



# Welcome to Student Financial Services!

At Winthrop University, we oversee:

Student accounts

Billing

Refunds

Registration & Transcript holds

Payment Plans

Past due balances

Voc Rehab & Veterans

1098-T



Please contact us with any questions

If you don't get through at first, just leave a message,  
e-mail us, or drop in at the office!

(803) 323-2165

[SFS@winthrop.edu](mailto:SFS@winthrop.edu)

21 Tillman

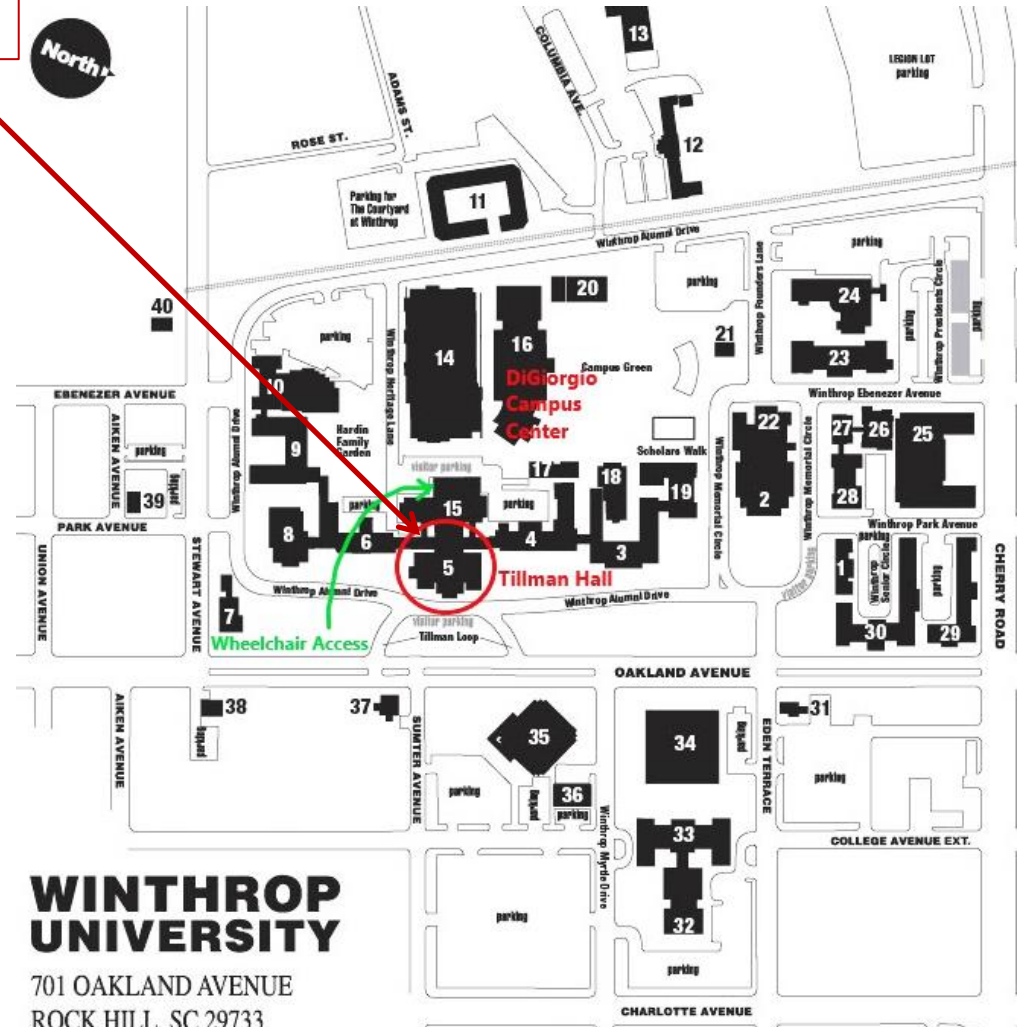
Let's  
Grow  
Together



# Where are we located?

## 21 Tillman

Tillman Hall  
Ground Floor!



Find our information online:  
<http://www.winthrop.edu/sfs>

# What Do *Parents* Need to Know?

## **WE ARE BOUND BY FERPA (Family Educational Rights and Privacy Act)**

- Parental right to their child's educational record transfers to the student once they are at Winthrop.
- Students must specifically grant access to parents.

## **THREE IMPORTANT WAYS THAT PARENTS CAN *STAY INFORMED!***

- 1) Permission to Release Student Records Form
- 2) Authorized User in the Payment Gateway
- 3) Talk with your student

*See Records & Registration for more info!*





# Connect With Us & Stay Updated

Follow our socials for important updates, alerts, guides, and more!

**IG:** @WinthropSFS

**FB:** Winthrop Student Financial Services

**Bookmark our Linktree** for quick access to important resources

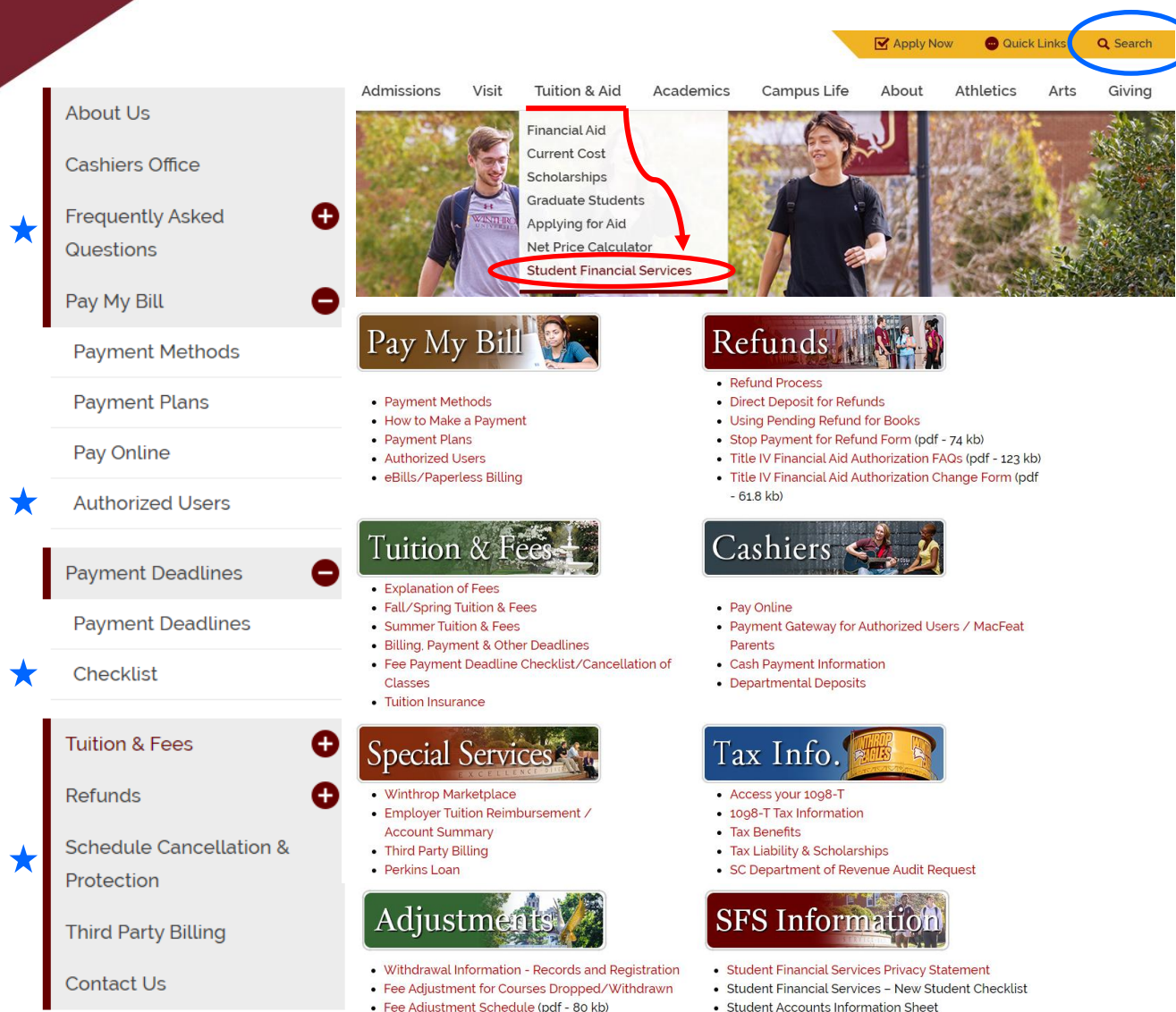
*\*QR also found on SFS homepage\**



**SCAN ME**

# SFS Webpage

[www.Winthrop.edu/SFS](http://www.Winthrop.edu/SFS) (our Linktree is here too!)



Apply Now Quick Links Search

Admissions Visit **Tuition & Aid** Academics Campus Life About Athletics Arts Giving

Financial Aid  
Current Cost  
Scholarships  
Graduate Students  
Applying for Aid  
Net Price Calculator  
**Student Financial Services**

★ About Us  
Cashiers Office  
★ Frequently Asked Questions  
Pay My Bill  
Payment Methods  
Payment Plans  
Pay Online  
★ Authorized Users  
Payment Deadlines  
Payment Deadlines  
★ Checklist  
Tuition & Fees  
★ Refunds  
★ Schedule Cancellation & Protection  
Third Party Billing  
Contact Us

Pay My Bill

- Payment Methods
- How to Make a Payment
- Payment Plans
- Authorized Users
- eBills/Paperless Billing

Tuition & Fees

- Explanation of Fees
- Fall/Spring Tuition & Fees
- Summer Tuition & Fees
- Billing, Payment & Other Deadlines
- Fee Payment Deadline Checklist/Cancellation of Classes
- Tuition Insurance

Special Services

- Winthrop Marketplace
- Employer Tuition Reimbursement / Account Summary
- Third Party Billing
- Perkins Loan

Adjustments

- Withdrawal Information - Records and Registration
- Fee Adjustment for Courses Dropped/Withdrawn
- Fee Adjustment Schedule (pdf - 80 kb)

Refunds

- Refund Process
- Direct Deposit for Refunds
- Using Pending Refund for Books
- Stop Payment for Refund Form (pdf - 74 kb)
- Title IV Financial Aid Authorization FAQs (pdf - 123 kb)
- Title IV Financial Aid Authorization Change Form (pdf - 61.8 kb)

Cashiers

- Pay Online
- Payment Gateway for Authorized Users / MacFeat Parents
- Cash Payment Information
- Departmental Deposits

Tax Info.

- Access your 1098-T
- 1098-T Tax Information
- Tax Benefits
- Tax Liability & Scholarships
- SC Department of Revenue Audit Request

SFS Information

- Student Financial Services Privacy Statement
- Student Financial Services - New Student Checklist
- Student Accounts Information Sheet

The Search tool is your best friend!

Example Search for:

- 1098-T
- FERPA
- SFS
- Calendar
- Maps
- Cultural events

Note: You can also search staff/fac for contact information.



# Students Log Into Wingspan



W30274449 Lexx Rain  
Apr 24, 2024 03:45 pm

Email Log Out Announcements 3

Home Personal Information Student Financial Aid Faculty Services

Home Tab

Search  Go

### Wingspan Links

- [Account Summary & Payments](#)
- Advising Menu
- Faculty Class Lookup
- Financial Aid Awards Menu
- Student Class Lookup
- Student Records Menu

### Student Tools

- Absence Notification
- ARMS
- Course Override Information
- Degree Works
- Directory Update
- Eagle Engage
- Eaglesnest Housing
- Employment Opportunities
- Enrollment Verification Request
- Life/Graduation Honors GPA
- Navigate Student
- Parking Permit Application
- Student Event Space Request Form
- Username Change Request
- View Print Balance
- What Can I Do With This Major?
- WU Alert Registration

### Employee Tools

- BDMS Application
- Compensation Statement
- Coursedog (Course/Event Scheduling)
- Degree Works
- Employee Assistance Program (EAP)
- Faculty180 and Interfolio
- Life/Graduation Honors GPA
- Mandatory Online HR Training
- Navigate Faculty/Staff
- Online I9 inquiry system
- Organization, General Web and Email Request System
- PAF System
- Parking Permit Application
- PeopleAdmin (ATS/PosnMgmt)
- Performance Management
- Photo ID
- Username Change Request

### Channels

- Announcements
- Dining at Winthrop
- Cultural Events
- Faculty Schedule
- Campus Safety Training
- PO Box
- Student Schedule

### Announcements

- Summer Course Schedule now Available
  - Fall and Summer Course Offerings and Registration Information
  - Final Exams
  - View All
- Viewed Not Viewed

### Self Service 9x - NEW

- Employee Dashboard
- Personal Information Dashboard
- Registration

### Quick Links


- Winthrop Home Page
- Athletics
- Blackboard
- Calendars
- Campus Police
- Cashiers
- Center for Professional Excellence
- Current Students
- Cyber Security Training
- Dacus Library
- Directory Information
- Emergency Information
- Faculty & Staff
- Financial Aid
- Health Services
- Human Resources
- Online Catalogs
- Payroll
- Records & Registration
- Residence Life
- Sponsored Programs & Research
- Technology Services



Students  
Pay Here  
Account  
Summary &  
Payments



# TouchNet: Online Payments and Payment Plans

Logged in as:

[Home](#) [My Account](#) [Make Payment](#) [Payment Plans](#) [Help](#)

### Announcement

**FINAL FEE PAYMENT DEADLINE FOR SPRING TERM :**  
The FINAL fee payment date for Spring 2020 is January 17th at 2:00PM. All registered students must have their tuition/room/board/fees paid for (or covered by any pending financial aid) by this date. More details regarding all the Fee Payment Deadline can be found [HERE](#).

**SPRING REFUNDS:** Refunds for the Spring term will begin the week of January 6, 2020 for students who have completed all financial aid requirements and have a credit on their account. Students are encouraged to enroll in **Direct Deposit**. More information about refund processing can be found on our website at: <https://www.winthrop.edu/sfs/refunds.aspx>

**HOLDS :** Students with unpaid balances will have holds on their student accounts until their account balances are paid. These holds will prevent access to transcripts, registration and (if applicable) diplomas. Please be sure to settle your student account balance in a timely fashion in order to access registration and transcripts when needed.

**QUESTIONS ABOUT YOUR CHARGES?** If you have questions about a charge on your account, please start by visiting [www.winthrop.edu/sfs](http://www.winthrop.edu/sfs) and clicking on **Explanation of Fees**. If you have questions regarding your Financial Aid, please contact them at 803-323-

### Student Account

ID: xxxxx3283

Balance	\$7,624.75
Estimated Financial Aid	\$6,215.00
Balance Including Estimated Aid	\$1,409.75

[View Activity](#) [Enroll in Payment Plan](#) [Make Payment](#)

### Payment Plans

4-payment Plan Spring 2020 \$1,409.75

Description	Due Date	Amount	Action
Installment 2 of 4	2/3/20	\$469.92	
Installment 3 of 4	3/2/20	\$469.92	
Installment 4 of 4	4/1/20	\$469.91	

Balance Not Included in Plan \$0.00

### My Profile Setup

- Authorized Users
- Personal Profile
- Security Settings
- Consents and Agree

### Term Balances

- Spring 2020
- Fall 2019

# Payment Methods

## Mail

Check

Money Order



**Make Payable to:**

Winthrop University

\*Memo Winthrop ID#\*

## Online

E-Check

Credit/Debit  
Card

International  
Payment

Wire Transfer



**Wingspan**

2.95% Transaction Fee

## In Person

Cash

Check

Money Order



**Cashiers Window**

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# Fee Payment Deadline

*\*Your course schedule is subject to be dropped if a Satisfactory Payment Arrangement is not in place by the Fee Payment Deadline (See Billing Schedule for specific dates)\**

## **Satisfactory Payment Arrangements include:**

- You have made [payment](#) in full.
- You have enrolled in a [payment plan](#) and submitted the required first payment.
- Your [financial aid](#) has been accepted and the total of *accepted* aid covers your fees.
- You have a [private loan](#) to cover your fees, certified by Financial Aid.

## **Other Arrangements:**

- GI Bill or other Military Benefits
- Sponsorships/Third Party/Tuition Reimbursement

\*Contact us at [SFS@Winthrop.edu](mailto:SFS@Winthrop.edu) to discuss those unique situations.

# Refunds

- Set up **direct deposit** to ensure your refunds go directly into your bank account
- Otherwise, checks are mailed to the **permanent address** on file
- Instructions
  - Wingspan > Personal Information Tab > Personal Information Dashboard > Accounts Payable Section (NOT Payroll)
    - Routing and account numbers (not credit/debit card)



SCAN ME



# Tuition Insurance Plan

## Protection against the unexpected

For more information contact GradGuard 866-724-4384 or check out our website [www.winthrop.edu/sfs](http://www.winthrop.edu/sfs)

**Tuition Refund Insurance** helps reimburse the following expenses if you are unable to complete classes due to an illness or injury

- Tuition
- Room and Board
- Books and other academic expenses

**LAST DAY TO ENROLL IS THE FIRST DAY OF CLASSES**





# Fall 2024 - Fee Adjustments for Courses Dropped/Withdrawn

- Full Term Courses (Start on 8/19/2024)

Withdrawal Deadline	Tuition Adjustment
Before end of 1 <sup>st</sup> week of classes	100%
Before end of 2 <sup>nd</sup> week of classes	75%
Before end of 3 <sup>rd</sup> week of classes	50%
Before end of 4 <sup>th</sup> week of classes	25%

- Full Schedule on SFS Website  
– [Winthrop.edu/SFS](http://Winthrop.edu/SFS)



No matter how you are planning to pay for college, Student Financial Services is here to help answer your questions!

## **Contact Us**

SFS@WINTHROP.EDU

803-323-2165

21 TILLMAN HALL  
ROCK HILL, SC 29733

[www.winthrop.edu/sfs](http://www.winthrop.edu/sfs)

## **Socials**

IG: @WinthropSFS

FB: Winthrop Student  
Financial Services



**LOVE  
WHERE  
YOU'RE  
GOING**



WINTHROP  
UNIVERSITY