

October 2022 Staff Assembly
Friday, October 14, 2022
10 am Polly Ford Conference Room

I. Call to Order: Meeting was called to order at 10:01am by Debbie

Members present: Georgette Bell, Debbie Garrick, Julie Schrader, Leah Simmonds, Michael Szeman, Halle Thompson, Craig Cero, Amanda Hackney, Tanya Pettus

Members absent: Amanda Cavin, Chris Johnson, Lisa Benjamin, Katie Price, Dawn Sawyer

II. Approval of Minutes: Craig made the motion to approve, Julie seconded and the motion passed unanimously.

III. Committee Updates

A. Committee Updates

1. *Staff Feedback*

(Julie reported). Feedback has been posted on website. The questions were abbreviated for clarity which means that out of people's submissions, only the question part was addressed and they left out the "feelings" part.

2. *Media & Communications*

(Leah reported). Kara their chair left so Jaymee Charles is stepping in momentarily to fill the role. They'll be making adjustments to accommodate a leadership change. They also were looking to move to Canva Pro for staff stuff formatting as well as in other needs staff assembly or other committees may need it for. Leah motioned and it was passed unanimously for staff assembly to provide the funds for Canva Pro.

3. *Professional Development*

No report

4. *Community & Campus Involvement*

(Halle reported). The bench from Bags to Benches is here and has been placed in Hardin Garden behind Johnson. There will be a photo op today at 11:30 to go out to faculty/staff. Campus volunteer opportunities are constantly going out through daily digest.

5. *Elections & Nominations*

No report

6. *Staff Recognition*

(Michael reported). In person deliveries of monthly winners for staff member of the month have been going well and the winners seem to enjoy it. They're continuing to ask for nominations through communication platforms. The committee asked for \$80 to purchase new welcome cards and it was passed unanimously.

IV. Old Business

- Fall Fest Update – (Debbie reported) Catering approved. So far 70ish people have RSVP'd. \$2800 for the event with staff assembly covering \$800 and the president covering the remaining. We will be purchasing the Sernas a personalized pumpkin as a thank you.

V. New Business

- Christmas Parade Update – (Debbie reported) Got a spot in the parade. Sernas will be riding in the golf cart and 25 people can walk along. Staff assembly will get priority for walking and then we'll open it up to gen. pop. to fill the rest of the spots. President wants Big Stuff to walk. Halle will coordinate with Spirit Squad/Big Stuff on their appearance.
- Challenge Cards – (Debbie & Leah reported). Today at staff assembly we'll be brainstorming one of the challenge cards "how can we all be a part of the recruiting process for Winthrop". Some others concerns from the challenge cards was the communication with campus police as well as the approval systems within Winthrop being archaic. Debbie and Leah will be bringing up the issues with the President in their meetings
- Staff Conference December Meeting agenda
 - Peter Judge
 - James Griggs
 - Committee updates
- Other – Craig interested in an "Eagles Helping Eagles" initiative to help out FGCU who was impacted by hurricane Ian and will work on getting contacts and more info. Debbie sent BOT our quarterly report which was just a short one page summary hitting the highlights and will be in attendance at the board meetings next week. At the next staff assembly meeting we can discuss times and days for next semester for staff assembly and conference meetings

V. Adjournment: Meeting was adjourned at 11:01am

- A. Next Staff Conference: 12/02/22, 2:30pm, Owens G02
- B. Next Staff Assembly Meeting: 11/11/22, 10am, Polly Ford