

GRADUATE COUNCIL  
January 19, 2018 2:00 pm Thurmond 208

*Meeting Minutes*

Members in attendance: Jack DeRochi, Brad Witzel, Lisa Harris, Jayne Maas, Kelly Richardson, Hannah Chapman, Stephanie Lawson, Eric Birgbauer, Don Rogers, Tracy Griggs, and April Hershey. Guests: Brandeis Green, Mike Lipscomb, Gina Jones, Tim Drueke, Greg Oakes, Keith Benson, and Melissa Carsten.

- I. Announcements: Happy New Year and welcome back.
- II. Approval of minutes December 5, 2017. Approved.  
<https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/GCMinutesDec52017.pdf>
- III. Report from the Graduate Dean: CHE has recently changed minimum enrollment standards for graduate programs. It is now 6 enrolled AND 3 graduates a year, rather than OR. Winthrop will likely set a slightly higher minimum for the institution. CHE has sent their review of programs not meeting the minimum to the administration. There are a few on the list that just need to be cleaned up through official notification channels but also a few programs in the Arts that are low. These programs are aware and discussions are underway to develop a plan.  
The Dean thanked the voting members for the quick turnaround on the readmission petitions that came through after commencement. Based on the number of dismissals related to provisional admission that policy language might change slightly. The next Graduate Dean's Council will discuss and bring forward any changes.  
The online programs update: the application system is being reviewed today and the official website has launched. There has already been a lot of traffic to the online landing page and this is before the heavy marketing has even begun. Most of the advertising is digital on social media, targeted on search engines, etc. A total of 632 inquiries: 300 for MSW, 80 for SPEI, 150 MBA, and 100 MAAA along with 60 "appointments" with the online admission counselors. This is all right in line with what Wiley predicted. The institutional budget for this entire process is constantly under discussion. While the Graduate School does not control the money, he will be meeting with each program to ensure that needs are being met. The project page is constantly being updated to keep faculty and staff up to date.  
<http://www2.winthrop.edu/login/onlinelearning/default.aspx>. Since last July, the University has learned a lot about to start and run an online program. Over the next year, we will continue to discuss how we will go forward with our online learning initiative. The initial overall contract with Wiley will expire in 4 years, but they will service each program 7 years from launch. They are beginning to train faculty within each program and Keith Benson has been a part of that and had a positive experience so far.  
SC Graduate Education Week:  
<https://www.winthrop.edu/graduateschool/default.aspx?id=46685> for a full list of events. Please help drive participation among students and faculty. Wear your regalia to teach on Monday, encourage students to attend the panel discussion, etc. Greg Oakes asked that Jack send out another reminder about the posters for the academic showcase that will be part of the

Open House on Tuesday, February 13. Jack also asked that maybe 4 of those students attend the reception and dinner on Thursday evening as well.

IV. New Business

a. Subcommittee Reports on Graduate Council Priorities for AY 2017-2018:

- i. Review of the petition process: Jayne gave a brief update stating that the committee will meet between now and the March Grad Council to define the policy and begin work on the form.
- ii. Graduate level requirements for 500-level courses: Tracy reported that the committee did a cursory review of current policies related to 500-level course rigor. The UGAC committee also took this up and is working to establish a policy as this relates to SACSCOC. Once this language is formalized by UGAC, it will be forwarded to Tracy for review by the sub-committee first. Lisa Harris agreed to attend the UGAC meeting in late January. Tracy is also working on polling some of the 500-level course instructors on what they do to ensure the rigor so that we can pool a best practice list.
- iii. Clarification of graduate faculty: Melissa pointed out that Michael Volkmar retired as of the end of the 2017; her replacement is needed to fill out the Graduate Council task force on this issue. Tim Drueke will follow up. Melissa has been in conversation about how to utilize the Faculty 180 and integrate the graduate faculty application into it. She will continue this work and report again in March.

b. Other

V. Curriculum Actions

a. Not requiring GC vote:

- i. **BADM 689 (new)** - This was offered as an X-Course in summer 2017 and will be repeated in future summers for the Chinese cohort. Winthrop University has a contract with the Liuzhou City, PRC to offer an MBA to city government employees. As part of the curriculum this course allows students in the program an opportunity to see first-hand private-public relationships and programs from the City of Rock Hill Perspective.
- ii. **SPED 694 (modify)** - The current title (Advanced Studies in Special Education) is not consistent with the focus of the program but instead make the course appear to focus solely on students with disabilities. This change (Advanced Studies in School-Based Intervention) better captures the expectations of the course.

b. Requiring GC vote):

- i. **ENGL 510 (modify)** - In past iterations of this course, students were allowed multiple repeats since this is a designator we use for topics courses, especially in the summer, for our graduate student population. We are correcting an error that crept in while we were reviewing classes several years ago (students can repeat as long as it is different topics). In recent years, MA students have taken up to four classes under this designator to complete their programs because it is used so frequently for summer and special interest courses. We need this flexibility to allow students to complete their programs in a timely manner. – **Approved.**
- ii. **NUTR 529 (modify)** - The primary reason for this title change (from Dietetic Internship II: Outpatient Nutrition Therapy, Education, Wellness, and Consultation to Dietetic Internship II: Supervised Practice Experience II) is to accommodate the different placement of rotations for the 21 interns throughout the year. Not all interns are in NTI or OEW in the fall or in FNM in the spring and PD progresses throughout the entire program rather than just in the spring. This will eliminate the submission of incompletes, tracking and changes we currently have to do the way the program has been structured on the schedule. – **Approved.**

- iii. **NUTR 531** (modify) - The primary reason for this titular change (from Dietetic Internship IV: Professional Development in Dietetics to Dietetic Internship IV: Supervised Practice Experience IV) is to accommodate the different placement of rotations for the 21 interns throughout the year. Not all interns are in NTI or OEW in the fall or in FNM in the spring and PD progresses throughout the entire program rather than just in the spring. This will eliminate the submission of incompletes, tracking and changes we currently have to do the way the program has been structured on the schedule. – **Approved.**

- VI. Graduate Faculty Applications (emailed to voting members)
  - a. Matthew Fike (reapplication CAS - English) – Approved.

- VII. Graduate Petitions (all time sensitive and voted on prior to meeting)
  - a. Petition 8 – Petition to allow 5 graduate MBA students from the Linzhou cohort to enroll in 12 hours while on probation for the spring 2018 semester. – **Approved.**
  - b. Petition 9 –A provisionally admitted student in the MED Counseling & Development Program is seeking readmission after being dismissed. – **Approved.**
  - c. Petition 10 – A provisionally admitted student to the MS Sports & Fitness Administration degree program is seeking readmission after being dismissed. – **Approved.**
  - d. Petition 11 - A provisionally admitted student to MSW degree program is seeking readmission after being dismissed. – **Approved.**
  - e. Petition 12 - MBA student seeking readmission after being dismissed – **Denied.**
  - f. Petition 13 - Modification to petition 8 – 4 students from the Linzhou cohort petitioning to enroll in 15 hours while on academic probation. – **Denied.**

VIII. Adjournment

Future Meeting Dates (Thurmond 208)

Thursday, March 8 11:00am

Tuesday, April 24 11:00am

Graduate Faculty Assembly and Graduate Council Website:

<http://www.winthrop.edu/graduateschool/default.aspx?id=43990>

Curriculum Action System Access (click on as Graduate Council Chair)

<https://www2.winthrop.edu/courseaction/login.axd>

Graduate Council Members and Contact Information:			
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*voting members			

Agenda also sent to:			
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