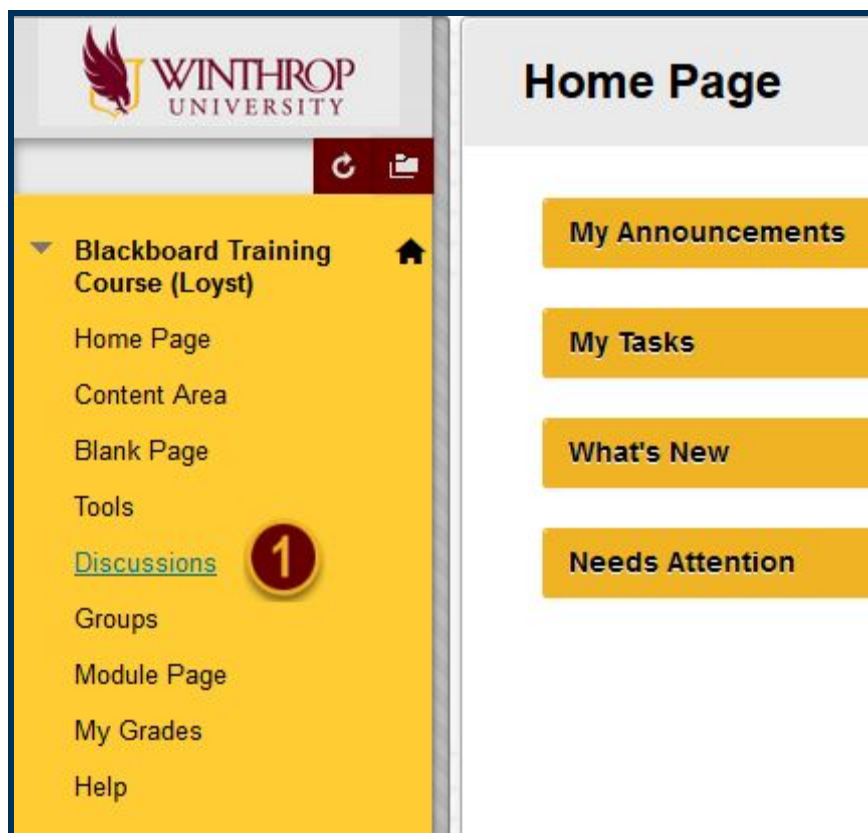# Create a Discussion Thread

Overview

This tutorial will explain how to create a **Discussion Thread**. A Discussion Thread is a container for Discussion Posts and Replies to occur around a central topic. Your peers will be able to Reply to your Discussion Thread, and to each other, creating a nested discussion.
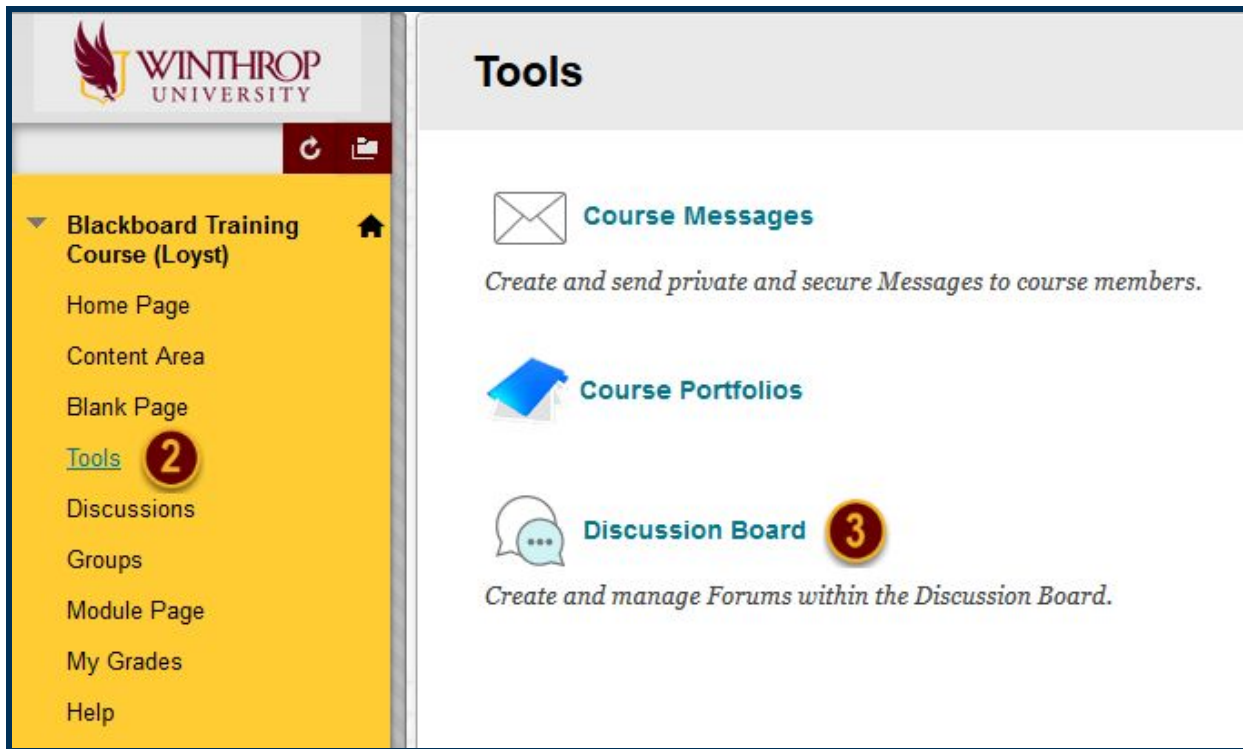
Quick Steps

Course Menu > Discussions > Select Forum > Create Thread > Compose > Submit

Step 1

To create a Discussion Thread, you must first access the Discussion Board page. From the Course Home Page, click *Discussions* [1] on the Course Menu.
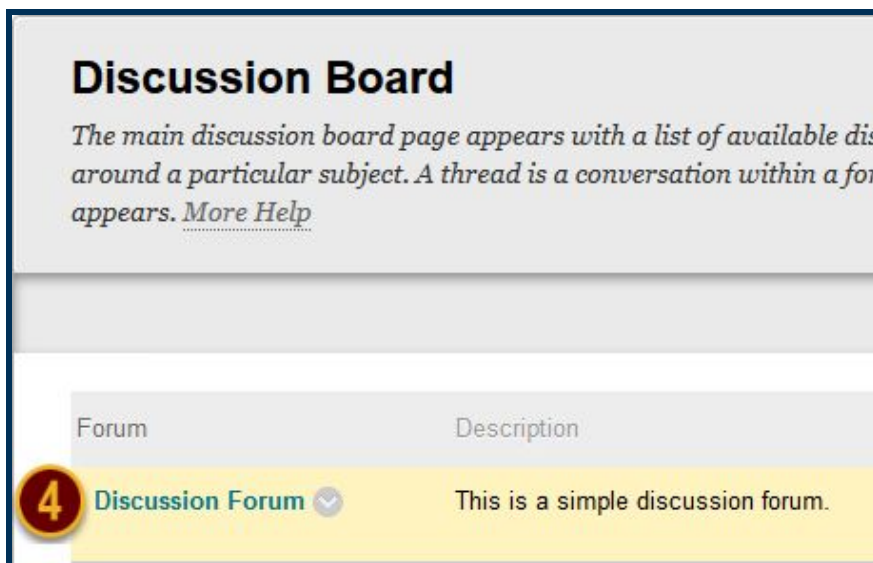

If you do not see a *Discussions* option on the Course Menu, click on *Tools* [2] instead, and then select the "Discussion Board" option [3].

Step 2

Select the Discussion Forum where you want to create a Discussion Thread by clicking on the Forum title beneath the *Forum* column [4].

Step 3

On the Forum page, click *Create Thread* [5] on the Action Bar.
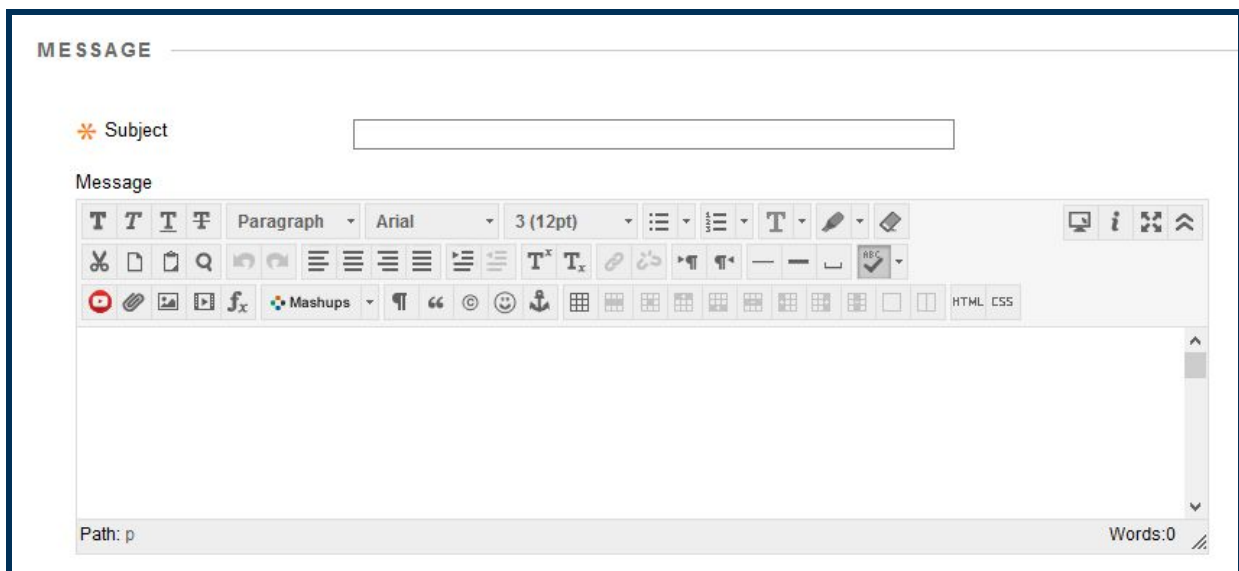

Step 4

On the Create Thread page, you will see the Discussion Forum's instructions repeated in the Forum Description section. Reread this section to ensure you are creating a Discussion Thread that fulfills the Discussion Forum's purpose.

Step 5

Use the Message section to create your Discussion Thread. The Subject field is used to provide a summary or to identify the thread's central topic/focus. The Message editor contains all tools available in any Content Editor found on Blackboard Learn. Learn more about the Content Editor.

Step 6

Use the Attachments section to attach any files you need to include in your Discussion Thread.

Step 7

If you need to stop writing for any reason, use the *Save Draft* button to create a temporary file that can be returned to later. If you are finished creating your Discussion Thread, click the *Submit* button.

Step 8

Your Discussion Thread will appear on the Forum page in the Thread list.

If you would like notifications from this Discussion Forum (new replies to threads), click the *Subscribe* button on the Action Bar.