

**Academic Council  
Minutes 9/27/2013**

Christopher Aubrie	CSL Student Representative
Adolphus Belk	Arts and Sciences
Judy Brit*	Education
Janice Chism	Arts and Sciences
Tomoko Deguchi	Visual & Performing Arts
Marguerite Doman*	Business Administration
Laura Glasscock	Arts and Sciences
Lisa Harris	Education
Jennifer Jordan	Education
Jo Koster, Chair	Arts and Sciences
Trent Kull*	Arts and Sciences
Willis Lewis	Business Administration
Marge Moody	Visual & Performing Arts
Ron Parks	Visual & Performing Arts
Spiro Shetuni	Dacus Library
Will Thacker	Business Administration
Brad Tripp	Arts and Sciences
Ginger Williams	Arts and Sciences
Gina Jones, Secretary	Registrar

\*absent

Guests: Gloria Jones, David Wohl, Stephanie Milling, John Bird, Karen Kedrowski, Tim Drueke

**I. Welcome and Introductions**

**Jo Koster, Chair**

At 2:02 p.m., Dr. Koster brought the meeting to order. She welcomed everyone and asked the members to introduce themselves.

**II. Approval of Minutes (circulated via email)**

**Jo Koster**

The minutes were approved unanimously.

Dr. Koster indicated we have a lot to do this year and turned the meeting over to Dr. Boyd.

**III. Report from the Provost/Vice-President for Academic Affairs**

**Debra Boyd**

General Education and academic integrity are on the agenda for the year. Dr. Boyd encouraged everyone to look at Dr. Comstock's Town Hall suggestions. Academic Affairs is working on information on support services for students and developing a handy guide to help students. She asked that we keep in mind as we are thinking of ways to keep education affordable and accessible, that this includes curriculum. She hopes the state legislature does not mandate maximum hours for degrees. Accrediting bodies are moving to competency based requirements. We're focused on getting additional budget requests to the state. She thanked everyone for the work that they do and for paying attention to details.

**IV. Committee on University Curriculum (material below)**

**Will Thacker**

All items were approved. There were no questions about other items on agenda (courses).

The Committee on Undergraduate Curriculum met at 2:00 p.m. on Friday, September 20, 2013 in the West Center Computer Lab. In attendance were committee members William Thacker, Jeannie Haubert, Tom Polaski, Kelly Costner, Jason Tslentis and Laura Ullrich. Also present were Tim Drueke, Gina Jones and secretary, Jackie K. Brockington, Jr.

Items approved by Academic Council:

Degree	Major	Conc.	Department	Action
BFA	VCOM	GDES	Design	<b>MODIFY PROGRAM:</b> Change Technology Requirement from CSCI 101, 101A, F & I to VCOM 261; Remove ARTH elective numbered above 300, CSCI 101 (A, F, I); Increase number of VCOM, ARTS, DIFD approved electives from 6 to 9; Change "Directed VCOM 'history' elective" to Any appropriate course related to design history"; Adjust credit hours for VCOM 486 from 1 to 2 and VCOM 487 from 3 to 2. <b>*Requested changes to Quantitative Skills, Logic/Language/Semiotics and Humanities and Arts are reflected in the 2013-2014 Catalog*</b>
BFA	VCOM	ILUS	Design	<b>MODIFY PROGRAM:</b> Change Technology Requirement from CSCI 101 and labs to VCOM 261; Add ECON 103 or PLSC 201 to list of courses required in the major; Remove BIOL 307 and CSCI 101 from list of courses required courses in the major; Adjust credit hours for VCOM 486 from 1 to 2 and VCOM 487 from 3 to 2; Change "Directed VCOM 'history' elective" to "Any appropriate course related to design history"  <b>Amended Changes Submitted on 09/16:</b> Remove ECON 103 or PLSC from list of courses required in the major; Decrease total hours required for program from 129 to 125 <b>*This will go to faculty conference for a vote because of the change in hours.</b>
BM	MPER		Music	<b>MODIFY PROGRAM:</b> Add MUSR 282, 212, 312, 412, and 498 to list of required courses; Remove Keyboard Skills Examination (sophomore year), Half Recital (junior year); Full Recital (senior year); Eight semesters of approved recital attendance from Additional Requirements

Course Action Items approved at CUC Level but require no further action:

Subject	Course	Title	Department	Action
CHEM	525	Biochemistry Laboratory Techniques	Chemistry	<b>Modify Course:</b> Change credit hours from 1 to 2; Add goals for the course and Methods of Evaluation
MUSR	212	Sophomore Performance Review	Music	<b>NEW COURSE</b>
MUSR	282	Keyboard Proficiency	Music	<b>NEW COURSE</b>
MUSR	290	Sophomore Music Education Review	Music	<b>NEW COURSE</b>
MUSR	411	Senior Recital: Music Education	Music	<b>NEW COURSE</b>

MUSR	498	Recital Attendance Requirement	Music	<b>NEW COURSE</b>
NUTR	518	Medical Nutrition Therapy Laboratory	Human Nutrition	<b>MODIFY COURSE:</b> Add Corequisite of NUTR 527
NUTR	526	Medical Nutrition Therapy Laboratory	Human Nutrition	<b>DROP COURSE</b>
NUTR	527	Medical Nutrition Therapy	Human Nutrition	<b>MODIFY COURSE:</b> Change Prerequisite from "CHEM 301/303 or 310/311 and NUTR 427 (grade of C or higher)" to "NUTR 427 (grade of C or higher)"; Add Corequisite of NUTR 518; Add Methods of Evaluation
NUTR	528	Dietetic Internship I: Nutrition Therapy Inpatient/Acute Care	Human Nutrition	<b>MODIFY COURSE:</b> Change Prerequisite from "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from the Commission on Accreditation for Dietetics Education of the American Dietetic Association." to "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from an ACEND accredited undergraduate program in dietetics."; Change the Catalog Description and Goals for the Course
NUTR	529	Dietetic Internship II: Nutrition Therapy, Education, Wellness and Consultation	Human Nutrition	<b>MODIFY COURSE:</b> Change Prerequisite from "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from the Commission on Accreditation for Dietetics Education of the American Dietetic Association." to "Acceptance into the dietetic internship; Didactic Program in Dietetics (DPD) verification statement from an ACEND accredited institution of higher education."; Change the Catalog Description and Goals for the Course
NUTR	530	Dietetic Internship III: Food Nutrition Management	Human Nutrition	<b>MODIFY COURSE:</b> Change Prerequisite from "Acceptance into the dietetic internship; completion of didactic program requirements in dietetics; verification statement from Commission on Accreditation for Dietetics Education (CADE)." to "Acceptance into the dietetic internship; completion of didactic program requirements in dietetics; verification statement from an ACEND accredited institution of higher education."; Change the Catalog Description for the Course
NUTR	531	Dietetic Internship IV: Professional Development in Dietetics	Human Nutrition	<b>MODIFY COURSE:</b> Change Prerequisite from "Completion of DPD requirements from a CADE accredited institution, acceptance into the graduate program in human nutrition and the Graduate Dietetic Internship Certificate Program." to "Completion of DPD requirements from a ACEND accredited institution, acceptance into the graduate program in human nutrition and the Graduate Dietetic Internship Certificate Program."; Change Goals for the Course

## V. General Education Curriculum Committee

Brad Tripp

Courses recertified for the Touchstone Program:

- GEOG 201 (Global Perspectives)
- PHIL 220 (Logic/Language/Semiotics)
- PHIL 230 (Humanities and Arts)

Dr. Tripp expressed that the committee felt they had a larger mandate. They looked at forms and addressed the issues of writing components, check-off boxes on forms and substantiation, and asked what do we do with LLS? He asked if there were any questions and there were none.

## VI. Report from the Council of Student Leaders

Chris Aubrie

Mr. Aubrie indicated that the CSL was working on letter to members on the SC Commission on Higher Education on why we need money. They are sending students to USC to a tobacco summit since Winthrop is considering a tobacco-free campus. Every other year they do a customer service survey. This is being done in the spring. They will be supporting Homecoming by holding a pep rally.

Dr. Koster asked if they could get results from the survey and Mr. Aubrie said yes. Dr. Tripp asked how students feel about the smoke-free campus. Mr. Aubrie stated that many students see enforcement as an issue.

## VI. Old business

Jo Koster

There was no old business.

## VII. New Business

### A. Question about Using Major Courses in the Minor (material below)

Gina Jones

Ms. Jones indicated that in conversations with some student services directors, there were students in majors which did not require minors but wished to pursue one. In some cases, the minors were related to the major and there was some course overlap. In investigating minors at other colleges, Ms. Jones found that many colleges do not have a public policy on whether a major and minor can share courses. Some schools say no major/minor overlap (regardless of degree program); some say if the minor is required, then there can be no overlap. In the College of Arts and Sciences portion of the catalog, there is a statement that students pursuing a BS or BSW degree may elect a minor and that the major courses can be used in the minor. That leaves BFA, BM, and BME as the degrees not mentioned in the major/minor overlap.

### Minors at other colleges and their Regulations

#### Clemson

A minor consists of at least 15 semester hours, with no fewer than nine credits at the 300 level or higher. A student cannot major and minor in the same field or acquire a minor that is not allowed by the degree program. **In programs that require a minor, courses may not be used to fulfill both the major and minor requirements.** Courses that count towards a student's major, but are outside the major's course rubric, may also be used to fulfill minor requirements.

#### UNCW

Different departments have different requirements for minors. Some specify that there cannot be overlap within major and minor requirements; some have no such specification.

### University of Alabama

The use of the same course to satisfy specific requirements in the major and minor is not permitted. However, courses that are used to satisfy General Education Requirements can be used to complete major or minor requirements. Ancillary courses required for the major may be used to satisfy requirements in the minor or in the second major.

#### **Second Minor**

Students may minor in two subjects, with the following provisions:

1. One minor may be selected from approved minors in other divisions.
2. There is no duplication of coursework used to complete the two minor programs or the major and minors.

### Eastern Kentucky University

A student may not declare a minor with the same subject matter (course prefix) as his/her declared major program of study. The same course credit may be applied for both major core or supporting requirements and a student's minor. A minor course that is a required part of major core cannot also be used to fulfill a general education requirement.

### Coastal Carolina University

Courses used to count toward the minor cannot be used to satisfy major requirements.

### UGA

Courses taken to satisfy Core Areas I through V may not be counted as course work in the minor. Courses taken in Core Area VI may be counted as course work in the minor. The intent of establishing minor fields of study is to offer students the opportunity to broaden their education through the minor field. The selection of a minor field of study should be made to fulfill this goal.

The department shall make available to students the requirements for the minor--the total number of hours required, along with the enumeration of any particular courses that are mandated or excluded, residency requirements (if any) for the minor courses, and grade requirements for minor courses if those requirements differ from the general University standard for credit (a D as the minimum passing grade).

*The University Curriculum Committee has determined that if a course satisfies a major requirement it cannot also be used to satisfy course requirements in the minor field of study.*

#### **Discussion:**

Dr. Chism stated the logic with the Bachelor of Science is that it would be difficult if courses could not count in both places, especially for biology major/chemistry minor. It could be a hardship.

Dr. Belk indicated that we need to exploit vulnerabilities--maybe limit the number of courses that can double.

Ms. Jones shared that some BS majors, such as Business already have a safeguard in place for this. Mr. Druke mentioned that Sport Management and International Studies also have limits. Dr. Wohl noted that in the Bachelor of Fine Arts, students may want to minor in Art History when they are already required to take 175 and 176.

Dr. Parks stated that maybe departments should look at this.

Dr. Lewis asked why minors were required for BA's. Mr. Druke commented that the BA is more broadly based and students have more than one focus. It's not a professional program. Dr. Kedrowski commented that there is a limit to how many hours can be in the major.

Dr. Williams said we should encourage students to do a minor when they can. We have more minors now and there are more possibilities.

Dr. Gloria Jones mentioned that for BA degrees, minors allow students to take courses outside their major.

Dr. Thacker indicated he was around when it (the double-dipping) was allowed for the BS degree. He is in favor of allowing the overlap.

Dr. Wohl stated that if the student has taken the prescribed courses, they should get the minor.

Dr. Deguchi expressed that she was not in favor of limitation.

Dr. Koster asked Ms. Jones to come back with a proposal. Dr. Chism said specific programs will know where that potential is regarding the double-dipping. Faculty don't have to be encouraged to look for loopholes.

### **B. Report from the General Education Review Taskforce**

**Gloria Jones**

The Gen Ed Taskforce was charged with examining General Education, looking for barriers for transfers as well as students who change majors. Our two meetings have been wide ranging. We asked, "What is the goal of our Gen Ed program?" Dr. Jones hopes the group will be more task oriented. We want to make it less punitive. We will examine why certain majors require certain courses in Gen Ed. We will look at competencies and see where areas pair up with the ULC's. We were of a different mindset seventeen years ago when the Gen Ed was being revised. We should probably change our stance.

Mr. Aubrie asked if they are thinking of altering Gen Ed.

Dr. Jones indicated that is not their charge and that would entail a lot of discussion.

Dr. Koster said the January 24, 2014 meeting would focus on a report from this taskforce.

### **C. Conversation on Academic Integrity and ULC #2**

**Jo Koster**

The question is how to prove it? From conversations with Dr. Boyd and other faculty members, Dr. Koster indicated there is anecdotal evidence about concerns about academic integrity. Students are confused about what cheating is. Students are giving passwords to Blackboard to take tests. Business schools have concerns with ethics. Many students don't see a problem with cheating.

Academic Council would be good venue for discussion. Dr. Koster asked, "What do you think we should be talking about?"

Dr. Belk suggested that we start with what Alice Burmeister's group did years ago. However, we're in a different time with all the technology. Technology has made it easier for students to make poor decisions.

Dr. Williams stated this needs to go along with civility. She's having a hard time with this in class, for example, students being on FaceBook during class.

Dr. Bird mentioned that he has the PowerPoint from Dr. Burmeister's group if anyone wants to see it.

Dr. Jones suggested that we frame the discussion as a campus-wide discussion for everyone. It's more than how to appropriately document. Think about it as integrity for all.

Dr. Kedrowski stated that within Arts and Sciences, they are wrestling with ULC #2 and how to deal with it. We have classes in ethics and research integrity. There are other campus things going on that are looking at this.

Mr. Aubrie indicated that he didn't know this was an issue. He mentioned that they discussed cheating in ACAD 101. What about other students, transfers, adults, that don't get this in class?

Dr. Thacker urged a campus-wide discussion, not just academic.

Dr. Chism said that most students know acceptable behavior and often are our allies in reporting bad behavior. We should have this conversation with every class we teach, not just have it with ACAD.

Dr. Belk stated we need to understand society today and gave the example of Mark Zuckerberg who lied and cheated but became a millionaire. He agreed that this should not end at ACAD. He goes over his syllabus with every class as well as his expectations but then said what they should expect from him.

Dr. Koster said our charge is policy. We can encourage conversation. Those who are particularly concerned, let her know and she will start a taskforce.

Dr. Parks indicated that looking at the syllabus as a contract is good. Regarding students noticing the issues, maybe we should consider a student bill of rights. They have a right to a good learning environment.

Dr. Lewis agreed that times have changed, but if we are properly doing our a job, is there an issue?

Ms. Moody suggested there be a TLC session on cheating. There are certain groups based on country of origin or even upbringing that have different views.

Dr. Koster recommended framing it as integrity.

Dr. Williams indicated that not everyone takes responsibility.

Dr. Jones agreed with Ms. Moody. We need to be aware of different concepts with international students, perhaps give a special training session to them.

Dr. Belk said that it is important that instructors have support. He knew his chair had his back. We can't just let it go. What's the incentive to report if nothing happens?

Dr. Koster stated that students' conduct affects other people in the classroom. There are studies we can lean on for evidence. We will continue this conversation. Dr. Belk, Dr. Williams, Ms. Moody and Mr. Aubrie agreed to begin this conversation; Dr. Koster will be asking Dean Marlowe and several other faculty representatives to join it.

## **VII. Announcements**

Dr. Bird reminded everyone of Faculty Conference next Friday.

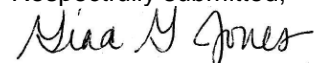
Mr. Aubrie asked the Council to come to him if they need help with students.

Dr. Koster stated that the next meeting would be Friday, November 15. Please have agenda items in by Friday, November 8.

## **VIII. Adjournment**

Dr. Koster adjourned the Council at 3:20 p.m.

Respectfully submitted,



Gina Jones, Secretary