

GRADUATE COUNCIL Minutes
January 22, 2021, Online in Blackboard Collaborate, 2 pm

Members present: Anna Romanova, Jennifer Jordan, Eric Birgbauer, Jennifer Dixon-McKnight, Kori Bloomquist, Sherry Hoyle, Tim Drueke, Tomoko Deguchi, April Hershey, Katie Dykhuis, Gina Jones, Siobhan Brownson, Greg Oakes, Vanessa Valdez, Tracy Griggs, Hope Johnson, & Lisa Harris

- I. Announcements – Steve Frankfurter has retired from the director of the MBA program. PN Saksena will be serving in this capacity for a short time until another director is appointed. PN should be able to join our future meetings.
- II. Approval of minutes from December 01, 2020. See the link below for minutes: <https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/gcm-minutes-12012020.pdf> - Siobhan Brownson (SB) motioned to approve and Sherry Hoyle (SH) 2nd. Approved by hand raise function in chat.
- III. Report from the Graduate Dean, Jack DeRochi
 - A. Enrollment: For the first time in Winthrop history, we are over 1000 graduate degree-seeking students. The Admissions Team of Katie Dykhuis, Daniela Aguilar, Brantley Therrell, and Jessica Cauthen are partially responsible for this success. We have added the Records & Registration responsibilities to the office functions, but unfortunately without the position or person to do it since Cassandra Bland resigned so it has been challenging. Luckily, we have great colleagues in Records & Registration office along with our on-going relationships with program directors. The second suite of online program are getting ready to launch for fall 2021 [Literacy, Human Nutrition, and Sport & Fitness Administration]. Anna Romanova (AR): Is graduate enrollment expected to continue to go up? Jack DeRochi (JD): While we are enjoying the tailwind that happens during an economic downturn, we are seeing some growth in the programs that we have made more online accessible, the large MAT grant is also partially responsible, etc. We need to continue to serve our region and adult learners.
 - B. Graduate Education Week will not go on this year, but the 3-Minute Thesis is being held, but re-branded as the 3-Minute Graduate Showcase and moved to April 15 to happen the same week as undergraduate SOURCE. It will be a virtual event. Flyers and info will be sent out to all the graduate programs as well as students. We are trying to get representation from all programs. Deadline for students to submit videos is March 26, 2021. We will be sharing an informational video to help students prepare. The ITC in the COE has also agreed to help students with the recordings.
- IV. Old Business
 - a. Review of 500-level courses instructions for the Curriculum Application System Tim Drueke (TimD): We are moving forward with the new system and vendor so the ease of submitting these requests may improve as we build the system. Must keep in mind that there is no actual place to attach a syllabus in the system nor is a syllabus necessarily ready at the time of course creation. SB: If there are no syllabi attached, there needs to be enough detail in the description so that a comparison can be made

between undergraduate and graduate requirements.

Proposed language: **500-Level Courses Rigor Requirements:**

In courses taken for both graduate and undergraduate credit, specify additional requirements or assignments for graduate students as outlined by [WU Graduate Program Rigor Policy](#). These additional requirements and/or assignments should show depth and breadth of scholarship, style, and accuracy appropriate for graduate and professional work. For additional program specific requirements, please refer to a WU Graduate Program Assessment “Matrix” and annual graduate program assessment reports.

- Two distinct syllabi requirement

WU courses offered for both undergraduate- and graduate-level credit must specify distinct course outcomes by means of distinct syllabi – one for undergraduate-level credit and one for graduate-level credit.

SB moved to accept the language. Tomoko Deguchi (TD) provided 2nd. Approved by hand raise function in chat. Language will be added to the Curriculum Action System handbook by Gina Jones.

V. New Business
none

VI. Curriculum action:

You may log in and review prior to the meeting at:

<https://apps.winthrop.edu/courseaction/>

- a. New course: BIOL532: the course examines Cancer Biology topics which are not covered in other courses. SH, motioned. SB, 2nd. Approved.
- b. New course: ARTS520: a new course for the Drawing concentration. Jennifer Jordan (JJ), motioned. SB, 2nd. Approved.
- c. Modify course: ARTS580: updated goals, teaching methods, lab hours
- d. Modify course: ARTS582: updated goals, teaching methods, lab hours
- e. Modify course: ARTS583: updated goals, teaching methods, lab hours, and graduate-level requirements
- f. Modify course: ARTS584: updated goals, teaching methods, lab hours, and graduate-level requirements
- g. Modify course: ARTS585: updated goals, teaching methods, lab hours
SB, motioned to approve c-g courses. JJ, 2nd. Approved.
- h. Modify course: ARTS607: modifications are driven by recent program changes
- i. New course: ARTS620: changes in course number driven by recent program changes
- j. Modify course: ARTS622: updated goals, teaching methods, lab hours, and graduate-level requirements
- k. Modify course: ARTS624: updated goals, teaching methods, lab hours, and graduate-level requirements
- l. Modify course: ARTS632: updated goals, teaching methods, lab hours, and graduate-level requirements

- m. Modify course: ARTS636: updated goals, teaching methods, lab hours, and graduate-level requirements
- n. Modify course: ARTS642: updated goals, teaching methods, lab hours, and graduate-level requirements
- o. Modify course: ARTS651: updated goals, teaching methods, lab hours, and graduate-level requirements
- p. Modify course: ARTS655: updated goals, teaching methods, lab hours, and graduate-level requirements
- q. Modify course: ARTS670: updated goals, teaching methods, lab hours, and graduate-level requirements
- r. New course: ARTS681: changes in course number driven by recent program changes.

No discussion. Items h-r do not require a GC vote.

- s. Modify course: NUTR600: changing prerequisites, times offered (due to moving to WILEY online program) and catalog notes. **No discussion. No GC vote required.**
- t. Program Change: Modify CERT-CSDV: aligning Winthrop's CSDV School Counseling Certification requirement with the state requirements. SB, motioned to approve. SH, 2nd. Approved.
- u. Program Change: Modify MED-SPEI: adding a new track for licensed general educators that will lead to teaching licensure in special education with initial certification in learning disabilities. No discussion. SB motioned to approve. Tracy Griggs (TG), 2nd. Approved.
- v. New Program: CERT- DRWR: using the existing courses to offer a professional certificate in Digital Rhetoric and Writing to graduate students.
- w. New Program: CERT- CRWR: using the existing courses to offer a professional certificate in Creative Writing to graduate students.

Items v & w are tabled; as this vote will be forthcoming once more information is received from the program director.

VII. Graduate Faculty Status Requests
none

VIII. Graduate Petitions

Voting Graduate Council members can access the petitions through MS Teams at <https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/group-chat-software>

- a. Graduate Petition 2020-21-5: Count out of date transfer courses
Approved by electronic vote on December 17, 2020
- b. Graduate Petition 2020-21-6: Count out of date transfer courses
Approved by electronic vote on December 17, 2020
- c. Graduate Petition 2020-21-7: Count out of date transfer courses
Approved by electronic vote on January 8, 2021

IX. Adjournment. Adjourned at 2:58 pm.

Future 2020-2021 Meeting Dates (Online in Blackboard Collaborate)

March 9, Tuesday, 11:00 am

April 20, Tuesday, 11:00 am

Graduate Faculty Assembly and Graduate Council Website:

<https://www.winthrop.edu/graduateschool/graduate-faculty-governance.aspx>

Curriculum Action System Access (click on as Graduate Council Chair)

<https://apps.winthrop.edu/courseaction/>

2020-21 Committee			
Voting Members <i>*The voting members of the Graduate Council also serve as the Graduate Petitions Committee.</i>			Term Expires
Anna Romanova, CBA, Chair	romanovaa@winthrop.edu	Elected (CBA)	2021
Tracy Griggs, CBA	griggst@winthrop.edu	Appointed (VPAA)	2022
Jennifer Jordan, COE	jordanje@winthrop.edu	Appointed (VPAA)	2021
Jennifer Dixon-McKnight, CAS	dmcknightoj@winthrop.edu	Appointed (CAS)	2023
Sherry Hoyle, COE	hoyles@winthrop.edu	Elected (COE)	2021
Siobhan Brownson, CAS	brownsons@winthrop.edu	Elected (CAS)	2022
Tomoko Deguchi, CVPA	deguchit@winthrop.edu	Elected (CVPA)	2022
Ex Officio, non-voting			
Hope Johnson	johnsonhs@winthrop.edu	Elected, Library Faculty	2021
Kori Bloomquist, UC member elected by GFA	bloomquistk@winthrop.edu	Elected, GFA, CAS faculty	2023
Jack DeRochi Grad School Appointed Ex Officio, Grad Dean	derochij@winthrop.edu	Graduate Dean, Appointed Ex Officio	--
April Hershey Grad School Appointed Ex Officio	hersheya@winthrop.edu	Grad School, Appointed Ex Officio	--
TBA		Student, CAS Appt. Ex Officio	2021
Alexis Brindley	brindleya@winthrop.edu	Student, CBA Appt. Ex Officio	2021
Eric Birgbauer	birgbauere@winthrop.edu	GFA Chair	
Tim Druke	druket@winthrop.edu	AVP, Academic Affairs	
Gina Jones	jonesgg@winthrop.edu	Registrar	
Wanda Ebright	ebrightw@winthrop.edu	Graduate Director, CVPA	
Greg Oakes	oakesm@winthrop.edu	Graduate Director, CAS	
Lisa Harris	harrisl@winthrop.edu	Graduate Director, COE	
P.N. Saksena	saksenapn@winthrop.edu	Dean, Interim Graduate Director, CBA	
Katie Dykhuis	dykhuis@winthrop.edu	Director of Graduate Enrollment	
Maria D'Agostino	dagostinom@winthrop.edu	Associate Registrar	
Adolphus G. Belk	belka@winthrop.edu	Faculty Conference Chair	