

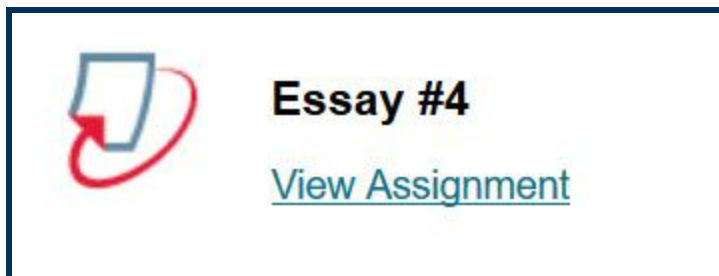
Submit a Turnitin Assignment within Blackboard

Overview

This tutorial will explain how to submit a Turnitin assignment within your Blackboard course.

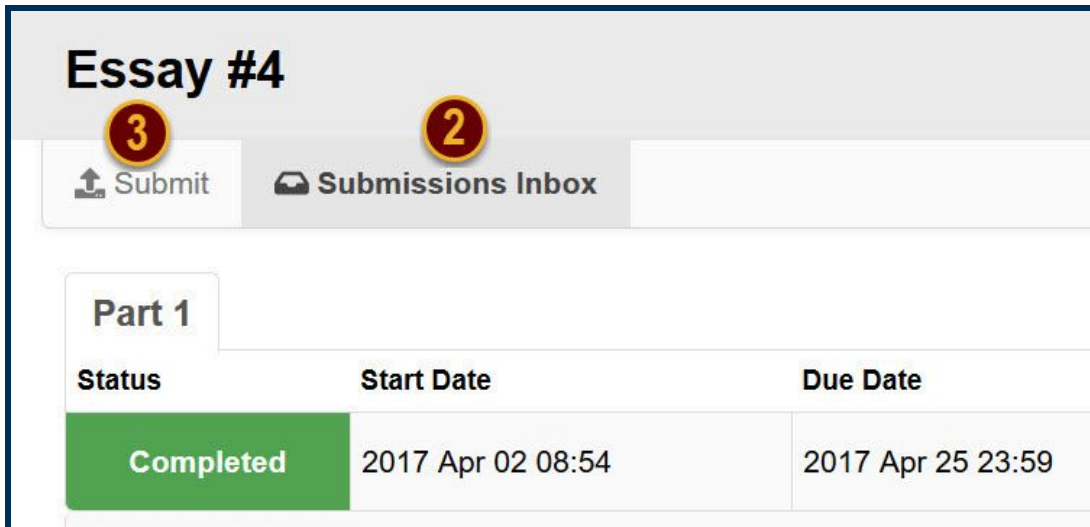
Step 1

Access the Turnitin assignment within your Blackboard course and click the View Assignment link.



Step 2

The Submissions Inbox tab will display showing assignment information, including start and due dates/times as well as other assignment information or special instructions.

A screenshot of the Blackboard Submissions Inbox for "Essay #4". At the top, there are two tabs: "Submit" (with a yellow circle containing the number 3) and "Submissions Inbox" (with a yellow circle containing the number 2). Below the tabs, there is a section for "Part 1" with a table showing submission details.

Status	Start Date	Due Date
Completed	2017 Apr 02 08:54	2017 Apr 25 23:59

Step 3

Click the Submit tab to open the assignment submission page. There are two options for submitting a paper: file upload or text submission. However, only one option may be available, depending on your instructor's requirements.

Select a submission type

Submission Method File upload

Submission Details

- File upload
- Text submission

Option 1

Select the **File upload** submission method to load a file directly from your computer. Enter a submission title, select the appropriate Submission Part from the drop down menu, then click the Browse button to attach your file.

Submission Details

* Submission Title

Submission Part Part 1

* File to Submit No file selected.

* Notice

In submitting this work I confirm that this copyright infringement that may occur as

Check the box next to Notice, then click the Submit Paper button.

Upon submission, a message advising you that the paper has been successfully submitted will appear.

Paper Successfully submitted

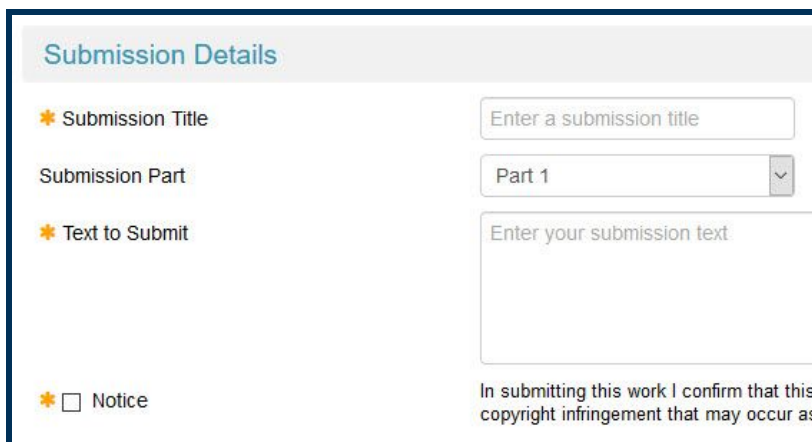
Note

Turnitin currently accepts the following file types for upload and the file size may not exceed 100MB or 800 pages:

- Microsoft Word® (DOC and DOCX)
- HTML
- Plain text (TXT)
- Rich Text Format (RTF)
- Portable Document Format (PDF)
- OpenOffice (ODT)
- Powerpoint (PPT)
- Google Docs via Google Drive™

Option 2

Select the **Text submission** method to copy and paste text from a document. Enter a submission title, select the appropriate Submission Part from the drop down menu, then copy and paste your submission text within the Text to Submit field.



The form is titled "Submission Details" and contains the following fields:

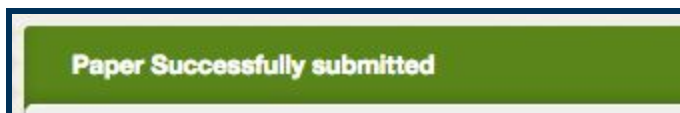
- Submission Title:** A text input field with the placeholder text "Enter a submission title".
- Submission Part:** A dropdown menu currently showing "Part 1".
- Text to Submit:** A large text area with the placeholder text "Enter your submission text".
- Notice:** A checkbox labeled "Notice" with a small asterisk icon to its left.

Below the Notice checkbox, there is a line of text: "In submitting this work I confirm that this copyright infringement that may occur as".

Check the box next to Notice, then click the Submit Paper button.



Upon submission, a message advising you that the paper has been successfully submitted will appear.



Note

Only text can be submitted via the cut and paste method - any graphics, graphs, images, and formatting will be lost when pasting into the text submission box.