

GRADUATE COUNCIL

January 18, 2019

2pm, Thurmond 208

*Minutes*

Members present: Tracy Griggs, Eric Birgbauer, Mary Slade, Kelly Richardson, Don Rogers, Jack DeRochi, April Hershey, Wanda Ebright, Greg Oakes, Lisa Harris, and Keith Benson.

- I. Announcements – Anna Romanova is absent due to another meeting. Tyrone Ceasar is not eligible for council membership so we will have another elected member from the COE to replace him for the remainder of the year. Next GFA is Friday, February 15 but there is no curriculum action that requires a vote so announcements will go out electronically.
- II. Approval of minutes December 4, 2018. See the link below for minutes: Approved.  
<https://www.winthrop.edu/graduateschool/default.aspx?id=4255>
- III. Report from the Graduate Dean, Jack DeRochi:  
*Spring 2019 enrollment* for degree-seeking was projected to be 715-735. Actual is 724. This is a 7.6% increase over same time last spring. 128 online graduate students, both returning and new spring admits. Credit hour production will likely be flat because we had more campus-based students last year that take 9-12 hours per semester whereas online students only take 6. Beginning with summer and fall 2019 co-horts, we will start seeing a little profitability which is right in-line with what was projected. Social Work is the largest with 79 total. MBA = 17, Arts Administration = 16, Special Ed Intervention = 16. We are working to continue building the market for the more niche programs. Admission standards for MSW and MBA are continuing to be discussed.  
Eric Birgbauer asked who decides if standardized tests are an admission standard? JD: While the University decides all admission standards, the graduate programs and accreditation bodies drive this conversation by determining best practices and recommendations.  
*Graduate Education Week*; February 18-27, 2019. Help drive the 3-Minute Thesis (3MT) Competition on Monday, Feb. 18 at 6:30 pm at Dina's Place. Tues., Feb. 19 at 11 am is the Panel Discussion, Why Graduate Education Matters – to help our undergraduates understand how important and the value of graduate education on the overall community, our health, etc. This is Cultural Event credit. Open House is on Thursday and more details to follow on that. This will include an Academic Showcase so encourage students to submit.  
*Excellence in Graduate Studies Scholarship* has achieved its goal of raising \$50,000 to endow so we will continue to offer two \$1000 annual scholarships.
- IV. New Business
  - a. Discuss Rigor Requirements - Greg Oakes to give overview of new Rigor Policy from University Graduate Assessment Committee (UGAC) – *draft of policy and an example were emailed to council members ahead of the meeting for review.*  
Template for graduate program assessment provided that highlights how 9.6a = body of literature and 9.6b = activity/practice. Accreditors want to help us identify what it is that we are already doing and how it fits in with their definitions. The template/matrix allows us to assess the program to ensure that the rigor requirement is being met. “Procedure Notes” is the part in which Graduate Council is likely most interested. There are 3-ways in how graduate programs can define rigor. MSW example. This will really help with our next SACSCOC report.  
The template can be edited to work for courses as well. Once the official policy is approved by ALC, Lisa Harris and Tracy Griggs will work together to finalize a best

practices document to help faculty understand how Graduate Council will be viewing curriculum action when it comes to new graduate course approval.

V. Curriculum action

- a. Please log in and review these prior to the meeting:

<https://www2.winthrop.edu/courseaction/>

**Program changes:**

1. **MM in Music with concentration in Conducting** - changing the major designation of the Master of Music in Conducting degree program (MM COND) to a Master of Music-Music degree program with a concentration in Conducting (MM MUSC COND) to comply with new production guidelines issued by the Commission on Higher Education. - *Approved.*
2. **MM in Music with concentration in Performance** - to comply with new production guidelines issued by the Commission on Higher Education. We are changing the major designation of the Master of Music in Performance degree program (MM MPER) to a Master of Music-Music degree program with a concentration in Conducting (MM MUSC MPER). - *Approved.*
3. **MM-Music with concentration in Music Ed** - to comply with new production guidelines issued by the Commission on Higher Education. We are changing the major designation of the Master of Music Education degree program (MME MUED) to a Master of Music-Music degree program with a concentration in Music Education (MM MUSC MUED). - *Approved.*

**Curriculum changes NOT requiring a vote:**

1. **EDCI615 Professional Leadership and Mentoring-** The C&P department is changing all EDUC courses to EDCI designator as a matter of university policy.
2. **EDCI625 Culturally Responsive and Sustaining Teacher Leadership -** The C&P department is changing all EDUC courses to EDCI designator as a matter of university policy.
3. **EDCO660 Effective Positive Classroom Management Strategies -** Remove EDCO601 as a pre-requisite since it has been removed from the MAT accelerated program.

**Curriculum changes requiring a vote:**

4. **HDFS506 Human Sexuality Across the Lifespan** - New course. Similar to HLTH506 or WMST506 but with more attention to issues relevant to HDFS majors. MS: While this course may have similar content as an existing course, the outcomes are very different. Currently cross-listed. - *Approved.*
5. **HDFS594 Internship I in Human Development and Family Studies** (*see rational for #5 and #6 below*) - *Approved.*
6. **HDFS595 Internship II in Human Development and Family Studies** - *Approved.*

*HDFS Program Advisory Council (faculty, council members, and the department chair) decided that separating HDFS 595 into two 150-hour internship experiences would allow students opportunity to fully develop and apply requisite skills needed in this career field over two semesters; therefore, will be more conducive to student learning and a successful*

experience. As a result of this discussion, HDFS 594 and HDFS 595 are being proposed as Internship I and II respectively.

- VI. Graduate Faculty Status Requests
  - a. Jeff Bellantoni – CVPA: - *Approved*.
  
- VII. Graduate Petitions (Note: Petitions 11-18 were reviewed by committee prior to today’s meeting to meet drop/add deadlines for students).
  - a. Petition 11- MBA student requesting readmission and to take 9 hours to graduate, - *Approved with a limit of 3 hours*.
  - b. Petition 12 – MSW provisionally admitted student requesting readmission after dismissal due to C and B+. - *Approved*.
  - c. Petition 13 – MBA student requesting to continue with program now that the course in which they earned an F is being offered. They will retake the course. - *Approved*.
  - d. Petition 14 – Dismissed MBA student asking to retake a course that he previously made a C in so that he can graduate, after previous probation and failure to succeed after petitions. – *Denied*.
  - e. Petition 15 – MSW student who was provisionally admitted, asking for readmission after dismissal due to C and A- . – *Approved*.
  - f. Petition 16 – MSW student wants to take 6 hours while on probationary status instead of 3 hours so she can maintain financial aid and replace old grades to get off probation. – *Approved*.
  - g. Petition 17 - MBA student asks to take increased hours while on probation due to a single oversight/mistake in a course which lead to probation status. - *Approved*.
  - h. Petition 18 - Student asks to count out-of-date transfer courses toward the degree. – *Approved*.

Complete edits to petition form and talk to Catina about previous petition. Add question to form.

VIII. Adjournment – 3 pm.

**Future 2018-2019 Meeting Dates (Thurmond 208)**

March 8, Friday, 11:00am  
 April 23, Tuesday, 11:00am

**Graduate Faculty Assembly and Graduate Council Website:**

<http://www.winthrop.edu/graduateschool/default.aspx?id=43990>

**Curriculum Action System Access (click on as Graduate Council Chair)**

<https://www2.winthrop.edu/courseaction/login.axd>

<b>2019 Committee</b>			
<b>Voting Members</b> *The voting members of the Graduate Council also serve as the Graduate Petitions Committee.			<b>Term Expires</b>
Tracy Griggs, CBA; Chair	<a href="mailto:griggst@winthrop.edu">griggst@winthrop.edu</a>	Appointed (VPAA)	2019
Eric Birgbauer, CAS	<a href="mailto:birgbauere@winthrop.edu">birgbauere@winthrop.edu</a>	Appointed (VPAA)	2020
Mary Slade, COE	<a href="mailto:sladem@winthrop.edu">sladem@winthrop.edu</a>	Appointed (VPAA)	2021
		Elected COE	2021
Kelly Richardson, CAS	<a href="mailto:richardsonk@winthrop.edu">richardsonk@winthrop.edu</a>	Elected CAS	2019

Don Rogers, CVPA	<a href="mailto:rogersd@winthrop.edu">rogersd@winthrop.edu</a>	Elected CVPA	2019
Anna Romanova, CBA	<a href="mailto:romanovaa@winthrop.edu">romanovaa@winthrop.edu</a>	Elected CBA	2021
<b>Ex Officio, non-voting</b>			
Hope Johnson	<a href="mailto:johnsonhs@winthrop.edu">johnsonhs@winthrop.edu</a>	Elected, Library Faculty	2021
Stephanie Lawson, Elected (GFA)	<a href="mailto:lawsonsa@winthrop.edu">lawsonsa@winthrop.edu</a>	Elected, GFA (from CUC)	2020
Jack DeRochi Grad School Appointed Ex Officio, Grad Dean	<a href="mailto:derochij@winthrop.edu">derochij@winthrop.edu</a>	Graduate Dean, Appointed Ex Officio	--
April Hershey Grad School Appointed Ex Officio	<a href="mailto:hersheya@winthrop.edu">hersheya@winthrop.edu</a>	Grad School, Appointed Ex Officio	--
Deidre Comstock (MA ENGL Program)	<a href="mailto:comstockd2@winthrop.edu">comstockd2@winthrop.edu</a>	Student, CAS Appt. Ex Officio	2019
Jordyne Dugger (MBA Program)	<a href="mailto:duggerj2@winthrop.edu">duggerj2@winthrop.edu</a>	Student, CBA Appt. Ex Officio	2019
Lisa Harris	<a href="mailto:harrisli@winthrop.edu">harrisli@winthrop.edu</a>	GFA Chair	
Tim Druke	<a href="mailto:druket@winthrop.edu">druket@winthrop.edu</a>	AVP, Academic Affairs	
Gina Jones	<a href="mailto:jonesgg@winthrop.edu">jonesgg@winthrop.edu</a>	Registrar	
Wanda Ebright	<a href="mailto:ebrightw@winthrop.edu">ebrightw@winthrop.edu</a>	Graduate Director, CVPA	
Greg Oakes	<a href="mailto:oakesm@winthrop.edu">oakesm@winthrop.edu</a>	Graduate Director, CAS	
Marshall Jones	<a href="mailto:jonesmg@winthrop.edu">jonesmg@winthrop.edu</a>	Graduate Director, COE	
Keith Benson	<a href="mailto:bensonk@winthrop.edu">bensonk@winthrop.edu</a>	Graduate Director, CBA	
Catina (Tina) Vinson	<a href="mailto:vinsonc@winthrop.edu">vinsonc@winthrop.edu</a>	Graduate Petitions Coordinator	
Maria D'Agostino	<a href="mailto:dagostinom@winthrop.edu">dagostinom@winthrop.edu</a>	Assistant Registrar	
Michael Lipscomb	<a href="mailto:lipscombm@winthrop.edu">lipscombm@winthrop.edu</a>	Faculty Conference Chair	