

## Winthrop University Graduate Faculty Assembly

August 17, 2012

(immediately following Faculty Conference) Plowden Auditorium (Withers)

- I. Call to Order  
Don Rogers called the meeting to order at 3:30 p.m.
- II. Approval of minutes of Graduate Faculty Assembly from April 20, 2012.  
The minutes were approved by motion, second, and unanimous consent.
- III. Welcoming Remarks Don Rogers  
  
Ian Pearson was appointed Secretary for Graduate Faculty Assembly (fall, 2012).  
Brad Witzel was appointed Secretary for Graduate Faculty Assembly (spring, 2013).  
  
Malayka Klimchak was appointed Parliamentarian.
- IV. Report from Vice President of Academic Affairs Debra Boyd  
  
Graduate Program: policies are being considered with regard to raising its profile and assistance for the program.
- V. Graduate Council Stevie Chepko  
  
Dr. Sarah C. Spring, Department of English, was approved for Graduate Faculty status.  
  
New members of Graduate Council were reported.
- VI. Dean's Report Jack DeRochi  
  
Graduate School leads through service: improving the process for awarding graduate assistantships is under consideration. A new email template for acceptance to speed up the process of admission has been created. A welcome reception including a tour of the library was held for 45 graduate students, as a more formal orientation for graduate students is being considered. An on-going conversation is being held about a proposal for an Advisory Board for the Graduate School, possibly made up of alumni and business leaders, to provide additional funding. Another conversation is being held about the need to capture data to track the graduate enrollment process.
- VII. Election of Chair of the Graduate Faculty Assembly  
  
Sue Lyman, College of Arts and Sciences (Department of Social Work) was elected by unanimous consent to serve as Graduate Faculty Assembly Chair through spring 2014.

VIII. Report on Graduate Petitions

Margaret Williamson

Petitions will be sent through Records and Registration.

IX. Unfinished Business

X. New Business

XI. Announcements

XII. Adjournment