

Graduate Council
September 1, 2015
208 Thurmond
Minutes

Graduate Council members present: Melissa Carsten, Chair; Lisa Harris, Michael Lipscomb, Ryan Loyst, Antje Mays, Jane Maas, Katherine Kinsey, and Tom Stanley.

Guests: Jack DeRochi, April Hershey, Andrew Vorder-Bruegge, Tim Drueke, Gina Jones, Robbie Hampton, Karen Kedrowski, and Malayka Klimchack.

Melissa Carsten called the meeting to order.

- I. Announcements: New members of Graduate Council were introduced.
- II. Minutes from April 28, 2015 meeting were approved on a motion by Michael Lipscomb, which was seconded by Lisa Harris. Final draft is posted to website: <http://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/GradCouncilminutesApril282015.pdf>
- III. Dean's Report: 1. New staff in the Graduate School Office; Dr. Pat Guilbaud is the Director of Adult Programs. His work will focus on degree completion, how to best serve our adult learners, etc. Katie Dykhuis' position is now the Director of Graduate Enrollment allowing her to work more closely with Arenette and Kate. As Admissions Coordinators, Arenette and Kate are now focusing on individual programs to allow for better communication with applicants and prospective students. 2. Total graduate enrollment is down about 4-5 % overall while new student enrollment is down a little more. Some programs are healthy while others are struggling a little due to market. 3. The online education RFP to partner with a company to provide instructional design is still ongoing. Fall 2016 enrollment could be impacted by this partnership. Online education needs institution support as well as faculty to better serve our adult students. We need to offer more hybrids as well as 100% online or somewhere in between. Our partnership will always allow faculty to own the curriculum. 4. Policies: Continuous Enrollment - while Robbie enrolls the students, it is not without approval from the graduate program director and the dean's office. GSTC 600 is limited to two consecutive semesters. Counting coursework as both undergrad and graduate – the current structure of the MAT 4+1 is not allowing enough classroom time so they would like to combine the undergrad and grad program. Our current policy does not allow this crossover between grad/undergrad credit hours to apply for both. SACHS has allowed certain programs to double dip. The MAT would be 141 hours total between undergrad and grad. This would allow students to take grad level courses in their senior year. We already allow 9 hours to transfer so this would be similar and they would have to earn B's as they have

to have the 3.0 to enter the graduate program. Jane Mass asked how this would affect undergraduate enrollment. This would be program specific and be by approval only. Lisa Harris qualified that all the courses considered are 500 level only and taken by undergrads anyway. Both the College of Business and CVPA have similar policies and/or program parts. We need to draft a policy that allows us to maintain the quality and rigor of both degrees. Tom Stanley, Melissa Carsten, and Jane Maas volunteered to help draft something by October 1 so that the policy will go through GFA and faculty assembly.

- IV. Old business: In post tenure review, graduate faculty status must be reviewed. Anyone that completed post tenure review prior to 2009 will be grandfathered in. The post tenure review clock gets restarted two ways; promotion and/or winning a faculty award. Mike Lipscomb suggested that the grad faculty review be limited to when faculty go up for promotion. It might be possible to add a tab in Activity Insight for annual reports where faculty could indicate their GFA membership. This would allow the dean's office to collect this data. Jack and Mike will review the policy in the bylaws as well as the form used to apply for GF status to see where language changes are needed.
- V. New business:
 - a. Elect a Vice-Chair: Lisa Harris nominated herself and was approved unanimously.
 - b. Graduate Council Priorities for AY 2015 - 2016: Along with the policies on crossover graduate credit (4+1 program) and the Graduate Faculty Status review process, the other priority is the communication of curriculum action. Malayka Klimchack and Gina Jones will put together a presentation to do before Graduate Faculty Conference as a refresher to all on the process.
- VI. Curriculum:
 - a. PHIL 565: Environmental Ethics – approved.
- VII. Graduate Faculty Status Request
 - a. Seth Jenny – approved
 - b. Daniel Gordon – approved
 - c. Wanda Koszewski – not yet eligible
 - d. Allison Gibson – approved
- VIII. Petition: Student in Med. IN Ed Leadership requesting 3 credit hours of out of date course credit to be counted toward the degree. Approved by the petitions committee.

- IX. The meeting was adjourned at 12:35 pm.
- X. Future Meeting Dates:
 Friday, October 30th at 2pm
 Tuesday, December 8th at 11am
 Friday, January 29th at 2pm
 Friday, April 1st at 2pm
 Tuesday, April 26th at 11am
 ** All meetings held in Thurmond 208

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