

Graduate Council Minutes

**August 30, 2011
Thurmond 208**

Members present: Wanda Briggs (COE) chair, Don Rogers (VPA), Gary Alderman (A&S), Andy Doyle (A&S), Stevie Chepko (COE), Jane Thomas (CBA), Spiro Shetunis (Dacus), Jessica Reynolds (VPA student), and Tracy Miskelly (COE student).

Visitors: Yvonne Murnane (GSO Dean), Margaret Williamson (GSO Asst. Dean), Gina Jones (Registrar), Tim Drueke (Asst. VPAA)

I. **Welcome and Introductions** Wanda Briggs

II. **Minutes** for the March 23, 2011 meeting were approved electronically

III. **Dean Murnane** gave the following report:

Enrollment: *Up 5.8% from last year on One Week From First Day of Class
 *Up in total credit hour production by 4%
 *317 FT and 474 PT

Announcements:

*Rashida Porter - new in the Graduate School.
*Graduate Assistantship paperwork – only sign once a year in the fall if expectation is student will have assistantship for the academic year.
*Announcing my retirement as of June 30, 2011. I will take on other responsibilities, such as summer and winter sessions, weekend college, and a Professional Science Masters degree in Allied Health. Former COE dean Pat Graham will handle day-to-day activities in the Graduate School for the next two months. The Graduate School structure will be evaluated for effectiveness to determine if the current structure fits the needs of graduate education at Winthrop.

IV. **Old Business**

- a. Dr. Briggs suggested that the Council members review catalog policies that are frequently petitioned by students to see if changes to policies should be considered.

V. New Business

- a. Dean Murnane read the criteria the graduate directors agreed to for distributing funds from the Graduate School to graduate students for travel or research. The criteria (below) were approved by the Council. The Council also voted to have the Graduate Council Chair, in consultation with the Graduate Director of the requesting student's college, approve the funding and the amount.

Criteria for Graduate Student Funding Support

Travel and Research

1. Must be a student in good standing.
2. Enrolled in a program at the time of presentation, performance, exhibition or research activity.
3. The conference or research activity takes place in the fiscal year (July 1 to June 30) the award is made.
4. Maximum award is \$400. If presentation, performance, exhibition is being made by a group of students, the \$400 is divided among the group.
5. For a conference presentation, performance or exhibition, submit a copy of the acceptance letter. For a research project, submit a one page description of the research activity and signed by a member of the thesis committee.
6. Submit the estimated expenses for the awards made before the travel or research activity or receipts for awards made after the travel or research activity. Proof of travel may be required.
7. Complete the Graduate Student Travel/Research Support Form found on the Graduate School website and submit with other documents to the Graduate School.

Other Information:

Submit to the Graduate School at least one month before the activity.

- b. Four faculty members were approved for graduate faculty status.
 - i. Dr. Judy Britt, Curriculum and Pedagogy
 - ii. Dr. Shawna Helf, Curriculum and Pedagogy
 - iii. Dr. Jayne Maas, Accounting, Finance & Economics
 - iv. Dr. Kavin Ming, Curriculum and Pedagogy
- c. Dr. Briggs suggested moving the October 28 meeting to November 4 and the March 23 meeting to March 30.

VI. Adjournment

The next meeting will be **September 16 at 2:00** in Thurmond 208.