

**Winthrop University Graduate Faculty Assembly**  
Minutes, February 23, 2018, 2pm (combined with the Faculty Conference)  
Kinard Hall Auditorium 018

I. Call to Order

The meeting was called to order at 4:15 pm. A motion to conduct business in the absence of a quorum was approved.

II. Welcoming Remarks

Melissa Carsten

Graduate Faculty Assembly Chair

Dr. Carsten thanked everyone for attending, and thanked the secretary and parliamentarian for their service.

III. Approval of minutes of the Graduate Faculty Assembly from December 1, 2017

Please find the minutes at the bottom of this agenda.

The minutes from the April 14, 2017 meeting were approved unanimously.

IV. Report from the Provost and Vice President of Academic Affairs

Debra Boyd

Dr. Boyd referred to the report she made earlier that day at the Faculty Conference. She also talked about an increase in the graduate school applications.

V. Report from the Graduate Council

Jayne Maas

Graduate Council Chair

Dr. Maas was not in attendance. Dr. Tracy Griggs, Graduate Council Vice-Chair, delivered the report. Dr. Griggs spoke about Graduate Council priorities for the academic year 2017-2018, eligibility for GFA membership and the efforts to move the application process online to Faculty 180. Dr. Griggs also reported on the committees work in establishing guidelines for demonstrating rigor in 500 level courses. She spoke briefly about the increased number of graduate petitions for readmission and overload on probation.

- Review of curriculum items approved by Graduate Council that do not require a GFA vote and are being considered by CUC – See end of the minutes
- Review of curriculum items approved at the college level that do not require a GFA vote – See end of the minutes

There were no questions regarding the above curriculum items.

- Program Actions that Require a GFA Vote
  - MED – SPEI (modify) - Title change clarifies the outcome of the program as an intervention provider. It is also proposed that 6 hours be removed which are not considered aligned with program goals. This reduces program, requirements from 36 to 30. Helps competitively with other online institutions.

The program actions above were approved unanimously.

VI. Report from the Dean of the Graduate School Jack DeRochi  
Dr. DeRochi was not in attendance. Dr. Timothy Druke, Assistant Vice President for Academic Affairs, delivered a report on external curriculum review process.

VII. Unfinished Business  
There was no unfinished business.

VIII. New Business  
There was no new business.

IX. Announcements  
Dr. Carsten reminded faculty that the next Graduate Faculty Assembly date is April 13th, 2018, and a new Graduate Faculty Chair needs to be elected on that date.

X. Adjournment - The meeting adjourned at 4:45 pm.

Respectfully submitted,  
Anna Romanova  
GFA Secretary

#### **Curriculum Items that do not require a GFA vote**

*Curriculum items approved by Graduate Council that have been sent to CUC for consideration.*

- ENGL 510 (modify) - In past iterations of this course, students were allowed multiple repeats since this is a designator we use for topics courses, especially in the summer, for our graduate student population. We are correcting an error that crept in while we were reviewing classes several years ago (students can repeat as long as it is different topics). In recent years, MA students have taken up to four classes under this designator to complete their programs because it is used so frequently for summer and special interest courses. We need this flexibility to allow students to complete their programs in a timely manner.
- NUTR 529 (modify) - The primary reason for this title change (from Dietetic Internship II: Outpatient Nutrition Therapy, Education, Wellness, and Consultation to Dietetic Internship II: Supervised Practice Experience II) is to accommodate the different placement of rotations for the 21 interns throughout the year. Not all interns are in NTI or OEW in the fall or in FNM in the spring and PD progresses throughout the entire program rather than just in the spring. This will eliminate the submission of incompletes, tracking and changes we currently have to do the way the program has been structured on the schedule.
- NUTR 531 (modify) - The primary reason for this titular change (from Dietetic Internship IV: Professional Development in Dietetics to Dietetic Internship IV: Supervised Practice Experience IV) is to accommodate the different placement of rotations for the 21 interns throughout the year. Not all interns are in NTI or OEW in the fall or in FNM in the spring and PD progresses throughout the entire program rather than just in the spring. This will

eliminate the submission of incompletes, tracking and changes we currently have to do the way the program has been structured on the schedule.

*Curriculum items approved at the college level.*

- BADM 608 (modify) – X course 2013; modification to make course permanent for future trips (Bolivia and Peru). Using the BADM designator allows for flexibility for graduate students.
- NUTRI 610 (modify) - Global Service Learning in Nutrition - The course in the past apparently did not meet the requirements for a 3 credit course even it was taught with NUTR 611 (Global Nutrition) as a comparable course. After review of the course requirements, the faculty voted to lower the credits to 1 and offer it along with NUTR 611 – it is now proposed as a Service Learning Experience for one week during spring break.
- NUTRI 624 (modify) – Change title of course (from Vitamin Metabolism to Vitamin and Mineral Metabolism); merging content of NUTR 624/626 together for better utilization of resources and structure the course as is usually typical.
- SPED 613/671 (modify) – Change 613 current title (from Issues and Trends in SE to Issues and Trends in School-Based Education) and change 671 (from Advanced Formative Assessment in Special Ed to Advanced Formative Assessment in School-Based Intervention) and description are not consistent with the focus of the program (but instead make the course appear to focus solely on students with disabilities). These changes better capture the expectations of the course. Discussions with Wiley’s associates revealed the potential confusion over the title and description.
- BADM 689 (new) - This was offered as an X-Course in summer 2017 and will be repeated in future summers for the Chinese cohort. Winthrop University has a contract with the Liuzhou City, PRC to offer an MBA to city government employees. As part of the curriculum this course allows students in the program an opportunity to see first-hand private-public relationships and programs from the City of Rock Hill Perspective.
- SPED 694 (modify) - The current title (Advanced Studies in Special Education) is not consistent with the focus of the program but instead make the course appear to focus solely on students with disabilities. This change (Advanced Studies in School-Based Intervention) better captures the expectations of the course.
- WRIT 620 (new) - The increase in number of graduate students wishing to conduct further research in rhetoric & composition, creative, and non-fiction writing leads us to create an independent study course to give these students a 600-level elective in their programs.