of Japan **(new course)**

Drop ARTH 377 (3) Renaissance & Baroque Art of Southern Europe **(drop course)**

Drop ARTH 378 (3) Renaissance & Baroque Art of Northern Europe **(drop course)**

Modify ARTH 476 (3) Art History Methods to **change** number to 451 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Modify ARTH 477 (3) Women in Art to **change** number to 452 in order to create a more logical numbering system of courses within the Art History Program. (**modify course**)

Add ARTH 453 (3) Art of the Book **(new course)**

Add ARTH 454 (3) Contemporary Art and Criticism **(new course)**

Drop ARTH 478 (3) The Rise of Modernism **(drop course)**

Drop ARTH 479 (3) Twentieth Century Art **(drop course)**

Add ARTH 580 (3) Special Topics in Art History **(new course)**

Modify ARTS 470 (3:7) Photography III to change title to Color Photography in order for the title of course to be more reflective of course content. (**modify course**)

Drop ARTT 110 (1) Introduction to the Visual Arts **(drop course)**

Add ARTT 112 (2) Introduction to Fine Arts **(new course)**

Add ARTT 113 (1) Introduction to Fine Arts Portfolio **(new course)**

Add ARTT 200 (0) Foundation Review **(new course)**

Modify ARTT 300 (0) Specialization Portfolio Review to **add** ARTT 200 as a prerequisite.

Department of Music

Add MUSA 110I (1-2) Drum Set: Secondary **(new course)**
Add MUSA 131 (1-3) Composition **(new course)**
Add MUSA 132 (1-3) Composition **(new course)**
Add MUSA 231 (1-3) Composition **(new course)**
Add MUSA 232 (1-3) Composition **(new course)**
Modify MUSA 331 (1-2) Composition I to **change** title to Composition and hours **to** (1-3); and to **change** prerequisites **from** "MUST 211 or consent of the instructor" **to** "Permission of the Department."
Modify MUSA 332 (1-2) Composition II to **change** title to Composition and hours **to** (1-3); and to **change** prerequisite **from** "MUSA 331" **to** "Permission of the Department."
Modify MUSA 431 (1-2) Composition III to **change** title to Composition and hours to (1-3); and to **change** prerequisite **from** "MUSA 332" **to** "Permission of the Department."
Modify MUSA 432 (1-2) Composition IV to **change** title to Composition and hours to (1-3); and to **change** prerequisite **from** "MUSA 431" **to** "Permission of the Department."

Department of Theatre and Dance

Modify DANA 443 (1) Dance Production: Practicum to **change** prerequisite **from** "DANT 206" **to** "THRT115."
Modify DANT 201 (3) Choreography I to **change** prerequisites **from** "DANT 200 and DANA 112, 211 or equivalent" **to** "DANT 200 and DANA 112, 211 or equivalent, and THRT115."
Modify DANT 301 (3) Choreography II to **change** prerequisites **from** "DANT 201, DANT 260" **to** "DANT201 and THRT115."
Modify THRA 170 (1) Technical Theatre Practicum: Scene Shop to **change** title to Technical Theatre Practicum: Scenic Studio and to **add** prerequisites THRT 110, 115, THRA 180.
Modify THRA 171 (1) Technical Theatre Practicum: Costume Shop to **change** title to Technical Theatre Practicum: Costume Studio and to **add** prerequisites THRT 110, 115, THRA 180.
Modify THRA 220 (3:6) Voice & Movement for the Actor to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."
Modify THRA 260 (3) Stagecraft to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA170 with a grade of C or better in each course" **to** "THRT110, THRT115, THRT210, THRA120, THRA170 with a grade of C or better in each course."
Modify THRA 261 (3) Stage Lighting to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA170 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."
Modify THRA 262 (3) Drafting for Theatre to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA330 (3) Stage Management to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, and THRA120 with a grade of C or better in each course."

Modify THRA331 (3) Directing I to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120 and 180 with a grade of C or better in each course."

Modify THRA360 (3) Scene Design to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA170 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA 361 (3:2) Costuming to **change** prerequisites **from** "THRT110, THRT210, THRA120, THRA171 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRA 362 (3) Sound Technology and Design for Theatre to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, and THRA120 with a grade of C or better in each course."

Add THRA 363 (3) Advanced Stage Make-up **(new course)**

Modify THRT 312 (3) History of Dress and Décor to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120 and 180 with a grade of C or better in each course."

Modify THRT 385 (3) Theatre History and Literature I to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

Modify THRT 386 (3) Theatre History and Literature II to **change** prerequisites **from** "THRT110, THRT210, THRA120 with a grade of C or better in each course" **to** "THRT110, 115, 210, THRA120, and 180 with a grade of C or better in each course."

C. General Education

Donna Webster-Nelson presented two items from the General Education committee.

Add the courses CHEM106/108 General Chemistry and Lab to the list of courses meeting the Natural Science (Physical) requirement.

The Council approved the course for inclusion.

Add the course GEOL360 to the list of courses meeting the Natural Science (Earth) requirement.

The Council approved the course for inclusion.

Dr. Nelson also reported that ARTH 281, 282, 377, 378, 478, and 479 were being dropped from the list of courses approved in the Touchstone program as they will no longer be offered. (The department of Fine Art is modifying the Art History offerings.) She also reported the committee was notified that the ACAD advisory

committee had recently refined and updated the course goals for ACAD101. The General Education Committee reviewed the changes and no issues were raised.

IV. Ad-Hoc Committee on Curriculum Issues

Dr. Costner presented the following report from the committee formed to discuss curriculum issues as directed by the Faculty Conference.

Responses to Individual Action Items
The guidelines for which courses must go to the General Education Curriculum Committee and Teacher Education committees should be clarified.

Curriculum Actions Needing TEC Approval
Any curriculum action in the following categories must be forwarded to TEC for action.
 a) causing a change to a program requiring NCATE accreditation,
 b) affecting a required course in a program requiring NCATE accreditation, or
 c) causing a change to the MEd in Agency/Community Counseling, MEd in School Counseling, or BS in Family and Consumer Sciences programs or required courses
Representatives of colleges or departments with curriculum being considered by TEC are encouraged to attend TEC meetings to answer questions.

GEC/Touchstone Program Course Actions
A Touchstone Program (TP) Course Application must be completed for the following courses:
 • New courses proposed for inclusion in the TP
 • Existing courses proposed for inclusion in the TP that are not currently included
 • Existing TP courses proposed for inclusion in a different/additional area
 • Existing TP courses that have undergone a substantial change (e.g., to the course description)
Existing TP courses that have undergone a minor change (e.g., a change in the course number) should notify the General Education Committee through the Curriculum Action System for information purposes only. If additional information is required the chair of GEC will notify the faculty member initiating action.
A TP Course Recertification form must be completed every five years for all courses that are part of the Touchstone Program.
*Note in the proposed FC Bylaws **General Education Curriculum Committee** will replace GEC and the curriculum path for courses reviewed will be separated from the process that includes TEC and the new **University Curriculum Committee** (UCC)**.** New courses and course changes requiring approval in the curriculum process should be approved before application to GECC is made.*

Guidelines for the approval of degree programs that involve courses in several colleges should be developed.
Curriculum for cross-college programs (degree programs housed in multiple colleges) should follow the general processes described below:
 A. Creation and/or modification of programs will move through the curriculum process of all participating departments and colleges simultaneously.
  o The electronic process will move through the originating department and college with copies of curriculum action sent for review of other participating colleges.
  o TEC and/or CUI (UCC in proposed FC Bylaws) will review actions after all participating colleges notify the chair(s) of TEC and/or CUI (UCC in proposed FC Bylaws) of action.
  o If one or more participating colleges make changes and/or do not pass a curriculum action CUI will notify the initiating faculty member of the discrepancies

and send the curriculum back to the originating department. CUI may choose to negotiate a compromise, but is not required to do so.

B. Creation and/or modification of courses with designators associated with a single existing department/college should follow the established process with the addition of a notification to the faculty assemblies of participating colleges.

C. Creation and/or modification of courses with designators associated with multiple departments/colleges will move through the curriculum process of all participating departments and colleges simultaneously.

- The electronic process will move through the originating college with copies of curriculum action sent for review of in participating colleges.
- TEC and/or CUI (UCC in proposed FC Bylaws) will review actions after all participating colleges notify the chair(s) of TEC and/or CUI (UCC in proposed FC Bylaws) of action.
- If one or more participating colleges make changes and/or do not pass a curriculum action CUI will notify the initiating faculty member of the discrepancies and send the curriculum back to the originating department. CUI may choose to negotiate a compromise, but is not required to do so.

Where appropriate, representatives from all participating departments/colleges are encouraged to attend all meeting where action is discussed.

It is the responsibility of initiating faculty/department to work with participating colleges to ensure all appropriate paperwork is shared and in turn monitor progress of curriculum to facilitate timely decisions.

A mechanism for submitting blanket petitions should, if possible, be incorporated into the online curriculum action process so that these don't get "lost in translation," as sometimes happens now.

The current blanket petition process should be revised in light of new features in the student information system and an ongoing need to share information more readily.

The following recommendations are made:

1. The blanket petition process at all levels should be transitioned to an electronic process to facilitate sharing of information across the colleges.
2. A searchable database of existing petitions should be made available to faculty for advising.
3. The ability to incorporate petitions into degree audits should be investigated as management systems are transitioning.

Additional Information from discussion

A. The expedited curriculum process described in the proposed FC Bylaws should allow actions to navigate the system more quickly.

B. A standardized rotation of meetings with the new calendar should help individual faculty, departments, and colleges better predict the movement of courses through the curriculum process.

C. As previously discussed the proposed FC Bylaws include curriculum processes that separate the review of courses for the Touchstone Program from the curriculum action process. This will eliminate some existing delays in curriculum review. However, faculty should be aware that this change will delay decisions concerning TP inclusion until after general curriculum action is approved.

D. An identified problem in the current process is the fact that the various curriculum committees involved have different requirements and processes. These differences perpetuate delays that could be avoided.

a. Curriculum reaches CUI with mistakes that should be addressed at earlier stages (such as lacking information or incorrect credit hours) which slows the curriculum process and can cause significant delay in curriculum approval.
b. Differing requirements and access to curriculum paperwork encourages lack of review.

    i. All members of some committees have access to curriculum through the Curriculum Action System for review, yet others receive a PDF of the documentation that can be extremely cumbersome.
    ii. GEC requires additional paperwork that has delayed courses. (Note: This is addressed by proposed curriculum process.)

Further recommendations for consideration by faculty and administration

A. Move ALL committee actions to electronic/digital approvals.
B. Move to an electronic catalog that would allow for a longer window for course action.
C. Work to make information in Curriculum Action System (CAS) more accurate/user friendly.

    a. Degree program documents included in CAS need significant revision.
    b. Departmental review of course details included in CAS should be placed in a regular rotation.
    c. Consider more standardized wording for pre- and co-requisites to facilitate catalog review and registration controls.
    d. Clarify for faculty the way pre- and co-requisites entered into the CAS are used for registration controls.
    e. Develop a digital-based, user friendly, attribute-driven CAS interface.

Unfinished Business

There was no unfinished business.

VI. New Business

None

VII. Announcements

The Registrar announced the end of semester deadlines for final grades and graduation.

VIII. Introduction of New members

The new members of the 2009-2010 Academic Council were introduced.

IX. Election of 2009-2010 Council Chair

Mark Hamilton and Dave Pretty were nominated for Chair. Mark Hamilton was elected by secret ballot.

Having completed all items on the agenda, the meeting was adjourned.

Respectfully submitted,

Timothy A. Drueke
Secretary