

### **Instructions for Finding Curriculum Over a Period of Time**

1. In the CAS, click on Create and View Course Action/Program Changes.
2. Click on Advanced Search.
3. Use the drop-down box to select a department in the Department field.
4. In the Status drop-down box, select a blank field.
5. Click Find.
6. Click on the Heading "UpdatedDate." This will put everything in date order and you can search for the years you want.

To find Program changes, go back to #1 and select View Program Changes and then repeat steps 2-6.