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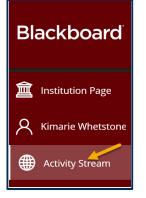
Juried Assessment Tutorial

Overview

This tutorial will explain how to review student artifacts (portfolio submissions) after evaluators have been assigned to them. Follow the steps below to access and score the artifacts. Alternatively, you will receive an email with a subject line of Evaluation Session Started, which contains a link to view the submissions and begin evaluating. If you choose to use the link provided in the email, click on the link, log into Blackboard, then begin at Step 4.

Step 1

Log in to Blackboard. On the left navigation menu, click Activity Stream.



Step 2

Click on the Goals and Assessment notification, which indicates that you have been added as an evaluator for a particular evaluation session.

Strea	am		
System No	otifications		
12	May 7, 2021	Recent Goals and Assessment Added as an evaluator:	



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Step 3

You should now see the list of all student artifacts that you have been assigned to review. If you have been assigned a due date, you will see that in the top left. The number of artifacts you have evaluated and the total number of artifacts available to you are noted just underneath the due date.

details and a grading rubric for you to ase during	ryour evaluation.	Ν	
Evaluate		1,3	
Due Date: None			
Evaluation Progress: 0 / 9			
Item Name	Student Name	Evaluation Status	Evaluation Date
Senior Capstone Senior Capstone	FA User 3	- 21 	-
Senior Capstone	FA User 4		

Step 4

Select the artifacts you want to view by clicking in the box next to the artifact name, this will highlight the artifacts you are going to open. You can click on the box next to Item Name to select all students listed. Once you have selected all the artifacts you want to view, click the Evaluate button at the top or bottom of the list.

Evaluate				
Due Date: None Evaluation Progress: 0 / 9				
Evaluate	Student Name	Evaluation Status	Evaluation Date	
Senior Capstone Senior Capstone	FA User 3	-	-	
Senior Capstone 📀	FA User 4	-		
Senior Capstone Senior Caps	FA User 9	-		
 Senior Capstone 😒 	FA User 10	-		
 Senior Capstone S 	FA User 8	-	-	
Senior Capstone Senior Capstone	FA User 1	-		
- Canior Canatana -	EA Lloor O			



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Step 5

The review page for the first selected artifact will open. Under the General Information tab you will see the Title and Description of the artifact, the Course it was submitted through, and any files that were attached to the assignment instructions. You can click on the Alignments tab to view the Learning Outcomes that this artifact has been associated with. The link in the Associated Rubrics box (right) will give a description and information about the rubric you will use to score the artifact.

	Evaluate Senior Capstone for FA User 4 To begin evaluating the submission, click Evaluate and use the rubric to grade the submission.			
U	ser:FA User	4	Return to Listing	
	General I	Information Alignments	Associated Rubrics	
	Title	Senior Capstone	O Keystone Assessment for B.F.A Portfolio	
	Descriptio	Seriors submit. L3 1. Ink to vebsite? 2. artists statiment? 2. artists statiment? 3. images? Glaudia?? - what would work best here?? 3.	Evaluate General Comments	
	Course	Fine Arts Common Assessment/Portfolio (Fine_Arts_Common_Assessment_Portfolio)		
	Status	In Progress	Add Comment	
	Student	formation FA User 4 Date: 4/22/20 1.38 PM		
	Submission 1			
	Related Files	s 4, FA User - Senior Capstone pdf		

Step 6

To review the student's artifact, click on the link in the Sample Information box (bottom left). The file will open in a separate window. Once you are finished reviewing the file, you can close that window.



Step 7

To score the artifact, click on the word Evaluate in the Associated Rubrics box.

	Ite Senior Capstone for FA User 4 aluating the submission, click Evaluate and use the rubric to grad	e the submission.
er:FA User	4	Return to Listing
General I	nformation Alignments	Associated Rubrics
Title	Senior Capstone	Keystone Assessment for B.F.A Portfolio
Descriptio	in Seniors submit. 1. link to wobsite? 2. artists statment? 3. images? Claudia?? - what would work best here??	Evaluate General Comments
Course	Fine Arts Common Assessment/Portfolio (Fine_Arts_Common_Assessment_Portfolio)	Add Comment
Status	In Progress	



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Step 7a

The scoring criteria will appear on the same page. Click on the boxes next to Show Descriptions and Show Feedback so that you can view the criterion descriptions and leave written feedback related to your score. Note that this feedback is only accessible to the Assessment team, NOT to students. If you want to get feedback to the students, please talk to your Assessment team.





Note that feedback in the rubric is only accessible to the Assessment team, NOT to students. If you want to get feedback to the students, please talk to your Assessment team.

Step 7b

To score, click the circle next to the score you want to select. You will see a green check mark once it has been selected. When you are finished scoring that artifact, click the Save Rubric button at the bottom of the page.

	SLO 8 Students will model independent thought processes and profectional competence in their art work. What this looks like: Students will deve. (Statestic) original work based on personal interests to create well thought out and well mode work.
	Poor 1 (3.333376) points
	Students cannot model independent thought processes and professional competence in their adwork.
	Selow Satisfactory 2 (5.66666%) points
_	Bludents can partially model independent thought processes and professional competence in their advork.
	Satisfactory 3 (10.00%) pends
	Students can model independent thought processes and professional competence in their adwark.
	Above Satisfactory 4 (13.333374) points
	Students can model independent thought processes and professional completence in their attwork with above average skill.
	Exemplary 5 (10.000076) points
	Students can model independent thought processes and professional compotence in their adwark with exemplary skill
	Feedback.
	Type your feedback in this box
	,
	alig
	Raw Total: 2.09 (of 50) Change the number of points out of 30 to:
	Feedback: Students will not see this feedback unless you set the rubric grading score to be visible to the students
	ag
	Cancel Save Rubric

Step 8

After the score has been saved, you will see a brief message at the top of the screen stating Rubric Evaluation has been submitted.

Evaluate Senior Capstone for FA User 10 To begin evaluating the milmianion, click Evaluate and use the rubric to grade the milmianion.			
User FA User 10	Return to Listing		
General Information Algoments	Associated Rubrics		
Title Sentor Capabone Decorption Famors submit, 1 entres submit, 2 antiget Famors submit, 2 antiget 3 maged? Sentor Submit, 2 antiget Course Famor Submit, Portfolio (Fine, Arts_Common, Assessment, Portfolio) Status In Progress	Refere Evaluation has been subortified. Kentres Annumane for EFA Particles Description Econ 2.3 (6 out of 3)		

Step 9

You can move to the next artifact using the arrows in the top right, or you can return to the full list of artifacts by clicking on Return to Listing button.

Evaluate Senior Capstone for FA User 10 To legie inclusion distribution, disk Evaluate and use the rubric to greate the admitrixies.			
User FA User 10 Return to Listing 1 of 2			
General Information Alignments	Associated Rubrics		
Tite Senior Capstone	Keyntens Ameriment for B.F.A.Portfolio		
Description Seniors submit. 1. link to website?	Description		
2 artists statiment/ 3 artists statiment/ 3 images/ Characteria, who was default for the control of the control	Score		