

Winthrop University Graduate Faculty Assembly (GFA)

Agenda, November 14, 2014

1:00pm Kinard 018

I. Call to Order at 1:02pm.

Began meeting without a quorum – 21. Attendees voted to conduct business in the absence of a quorum.

II. Welcoming Remarks

Malayka Klimchak

Welcomed members

Thanked Jo Koster and Keith Benson for their service to GFA

III. Approval of minutes of the Graduate Faculty (GF) Assembly from September 19, 2014

A motion was made and seconded to approve the minutes. Motion was approved.

IV. Report from the Acting President, Provost and Vice President of Academic Affairs

Debra Boyd

Dr. Boyd greeted GFA Members.

Dr. Boyd stated that the survey results from the *Great Colleges to Work for Survey* should be released in the next 2-3 weeks.

Dr. Boyd commented that Jeff Perez took over marketing due to an institutionalized focus of marketing across the institution and increase brand recognition..

A new office of online learning had been created with Kimarie Whetstone serving as director. This office does provide help at the course level.

Goal is to increase online/hybrid offerings that maintain the current mission.

V. Report from the Graduate Council

Melissa Carsten

- **Electronic Voting Proposal**

Motion from Graduate Council to approve addition of language to the GFA bylaws to allow for electronic voting for curriculum actions.

“Curriculum action requiring a vote from the Graduate Faculty Assembly may be placed on an electronic voting forum. Curriculum placed on the electronic forum may be voted on electronically if no recommendation for further discussion is registered within 7 days of initial posting to the online forum. Any recommendation for further discussion would cause the curriculum item to be placed on the agenda of the next GFA meeting where the matter would be discussed and voted on by members. Actions involving 500-level course may also require approval by the appropriate divisions of Faculty Conference.”

Questions & Comments:

A question was raised if the GFA Chair or Graduate Council chair has final discretion in deciding whether an electronic vote will be held. Carsten and Klimchak verified it is the GFA Chair.

No further discussion and motion passed.

- **Curriculum Action**

Motion from Graduate Council to approve one new certificate program – please refer to the curriculum management system for justification and explanations

Create a new graduate certificate program in Learning Technology.

Includes 4 courses – (3 credits each)

- EDUC 641: Tools of the Educational Technologist
- EDUC 643: Educational Technology Planning and Evaluation
- EDUC 651: Connecting Curriculum and Technology
- Choose either:
 - EDUC 650: Teaching and Learning with the Internet (Recommended for corporate training, educational administration and higher education).
 - EDUC 644: Strategies for Effective Application of Assistive Technology to Promote Learning (Recommended for K-12 educators).

Motion approved and passed.

Review of curriculum items approved at the college level that do not require GFA approval

Review of GSTC600 – GSTC603.

Dean DeRochi discussed this modification. It is to be used prior to completion of all coursework and enables continuous enrollment. The goal is if a student decides to take a semester off during the course of studies. This allows the student to have continued access to WU email, DACUS Library, West Center and other campus resources. It prevents a readmission to a program and is more cost-effective for the student.

VI. Report from the Dean of the Graduate School

Jack DeRochi

Dean DeRochi shared that graduate enrollment is up for Fall 2014. This increase is due in part to increased enrollment in certificate programs.

Dean DeRochi discussed a focused marketing campaign using a radio campaign and billboard ads to increase graduate school enrollment.

VII. Unfinished Business

No unfinished business

VIII. New Business

No new business

IX. Announcements

Presidential search is ongoing and search committee received many applications. Process is improved since last presidential search. Expect finalists to be named in March.

X. Adjournment

Meeting adjourned at 2:03 pm. 34 in attendance at meeting conclusion