

Winthrop University
Staff Assembly Meeting Minutes
January 5, 2021
Via Microsoft Teams

Staff Assembly Present: Debbie Casperson, Jayme Charles, Holly Cook, Debbie Garrick, Katie Gawronski, April Hershey, Chris Johnson, John Kroft, Shea Maple, Jessica Martin, Claire Mooney-Melvin, Tanya Pettus, Leah Simmonds
Absent: Jill Simpson

Introduction & Approval of Minutes

Jayme Charles, chair, called the meeting to order at 2:03pm. John Kroft made a motion to approve the minutes from the December 1 Staff Assembly meeting. The motion was seconded and the minutes were approved unanimously.

Committee Updates

- Campus & Community Involvement: The litter clean-up day in December was a success. The next clean-up day will be in March. Volunteers may register via Eagle impact. Survey results were received and will be reviewed by the committee.
- Elections & Nominations: There is no update at this time.
- Media & Communications: The committee will meet next week.
- Professional Development: There is no update at this time.
- Recognition: The committee continues to look for members to help with recognition, specifically Staff Member of the Month.
- Staff Feedback: No update at this time but the committee may meet next week.

Treasurer Report

We are looking to get an update on our budget for the 2021 year.

Old Business

- Water Bottle Filling Stations
Bottle filling attachments have been ordered and a work order will be issued to have them installed. The group discussed the possibility of having more water bottle filling stations installed around campus, particularly if a department is interested in purchasing their own and having it installed by Facilities.
- Committee Spotlights
Recognition may take the February spot to aid in recruitment for that committee. Elections and Nominations may present in March as we enter the spring elections cycle.

New Business

Several members volunteered to help proof Staff Assembly/Conference survey questions and survey format.

Staff assembly discussed the nine (9) questions that were received this month.

Jill Simpson, Staff Assembly representative for Student Affairs, is leaving Winthrop. The Elections and Nominations committee will send out a call to nominations to fill the spot.

The group discussed potential presenters for Staff Conference for the rest of spring. Jayme has arranged for Health Services to speak in January. Suggestions for future months included the Ombuds, Elections and Nominations, and someone to speak about EEAP.

Meeting was adjourned at 3:13pm.