

**Graduate Council**  
**October 30, 2015**  
**208 Thurmond**  
*Minutes*

Graduate Council members present: Lisa Harris; Vice-Chair, Marshall Jones, Kristen Wunderlich, Mike Lipscomb, Antje Mayes, and Jane Maas.

Guests present: Tim Drueke, Jack DeRochi, April Hershey, Andrew Vorder-Bruegge, Malayka Klimchack, Jennie Rakestraw, Karen Kedrowski, Robbie Hampton, Gina Jones, and Greg Oakes.

Lisa Harris called the meeting to order.

- I. No announcements.
- II. Minutes from September 1, 2015 meeting were approved on a motion by Antje Mayes. Final draft is posted to website:  
<http://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/GCMinutesSept12015.pdf>.
- III. Report from the Graduate Dean: The new Director of Adult Programs, Pat Guilbaud, is working on a number of different programs and faculty are enthusiastic about the start. Some non-degree short coursework things may come to fruition before the end of the year/summer.  
South Carolina Graduate Education Week will be February 15-19, 2016. One day will be the day program directors go to Columbia to lobby and push the focus for graduate education. The Graduate School Open House will tentatively be the Tuesday of that week as well as other events highlighting graduate education at Winthrop will be scheduled. There is also a plan for a coordinated news effort from all the colleges. Malayka Klimchack pointed out that in scheduling events we have to keep weather in mind due to the snow prone time frame.
- IV. Old Business
  - a. Update on Graduate Council priorities for AY 2015-2016
    - i. Governance/curriculum/website - Gina's presentation at GFA about how to access curriculum went well. Malayka stated that while we do a good job of communicating about what needs to be voted on we need to also let them know what is in the system that does not require a vote. Some items get lost in the system because no one moves on them because they do not receive a similar notification when it is just for review vs. vote. We will include this on the Grad Council and GFA agenda because of the 7 day rule. Gina Jones agreed to add the "no vote but review required" info to the email that she sends out regarding curriculum. We will also be looking at the changes that need to be made to the website in the future and possibly add a link to the curriculum site that Gina maintains.

- ii. GFA status: Michael Lipscomb met with Jack to discuss bylaws and language and there is room to streamline the process. Reapplication currently requires completing the "new" application but is to include updates. It is self-reported and then reviewed by the Department Chair, Dean, etc. Arts and Sciences is working to include notice regarding reapplication in the same notification that goes out to faculty up for post-tenure review. Those that go up for promotion outside of the 6 year time frame will also be notified. This notification happens at the deans/college level. The eventual goal is to hopefully link the reapplication process to Digital Measures. We have discussed adding credentials to DM before and SACS is on us to make sure that faculty are properly credentialed. Jennie Rakestraw thinks it would be easy to add the questions on the application along with having the ability of producing a report from it. Michael Lipscomb pointed out that we still need to clarify the bylaws re: renewing grad faculty status because there is currently some ambiguity. Jane Maas stated that the application itself really needs updating because it is too cumbersome as it is. Everyone would benefit from this including the reviewers. Using DM would help. Mike agreed to follow-up with Beth Costner about getting the additional items added. Jack and Mike will work on the application prototype and bring it to Graduate Council for review. The bylaws give us enough latitude to make these changes and we don't need to go before GFA for approval but it might be a good idea to at least show them once the changes are made. Antje Mays suggested that the presentation of changes should be framed in how much of a timesaver it will be for everyone.
  
- iii. Policy on 4+1: Suggested edit to the policy is to indicate senior standing by hours and not by year or rank per Tom Stanley. Language is there to define which programs qualify. 4+1 is for undergraduates to help expedite the graduate program and the 4 year baccalaureate degree is specifically structured for this. "Combined" is so that they can take 500 level courses towards a graduate degree while an undergraduate and allow double counting of up to 9 credit hours. This is right in line with best practices with other institutions. A student's intent to pursue is not a full admission to the graduate program. Max number of hours is 9 and any courses that are to be double counted must be have a B or better earned grade. Programs will define how quickly applicants must work to get admitted. There was a lot of enthusiasm for allowing undergraduates to take graduate courses but we need to focus on this policy first. This policy will only be applicable to the accelerated programs. If a student who completes the intent to pursue but then does not finish, any courses will then be treated as transfer credits just as if they are a transfer student but that will be up to the graduate directors to approve. Jane Maas mentioned that the COB would like to add language about how this does not apply to all programs. While students are eligible to take graduate courses as undergraduates,

they are only allowed to double count in certain programs that have been built as such. We need to close up loop holes to prevent an overflow of petitions. Jack suggested adding language that is program specific referring to whether a program is or is not a 4+1. This does not impact the current policy allowing undergraduates to take graduate classes that will not count towards their undergraduate degree. Malayka stated that undergraduates that take graduate courses must take it as if they are a graduate student meaning they must meet the additional requirements. Antje agreed that while this only applies to current eligible programs a list will be essential for reference purposes. Marshall Jones thinks this will help with the recruitment of undergraduates. It was moved that the policy as amended be approved and it was passed. It will now go before Academic Council as well as GFA.

V. New Business:

- a. Awarding graduate certificates for previous coursework: With the development of new certificate programs within existing degree programs we have a situation where students that maybe just fail to complete the thesis can apply for the certification. This would mean them having to apply for admission and then the responsibility is on the graduate program director to review their completed coursework and approve the application. Jane highlighted that this brings up a question about the age of the coursework. Students can certainly petition to have course work older than 6 years counted but graduate directors do not have to approve if the work is not timely enough. Robbie Hampton from Records and Registration mentioned that since certificate programs are so few hours there is an even lower number of courses that can count as transfer hours. Jack suggested adding language to the transfer credit policy that specifies that the courses to be considered for graduate certificates can be Winthrop courses only. Michael Lipscomb motioned for the policy to be approved. This was seconded by Kristen Wunderlich and approved by the council.

VI. Curriculum

- a. Course Action **NOT** Requiring GC Vote: Review is for information purposes only.
  - i. HLTH 603 – New course –This is a new course being offered to fulfill the certificate in physical education offering. It will be replacing the current Contemporary Health Class as this new course is more appropriate for the intended participants.
  - ii. MLED 630 – Modify course – Remove prerequisites to be aligned with deletion of MEd in middle level education and cert in MLED.
  - iii. SCWK 622A – New course - SCWK 622A (3 credits) and SCWK 622B (3 credits) will be distinct courses that, together, represent the equivalent of SCWK 622 (6 credits).
  - iv. SCWK 622B – New course

- v. SCWK 632A – New course - SCWK 632A (3 credits) and SCWK 632B (3 credits) will be distinct courses that, together, represent the equivalent of SCWK 632 (6 credits).
- vi. SCWK 632B – New course

b. Course Actions Requiring GC Vote

- i. ARTA 597 – New course - This sequence of courses (i.e., ARTA 595, 596, and 597) provide special topics curriculum in arts administration for undergraduate enrollment. This complements existing arts administration special topics courses at the 600 level. – Approved.
- ii. ARTA 596 – New course – Approved.
- iii. ARTA 595 – New course – Approved.
- iv. MKTG 581 – Modify course – Adds “Marketing Analytics” to the course description, changes pre-requisites to MKTG 380 or MKTG 680. – Approved.
- v. HLTH 501 – Modify Course – Update to course name and when the course is offered. Approved.

c. Program Changes

- i. MBA – BADM – ACCT – Changes to course numbering that aligns with CBA changes to core curriculum that occurred in 2015. ECON 678 to replace the ECON 670 that is listed twice by typo. Approved.

VII. Graduate Faculty Status Requests

a. New Members

- i. Maria Aysa-Lastra – Approved.
- ii. Dustin Hoffman – Approved.
- iii. Monique Constance-Huggins – Approved.
- iv. Gregory Bell – Approved.
- v. Pam Wash – Approved.
- vi. Philip Gibson – Approved.

b. Reinstatements

- i. Jane Smith – Approved.
- ii. Marsha Bollinger – Approved.
- iii. Dave Pretty – Approved.
- iv. Guy Reel – Approved.
- v. David Meeler – Approved.
- vi. Kelly Richardson – Approved.
- vii. Joseph “Eddie” Lee – Approved.
- viii. Paula Mitchell – Approved.

VIII. Petitions

- a. Petition 1 - MBA student petitioning to "retain rights" to the 2008-2009 graduate catalog. – Approved.
- b. Petition 2 – Petition to count 3 credits of course work approximately 10 years old. – Approved.

IX. Adjournment

Future Meeting Dates:

Tuesday, December 8th at 11am

Friday, January 29th at 2pm

Friday, April 1st at 2pm

Tuesday, April 26th at 11am

\*\* All meetings held in Thurmond 208

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